



The Parochial Church Council of the Ecclesiastical Parish of The Vine Sheffield

(Known as "The Vine Sheffield")

Annual Report and Financial Statements
for year ended 31 December 2022

Registered Charity Number 1171476

The Vine Sheffield
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The Vine Sheffield
Administrative information
For the year ended 31 December 2022

St. Stephen's Church Building is situated on Fawcett Street in Netherthorpe, Sheffield S3 7PL. St Bartholomew's Church Building is situated on Primrose Hill, Sheffield S6 2UW. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is The Vine Sheffield, St Bartholomew's Building, Primrose Hill, Sheffield S6 2UW

PCC members who have served from January 2022 until the date this report was approved are:

Incumbent:	Rev. William Briggs
Curate:	Amy Hole
Lay Vice-Chair:	David Smith
Wardens:	Paul Sheridan Andrew Bryce
Treasurer	Jonathan Smith
Representatives on Deanery Synod:	Stephen Hill
PCC Secretary	Stephen Hill
Elected members:	Vicki Neath Martin Horton Jonathan Smith Claire Law Tina Powell-Wiffen Alan Harrison Andrew Wier (Jan 2022 – April 2022)

The PCC's bankers are The Royal Bank of Scotland, NatWest and CAF.

The Independent Examiner is:
Sarah Lightfoot, FCA DChA
Seven Hills Accountants Limited
57 Burton Street, Sheffield, S6 2HH

**The Vine Sheffield
Annual Report
For the year ended 31 December 2022**

Objectives and activities

The objective of the PCC is promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The Vine Sheffield is an Anglican Church and Ecclesiastical Parish in the areas of Netherthorpe, Upperthorpe, and the Langsett Estate in Sheffield.

Our purpose statement is:

“As an open and prayerful community, it is our desire to know and encounter God’s love in deeper ways and to grow in our response to that love. Challenging each other to become more like Christ and through living out the values of the Kingdom of God we will look to create and develop a network of loving relationships where people can be transformed by encountering Jesus. And we will seek to serve our neighbour, prayerfully expecting God to be at work by following God’s lead.”

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

2022 has been a year for consolidating the Parish in its re-emergence from the impact of the pandemic in 2020 and 2021. It has also been dominated by the process of implementing the pastoral scheme that unified the Benefice with that of St. Timothy’s Crookes. This period of structural transition was expected to have been completed by the end of the previous year did not complete until May of 2022. Our strategic directions had been set in the latter part of 2021 and included the pursuit of mission in both the S6 and S3 areas as well as investing in our Sunday morning worship and fellowship at St. Bart’s.

Investment in the congregational life at St. Bart’s included contributing to the employment of Esther Gratze as a children’s and youth work (through St. Timothy’s), commencing in the first part of the year. An Alpha Course, led by our intern Nick Phoenix, led to baptisms on Easter Sunday. Other initiatives, such as “Garden Church” to add fellowship around our outside areas, and community lunches for those associated with children’s ministry, have added to our revitalisation. We have welcomed a diversity of new members.

The 2021 “S6 Mission Audit” identified the felt need for a community hub in the local area. This has been grasped not only through the making available of our facilities to various community groups, but through the emergence of a midweek community on Thursdays. Initially a Coffee Morning, the Thursday presence transitioned to offering “warm space” and small meal and a friendly presence in response to the colder months and the cost-of-living crisis. After the summer our “Vinelight” morning prayer times have also occurred on Thursday mornings.

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The House of Prayer at St. Stephen's continued to evolve during 2022 and express itself as a worshipping community shaped around the values of prayer and missional presence. The prayer spaces at St. Stephen's have been made regularly available and have been used by the House of Prayer (HOP) core team, other parishioners, members of the community, and other groups. The team has also been able to be a resource for other churches, offering worship and prayer support. A "Discovering Ancient Pathways" course is being trialled in-house with a view to it being offered more widely in 2023. Monthly "Open Table" meals have built connections with the nearby community, allowing for pastoral provision including supporting a refugee couple to be married, and a dedication of a child. Towards the end of the year, in collaboration with St. Philip's Church (who are hirers of St. Stephen's), the HOP team have been able to offer "warm space" to the Netherthorpe Community in response to the Cost-of-Living Crisis. Throughout the year it was recognised that it was important to strengthen the connections between the House of Prayer and the other communities of the Parish and steps have been taken to ensure representation on PCC.

