

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THE VINE SHEFFIELD

England & Wales - Charity number 1171476

Details

Other names	THE VINE SHEFFIELD
Status	Registered
Legal form	Other
Registered	2017-02-06
Register	View on the Charity Commission register

Contact

Address St. Bartholomews Church Centre
Primrose Hill
Sheffield
S6 2UW

Phone 01142853075

Email office@thevinesheffield.org.uk

Website www.thevinesheffield.org.uk

Activities

Objects: PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH, PASTORAL, EVANGELISTIC, SOCIAL AND ECUMENICAL.

Activities: We are a local Church offering a space to worship

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£142,254	£174,856	-	-
2024-12-31	£154,663	£182,864	-	-
2023-12-31	£130,108	£149,333	-	-
2022-12-31	£115,342	£133,573	-	-
2021-12-31	£108,415	£109,611	-	-
2020-12-31	£132,756	£140,639	-	-

Trustees

Name	Role	Appointed
Alistair Smyth		2025-05-01
Anne Caroline Kingstone		2023-05-14
Benjamon Widdows		2025-05-01
Catherine Smith		2024-05-12
DAVID NEATH		2023-05-14
David Smith		2019-05-19
Dr Andrew MArk Bryce		2020-10-11
Esther Gratze		2026-05-10
Lucy Charlotte Smith		2023-05-14
Martin James Ian Horton		2018-04-29
Paul Sheridan		2019-05-19
Sharon Jacobs		2024-05-12
Tina Powell-Wiffin		2020-10-11

Accounts



The Parochial Church Council of the Ecclesiastical Parish of The Vine Sheffield

(Known as “The Vine Sheffield”)

Annual Report and Financial Statements
for the year ended 31 December 2025

Registered Charity Number 1171476

The Vine Sheffield
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The Vine Sheffield
Administrative information
For the year ended 31 December 2025

St. Stephen's Church Building is situated on Fawcett Street in Netherthorpe, Sheffield S3 7PL. St Bartholomew's Church Building is situated on Primrose Hill, Sheffield S6 2UW. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is The Vine Sheffield, St Bartholomew's Building, Primrose Hill, Sheffield S6 2UW

PCC members who have served at any time between January 2025 and the date this report was approved are:

Incumbent:	Rev. William Briggs (left in August 2025, there is currently no incumbent in post)
Lay Vice-Chair:	David Smith
Wardens:	Paul Sheridan David Neath
Treasurer	Andrew Bryce
Representatives on Deanery Synod:	Stephen Hill Paul Sheridan
PCC Secretary	Anne Kingstone
Elected members:	Martin Horton Tina Powell-Wiffen (Reader) Lucy Smith Katie Smith Sharon Jacobs Alistair Smyth (elected to PCC in May 2025) Ben Widdows (elected to PCC in May 2025)

The PCC's bankers are The Royal Bank of Scotland and CAF.

The Independent Examiner is:
Sarah Lightfoot, FCA DChA
Seven Hills Accountants Limited
57 Burton Street, Sheffield, S6 2HH

The Vine Sheffield
Annual Report
For the year ended 31 December 2025

Objectives and activities

The objective of the PCC is promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The Vine Sheffield is an Anglican Church and Ecclesiastical Parish in the areas of Netherthorpe, Uppertorpe, and the Langsett Estate in Sheffield.

Our purpose statement is:

“As an open and prayerful community, it is our desire to know and encounter God’s love in deeper ways and to grow in our response to that love. Challenging each other to become more like Christ and through living out the values of the Kingdom of God we will look to create and develop a network of loving relationships where people can be transformed by encountering Jesus. And we will seek to serve our neighbour, prayerfully expecting God to be at work by following God’s lead.”

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

Since 2022, The Vine Sheffield has existed within the Mission Area that is the Benefice of St. Timothy’s and The Vine Sheffield.

From a strategic point of view, our mission is focused around our two buildings in the S6 and S3 parts of our parish respectively. We continue to meet as a worshipping congregation within the context of the St. Bart’s community centre near the Langsett estate in S6. Our St. Stephen’s building in S3 is the home of our monastic house of prayer community.

Sunday worship continues well at St. Bart’s, with active children’s work, youth work and a breadth of leadership and preaching ministry. Several small groups meet during the week either in the buildings or in people’s homes, A midweek “welcome space” outreach is thriving, providing lunch and social space for members of the local community.

Work has continued to develop the garden at St Bart’s, and we have established regular gardening days to allow everyone in the congregation to get involved. In 2025, we secured a grant from Westhill Endowment to invest in the garden as a community space for all. In September, we hosted an open day in the garden which was well attended by people from the local area.

Links with local schools and Hampden View church have been maintained and strengthened. Activities in 2025 included hosting a Christmas assembly for Walkley Primary School and monthly visits to St Mary’s Primary School to deliver “Open the Book” sessions.

The continued use of the St Bart’s building as a church and community asset has necessitated significant capital investment over the year. A major project in 2025 was the installation of a new audio-visual (AV) system. We regularly have musicians leading worship on Sunday mornings and we also continue to stream our Sunday services live to the internet. This is to ensure that our gatherings are accessible to those not able to attend in person. Part of the cost of the AV system was funded by a grant from the Church of England Disability Project Parish Grants Scheme.

The Vine Sheffield Annual Report For the year ended 31 December 2025

The rest of this grant has been spent on sound proofing panels for the downstairs hall at St Bart's and neurodiversity aids for children and youth. This follows from our hosting of a neurodiversity awareness event delivered by Urban Saints in February.

After receiving the A Rocha Eco Church bronze award in January 2025, the Eco Church working group has continued to meet regularly to make plans for moving towards the silver award. In the summer, we put on a series on Sunday services on a creation theme. This included activities such as making bird feeders and litter picking in the local area.

In October 2025, the church enjoyed a weekend away at the Hayes Conference Centre in Derbyshire. This was a formational time of fellowship, worship and teaching.

In S3, the House of Prayer holds daily rhythms of prayer and worship within St. Stephen's and hosted several continuous prayer events over the course of the year. In October 2025, several of the core team participated in the 24/7 prayer conference in Germany. The House of Prayer continues to support prayer and worship on the streets of Sheffield and partner with student groups. We have also been involved in organising the citywide Seek First worship events in January and May. Although part of the Vine Sheffield in terms of governance and accountability, the House of Prayer is an increasingly self-sustaining fresh expression. To reflect this, it is now possible to donate directly to the House of Prayer (with a donation station now installed at St Stephen's) and all donations received are ring-fenced in a restricted fund.

Church Attendance & Meetings: There were 51 parishioners on the Church Electoral Roll at the time of the last APCM (11 May 2025). At this meeting, those on the electoral roll voted on the appointment of PCC members for a period of one year. The full PCC met formally eight times during the year. Standing committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Key changes during 2025

The main change in 2025 was the departure of our oversight minister, Will Briggs, in August. We are currently in vacancy and in the process of developing our parish profile and job advert for a new oversight minister (again shared with St Timothy's, Crookes). Tina Powell-Wiffin and Ben Widdows are the Vine's parish representatives for this process.

The Focal Ministry team (Andy Bryce, Vicki Neath, Tina Powell-Wiffen, Paul Sheridan and Rachel Widdows) is providing leadership for the church during the period of vacancy, supported by the diocese.

Personnel changes: See above. We also welcomed two new members on to the PCC, namely Alistair Smyth and Ben Widdows.

Future Plans

In 2026, we hope to appoint a new oversight minister to lead our focal ministry team into the next season in the life of our church. Meanwhile, we plan to make significant changes to the use of our St Stephen's building, potentially involving a long term lease to another church to continue and enhance the worship and mission that takes place in the S3 half of the parish. These changes will also involve the House of Prayer moving out of St Stephen's building and no longer being under the governance of The Vine. This will allow the Vine to focus on the St Bart's building and S6 half of the parish, where most of our mission and ministry currently resides.

The Vine Sheffield
Annual Report
For the year ended 31 December 2025

We will continue to support and develop our children, families, schools and youth work, and consolidate the use of our estate at St Bart's as a valuable asset both for the church and the wider community. We hope that the Welcome Space ministry will thrive and grow, and we have plans to develop the garden into an accessible community space. We also have major plans for the building itself, including a project to insulate the worship area.

Financial Review

We are pleased to note the ongoing stability in The Vine's finances during 2025, despite a challenging climate. We recorded a surplus of £3,771 on the general fund. There was also a surplus of £4,840 on restricted funds and a larger deficit of £41,213 on designated funds, but these latter expenses were planned and expected, as we continue to use our legacy funds to further the mission of the church.

Income

The Vine received £142,254 in total during 2025, a decrease from £154,663 in 2024. The main contributors to this decrease were planned giving (down 5%), investment income (down 10%) and building hire (up 8%).

Expenditure

We spent £174,856 in total in 2025, decreasing from £182,864 in 2024. Most of this expenditure came from general funds (£121,528) but we also spent significant amounts from designated funds (£48,458) and restricted funds (£4,870).

Building maintenance costs are still high but decreased by 12% compared to 2024. Much of this can be attributed to planned investment in the buildings covered by the designated building improvement fund. Energy costs have fallen significantly thanks to our first full year of generating our own electricity from the solar panels at the St Bart's building.

Aside from building improvement, most other spending from Designated Funds was for children's worker salary contributions and a contribution to our church weekend away.

Net Position & Balance

The cash balances carried forward on 31 December 2025 for General Funds totalled £24,543, Restricted Funds £5,749 and Designated Funds £146,742, leading to an overall total of £177,034. The total market value of investments held on 31 December 2025 was £601,471, a decrease of 3% from 2024.

Reserves Policy

It is PCC policy to maintain a balance on general funds to cover emergency situations that may arise from time to time. This is a minimum of £24,000 based on three months of expected expenditure of general funds. The reserves policy will be reviewed if circumstances significantly change.

The Vine Sheffield
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The Vine's year end general fund cash balance was £24,543. However, adjusted for debtors due and liabilities payable at the year end (mostly related to the timing of payments), the adjusted balance is £19,988, which is below our desired threshold. On 19 March 2024, the PCC agreed that funds from the Building Improvement Fund could be redesignated to general funds to cover expenses if necessary. This continues to be our policy.

Overall balances will continue to be monitored on a regular basis during 2026.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered with the Charity Commission on 6 February 2017, as its income exceeded £100,000. The Charity number is 1171476.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Vicar, Wardens, Treasurer, and one/two other PCC members).

The annual report and financial statements were approved by the PCC on 14 April 2026.

Signed on their behalf by

David Smith

David Smith
Vice-chair

Independent Examiner’s report to the PCC Members (trustees) of The Vine Sheffield (“the Charity”)

I report to the PCC members on my examination of the accounts of the Charity for the year ended 31 December 2025.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

I report in respect of my examination of the Charity’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Lightfoot

Sarah Lightfoot, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

21 April 2026

The Vine, Sheffield
Receipts and payments
For the year ended 31 December 2025

	General funds	Designated funds	Restricted funds	Endowment funds	2025 Total	2024 Total
Notes	£	£	£	£	£	£
Receipts from:						
Donations						
Planned giving	63,222	-	300	-	63,522	66,728
Other giving	2,259	-	1,101	-	3,360	2,148
Gift aid recovered	14,948	-	-	-	14,948	15,323
Grants	-	-	7,448	-	7,448	19,820
Church activities						
Building hire	14,244	-	-	-	14,244	13,142
Church flat rental	6,075	-	-	-	6,075	6,500
PCC fees	112	-	-	-	112	465
Weekend away	-	7,245	-	-	7,245	-
Other	76	-	-	-	76	138
St Tim's shared expenses	-	-	861	-	861	954
Other reimbursed expenses	-	-	-	-	-	2,400
Investment income	76	-	-	24,287	24,363	27,045
Transfer to income	4	24,287	-	(24,287)	-	-
Total receipts	125,299	7,245	9,710	-	142,254	154,663
Payments from:						
Church activities						
Giving and donations	6,665	550	515	-	7,730	11,198
Common Fund	44,000	-	-	-	44,000	46,116
Payroll costs	15,913	-	-	-	15,913	15,541
Children's worker contribution	5,186	3,479	-	-	8,665	8,089
Ministry experience scheme	-	1,600	-	-	1,600	800
Clergy and staff expenses	1,256	-	446	-	1,702	3,115
House of Prayer	-	-	394	-	394	1,067
Other mission and evangelism costs	1,295	14,743	861	-	16,899	5,069
Church and centre running costs						
Upkeep of services	1,671	-	43	-	1,714	2,348
Heating, lighting and insurance	22,683	-	-	-	22,683	31,547
Building maintenance costs	11,099	28,086	1,918	-	41,103	46,858
Other running costs	9,832	-	693	-	10,525	9,451
Governance costs	6	897	-	-	897	845
Flat costs	1,031	-	-	-	1,031	820
	121,528	48,458	4,870	-	174,856	182,864
Net receipts/(payments)	3,771	(41,213)	4,840	-	(32,602)	(28,201)
Total cash funds brought forward	20,772	187,955	909	-	209,636	237,837
Total cash funds carried forward	24,543	146,742	5,749	-	177,034	209,636