Church Attendance & Meetings: There were 58 parishioners on the Church Electoral Roll at the time of the last APCM (May 2022). The full PCC met formally 7 times during the year. Standing committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Key changes during 2022

Some of the key developments are outlined in the review, above.

Structurally, the extended transition in the unification of the Benefice was harmful to the working of the Parish. It became clear over the course of the year that many of our management structures were not well aligned to our new position in which we share much of our human and other resources with St. Timothy's. This was evidenced by and exacerbated by our vicar, Rev. Will Briggs, needing to take sick leave during the summer months. Upon his return attention has been given to identifying the gaps and inefficiencies in our leadership, management, and governance structures.

The vicar has convened a "Task & Finish" Group across the Benefice to discern the way forward and we expect these changes to be implemented in 2023.

Personnel changes: Esther Gratze joined the benefice as children's worker, holding a collaborative post with St. Timothy's. She has brought significant energy, creativity and consolidation to our Sunday children's provision as well as building and strengthening relationships with the local school and community. Nick Phoenix' internship ended in July after a year of encouraging and stimulating ministry amongst us. During the summer he discerned a calling to return to Sheffield to offer his support to the House of Prayer with a view towards "Bridge Building" ministry focusing on spiritual support for those who are homeless or significantly disadvantaged, he commenced this work in a self-supporting capacity in September. We farewelled our lay reader, Andy Wier, who discerned a desire to focus ministry elsewhere. Lay reader Kate Cornwell had spent little time in the parish since

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the pandemic and her license was transferred to St. Columba's, Crosspool. Our warden, Andy Bryce, was sponsored to study the Foundations Course offered by St. Peter's College.

Officeholders in our governance structures remained stable, with wardens, lay chair, treasurer, and secretary remaining in-post. We are expecting there to be a change in treasurer in 2023, as well as some changes in governance responding to the larger review of leadership structures.

Future Plans

In terms of mission and ministry the plans for 2023 continue to be one of building upon and consolidating our Sunday-morning fellowship and our S6 mission. The House of Prayer is in conversation with the 24/7 Prayer movement about being embraced as a recognised part of that network; some adjustments may be appropriate as this pioneering ministry evolves. There are some significant considerations to give to building maintenance and repairs, as well as responding to running costs (e.g. with energy contracts falling due) and maximising the mutual benefit of key partnerships such as the hiring agreement with St. Philip's.

The most significant plan will be the exploration and adoption of new forms of leadership, likely to include an embrace of "focal ministry". It is hoped that this will lead to a clear space for vision and values to emerge to enable proactive pursuit of mission and ministry in all our areas. It is also hoped that this will enable our decision-making and governance processes to increase in coherence and efficiency, and alignment with St. Timothy's as our sister parish in the Benefice.

Financial Review

We are pleased to note the ongoing stability in The Vine's finances during 2022. Whilst the pressure of inflation, alongside the need to spend more on our buildings and services post COVID was notable, the overall impact on General Funds was not too significant, only incurring a £6,044 loss during the year. Designated and restricted funds saw higher losses (contributing to a net loss of £18,231), but these expenses were planned and expected.

Income

The Vine received £115,342 in total during 2022, an increase from 2021's value of £108,415. The main contributors to this increase were investment income (up 12.6%, due to increasing interest rates) and building hire (up 26%, due predominantly to St Phillips residency and St Stephens). Planned giving reduced slightly from 2021 levels (2.2%), but this is not a significant cause for concern due to fluctuation of donors and amounts given over time.

Expenditure

£133,573 was spent to provide Christian ministry at the Vine PCC, of which £118,343 was from General Funds, £7,804 from Designated Funds and £7,426 was from restricted funds.