The Vine, Sheffield
Statement of Assets and Liabilities
As at 31 December 2025

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2025 £	Total 2024 £
Cash funds						
Bank current accounts	20,189	404	5,749	-	26,342	16,100
Deposit account	4,354	146,338	-	-	150,692	193,536
Total cash funds	24,543	146,742	5,749	-	177,034	209,636
Investment assets						
CCLA investment fund - accumulated funds	-	-	-	35,649	35,649	33,658
CCLA investment fund - income shares	-	-	-	565,822	565,822	589,384
Total investment assets	-	-	-	601,471	601,471	623,042
Debtors						
Gift Aid claim	2,479	-	-	-	2,479	2,430
Building hire income	1,000	-	-	-	1,000	775
Flat rental income	575	-	-	-	575	284
Other reimbursed expenses - received in advance	-	-	-	-	-	1,600
Total debtors	4,054	-	-	-	4,054	5,089
Liabilities						
Common fund	4,000	-	-	-	4,000	-
Giving and donations	3,333	-	306	-	3,639	-
Clergy and staff expenses	-	-	-	-	-	90
Other running costs	26	-	-	-	26	26
Payroll costs	272	-	-	-	272	73
Independent examination fee	921	-	-	-	921	897
Flat costs	57	-	-	-	57	-
Total liabilities	8,609	-	306	-	8,915	1,086

Approved by the PCC on 14 April 2026.

Signed on their behalf by:

David Smith

David Smith
Vice-chair

The Vine, Sheffield
Notes to the financial statements
For the year ended 31 December 2025

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulations.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The endowment funds are managed on a total return basis - see note 4 for further details.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Advancing Kingdom purposes	28,538	-	(250)	(7,498)	20,790
The Vine Building Improvement Fund	148,161	-	(28,086)	-	120,075
St Barts fabric fund	721	-	-	-	721
Vicars discretionary fund	2,831	-	(300)	-	2,531
Childrens' worker	6,104	-	(3,479)	-	2,625
Ministry experience scheme	1,600	-	(1,600)	-	-
Church weekend away	-	7,245	(14,743)	7,498	-
	<u>187,955</u>	<u>7,245</u>	<u>(48,458)</u>	<u>-</u>	<u>146,742</u>

Advancing Kingdom purposes

While monies still exist in the Fund, it will be spent on advancing Kingdom purposes within the Parish, with an unanimous decision from PCC on what to spend it on. Advanced Kingdom purposes could include spending it on the buildings, in line with discussions within the PCC about how the buildings can be used to advance kingdom purposes.

This year it was mainly used to support the Church Weekend Away (represented by the transfer).

The Vine Building Improvement Fund

As part of the PCC's move to a total return approach to their investments, £200,000 had originally been designated towards the planned major building work at St Bart's. The PCC reallocated £20,724 towards the Children's worker designated fund in 2022. Various planned work was spent from this fund during the year.

St Barts fabric fund

This fund originally arose on designation by the PCC, and can be spent on maintenance to the fabric of St Bart's buildings. The PCC agreed to use the St Bart's Fabric Fund money towards a feasibility study and architects brief for redeveloping St Bart's building. Money has also been spent on architects' drawings.

The Vine, Sheffield
Notes to the financial statements - continued
For the year ended 31 December 2025

2 Designated funds - continued

Vicars discretionary fund

These funds have arisen on the consolidation of the St George's church charities and other charities, previously under the auspices of the Netherthorpe Parish Trustees, now under The Vine PCC. The St George's Church Charities are to be used for the relief of sickness or need in the former ecclesiastical parishes of St George and St Stephens. The PCC have decided that the funds continue to be used within the charitable purposes, for the discretionary use of the vicar, or to contribute towards church-led projects which benefit the sick and/or needy.

Childrens' worker

A children's worker was employed by St Tims in 2022. This post was designed to work between St Tims and The Vine. Employment sits with St Tims, who cross charge The Vine for their time. Agreement was made in March 2022 to set up a fund for this post by reallocating £20,724 from the building improvement fund towards the salary and associated employment costs, to be spent down over 5 years.

Ministry experience scheme

The Diocese have funded the ministry experience scheme in advance. The funds are shown in a designated fund, so the receipt in advance is ring-fenced.

Church weekend away

The income received for the weekend away and all costs have been allocated to this designated fund. The transfer of £7,498 from Advancing Kingdom purposes represents the church's contribution to this activity.

3 Restricted funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
St Tim's shared expenses	(375)	861	(1,130)	-	(644)
House of Prayer	1,284	432	(519)	-	1,197
Accessibility grant	-	4,973	(2,253)	-	2,720
Garden grant	-	2,475	(229)	-	2,246
Leaving gift	-	224	(224)	-	-
Collections on behalf of others	-	745	(515)	-	230
	<u>909</u>	<u>9,710</u>	<u>(4,870)</u>	<u>-</u>	<u>5,749</u>

St Tim's shared expenses

Joint activities with St Timothy's Crookes are currently to cover shared clergy and curate expenses. The contribution from St Tim's is considered to be a grant, in accordance with the PCC accountability guidance.

House of Prayer

The "House of Prayer" fund is to facilitate a place of holistic prayer and worship, grounded in the legacy and location of St. Stephen's within The Vine Sheffield. As this activity is now established, and specific donations are being received, this activity is treated as restricted fund.

Accessibility grant

This grant was received from the Diocese in August 2025 to pay for a suite of measures aimed at improving accessibility at the church.

Garden grant

This grant was received from Westhill in September 2025 to support the development of the garden at St Bart's.

The Vine, Sheffield
Notes to the financial statements - continued
For the year ended 31 December 2025

4 Endowment funds and total return investment

In March 2016, the PCC adopted a Total Return basis to the majority of their endowments, using the 1996 valuation. This sets the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at the 1996 valuation and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the PCC to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. The dividend and investment income return has been applied to the general fund, to assist with ongoing maintenance work, as agreed by the PCC.

The investment fund an application of total return to permanent endowment funds:

	Endowment	Unapplied	Total
	£	total return	£
		£	
Opening value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	399,739	399,739
	<u>223,303</u>	<u>399,739</u>	<u>623,042</u>
Movement in year:			
Investment return: dividends and interest	-	24,287	24,287
Investment return: realised and unrealised gains/ (losses)	-	(21,571)	(21,571)
	<u>-</u>	<u>2,716</u>	<u>2,716</u>
Unapplied total return allocated to general fund income in the year	-	(24,287)	(24,287)
Net movement in reporting period	<u>-</u>	<u>(21,571)</u>	<u>(21,571)</u>
Closing value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	378,168	378,168
Market value of investments	<u>223,303</u>	<u>378,168</u>	<u>601,471</u>

5 Related party transactions

PCC members and senior staff, and their close relatives donated £44,371 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of £1,702 (2024: £3,115) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and hospitality contributions. Reimbursement of expenses amounting to £861 (2024: £954) was made from St Timothy's church during the year.

Included in the above clergy and staff costs £856 (2024: £649) was paid for the vicarage and curate water bills.

Other related party transactions were:

- Transfer of Appropriate Sustainable Technology and Expertise (Taste), for whom Andrew Bryce is a Trustee, received a donation of £3,055. Andrew Bryce is a PCC member.
- Martin Horton, a PCC member, and his wife Eva received mission support of £3,332 via Wycliffe Bible Translators.
- Martin Horton received an additional £500 gift from the Advancing Kingdom Fund.
- Some trustees and their families also received discounted room hire, at the rates available to all church members.

The Vine, Sheffield
Notes to the financial statements - continued
For the year ended 31 December 2025

6 Fees paid to the independent examiner's organisation

	2025	2024
	£	£
Independent examination fee (re previous year)	<u>897</u>	<u>845</u>
Other fees paid to the independent examiner's organisation during the year: Subscription	<u>396</u>	<u>324</u>

Accounts



The Parochial Church Council of the Ecclesiastical Parish of The Vine Sheffield

(Known as “The Vine Sheffield”)

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for the year ended 31 December 2024

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PCC members who have served from January 2024 until the date this report was approved are:

Incumbent:	Rev. William Briggs	
Lay Vice-Chair:	David Smith	
Wardens:	Paul Sheridan David Neath	
Treasurer	Andrew Bryce	
Representatives on Deanery Synod:	Stephen Hill Paul Sheridan	
PCC Secretary	Anne Kingstone	
Elected members:	Vicki Neath Martin Horton Tina Powell-Wiffen Lucy Smith Katie Smith Sharon Jacobs	until May 2024 from May 2024 from May 2024

The PCC's bankers are The Royal Bank of Scotland and CAF.

The Independent Examiner is:
Sarah Lightfoot, FCA DChA
Seven Hills Accountants Limited
57 Burton Street, Sheffield, S6 2HH

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Objectives and activities

The objective of the PCC is promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The Vine Sheffield is an Anglican Church and Ecclesiastical Parish in the areas of Netherthorpe, Upperthorpe, and the Langsett Estate in Sheffield.

Our purpose statement is:

“As an open and prayerful community, it is our desire to know and encounter God’s love in deeper ways and to grow in our response to that love. Challenging each other to become more like Christ and through living out the values of the Kingdom of God we will look to create and develop a network of loving relationships where people can be transformed by encountering Jesus. And we will seek to serve our neighbour, prayerfully expecting God to be at work by following God’s lead.”

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

Since 2022, The Vine Sheffield has existed within the Mission Area that is the Benefice of St. Timothy’s and The Vine Sheffield.

From a strategic point of view, our mission is focused around our two buildings in the S6 and S3 parts of our parish respectively. We continue to meet as a worshipping congregation within the context of the St. Bart’s community centre near the Langsett estate in S6 and continue to develop an emerging new monastic house of prayer community with a presence in St. Stephen’s in S3.

Sunday worship continues well at St. Bart’s, with active children’s work, youth work and a breadth of leadership and preaching ministry. Several small groups meet during the week either in the buildings or in people’s homes, A midweek “welcome space” outreach is thriving, providing lunch and social space for members of the local community. Work has continued to develop the garden at St Bart’s, and we have established regular gardening days to allow everyone in the congregation to get involved. Links with local schools and Hampden View church have been maintained and strengthened, and we again hosted Easter and Christmas assemblies for Walkley Primary School. In 2024, we organised three family events at St Bart’s which were very well attended by local parents and children. The continued use of the St Bart’s building as a church and community asset has necessitated significant capital investment over the year, both in terms of long overdue maintenance and improvements to the building with a particular focus on energy efficiency. We received a Community Low Carbon Grant to install solar panels on the roof. This project was completed in the summer and is already improving the efficiency of the building both in terms of energy costs and progress towards net zero. Other major investments include the reupholstering of all chairs in the building and the installation of new internal doors. In the latter part of the year, a working group put together a submission for an A Rocha Eco Church bronze award. This award was successfully attained in January 2025.

In S3, the House of Prayer holds daily rhythms of prayer and worship within St. Stephen’s and hosted several continuous prayer events over the course of the year. This included 10 Days of Prayer and Pilgrimage held at St Stephen’s in October 2024. In the same month, several of the core team participated in the 24/7 prayer conference in Rotterdam. The House of Prayer continues to support

The Vine Sheffield

Annual Report

For the year ended 31 December 2024

prayer and worship on the streets of Sheffield and partner with student groups. Although part of the Vine Sheffield in terms of governance and accountability, the House of Prayer is an increasingly self-sustaining fresh expression. To reflect this, it is now possible to donate directly to the House of Prayer (with a donation station now installed at St Stephen's) and all donations received are ring-fenced in a restricted fund.