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Running costs increased significantly over 2022, largely due to the increases associated with increase operations (post COVID) and inflationary costs. There was a large increase in heating, lighting and insurance (25%). This was mainly due to increased usage and were not impacted significantly by rate increases due to continuation of legacy contracts on all but one of our utility meters. These contracts run out in August 2023, and the renegotiated tariffs will put significant pressure on costs for 2023/24.

Expenditure in Designated Funds was a combination of children's worker salary contributions, House of Prayer costs and building development costs, whilst Restricted costs were mostly transfers of existing Mutual Blessings balances to new providers.

Net Position & Balance

The balances carried forward on 31 December 2022 for General Funds totalled £24,108, Restricted Funds £816 and Designated Funds £232,138, leading to an overall total of £257,062. The total market value of investments held on 31 December 2022 was £555,621, a decrease of 12% from 2021, but within acceptable margins.

Reserves Policy

It is PCC policy to maintain a balance on general funds to cover emergency situations that may arise from time to time. This is a minimum of £24,000 based on three months of expected expenditure of general funds, including only the three admin and cleaning salaries related to this. The reserves policy will be reviewed if circumstances significantly change.

Disregarding the balances held in Designated and Restricted funds, The Vine's year-end balance of £24,108 met this reserves requirement. Overall balances will continue to be monitored on a regular basis during 2023.

In addition to the general reserves, £232,138 was held as designated funds. £176,586 of this is designated towards St Bart's and St Stephen's building work and improvements.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered with the Charity Commission on 6 February 2017, as it's income exceeded £100,000. The Charity number is 1171476.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

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The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Vicar, Wardens, Treasurer, and one/two other PCC members).

The annual report and financial statements were approved by the PCC on 25/4/23

Signed on their behalf by

A handwritten signature in black ink, appearing to read 'W. Briggs', written in a cursive style.

Will Briggs
(Incumbent)

Independent Examiner's report to the PCC Members of The Vine Sheffield

I report to the PCC members on my examination of the accounts of The Vine Sheffield (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____
Sarah Lightfoot, FCA, DChA
57 Burton Street
Sheffield
S6 2HH

Date: _____

The Vine, Sheffield
Receipts and payments
For the year ended 31 December 2022

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2022 Total £	2021 Total £
Receipts from:							
Donations							
Planned giving		59,908	30	-	-	59,938	61,233
Collections at services		478	-	-	-	478	45
Other giving		403	575	-	-	978	418
Gift aid recovered		14,813	-	-	-	14,813	14,787
Church activities							
Building hire		13,597	-	-	-	13,597	10,788
Church flat rental		4,200	-	-	-	4,200	4,200
PCC fees		959	-	-	-	959	92
Other		625	-	-	-	625	64
St Tim's shared expenses		-	-	2,426	-	2,426	713
Furlough scheme grant		-	-	-	-	-	695
Investment income		11	-	-	17,317	17,328	15,380
Transfer to income	4	17,317	-	-	(17,317)	-	-
Total receipts		112,311	605	2,426	-	115,342	108,415
Payments from:							
Church activities							
Giving and donations		12,179	433	-	-	12,612	11,895
Common Fund		46,116	-	-	-	46,116	46,116
Payroll costs	6	14,924	-	-	-	14,924	14,409
Children's worker contribution		-	3,477	-	-	3,477	-
Clergy and staff expenses		1,707	-	1,995	-	3,702	2,935
Mission and evangelism							
Mutual Blessings - activity costs		-	-	5,000	-	5,000	3,335
Other mission and evangelism costs		935	644	-	-	1,579	230
Church and centre running costs							
Upkeep of services		2,688	-	-	-	2,688	2,127
Heating, lighting and insurance		18,430	-	-	-	18,430	14,707
Building maintenance costs		7,110	2,690	-	-	9,800	4,920
Other running costs		7,705	560	431	-	8,696	7,990
Governance costs	8	660	-	-	-	660	613
Flat costs		5,889	-	-	-	5,889	334
		118,343	7,804	7,426	-	133,573	109,611
Net receipts/(payments)		(6,032)	(7,199)	(5,000)	-	(18,231)	(1,196)
Transfers	7	(374)	(116)	490	-	-	-
Net movement in funds		(6,406)	(7,315)	(4,510)	-	(18,231)	(1,196)
Total cash funds brought forward		30,514	239,453	5,326	-	275,293	276,489
Total cash funds carried forward		24,108	232,138	816	-	257,062	275,293