Church Attendance & Meetings: There were 72 parishioners on the Church Electoral Roll at the time of the last APCM (12 May 2024). The full PCC met formally 7 times during the year. Standing committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Key changes during 2024

Following a process of appointment and preparation, the Focal Ministry team (Paul Sheridan, Andy Bryce, Rachel Widdows, Vicki Neath, and Tina Powell-Wiffen) was officially authorised in May 2024. This team is now working with Will Briggs, the incumbent, to provide leadership for the church, with specific focus on our expression at St Bart's (S6). The early priorities for the focal ministers have included discerning a vision and direction for the church and allocating roles and responsibilities to ensure effective leadership for the various areas of ministry.

Personnel changes: None

Future Plans

With the focal ministers now entering their first full year in post, 2025 will continue to be a period of discernment and vision setting, as we explore how to grow as a welcoming and worshipful community within a diverse and challenging mission area. We will seek to build on our strengths in the areas of children, families, schools and youth work, as well as continuing to provide a safe space for adults recovering from ecclesiastical and spiritual trauma. Our estate at St Bart's is a valuable asset both for the church and the wider community, and our plan is to develop this asset into a community hub suitable for a wide range of positive activities. To this end, we have specific plans to invest in our buildings and land in 2025, including a project to insulate the worship area and update the audio-visual system and continued maintenance and development of the garden and outdoor space. We are planning a weekend away for the whole congregation in October 2025, with the aim of fostering togetherness and shared vision among our membership.

Financial Review

We are pleased to note the ongoing stability in The Vine's finances during 2024, despite a challenging climate. We recorded a small deficit of £2,552 on the general fund, which was covered by reserves built up in previous years. There was also a small deficit of £689 on restricted funds and a larger deficit of £24,960 on designated funds, but these latter expenses were planned and expected, as we continue to use our legacy funds to further the mission of the church.

The Vine Sheffield
Annual Report
For the year ended 31 December 2024

Income

The Vine received £154,663 in total during 2024, an increase from £130,108 in 2023. The main contributors to this increase were planned giving (up 15%) and grants (up 119% due to a large grant received for the installation of solar panels). Our income from building hire has reduced slightly.

Expenditure

We spent £182,864 in total in 2024, increasing from £149,333 in 2023. Most of this expenditure came from general funds (£131,161) but we also spent significant amounts from designated funds (£27,370) and restricted funds (£24,333).

Building maintenance costs increased by 130% compared to 2023, which can be attributed to the solar panels project (for which we received a grant) and planned investment in the buildings covered by the designated building improvement fund. Energy costs have stabilised thanks to moving on to cheaper energy tariffs in September 2024 and the ability to produce our own electricity from August 2024 onwards.

Aside from building improvement, most other spending from Designated Funds was for children's worker salary contributions and outreach activities for children and families.

Net Position & Balance

The cash balances carried forward on 31 December 2024 for General Funds totalled £20,772, Restricted Funds £909 and Designated Funds £187,955, leading to an overall total of £209,636. The total market value of investments held on 31 December 2024 was £623,042, an increase of 2% from 2023.

Reserves Policy

It is PCC policy to maintain a balance on general funds to cover emergency situations that may arise from time to time. This is a minimum of £24,000 based on three months of expected expenditure of general funds. The reserves policy will be reviewed if circumstances significantly change.

The Vine's year end general fund cash balance was £20,772. This does not meet our desired threshold. On 19 March 2024, the PCC agreed that funds from the Building Improvement Fund could be redesignated to general funds to cover expenses if necessary. This continues to be our policy.

Overall balances will continue to be monitored on a regular basis during 2024.

The Vine Sheffield
Annual Report
For the year ended 31 December 2024

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered with the Charity Commission on 6 February 2017, as its income exceeded £100,000. The Charity number is 1171476.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Vicar, Wardens, Treasurer, and one/two other PCC members).

The annual report and financial statements were approved by the PCC on 27 April 2025.

Signed on their behalf by

A handwritten signature in cursive script, appearing to read 'W. Briggs', written in black ink.

Will Briggs
(Incumbent)

Independent Examiner's report to the PCC Members of The Vine Sheffield

I report to the PCC members on my examination of the accounts of The Vine Sheffield (the Charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Lightfoot

29 Apr 2025

Sarah Lightfoot, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

The Vine, Sheffield
Receipts and payments
For the year ended 31 December 2024

	General funds	Designated funds	Restricted funds	Endowment funds	2024 Total	2023 Total
Notes	£	£	£	£	£	£
Receipts from:						
Donations						
Planned giving	65,235	-	1,493	-	66,728	57,843
Collections at services	297	-	3	-	300	686
Other giving	437	-	1,411	-	1,848	1,640
Gift aid recovered	15,323	-	-	-	15,323	14,016
Grants	-	-	19,820	-	19,820	9,043
Church activities						
Building hire	13,142	-	-	-	13,142	14,246
Church flat rental	6,500	-	-	-	6,500	5,200
PCC fees	465	-	-	-	465	108
Other	128	10	-	-	138	250
St Tim's shared expenses	37	-	917	-	954	1,897
Other reimbursed expenses	-	2,400	-	-	2,400	-
Investment income	30	-	-	27,015	27,045	25,179
Transfer to income	4	27,015	-	(27,015)	-	-
Total receipts	128,609	2,410	23,644	-	154,663	130,108
Payments from:						
Church activities						
Giving and donations	9,998	1,200	-	-	11,198	10,005
Common Fund	46,116	-	-	-	46,116	46,116
Payroll costs	15,541	-	-	-	15,541	16,270
Children's worker contribution	2,699	5,390	-	-	8,089	6,803
Ministry experience scheme	-	800	-	-	800	-
Clergy and staff expenses	1,254	-	1,861	-	3,115	4,013
House of Prayer	-	-	1,067	-	1,067	584
Other mission and evangelism costs	1,681	3,035	353	-	5,069	2,070
Church and centre running costs						
Upkeep of services	1,943	405	-	-	2,348	2,209
Heating, lighting and insurance	31,075	-	472	-	31,547	30,746
Building maintenance costs	10,498	16,540	19,820	-	46,858	20,413
Other running costs	8,691	-	760	-	9,451	7,938
Governance costs	6	845	-	-	845	714
Flat costs		820	-	-	820	1,452
	131,161	27,370	24,333	-	182,864	149,333
Net receipts/(payments)	(2,552)	(24,960)	(689)	-	(28,201)	(19,225)
Total cash funds brought forward	23,324	212,915	1,598	-	237,837	257,062
Total cash funds carried forward	20,772	187,955	909	-	209,636	237,837

The Vine, Sheffield
Statement of Assets and Liabilities
As at 31 December 2024

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2024 £	Total 2023 £
Cash funds						
Bank current accounts	15,191	-	909	-	16,100	10,295
Deposit account	5,581	187,955	-	-	193,536	227,542
Total cash funds	20,772	187,955	909	-	209,636	237,837
Investment assets						
CCLA investment fund - accumulated funds	-	-	-	33,658	33,658	31,751
CCLA investment fund - income shares	-	-	-	589,384	589,384	576,196
Total investment assets	-	-	-	623,042	623,042	607,947
Debtors						
Gift Aid claim	2,430	-	-	-	2,430	2,473
Building hire income	775	-	-	-	775	1,245
Flat rental income	284	-	-	-	284	233
Other reimbursed expenses - received in advance	-	1,600	-	-	1,600	-
Total debtors	3,489	1,600	-	-	5,089	3,951
Liabilities						
Clergy and staff expenses	39	-	51	-	90	325
Other running costs	26	-	-	-	26	325
Payroll costs	73	-	-	-	73	439
Independent examination fee	897	-	-	-	897	810
Total liabilities	1,035	-	51	-	1,086	1,899

Approved by the PCC on 27 April 2025.

Signed on their behalf by:



Will Briggs
(Incumbent)

The Vine, Sheffield
Notes to the financial statements
For the year ended 31 December 2024

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulations 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The endowment funds are managed on a total return basis - see note 4 for further details.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Advancing Kingdom purposes	32,968	10	(4,440)	-	28,538
The Vine Building Improvement Fund	164,701	-	(16,540)	-	148,161
St Barts fabric fund	721	-	-	-	721
Vicars discretionary fund	3,031	-	(200)	-	2,831
Childrens' worker	11,494	-	(5,390)	-	6,104
Ministry experience scheme	-	2,400	(800)	-	1,600
	212,915	2,410	(27,370)	-	187,955

Advancing Kingdom purposes

While monies still exist in the Fund, it will be spent on advancing Kingdom purposes within the Parish, with an unanimous decision from PCC on what to spend it on. Advanced Kingdom purposes could include spending it on the buildings, in line with discussions within the PCC about how the buildings can be used to advance kingdom purposes.

The Vine Building Improvement Fund

As part of the PCC's move to a total return approach to their investments, £200,000 had originally been designated towards the planned major building work at St Bart's. The PCC reallocated £20,724 towards the Children's worker designated fund in 2022. Various planned work was spent from this fund during the year.

St Barts fabric fund

This fund originally arose on designation by the PCC, and can be spent on maintenance to the fabric of St Bart's buildings. The PCC agreed to use the St Bart's Fabric Fund money towards a feasibility study and architects brief for redeveloping St Bart's building. Money has also been spent on architects' drawings.

Vicars discretionary fund

These funds have arisen on the consolidation of the St George's church charities and other charities, previously under the auspices of the Netherthorpe Parish Trustees, now under The Vine PCC. The St George's Church Charities are to be used for the relief of sickness or need in the former ecclesiastical parishes of St George and St Stephens. The PCC have decided that the funds continue to be used within the charitable purposes, for the discretionary use of the vicar, or to contribute towards church-led projects which benefit the sick and/or needy.

The Vine, Sheffield
Notes to the financial statements - continued
For the year ended 31 December 2024

2 Designated funds - continued

Childrens' worker

A children's worker was employed by St Tims in 2022. This post was designed to work between St Tims and The Vine. Employment sits with St Tims, who cross charge The Vine for their time. Agreement was made in March 2022 to set up a fund for this post by reallocating £20,724 from the building improvement fund towards the salary and associated employment costs, to be spent down over 5 years.

Ministry experience scheme

The Diocese have funded the ministry experience scheme in advance. The funds are shown in a designated fund, so the receipt in advance is ring-fenced.

3 Restricted funds

	Cash funds brought forward	Income	Expenditure	Transfers	Cash funds carried forward
	£	£	£	£	£
St Tim's shared expenses	-	917	(1,292)	-	(375)
House of Prayer	773	2,907	(2,396)	-	1,284
Warm Spaces	825	-	(825)	-	-
Energy efficiency	-	19,820	(19,820)	-	-
	<u>1,598</u>	<u>23,644</u>	<u>(24,333)</u>	<u>-</u>	<u>909</u>

St Tim's shared expenses

Joint activities with St Timothy's Crookes are currently to cover shared clergy and curate expenses. The contribution from St Tim's is considered to be a grant, in accordance with the PCC accountability guidance.

House of Prayer

The "House of Prayer" fund is to facilitate a place of holistic prayer and worship, grounded in the legacy and location of St. Stephen's within The Vine Sheffield. As this activity is now established, and specific donations are being received, this activity is treated as restricted fund from 1 January 2023 - the balance at this date of £847 has been transferred from designated funds, including the £300 PCC contribution used to set up this activity.

Warm Spaces

Sheffield City Council LAC Committee funding towards providing a warm space at the St Stephen's building. This was spent on food and drink, publicity materials and a contribution to heating costs.

Energy efficiency

We received two energy efficiency grants in 2024: a £19,720 grant for solar panels and a £100 grant for LED lights. These grants were spent in full.

4 Endowment funds and total return investment

In March 2016, the PCC adopted a Total Return basis to the majority of their endowments, using the 1996 valuation. This sets the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at the 1996 valuation and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the PCC to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. The dividend and investment income return has been applied to the general fund, to assist with ongoing maintenance work, as agreed by the PCC.

The Vine, Sheffield
Notes to the financial statements - continued
For the year ended 31 December 2024

4 Endowment funds and total return investment - continued

The investment fund an application of total return to permanent endowment funds:

	Endowment	Unapplied	Total
	£	total return	£
		£	£
Opening value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	384,644	384,644
	<u>223,303</u>	<u>384,644</u>	<u>607,947</u>
Movement in year:			
Investment return: dividends and interest	-	27,015	27,015
Investment return: realised and unrealised gains/ (losses)	-	15,095	15,095
	<u>-</u>	<u>42,110</u>	<u>42,110</u>
Unapplied total return allocated to general fund income in the year	-	(27,015)	(27,015)
Net movement in reporting period	<u>-</u>	<u>15,095</u>	<u>15,095</u>
Closing value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	399,739	399,739
Market value of investments	<u>223,303</u>	<u>399,739</u>	<u>623,042</u>

5 Related party transactions

PCC members and senior staff, and their close relatives donated £29,484 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of £3,115 (2023: £4,013) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and hospitality contributions. Reimbursement of expenses amounting to £954 (2023: £1,897) was made from St Timothy's church during the year.

Included in the above clergy and staff costs £649 (2023: £1,288) was paid for the vicarage and curate water bills.

Other related party transactions were:

- Transfer of Appropriate Sustainable Technology and Expertise (Taste), for whom Andrew Bryce is a Trustee, received a donation of £3,333. Andrew Bryce is a PCC member.
- Martin Horton, a PCC member, and his wife Eva received mission support of £3,332 via Wycliffe Bible Translators.
- Martin Horton received an additional £500 gift from the Advancing Kingdom Fund.
- Some trustees and their families also received discounted room hire, at the rates available to all church members.

6 Fees paid to the independent examiner's organisation

	2024	2023
	£	£
Independent examination fee (re previous year)	<u>845</u>	<u>714</u>
Other fees paid to the independent examiner's organisation during the year:		
Subscription	<u>324</u>	<u>270</u>

Accounts



The Parochial Church Council of the Ecclesiastical Parish of The Vine Sheffield

(Known as "The Vine Sheffield")

Annual Report and Financial Statements
for year ended 31 December 2023

Registered Charity Number 1171476

The Vine Sheffield
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The Vine Sheffield
Administrative information
For the year ended 31 December 2023

St. Stephen's Church Building is situated on Fawcett Street in Netherthorpe, Sheffield S3 7PL. St Bartholomew's Church Building is situated on Primrose Hill, Sheffield S6 2UW. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is The Vine Sheffield, St Bartholomew's Building, Primrose Hill, Sheffield S6 2UW

PCC members who have served from January 2023 until the date this report was approved are:

Incumbent:	Rev. William Briggs	
Curate:	Amy Hole	Until July 2023
Lay Vice-Chair:	David Smith	
Wardens:	Paul Sheridan Andrew Bryce David Neath	(warden until 14 May 2023) (warden from 14 May 2023)
Treasurer	Jonathan Smith Andrew Bryce	(until 14 May 2023) (treasurer from 14 May 2023)
Representatives on Deanery Synod:	Stephen Hill Paul Sheridan	
PCC Secretary	Stephen Hill Anne Kingstone	(Secretary until 14 May 2023) From 14 May 2023
Elected members:	Vicki Neath Martin Horton Claire Law Tina Powell-Wiffen Alan Harrison Lucy Smith	Until 14 May 2023 Until 14 May 2023 From 14 May 2023

The PCC's bankers are The Royal Bank of Scotland and CAF.

The Independent Examiner is:
Sarah Lightfoot, FCA DChA
Seven Hills Accountants Limited
57 Burton Street, Sheffield, S6 2HH

**The Vine Sheffield
Annual Report
For the year ended 31 December 2023**

Objectives and activities

The objective of the PCC is promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The Vine Sheffield is an Anglican Church and Ecclesiastical Parish in the areas of Netherthorpe, Uppertorpe, and the Langsett Estate in Sheffield.

Our purpose statement is:

“As an open and prayerful community, it is our desire to know and encounter God’s love in deeper ways and to grow in our response to that love. Challenging each other to become more like Christ and through living out the values of the Kingdom of God we will look to create and develop a network of loving relationships where people can be transformed by encountering Jesus. And we will seek to serve our neighbour, prayerfully expecting God to be at work by following God’s lead.”

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

2023 has been the first full year in which the parish has existed within the Mission Area that is the Benefice of St. Timothy’s and The Vine Sheffield.

From a strategic point of view, the ongoing pursuit of mission in both the S6 and S3 areas of our parish has continued within the broad shape that emerged post-covid: a worshipping congregation within the context of the St. Bart’s community centre near the Langsett estate in S6; an emerging new monastic house of prayer community with a presence in St. Stephen’s in S3.

This strategy has been consolidated; Sunday worship continued on well at St. Bart’s, with active children’s work, a breadth of leadership and preaching ministry. A midweek “welcome space” outreach has continued as well as activities within the Garden. Links with local schools and Hampden View church have been maintained and strengthened. The revitalization of the building as a community centre has required consideration of long overdue maintenance and improvements to the building with a particular focus on energy efficiency.

In S3 the House of Prayer core community settled into a rhythm of prayer and worship within St. Stephen’s and three local homes. 2023 was marked by increasing connections and the opportunity to offer provision of resource to others, including Wadsley, Parson Cross, Buxton, Penistone, and Beverley. The substance, however, was local, especially with respect to student groups and a prayerful presence on the streets. The House of Prayer community continues to be a place of hospitality for a diversity of neighbours, from a range of backgrounds, including those who have experienced ecclesiastical trauma. Significantly, throughout 2023, this ministry entered into a process with the 24/7 Prayer movement and was embraced into the 24/7 Communities Network in October 2023.

Church Attendance & Meetings: There were 72 parishioners on the Church Electoral Roll at the time of the last APCM (14 May 2023). The full PCC met formally 7 times during the year. Standing committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The Vine Sheffield Annual Report For the year ended 31 December 2023

Key changes during 2023

From an organizational point of view, much of this year has been dominated by discussions regarding ministry leadership, particularly with regard to congregational life at St. Bart's. This was coordinated discussion with the Parish of St. Timothy's Crookes. A joint working group established in 2022 presented a recommendation to the PCCs and APCMs that a *Focal Ministry* form of leadership be pursued. The PCCs of both parishes agreed to these recommendations at the first post-APCM meetings.

Subsequently, the parishes embarked on a process throughout the summer months of "listening, praying, encouraging" with the aim of discerning and nominating members to be appointed as Focal Ministers, forming a Focal Ministry Team. After conversations with the vicar, a list of six names was presented to the PCC for consideration, all of which were approved for nomination by the PCC. One person subsequently withdrew after further personal discernment.

Therefore a team of five people was ready to be the Focal Ministry Team for the Vine by the end of 2023 - Paul Sheridan, Andy Bryce, Rachel Widdows, Vicki Neath, and Tina Powell-Wiffen. They will be led through a Getting Ready process in early 2024 before formal appointment by the Bishop.

Personnel changes: A change of treasurer occurred with Jon Smith handing on the post to Andy Bryce. We welcomed a new warden, Dave Neath, alongside Paul Sheridan.

Future Plans

With the establishment of Focal Ministry reaching a milestone it is expected that changes to governance, administration and management will be something to explore in 2024, in collaboration with St. Timothy's for which Joint Standing Committee meetings are being planned.

Consideration of the cost of our buildings will be important, especially with the impact of new energy contracts being realized. The Standing Committee of PCC are taking the lead on this and considering a number of factors, including implementing energy conservation works, increasing donation and monetization streams for the House of Prayer, and our reliance upon hirers and related partnerships including with St. Philip's church in the St. Stephen's building, as well as entertaining other possibilities.

The S6 and S3 dual-pronged strategic plan remains in place. The Focal Ministry Team and HOP core team will continue to review and consolidate the vision for these. As the HOP ministry matures, it will be accounted for as a separate cost centre within the accounts with a view towards establishing and monitoring its sustainability.

Financial Review

We are pleased to note the ongoing stability in The Vine's finances during 2023. Whilst the pressure of inflation, alongside the need to spend more on our buildings was notable, we achieved a general fund near break even position (£784 deficit) across the year. This was a much lower deficit than we had anticipated. Designated and restricted funds saw higher losses (contributing to a net loss of £18,441), but these expenses were planned and expected.

The Vine Sheffield
Annual Report
For the year ended 31 December 2023

Income

The Vine received £130,108 in total during 2023, an increase from £115,342 in 2022. The main contributors to this increase were investment income (up 45.3%) and a small increase in income from building hire, including a rent increase for the church flat. Planned giving reduced slightly from 2022 levels (3.5%), but this is not a significant cause for concern due to fluctuation of donors and amounts given over time. We also received an unrestricted grant from the diocese to help cover rising energy costs and a restricted grant from Sheffield City Council to help fund our Warm Space at St Stephen's.

Expenditure

£149,333 was spent to provide Christian ministry at the Vine PCC, of which £127,358 was from General Funds, £18,576 from Designated Funds and £3,399 was from restricted funds.

Running costs increased significantly over 2023, largely due to the increases associated with increasing energy costs and the need for maintenance on the buildings. There was a large increase in heating, lighting and insurance (67%). This increase was expected due to renegotiated tariffs from September 2023 onwards. Our most expensive tariffs were locked in for a only a year so we expect our energy costs to start falling towards the end of 2024. Expenditure on building maintenance also more than doubled since the previous year, much of which was spent from our designated building improvement fund.

Aside from building improvement, most other spending from Designated Funds was for children's worker salary contributions. We have now set up a restricted fund for House of Prayer with most of the spending from that fund accounted for by clergy and staff costs and heating costs.

Net Position & Balance

The cash balances carried forward on 31 December 2023 for General Funds totalled £23,324, Restricted Funds £1,598 and Designated Funds £212,915, leading to an overall total of £237,837. The total market value of investments held on 31 December 2023 was £607,947, an increase of 9% from 2022.

Reserves Policy

It is PCC policy to maintain a balance on general funds to cover emergency situations that may arise from time to time. This is a minimum of £24,000 based on three months of expected expenditure of general funds.

The cash balance on general funds as at 31 December 2023 was £23,324.

The PCC will review the reserves policy during 2024.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2023**

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered with the Charity Commission on 6 February 2017, as its income exceeded £100,000. The Charity number is 1171476.

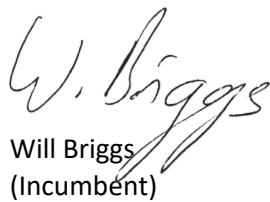
The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Vicar, Wardens, Treasurer, and one/two other PCC members).

The annual report and financial statements were approved by the PCC on April 14, 2024

Signed on their behalf by


Will Briggs
(Incumbent)

Independent Examiner's report to the PCC Members of The Vine Sheffield

I report to the PCC members on my examination of the accounts of The Vine Sheffield (the Charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S Lightfoot
Sarah Lightfoot, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 9 May 2024


The Vine, Sheffield
Receipts and payments
For the year ended 31 December 2023

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2023 Total £	2022 Total £
Receipts from:							
Donations							
Planned giving		57,763	-	80	-	57,843	59,938
Collections at services		686	-	-	-	686	478
Other giving		1,010	200	430	-	1,640	978
Gift aid recovered		14,016	-	-	-	14,016	14,813
Grants		7,300	-	1,743	-	9,043	-
Church activities							
Building hire		14,246	-	-	-	14,246	13,597
Church flat rental		5,200	-	-	-	5,200	4,200
PCC fees		108	-	-	-	108	959
Other		250	-	-	-	250	625
St Tim's shared expenses		-	-	1,897	-	1,897	2,426
Investment income		27	-	-	25,152	25,179	17,328
Transfer to income	4	25,152	-	-	(25,152)	-	-
Total receipts		125,758	200	4,150	-	130,108	115,342
Payments from:							
Church activities							
Giving and donations		9,755	250	-	-	10,005	12,612
Common Fund		46,116	-	-	-	46,116	46,116
Payroll costs	6	16,270	-	-	-	16,270	14,924
Children's worker contribution		1,050	5,753	-	-	6,803	3,477
Clergy and staff expenses		2,613	-	1,400	-	4,013	3,702
Mission and evangelism							
Mutual Blessings - activity costs		-	-	-	-	-	5,000
Other mission and evangelism costs		2,283	362	9	-	2,654	1,579
Church and centre running costs							
Upkeep of services		1,972	-	237	-	2,209	2,688
Heating, lighting and insurance		30,266	-	480	-	30,746	18,430
Building maintenance costs		8,528	11,885	-	-	20,413	9,800
Other running costs		6,339	326	1,273	-	7,938	8,696
Governance costs	7	714	-	-	-	714	660
Flat costs		1,452	-	-	-	1,452	5,889
		127,358	18,576	3,399	-	149,333	133,573
Net receipts/(payments)		(1,600)	(18,376)	751	-	(19,225)	(18,231)
Transfers	7	816	(847)	31	-	-	-
Net movement in funds		(784)	(19,223)	782	-	(19,225)	(18,231)
Total cash funds brought forward		24,108	232,138	816	-	257,062	275,293
Total cash funds carried forward		23,324	212,915	1,598	-	237,837	257,062