The Vine, Sheffield
Statement of Assets and Liabilities
As at 31 December 2022

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2022 £	Total 2021 £
Cash funds						
Bank current accounts	9,454	-	816	-	10,270	13,887
Deposit account	14,654	232,138	-	-	246,792	261,406
Cash in hand	-	-	-	-	-	-
Total cash funds	24,108	232,138	816	-	257,062	275,293
Debtors						
Gift Aid claim	2,544	-	-	-	2,544	2,685
Building hire income	550	-	-	-	550	566
Flat rental income	181	-	-	-	181	181
Total debtors	3,275	-	-	-	3,275	3,432
Investment assets						
CCLA investment fund - accumulated funds	-	-	-	29,369	29,369	32,720
CCLA investment fund - income shares	-	-	-	526,252	526,252	596,113
Total investment assets	-	-	-	555,621	555,621	628,833
Liabilities						
Clergy and staff expenses	101	-	-	-	101	-
Payroll costs	188	-	-	-	188	-
Independent examination fee	714	-	-	-	714	660
Other running costs	48	-	-	-	48	157
Other expenses	-	-	-	-	-	413
Building maintenance costs	-	-	-	-	-	513
Church and centre running costs	-	-	-	-	-	80
Giving and donations	-	-	-	-	-	1,904
Total liabilities	1,051	-	-	-	1,051	3,727

Approved by the PCC on 25/4/23 and signed on their behalf by:

W. Briggs

Will Briggs
(Incumbent)

The Vine, Sheffield
Notes to the financial statements
For the year ended 31 December 2022

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulations 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The endowment funds are managed on a total return basis - see note 4 for further details.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Advancing Kingdom purposes	34,491	-	(1,161)	-	33,330
Community Cafe	116	-	-	(116)	-
The Vine Building Improvement Fund	200,000	-	(2,690)	(20,724)	176,586
St Barts fabric fund	721	-	-	-	721
Vicars discretionary fund	3,389	-	(433)	-	2,956
Temporary pastoral fund	451	-	-	-	451
House of Prayer	285	605	(43)	-	847
Childrens' worker	-	-	(3,477)	20,724	17,247
	239,453	605	(7,804)	(116)	232,138

Advancing Kingdom purposes

While monies still exist in the Fund, it will be spent on advancing Kingdom purposes within the Parish, with an unanimous decision from PCC on what to spend it on. Advanced Kingdom purposes could include spending it on the buildings, in line with discussions within the PCC about how the buildings can be used to advance kingdom purposes.

Community Cafe

The community cafe historically contributed some of its surplus income to the general fund, however, having closed during 2020, this will no longer contribute income going forward. The PCC has released these funds back to the general fund.

The Vine Building Improvement Fund

As part of the PCC's move to a total return approach to their investments, £200,000 had originally been designated towards the planned major building work at St Bart's. The PCC have reallocated £20,724 towards the Children's worker designated fund. The fund has been renamed during the year from "St Bart's Building improvement fund" as the PCC have decided to widen the scope of the fund to both St Bart's and St Stephens', for planned major building work and improvements.

St Barts fabric fund

This fund originally arose on designation by the PCC, and can be spent on maintenance to the fabric of St Bart's buildings. The PCC agreed to use the St Bart's Fabric Fund money towards a feasibility study and architects brief for redeveloping St Bart's building. Money has also been spent on architects' drawings.

2 Designated funds - continued

Vicars discretionary fund

These funds have arisen on the consolidation of the St George's church charities and other charities, previously under the auspices of the Netherthorpe Parish Trustees, now under The Vine PCC. The St George's Church Charities are to be used for the relief of sickness or need in the former ecclesiastical parishes of St George and St Stephens. The PCC have decided that the funds continue to be used within the charitable purposes, for the discretionary use of the vicar, or to contribute towards church-led projects which benefit the sick and/or needy.