The Vine, Sheffield
Statement of Assets and Liabilities
As at 31 December 2023

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2023 £	Total 2022 £
Cash funds						
Bank current accounts	8,697	-	1,598	-	10,295	10,270
Deposit account	14,627	212,915	-	-	227,542	246,792
Total cash funds	23,324	212,915	1,598	-	237,837	257,062
Investment assets						
CCLA investment fund - accumulated funds	-	-	-	31,751	31,751	29,369
CCLA investment fund - income shares	-	-	-	576,196	576,196	526,252
Total investment assets	-	-	-	607,947	607,947	555,621
Debtors						
Gift Aid claim	2,473	-	-	-	2,473	2,544
Building hire income	1,245	-	-	-	1,245	550
Flat rental income	233	-	-	-	233	181
Total debtors	3,951	-	-	-	3,951	3,275
Liabilities						
Clergy and staff expenses	-	-	-	-	-	101
Other running costs	-	-	325	-	325	-
Payroll costs	439	-	-	-	439	188
Independent examination fee	810	-	-	-	810	714
Total liabilities	9,151	-	325	-	9,476	7,553

Approved by the PCC on April 14, 2024 and signed on their behalf by:


 Will Briggs
 (Incumbent)

The Vine, Sheffield
Notes to the financial statements
For the year ended 31 December 2023

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulations 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The endowment funds are managed on a total return basis - see note 4 for further details.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Advancing Kingdom purposes	33,330	-	(362)	-	32,968
The Vine Building Improvement Fund	176,586	-	(11,885)	-	164,701
St Barts fabric fund	721	-	-	-	721
Vicars discretionary fund	2,956	200	(576)	451	3,031
Temporary pastoral fund	451	-	-	(451)	-
House of Prayer	847	-	-	(847)	-
Childrens' worker	17,247	-	(5,753)	-	11,494
	<u>232,138</u>	<u>200</u>	<u>(18,576)</u>	<u>(847)</u>	<u>212,915</u>

Advancing Kingdom purposes

While monies still exist in the Fund, it will be spent on advancing Kingdom purposes within the Parish, with an unanimous decision from PCC on what to spend it on. Advanced Kingdom purposes could include spending it on the buildings, in line with discussions within the PCC about how the buildings can be used to advance kingdom purposes.

The Vine Building Improvement Fund

As part of the PCC's move to a total return approach to their investments, £200,000 had originally been designated towards the planned major building work at St Bart's. The PCC reallocated £20,724 towards the Children's worker designated fund in 2022. Various planned work was spent from this fund during the year.

St Barts fabric fund

This fund originally arose on designation by the PCC, and can be spent on maintenance to the fabric of St Bart's buildings. The PCC agreed to use the St Bart's Fabric Fund money towards a feasibility study and architects brief for redeveloping St Bart's building. Money has also been spent on architects' drawings.

The Vine, Sheffield
Notes to the financial statements - continued
For the year ended 31 December 2023

2 Designated funds - continued

Vicars discretionary fund

These funds have arisen on the consolidation of the St George's church charities and other charities, previously under the auspices of the Netherthorpe Parish Trustees, now under The Vine PCC. The St George's Church Charities are to be used for the relief of sickness or need in the former ecclesiastical parishes of St George and St Stephens. The PCC have decided that the funds continue to be used within the charitable purposes, for the discretionary use of the vicar, or to contribute towards church-led projects which benefit the sick and/or needy. Unusually, a £200 donation was received in the year for this fund - as it was fully spent in the year, no separate restricted fund has been set up for this purpose. £451 has been transferred from the Temporary pastoral fund - see below.

Temporary pastoral fund

The Temporary Pastoral Fund was created in 2020 in response to any financial need arising from parishioners, or others, as a result of Covid-19. The Standing Committee have decided to close the Temporary Pastoral Fund and move all funds into the Vicar's Discretionary Fund.

House of Prayer

The "House of Prayer" fund is to facilitate a place of holistic prayer and worship, grounded in the legacy and location of St. Stephen's within The Vine Sheffield. As this activity is now established, and specific donations are being received, this activity is treated as restricted fund from 1 January 2023 - the balance at this date of £847 has been transferred to restricted funds,

Childrens' worker

A children's worker was employed by St Tims in 2022. This post was designed to work between St Tims and The Vine. Employment sits with St Tims, who cross charge The Vine for their time. Agreement was made in March 2022 to set up a fund for this post by reallocating £20,724 from the building improvement fund towards the salary and associated employment costs, to be spent down over 5 years.

3 Restricted funds

	Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Mutual Blessings	9	816	-	-	(816)	-
St Tim's shared expenses		-	1,897	(1,897)	-	-
House of Prayer		-	510	(584)	847	773
Warm Spaces		-	1,743	(918)	-	825
		816	4,150	(3,399)	31	1,598

Mutual Blessings

The Mutual Blessings grants are to be spent on promoting, training and enabling equipping churches to undertake Godly Play within their own setting and for Godly Play to be taken more into schools and elderly care settings. Following discussion with Kathryn Lord in 2020, it was decided that The Vine would no longer oversee the work of Mutual Blessings. Funders have been consulted regarding the remaining money in each Restricted fund, and the funds were transferred to appropriate recipients to

- The Churches Support pot was mostly handed over to an appropriate recipient in 2022 to continue the work, with the agreement of funders. The balance remaining was £118.
 - The People Keeping Well pot use is currently under discussion. The balance remaining was £698.
- The PCC agreed to transfer the final balance of £816 to general funds as the amount gifted to Mutual Blessings from the church exceeds this remaining amount.

St Tim's shared expenses

Joint activities with St Timothy's Crookes are currently to cover shared clergy and curate expenses. The contribution from St Tim's is considered to be a grant, in accordance with the PCC accountability guidance.

The Vine, Sheffield
Notes to the financial statements - continued
For the year ended 31 December 2023

3 Restricted funds - continued

House of Prayer

The "House of Prayer" fund is to facilitate a place of holistic prayer and worship, grounded in the legacy and location of St. Stephen's within The Vine Sheffield. As this activity is now established, and specific donations are being received, this activity is treated as restricted fund from 1 January 2023 - the balance at this date of £847 has been transferred from designated funds, including the £300 PCC contribution used to set up this activity.

Warm Spaces

Sheffield City Council LAC Committee funding towards providing a warm space at the St Stephen's building. This was spent on food and drink, publicity materials and a contribution to heating costs.

4 Endowment funds and total return investment

In March 2016, the PCC adopted a Total Return basis to the majority of their endowments, using the 1996 valuation. This sets the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at the 1996 valuation and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the PCC to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. The dividend and investment income return has been applied to the general fund, to assist with ongoing maintenance work, as agreed by the PCC.

The investment fund an application of total return to permanent endowment funds:

	Endowment	Unapplied	Total
	£	total return	£
		£	
Opening value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	332,318	332,318
	<u>223,303</u>	<u>332,318</u>	<u>555,621</u>
Movement in year:			
Investment return: dividends and interest	-	25,152	25,152
Investment return: realised and unrealised gains and (losses)	-	52,326	52,326
	<u>-</u>	<u>77,478</u>	<u>77,478</u>
Unapplied total return allocated to general fund income in the year	-	(25,152)	(25,152)
Net movement in reporting period	<u>-</u>	<u>52,326</u>	<u>52,326</u>
Closing value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	384,644	384,644
Market value of investments	<u>223,303</u>	<u>384,644</u>	<u>607,947</u>

The Vine, Sheffield
Notes to the financial statements - continued
For the year ended 31 December 2023

5 Related party transactions

PCC members and senior staff, and their close relatives donated £25,250 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of £4,013 (2022: £3,702) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and hospitality contributions. Reimbursement of expenses amounting to £1,897 (2022: £2,426) was made from St Timothy's church during the year.

Included in the above clergy and staff costs £1,288 (2022: £561) was paid for the vicarage and curate water bills.

Other related party transactions were:

- Martin Horton, a PCC member, and his wife Eva received mission support of £2,839 via Wycliffe Bible Translators.
- Transfer of Appropriate Sustainable Technology and Expertise (Taste), for whom Andrew Bryce is a Trustee, received a donation of £1,667. Andrew Bryce is a PCC member.
- £200 was paid to the Diocese for Paul Sheridan, a PCC member, to attend a Foundations Course.
- Some trustees and their families also received discounted room hire, at the rates available to all church members.

6 Payroll costs

	Average no. of staff	2023 £	2022 £
<u>Salary and pension costs</u>			
Administration and cleaning	2	<u>16,270</u>	<u>14,924</u>

7 Fees paid to the independent examiner's organisation

	2023 £	2022 £
Independent examination fee (re previous year)	<u>714</u>	<u>660</u>
Other fees paid to the independent examiner's organisation during the year:		
Subscription	<u>270</u>	<u>-</u>

Accounts



The Parochial Church Council of the Ecclesiastical Parish of The Vine Sheffield

(Known as "The Vine Sheffield")

Annual Report and Financial Statements
for year ended 31 December 2022

Registered Charity Number 1171476

**The Vine Sheffield
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The Vine Sheffield
Administrative information
For the year ended 31 December 2022

St. Stephen's Church Building is situated on Fawcett Street in Netherthorpe, Sheffield S3 7PL. St Bartholomew's Church Building is situated on Primrose Hill, Sheffield S6 2UW. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is The Vine Sheffield, St Bartholomew's Building, Primrose Hill, Sheffield S6 2UW

PCC members who have served from January 2022 until the date this report was approved are:

Incumbent:	Rev. William Briggs
Curate:	Amy Hole
Lay Vice-Chair:	David Smith
Wardens:	Paul Sheridan Andrew Bryce
Treasurer	Jonathan Smith
Representatives on Deanery Synod:	Stephen Hill
PCC Secretary	Stephen Hill
Elected members:	Vicki Neath Martin Horton Jonathan Smith Claire Law Tina Powell-Wiffen Alan Harrison Andrew Wier (Jan 2022 – April 2022)

The PCC's bankers are The Royal Bank of Scotland, NatWest and CAF.

The Independent Examiner is:
Sarah Lightfoot, FCA DChA
Seven Hills Accountants Limited
57 Burton Street, Sheffield, S6 2HH

**The Vine Sheffield
Annual Report
For the year ended 31 December 2022**

Objectives and activities

The objective of the PCC is promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The Vine Sheffield is an Anglican Church and Ecclesiastical Parish in the areas of Netherthorpe, Upperthorpe, and the Langsett Estate in Sheffield.

Our purpose statement is:

“As an open and prayerful community, it is our desire to know and encounter God’s love in deeper ways and to grow in our response to that love. Challenging each other to become more like Christ and through living out the values of the Kingdom of God we will look to create and develop a network of loving relationships where people can be transformed by encountering Jesus. And we will seek to serve our neighbour, prayerfully expecting God to be at work by following God’s lead.”

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

2022 has been a year for consolidating the Parish in its re-emergence from the impact of the pandemic in 2020 and 2021. It has also been dominated by the process of implementing the pastoral scheme that unified the Benefice with that of St. Timothy’s Crookes. This period of structural transition was expected to have been completed by the end of the previous year did not complete until May of 2022. Our strategic directions had been set in the latter part of 2021 and included the pursuit of mission in both the S6 and S3 areas as well as investing in our Sunday morning worship and fellowship at St. Bart’s.

Investment in the congregational life at St. Bart’s included contributing to the employment of Esther Gratze as a children’s and youth work (through St. Timothy’s), commencing in the first part of the year. An Alpha Course, led by our intern Nick Phoenix, led to baptisms on Easter Sunday. Other initiatives, such as “Garden Church” to add fellowship around our outside areas, and community lunches for those associated with children’s ministry, have added to our revitalisation. We have welcomed a diversity of new members.

The 2021 “S6 Mission Audit” identified the felt need for a community hub in the local area. This has been grasped not only through the making available of our facilities to various community groups, but through the emergence of a midweek community on Thursdays. Initially a Coffee Morning, the Thursday presence transitioned to offering “warm space” and small meal and a friendly presence in response to the colder months and the cost-of-living crisis. After the summer our “Vinelight” morning prayer times have also occurred on Thursday mornings.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2022**

The House of Prayer at St. Stephen's continued to evolve during 2022 and express itself as a worshipping community shaped around the values of prayer and missional presence. The prayer spaces at St. Stephen's have been made regularly available and have been used by the House of Prayer (HOP) core team, other parishioners, members of the community, and other groups. The team has also been able to be a resource for other churches, offering worship and prayer support. A "Discovering Ancient Pathways" course is being trialled in-house with a view to it being offered more widely in 2023. Monthly "Open Table" meals have built connections with the nearby community, allowing for pastoral provision including supporting a refugee couple to be married, and a dedication of a child. Towards the end of the year, in collaboration with St. Philip's Church (who are hirers of St. Stephen's), the HOP team have been able to offer "warm space" to the Netherthorpe Community in response to the Cost-of-Living Crisis. Throughout the year it was recognised that it was important to strengthen the connections between the House of Prayer and the other communities of the Parish and steps have been taken to ensure representation on PCC.

Church Attendance & Meetings: There were 58 parishioners on the Church Electoral Roll at the time of the last APCM (May 2022). The full PCC met formally 7 times during the year. Standing committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Key changes during 2022

Some of the key developments are outlined in the review, above.

Structurally, the extended transition in the unification of the Benefice was harmful to the working of the Parish. It became clear over the course of the year that many of our management structures were not well aligned to our new position in which we share much of our human and other resources with St. Timothy's. This was evidenced by and exacerbated by our vicar, Rev. Will Briggs, needing to take sick leave during the summer months. Upon his return attention has been given to identifying the gaps and inefficiencies in our leadership, management, and governance structures.

The vicar has convened a "Task & Finish" Group across the Benefice to discern the way forward and we expect these changes to be implemented in 2023.

Personnel changes: Esther Gratze joined the benefice as children's worker, holding a collaborative post with St. Timothy's. She has brought significant energy, creativity and consolidation to our Sunday children's provision as well as building and strengthening relationships with the local school and community. Nick Phoenix' internship ended in July after a year of encouraging and stimulating ministry amongst us. During the summer he discerned a calling to return to Sheffield to offer his support to the House of Prayer with a view towards "Bridge Building" ministry focusing on spiritual support for those who are homeless or significantly disadvantaged, he commenced this work in a self-supporting capacity in September. We farewelled our lay reader, Andy Wier, who discerned a desire to focus ministry elsewhere. Lay reader Kate Cornwell had spent little time in the parish since

**The Vine Sheffield
Annual Report
For the year ended 31 December 2022**

the pandemic and her license was transferred to St. Columba's, Crosspool. Our warden, Andy Bryce, was sponsored to study the Foundations Course offered by St. Peter's College.

Officeholders in our governance structures remained stable, with wardens, lay chair, treasurer, and secretary remaining in-post. We are expecting there to be a change in treasurer in 2023, as well as some changes in governance responding to the larger review of leadership structures.

Future Plans

In terms of mission and ministry the plans for 2023 continue to be one of building upon and consolidating our Sunday-morning fellowship and our S6 mission. The House of Prayer is in conversation with the 24/7 Prayer movement about being embraced as a recognised part of that network; some adjustments may be appropriate as this pioneering ministry evolves. There are some significant considerations to give to building maintenance and repairs, as well as responding to running costs (e.g. with energy contracts falling due) and maximising the mutual benefit of key partnerships such as the hiring agreement with St. Philip's.

The most significant plan will be the exploration and adoption of new forms of leadership, likely to include an embrace of "focal ministry". It is hoped that this will lead to a clear space for vision and values to emerge to enable proactive pursuit of mission and ministry in all our areas. It is also hoped that this will enable our decision-making and governance processes to increase in coherence and efficiency, and alignment with St. Timothy's as our sister parish in the Benefice.

Financial Review

We are pleased to note the ongoing stability in The Vine's finances during 2022. Whilst the pressure of inflation, alongside the need to spend more on our buildings and services post COVID was notable, the overall impact on General Funds was not too significant, only incurring a £6,044 loss during the year. Designated and restricted funds saw higher losses (contributing to a net loss of £18,231), but these expenses were planned and expected.

Income

The Vine received £115,342 in total during 2022, an increase from 2021's value of £108,415. The main contributors to this increase were investment income (up 12.6%, due to increasing interest rates) and building hire (up 26%, due predominantly to St Phillips residency and St Stephens). Planned giving reduced slightly from 2021 levels (2.2%), but this is not a significant cause for concern due to fluctuation of donors and amounts given over time.

Expenditure

£133,573 was spent to provide Christian ministry at the Vine PCC, of which £118,343 was from General Funds, £7,804 from Designated Funds and £7,426 was from restricted funds.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2022**

Running costs increased significantly over 2022, largely due to the increases associated with increase operations (post COVID) and inflationary costs. There was a large increase in heating, lighting and insurance (25%). This was mainly due to increased usage and were not impacted significantly by rate increases due to continuation of legacy contracts on all but one of our utility meters. These contracts run out in August 2023, and the renegotiated tariffs will put significant pressure on costs for 2023/24.

Expenditure in Designated Funds was a combination of children's worker salary contributions, House of Prayer costs and building development costs, whilst Restricted costs were mostly transfers of existing Mutual Blessings balances to new providers.

Net Position & Balance

The balances carried forward on 31 December 2022 for General Funds totalled £24,108, Restricted Funds £816 and Designated Funds £232,138, leading to an overall total of £257,062. The total market value of investments held on 31 December 2022 was £555,621, a decrease of 12% from 2021, but within acceptable margins.

Reserves Policy

It is PCC policy to maintain a balance on general funds to cover emergency situations that may arise from time to time. This is a minimum of £24,000 based on three months of expected expenditure of general funds, including only the three admin and cleaning salaries related to this. The reserves policy will be reviewed if circumstances significantly change.

Disregarding the balances held in Designated and Restricted funds, The Vine's year-end balance of £24,108 met this reserves requirement. Overall balances will continue to be monitored on a regular basis during 2023.

In addition to the general reserves, £232,138 was held as designated funds. £176,586 of this is designated towards St Bart's and St Stephen's building work and improvements.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered with the Charity Commission on 6 February 2017, as it's income exceeded £100,000. The Charity number is 1171476.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2022**

The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Vicar, Wardens, Treasurer, and one/two other PCC members).

The annual report and financial statements were approved by the PCC on 25/4/23

Signed on their behalf by



Will Briggs
(Incumbent)

Independent Examiner's report to the PCC Members of The Vine Sheffield

I report to the PCC members on my examination of the accounts of The Vine Sheffield (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Sarah Lightfoot, FCA, DChA
57 Burton Street
Sheffield
S6 2HH

Date: _____

The Vine, Sheffield
Receipts and payments
For the year ended 31 December 2022

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2022 Total £	2021 Total £
Receipts from:							
Donations							
Planned giving		59,908	30	-	-	59,938	61,233
Collections at services		478	-	-	-	478	45
Other giving		403	575	-	-	978	418
Gift aid recovered		14,813	-	-	-	14,813	14,787
Church activities							
Building hire		13,597	-	-	-	13,597	10,788
Church flat rental		4,200	-	-	-	4,200	4,200
PCC fees		959	-	-	-	959	92
Other		625	-	-	-	625	64
St Tim's shared expenses		-	-	2,426	-	2,426	713
Furlough scheme grant		-	-	-	-	-	695
Investment income		11	-	-	17,317	17,328	15,380
Transfer to income	4	17,317	-	-	(17,317)	-	-
Total receipts		112,311	605	2,426	-	115,342	108,415
Payments from:							
Church activities							
Giving and donations		12,179	433	-	-	12,612	11,895
Common Fund		46,116	-	-	-	46,116	46,116
Payroll costs	6	14,924	-	-	-	14,924	14,409
Children's worker contribution		-	3,477	-	-	3,477	-
Clergy and staff expenses		1,707	-	1,995	-	3,702	2,935
Mission and evangelism							
Mutual Blessings - activity costs		-	-	5,000	-	5,000	3,335
Other mission and evangelism costs		935	644	-	-	1,579	230
Church and centre running costs							
Upkeep of services		2,688	-	-	-	2,688	2,127
Heating, lighting and insurance		18,430	-	-	-	18,430	14,707
Building maintenance costs		7,110	2,690	-	-	9,800	4,920
Other running costs		7,705	560	431	-	8,696	7,990
Governance costs	8	660	-	-	-	660	613
Flat costs		5,889	-	-	-	5,889	334
		118,343	7,804	7,426	-	133,573	109,611
Net receipts/(payments)		(6,032)	(7,199)	(5,000)	-	(18,231)	(1,196)
Transfers	7	(374)	(116)	490	-	-	-
Net movement in funds		(6,406)	(7,315)	(4,510)	-	(18,231)	(1,196)
Total cash funds brought forward		30,514	239,453	5,326	-	275,293	276,489
Total cash funds carried forward		24,108	232,138	816	-	257,062	275,293

The Vine, Sheffield
Statement of Assets and Liabilities
As at 31 December 2022

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2022 £	Total 2021 £
Cash funds						
Bank current accounts	9,454	-	816	-	10,270	13,887
Deposit account	14,654	232,138	-	-	246,792	261,406
Cash in hand	-	-	-	-	-	-
Total cash funds	24,108	232,138	816	-	257,062	275,293
Debtors						
Gift Aid claim	2,544	-	-	-	2,544	2,685
Building hire income	550	-	-	-	550	566
Flat rental income	181	-	-	-	181	181
Total debtors	3,275	-	-	-	3,275	3,432
Investment assets						
CCLA investment fund - accumulated funds	-	-	-	29,369	29,369	32,720
CCLA investment fund - income shares	-	-	-	526,252	526,252	596,113
Total investment assets	-	-	-	555,621	555,621	628,833
Liabilities						
Clergy and staff expenses	101	-	-	-	101	-
Payroll costs	188	-	-	-	188	-
Independent examination fee	714	-	-	-	714	660
Other running costs	48	-	-	-	48	157
Other expenses	-	-	-	-	-	413
Building maintenance costs	-	-	-	-	-	513
Church and centre running costs	-	-	-	-	-	80
Giving and donations	-	-	-	-	-	1,904
Total liabilities	1,051	-	-	-	1,051	3,727

Approved by the PCC on 25/4/23 and signed on their behalf by:

W. Briggs

Will Briggs
(Incumbent)

The Vine, Sheffield
Notes to the financial statements
For the year ended 31 December 2022

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulations 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The endowment funds are managed on a total return basis - see note 4 for further details.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Advancing Kingdom purposes	34,491	-	(1,161)	-	33,330
Community Cafe	116	-	-	(116)	-
The Vine Building Improvement Fund	200,000	-	(2,690)	(20,724)	176,586
St Barts fabric fund	721	-	-	-	721
Vicars discretionary fund	3,389	-	(433)	-	2,956
Temporary pastoral fund	451	-	-	-	451
House of Prayer	285	605	(43)	-	847
Childrens' worker	-	-	(3,477)	20,724	17,247
	<u>239,453</u>	<u>605</u>	<u>(7,804)</u>	<u>(116)</u>	<u>232,138</u>

Advancing Kingdom purposes

While monies still exist in the Fund, it will be spent on advancing Kingdom purposes within the Parish, with an unanimous decision from PCC on what to spend it on. Advanced Kingdom purposes could include spending it on the buildings, in line with discussions within the PCC about how the buildings can be used to advance kingdom purposes.

Community Cafe

The community cafe historically contributed some of its surplus income to the general fund, however, having closed during 2020, this will no longer contribute income going forward. The PCC has released these funds back to the general fund.

The Vine Building Improvement Fund

As part of the PCC's move to a total return approach to their investments, £200,000 had originally been designated towards the planned major building work at St Bart's. The PCC have reallocated £20,724 towards the Children's worker designated fund. The fund has been renamed during the year from "St Bart's Building improvement fund" as the PCC have decided to widen the scope of the fund to both St Bart's and St Stephens', for planned major building work and improvements.