Temporary pastoral fund

The Temporary Pastoral Fund was created in 2020 in response to any financial need arising from parishioners, or others, as a result of Covid-19. The fund is administered by nominated individuals from Standing Committee.

House of Prayer

The "House of Prayer" fund is to facilitate a place of holistic prayer and worship, grounded in the legacy and location of St. Stephen's within The Vine Sheffield. £300 was transferred in 2021 from the general funds as a float to monitor this project.

Childrens' worker

A children's worker was employed by St Tims in 2022. This post was designed to work between St Tims and The Vine. Employment sits with St Tims, who cross charge The Vine for their time. Agreement was made in March 2022 to set up a fund for this post by reallocating £20,724 from the building improvement fund towards the salary and associated employment costs, to be spent down over 5 years.

3 Restricted funds

	Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Mutual Blessings	9	5,816	-	(5,000)	-	816
St Barts community meal related expenses		11	-	-	(11)	-
Church weekend away		(501)	-	-	501	-
St Tim's shared expenses		-	2,426	(2,426)	-	-
		<u>5,326</u>	<u>2,426</u>	<u>(7,426)</u>	<u>490</u>	<u>816</u>

Mutual Blessings

The Mutual Blessings grants are to be spent on promoting, training and enabling equipping churches to undertake Godly Play within their own setting and for Godly Play to be taken more into schools and elderly care settings. More information is given regarding this in note 9.

Church weekend away

The church weekend away monies have been treated as restricted. The costs for the previous weekend were £501 more than the income received resulting in a negative fund balance. No weekends away are currently planned so this cost is being transferred to the general fund.

St Tim's shared expenses

Joint activities with St Timothy's Crookes are currently to cover shared clergy and curate expenses. The contribution from St Tim's is considered to be a grant.

4 Endowment funds and total return investment

In March 2016, the PCC adopted a Total Return basis to the majority of their endowments, using the 1996 valuation. This sets the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at the 1996 valuation and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the PCC to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. The dividend and investment income return has been applied to the general fund, to assist with ongoing maintenance work, as agreed by the PCC.

The investment fund an application of total return to permanent endowment funds:

	Endowment £	Unapplied total return £	Total £
Opening value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	405,530	405,530
	<u>223,303</u>	<u>405,530</u>	<u>628,833</u>
Movement in year:			
Investment return: dividends and interest	-	17,317	17,317
Investment return: realised and unrealised gains and (losses)	-	(73,212)	(73,212)
	-	(55,895)	(55,895)
Unapplied total return allocated to general fund income in the year	-	(17,317)	(17,317)
Net movement in reporting period	-	(73,212)	(73,212)
Closing value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	332,318	332,318
Market value of investments	<u>223,303</u>	<u>332,318</u>	<u>555,621</u>

5 Related party transactions

PCC members and senior staff, and their close relatives donated £26,432 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of 3,702 (2021: £2,935) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and hospitality contributions. Reimbursement of expenses amounting to £2,426 (2021: £713) was made from St Timothy's church during the year.

Included in the above clergy and staff costs £561 (2021: £551) was paid for the vicarage water bills.

Other related party transactions were:

- Martin Horton, a PCC member, and his wife Eva received mission support of £3,827 via Wycliffe Bible Translators. £494 relates to January 2023.
- Transfer of Appropriate Sustainable Technology and Expertise (Taste), for whom Andrew Bryce is a Trustee, received a donation of £1,666. Andrew Bryce is churchwarden.
- £300 was paid to the Diocese for Andrew Bryce, Trustee, to attend a Foundations Course offered by St. Peter's College.
- Some trustees and their families also received discounted room hire, at the rates available to all church members.

7 Transfers

8 Fees paid to the independent examiner's organisation

9 Mutual Blessings

- The Churches Support pot was mostly handed over to an appropriate recipient in 2022 to continue the work, with the agreement of funders.
- The People Keeping Well pot use is currently under discussion.

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