St Barts fabric fund

This fund originally arose on designation by the PCC, and can be spent on maintenance to the fabric of St Bart's buildings. The PCC agreed to use the St Bart's Fabric Fund money towards a feasibility study and architects brief for redeveloping St Bart's building. Money has also been spent on architects' drawings.

2 Designated funds - continued

Vicars discretionary fund

These funds have arisen on the consolidation of the St George's church charities and other charities, previously under the auspices of the Netherthorpe Parish Trustees, now under The Vine PCC. The St George's Church Charities are to be used for the relief of sickness or need in the former ecclesiastical parishes of St George and St Stephens. The PCC have decided that the funds continue to be used within the charitable purposes, for the discretionary use of the vicar, or to contribute towards church-led projects which benefit the sick and/or needy.

Temporary pastoral fund

The Temporary Pastoral Fund was created in 2020 in response to any financial need arising from parishioners, or others, as a result of Covid-19. The fund is administered by nominated individuals from Standing Committee.

House of Prayer

The "House of Prayer" fund is to facilitate a place of holistic prayer and worship, grounded in the legacy and location of St. Stephen's within The Vine Sheffield. £300 was transferred in 2021 from the general funds as a float to monitor this project.

Childrens' worker

A children's worker was employed by St Tims in 2022. This post was designed to work between St Tims and The Vine. Employment sits with St Tims, who cross charge The Vine for their time. Agreement was made in March 2022 to set up a fund for this post by reallocating £20,724 from the building improvement fund towards the salary and associated employment costs, to be spent down over 5 years.

3 Restricted funds

	Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Mutual Blessings	9	5,816	-	(5,000)	-	816
St Barts community meal related expenses		11	-	-	(11)	-
Church weekend away		(501)	-	-	501	-
St Tim's shared expenses		-	2,426	(2,426)	-	-
		<u>5,326</u>	<u>2,426</u>	<u>(7,426)</u>	<u>490</u>	<u>816</u>

Mutual Blessings

The Mutual Blessings grants are to be spent on promoting, training and enabling equipping churches to undertake Godly Play within their own setting and for Godly Play to be taken more into schools and elderly care settings. More information is given regarding this in note 9.

Church weekend away

The church weekend away monies have been treated as restricted. The costs for the previous weekend were £501 more than the income received resulting in a negative fund balance. No weekends away are currently planned so this cost is being transferred to the general fund.

St Tim's shared expenses

Joint activities with St Timothy's Crookes are currently to cover shared clergy and curate expenses. The contribution from St Tim's is considered to be a grant.

4 Endowment funds and total return investment

In March 2016, the PCC adopted a Total Return basis to the majority of their endowments, using the 1996 valuation. This sets the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at the 1996 valuation and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the PCC to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. The dividend and investment income return has been applied to the general fund, to assist with ongoing maintenance work, as agreed by the PCC.

The investment fund an application of total return to permanent endowment funds:

	Endowment	Unapplied	Total
	£	total return	£
		£	£
Opening value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	405,530	405,530
	<u>223,303</u>	<u>405,530</u>	<u>628,833</u>
Movement in year:			
Investment return: dividends and interest	-	17,317	17,317
Investment return: realised and unrealised gains and (losses)	-	(73,212)	(73,212)
	<u>-</u>	<u>(55,895)</u>	<u>(55,895)</u>
Unapplied total return allocated to general fund income in the year	-	(17,317)	(17,317)
Net movement in reporting period	<u>-</u>	<u>(73,212)</u>	<u>(73,212)</u>
Closing value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	332,318	332,318
Market value of investments	<u>223,303</u>	<u>332,318</u>	<u>555,621</u>

5 Related party transactions

PCC members and senior staff, and their close relatives donated £26,432 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of 3,702 (2021: £2,935) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and hospitality contributions. Reimbursement of expenses amounting to £2,426 (2021: £713) was made from St Timothy's church during the year.

Included in the above clergy and staff costs £561 (2021: £551) was paid for the vicarage water bills.

Other related party transactions were:

- Martin Horton, a PCC member, and his wife Eva received mission support of £3,827 via Wycliffe Bible Translators. £494 relates to January 2023.
- Transfer of Appropriate Sustainable Technology and Expertise (Taste), for whom Andrew Bryce is a Trustee, received a donation of £1,666. Andrew Bryce is churchwarden.
- £300 was paid to the Diocese for Andrew Bryce, Trustee, to attend a Foundations Course offered by St. Peter's College.
- Some trustees and their families also received discounted room hire, at the rates available to all church members.

Accounts



The Parochial Church Council of the Ecclesiastical Parish of The Vine Sheffield

(Known as “The Vine Sheffield”)

Annual Report and Financial Statements
for year ended 31 December 2021

Registered Charity Number 1171476

The Vine Sheffield
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The Vine Sheffield
Administrative information
For the year ended 31 December 2021

St. Stephen's Church Building is situated on Fawcett Street in Netherthorpe, Sheffield S3 7PL. St Bartholomew's Church Building is situated on Primrose Hill, Sheffield S6 2UW. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is The Vine Sheffield, St Bartholomew's Building, Primrose Hill, Sheffield S6 2UW

PCC members who have served from January 2021 until the date this report was approved are:

Incumbent:	Rev. William Briggs
Curate:	Amy Hole
Lay Vice-Chair:	Ben Widdows (Jan 2021 – April 2021) David Smith (April 2021 – December 2021)
Wardens:	Paul Sheridan Andrew Bryce
Treasurer	Jonathan Smith
Representatives on Deanery Synod:	Stephen Hill
PCC Secretary	David Smith (Jan 2021 – April 2021) Stephen Hill (April 2021 – December 2021)
Elected members:	Dave Neath (Jan 2021 – April 2021) Vicki Neath Martin Horton Ben Widdows Jonathan Smith Claire Law Tina Powell-Wiffen Alan Harrison Andrew Wier

The PCC's bankers are The Royal Bank of Scotland, NatWest and CAF.

The Independent Examiner is:
Sarah Lightfoot, FCA DChA
Employee of:
VAS Community Accountancy, The Circle
33 Rockingham Lane, Sheffield. S1 4FW

**The Vine Sheffield
Annual Report
For the year ended 31 December 2021**

Objectives and activities

The objective of the PCC is promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The Vine Sheffield is an Anglican Church and Ecclesiastical Parish in the areas of Netherthorpe, Uppethorpe, and the Langsett Estate in Sheffield.

Our purpose statement is:

“As an open and prayerful community, it is our desire to know and encounter God’s love in deeper ways and to grow in our response to that love. Challenging each other to become more like Christ and through living out the values of the Kingdom of God we will look to create and develop a network of loving relationships where people can be transformed by encountering Jesus. And we will seek to serve our neighbour, prayerfully expecting God to be at work by following God’s lead.”

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

2021, in many aspects, has been a transitional year, towards re-establishing the ministry of the Parish as the pandemic season has eased, and responding to the restructuring of the parish within the emerging joint benefice relationship with St. Timothy’s.

Much of our efforts have been towards the emergence of in-person worship in a new location (St. Bart’s) than before the pandemic (St. Stephen’s.) We have also strategically reviewed our mission in both the S6 and S3 areas of the parish and are ready to act on those reviews in 2022.

In the meantime, the steady rhythms have continued, including Sunday worship - in-person where possible, and online in any case, seasonal services, small groups (including a lent course conducted on zoom), and nights of encouragement for a growing lay leadership team of preachers and service leaders.

Strategic activities include the work of a mission audit focusing on the S6 end of our mission area, which reported in the latter part of the year and prepares the way for pursuing midweek activities at St. Bart’s to meet the felt need for a focused hub for the local community in that location.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2021**

The emergence of St. Stephen's as a House of Prayer, building on the foundation of private prayer and relationships with other community groups, is also fertile ground for 2022 and beyond. By the end of 2021 a small core team of those committed to the House of Prayer was emerging, and relationships forming with the 24/7 Prayer community movement, and other similar communities in other locations. The aim, embraced by PCC, of a sustainable worshipping community in the S3 end of our area of mission, will not be "church as normal", but has a means for pursuit. Regular prayer rhythms within the House of Prayer are regularly attended by a diversity of people, and Open Table monthly liturgical meals were operating by the end of the year and demonstrating connections across the wider church and into the local community.

Church Attendance & Meetings: There were 56 parishioners on the Church Electoral Roll at the time of the last APCM (May 2021), this represents a reduction from the figure reported last year of 69. The full PCC met formally 7 times during the year. Standing committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Key changes during 2021

The first part of the year was dominated by the third covid pandemic lockdown. PCC suspended public worship in January, with online provision continuing on YouTube as a livestream from St. Bart's, and private prayer throughout the week continuing in the House of Prayer at St. Stephen's as regulations allowed. In-person Sunday worship recommenced at Easter and this initiated a long phase of re-establishing patterns of ministry.

July 2021 marked a significant change as the relationship between The Vine and St. Timothy's Crookes had a step-change in closeness. While the formalities of the establishment of a joint benefice were delayed until 2022, the process of acting in partnership and collaboration increased significantly. In particular, the time of our vicar, Rev. Will Briggs, and newly arrived curate, Rev. Amy Hole, was shared between the two parishes, and the process of aligning administrative and other systems was begun.

A deliberate attention to pursuing mission opportunities at both end of the parishes (as outlined above under "plans for continued activities") has formed a framework for PCC to consider changes in capital allocation and other ways of releasing resources. This will likely be actioned in 2022.

Personnel changes: Rev. Amy Hole joined us as curate in July 2021, she is also licensed to St. Timothy's. Nick Phoenix joined us as an intern in September 2021, and his time is also shared with St. Timothy's. Following the summer, in response to the evident need to resource the provision of children's ministry, Katie Smith, took leadership in this area as a volunteer. A recruitment process for a Benefice Children and Families worker, in collaboration with St. Timothy's, was initiated by the end of the year for completion in early 2022.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2021**

Towards the end of 2021, as arrangements with St. Timothy's continued to evolve, Siobhan Melville, the administrator at St. Tim's has taken on responsibilities that brings aspects of The Vine into her purview, and Jackie Kieran, the administrator at The Vine, has incorporated responsibilities that involve St. Tim's.

At the APCM Andrew Bryce and Paul Sheridan continued as wardens; David Smith took on the role of lay chair and Steve Hill was appointed as secretary of PCC.

Future Plans

The work of 2021 has laid the groundwork for plans in 2022 and beyond. These were outlined by PCC at its Away Day in September and have been pursued since. They include:

1. The formal uniting of benefice with St. Timothy's Crookes is now expected in May 2022. These will involve some structural changes that will reflect and build upon the alignment of ministry and administrative teams and workflows that have already emerged from the partnership between the two parishes. It will be recommended to the APCMs in both parishes that a Joint Benefice Council be formed to take responsibility for aspects of the benefice where decision-making is shared and aims are pursued jointly.
2. The redesignation of capital funds will have its initial actioning in 2022 with the likely recruitment of a Benefice Children and Families Worker. Further work will continue as the lie of the land becomes clearer with respect to both necessary investment in the buildings, and in outreach work in both ends of the parish.
3. The vision of St. Bart's as a community hub has some initial avenues for pursuit, including the possibility of a coffee morning, and connections with the local community through other seasonal events.
4. The vision of a sustainable worshipping community in Netherthorpe/Uppertorpe can continue to be pursued through the emergence of the prayer community. There are possibilities to consider around partnership with other groups and exploring the viability of redeveloping St. Stephen's in a way that is conducive to this work.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2021**

Financial Review

We are pleased to note that, whilst COVID continues to impact churches and their congregations in various ways, The Vine remained financially stable during 2021.

Whilst a net loss of £1,196 was recorded, this was largely due to planned outgoings in designated and restricted funds, with General Funds returning a surplus of £3,261.

Income

The Vine received £108,415 in total during 2021. Whilst technically a reduction from the £132,756 received during 2020, a large part of 2020's income was a £25,500 common fund contribution from the Sheffield Burgesses Trust. Accounting for this, 2021 saw an increase in income of £1,159 over 2020.

Regular giving increase during 2021, although this was offset slightly by a reduction in gift aid claimed, legacies and other forms of ad-hoc giving. There was a significant increase in building hire during 2021, driven by regular hire of the St Stephens building by The Rock & St Phillips. Investment income reduced slightly from 2020 levels, due mainly to declining fixed interest rates associated with the CCLA deposit fund.

Expenditure

£109,611 was spent to provide Christian ministry at The Vine PCC, of which £104,441 was from General Funds, £1,122 from Designated Funds and £4,048 from restricted funds.

Running costs have reduced compared to 2020, with utilities, maintenance and upkeep of services all reducing. Payroll costs remained stable throughout the year, with one member of furloughed staff continuing to be paid and costs recouped through the furlough scheme.

Continued use of the Temporary Pastoral Scheme made up the majority of designated expenditure during 2021, whilst transfers to outside parties to allow for the continuation of Mutual Blessings work for made up the majority of restricted expenditure.

Net Position & Balance

During 2021, The Vine spent £1,196 more than it received, however, since Designated and Restricted losses amounted to £4,457, General Funds saw a surplus of £3,261 before transfers, a welcome position given likely increases in utilities & other costs towards the end of 2022.

The balances carried forward at 31 December 2021 on General Funds totalled £30,514, Restricted Funds £5,326 and Designated Funds £239,453, leading to an overall total of £275,293. The total market value of investments held on 31 December 2021 was £628,833.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2021**

Reserves Policy

It is PCC policy to maintain a balance on general funds to cover emergency situations that may arise from time to time. This is a minimum of £24,000 based on three months of expected expenditure of general funds, including only the three admin and cleaning salaries related to this. The reserves policy will be reviewed if circumstances significantly change.

Disregarding the balances held in Designated and Restricted funds, The Vine's year end balance of £30,514 met this reserves requirement. Overall balances will continue to be monitored on a regular basis during 2022.

In addition to the general reserves, £239,453 was held as designated funds. £200,000 of this is designated towards the St Bart's redevelopment.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered with the Charity Commission on 6 February 2017, as it's income exceeded £100,000. The Charity number is 1171476.

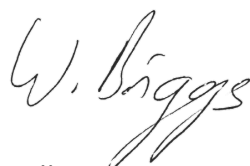
The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Vicar, Wardens, Treasurer, and one/two other PCC members).

The annual report and financial statements were approved by the PCC on April 12, 2022

Signed on their behalf by



Will Briggs
(Incumbent)

Independent Examiner's report to the PCC Members of The Vine Sheffield

I report to the PCC members on my examination of the accounts of The Vine Sheffield (the Charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *S Lightfoot*
Sarah Lightfoot, FCA, DChA
Employee of:
VAS Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW

Date: 19 April 2022

The Vine, Sheffield

Receipts and payments

For the year ended 31 December 2021

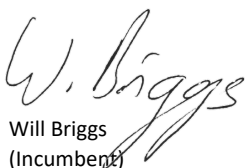
	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2021 Total £	2020 Total £
Receipts from:							
Donations							
Planned giving		61,233	-	-	-	61,233	58,089
Collections at services		45	-	-	-	45	386
Other giving		418	-	-	-	418	3,070
Gift aid recovered		14,787	-	-	-	14,787	15,424
Legacies		-	-	-	-	-	500
Church activities							
Building hire		10,788	-	-	-	10,788	4,435
Church flat rental		4,200	-	-	-	4,200	4,200
Cafe income		-	-	-	-	-	315
Weekend away income		-	-	-	-	-	-
PCC fees		92	-	-	-	92	220
Grants		-	-	-	-	-	26,000
Other		64	-	-	-	64	2,442
St Tim's shared expenses		-	-	713	-	713	-
Furlough scheme grant		695	-	-	-	695	1,773
Investment income		232	-	-	15,148	15,380	15,902
Transfer to income	4	15,148	-	-	(15,148)	-	-
Total receipts		107,702	-	713	-	108,415	132,756
Payments from:							
Church activities							
Giving and donations		10,788	1,107	-	-	11,895	14,469
Common Fund		46,116	-	-	-	46,116	71,616
Payroll costs	6	14,409	-	-	-	14,409	14,146
Clergy and staff expenses		2,222	-	713	-	2,935	1,302
Mission and evangelism							
Cafe costs		-	-	-	-	-	257
Mutual Blessings - activity costs		-	-	3,335	-	3,335	420
Other mission and evangelism costs		230	-	-	-	230	37
Church and centre running costs							
Upkeep of services		2,112	15	-	-	2,127	4,202
Heating, lighting and insurance		14,707	-	-	-	14,707	15,675
Building maintenance costs		4,920	-	-	-	4,920	9,375
Other running costs		7,990	-	-	-	7,990	7,107
Governance costs	8	613	-	-	-	613	600
Flat costs		334	-	-	-	334	316
Major building work		-	-	-	-	-	1,008
Other costs		-	-	-	-	-	59
		104,441	1,122	4,048	-	109,611	140,589
Net receipts/(payments)		3,261	(1,122)	(3,335)	-	(1,196)	(7,833)
Transfers	7	(300)	300	-	-	-	-
Net movement in funds		2,961	(822)	(3,335)	-	(1,196)	(7,833)
Total cash funds brought forward		27,553	240,275	8,661	-	276,489	284,322
Total cash funds carried forward		30,514	239,453	5,326	-	275,293	276,489

The Vine, Sheffield

Statement of Assets and Liabilities As at 31 December 2021

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
Cash funds						
Bank current accounts	4,667	3,894	5,326	-	13,887	20,127
Deposit account	25,847	235,559	-	-	261,406	256,255
Cash in hand	-	-	-	-	-	107
Total cash funds	30,514	239,453	5,326	-	275,293	276,489
Debtors						
Gift Aid claim	2,685	-	-	-	2,685	3,898
Building hire income	566	-	-	-	566	526
Flat rental income	181	-	-	-	181	181
Total debtors	3,432	-	-	-	3,432	4,605
Investment assets						
CCLA investment fund - accumulated funds	-	-	-	32,720	32,720	34,081
CCLA investment fund - income shares	-	-	-	596,113	596,113	521,174
Total investment assets	-	-	-	628,833	628,833	555,255
Liabilities						
Independent examination fee	660	-	-	-	660	600
Other running costs	157	-	-	-	157	48
Other expenses	413	-	-	-	413	50
Building maintenance costs	513	-	-	-	513	-
Church and centre running costs	80	-	-	-	80	192
Giving and donations	1,904	-	-	-	1,904	-
Total liabilities	3,727	-	-	-	3,727	890

Approved by the PCC on April 12, 2022 and signed on their behalf by:


Will Briggs
(Incumbent)

The Vine, Sheffield

Notes to the financial statements

For the year ended 31 December 2021

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulations 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The endowment funds are managed on a total return basis - see note 4 for further details.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Advancing Kingdom purposes	34,491	-	-	-	34,491
Community Cafe	116	-	-	-	116
St Bart's Building Improvement Fund	200,000	-	-	-	200,000
St Barts fabric fund	721	-	-	-	721
Vicars discretionary fund	4,172	-	(783)	-	3,389
Temporary pastoral fund	775	-	(324)	-	451
House of Prayer	-	-	(15)	300	285
	240,275	-	(1,122)	300	239,453

Advancing Kingdom purposes

While monies still exist in the Fund, it will be spent on advancing Kingdom purposes within the Parish, with an unanimous decision from PCC on what to spend it on. Advanced Kingdom purposes could include spending it on the buildings, in line with discussions within the PCC about how the buildings can be used to advance kingdom purposes. Investment income from the underlying cash held for this fund will be applied to this fund.

Community Cafe

The community cafe historically contributed some of its surplus income to General Funds, however, having closed during 2020, this will no longer contribute income going forward, and the PCC will look to redesignate remaining funds during 2022.

St Bart's Building Improvement Fund

As part of the PCC's move to a total return approach to their investments, £200,000 has been designated towards the planned major building work at St Bart's. See note 4 for further details.

St Bart's Fabric Fund

This fund originally arose on designation by the PCC, and can be spent on maintenance to the fabric of St Bart's buildings. The PCC agreed to use the St Bart's Fabric Fund money towards a feasibility study and architects brief for redeveloping St Bart's building. Money has also been spent on architects' drawings.

The Vine, Sheffield

Notes to the financial statements

For the year ended 31 December 2021

2 Designated funds - continued

Vicars discretionary fund

These funds have arisen on the consolidation of the St George's church charities and other charities, previously under the auspices of the Netherthorpe Parish Trustees, now under The Vine PCC. The St George's Church Charities are to be used for the relief of sickness or need in the former ecclesiastical parishes of St George and St Stephens. The PCC have decided that the funds continue to be used within the charitable purposes, for the discretionary use of the vicar, or to contribute towards church-led projects which benefit the sick and/or needy.

Temporary pastoral fund

The Temporary Pastoral Fund was created in 2020 in response to any financial need arising from parishioners, or others, as a result of Covid-19. The fund is administered by nominated individuals from Standing Committee.

House of Prayer

The "House of Prayer" fund is to facilitate a place of holistic prayer and worship, grounded in the legacy and location of St. Stephen's within The Vine Sheffield. £300 was transferred from the general funds as a float to monitor this project.

3 Restricted funds

	Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Mutual Blessings	9	9,151	-	(3,335)	-	5,816
St Barts community meal related expenses		11	-	-	-	11
Church weekend away		(501)	-	-	-	(501)
St Tim's shared expenses		-	713	(713)	-	-
		<u>8,661</u>	<u>713</u>	<u>(4,048)</u>	<u>-</u>	<u>5,326</u>

Mutual Blessings

The Mutual Blessings grants are to be spent on promoting, training and enabling equipping churches to undertake Godly Play within their own setting and for Godly Play to be taken more into schools and elderly care settings. More information is given regarding this in note 9.

Church weekend away

The church weekend away monies have been treated as restricted. The costs were £501 more than the income received resulting in a negative fund balance. Another weekend away was due to be held in 2020, but was postponed. If the fund is still in deficit after the next weekend, then the PCC will fund this from general funds.

St Tim's shared expenses

Joint activities with St Timothy's Crookes are currently to cover shared clergy and curate expenses. The contribution from St Tim's is considered as a grant.

The Vine, Sheffield

Notes to the financial statements

For the year ended 31 December 2021

4 Endowment funds and total return investment

In March 2016, the PCC adopted a Total Return basis to the majority of their endowments, using the 1996 valuation. This sets the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at the 1996 valuation and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the PCC to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. The dividend and investment income return has been applied to the general fund, to assist with ongoing maintenance work, as agreed by the PCC.

The investment fund an application of total return to permanent endowment funds:

	Endowment	Unapplied	Total
	£	total return	£
		£	
Opening value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	331,952	331,952
	<u>223,303</u>	<u>331,952</u>	<u>555,255</u>
Movement in year:			
Investment return: dividends and interest	-	15,148	15,148
Investment return: realised and unrealised gains and (losses)	-	73,578	73,578
	<u>-</u>	<u>88,726</u>	<u>88,726</u>
Unapplied total return allocated to general fund income in the year	-	(15,148)	(15,148)
Net movement in reporting period	<u>-</u>	<u>73,578</u>	<u>73,578</u>
Closing value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	405,530	405,530
Market value of investments	<u>223,303</u>	<u>405,530</u>	<u>628,833</u>

5 Related party transactions

PCC members and senior staff, and their close relatives donated £40,058 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of 2,935 (2020: £1,302) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and hospitality contributions. Reimbursement of expenses amounting to £713 was made from St Timothy's church during the year.

Included in the above clergy and staff costs £551 (2020: £531) was paid for the vicarage water bills.

Other related party transactions were:

- Martin Horton, a PCC member, and his wife Eva received mission support of £1,429 via Wycliffe Bible Translators. £238 is still payable at the year end for agreed 2021 support.
- It was agreed that The DATIC Trust, for whom David Smith is a Trustee, should receive a donation of £1,666 in 2021. This was, however, paid in early 2022. David Smith is the PCC secretary.
- Transfer of Appropriate Sustainable Technology and Expertise (Taste), for whom Andrew Bryce is a Trustee, received a donation of £1,666. Andrew Bryce is churchwarden.
- Some trustees and their families also received discounted room hire, at the rates available to all church members.

The Vine, Sheffield

Notes to the financial statements

For the year ended 31 December 2021

6 Payroll costs

	Average no. of staff	2021 £	2020 £
<u>Salary and pension costs</u>			
Administration and cleaning	2	14,409	14,146

7 Transfers

	Transfers to/(from):	Transfers to/(from):		
		General funds £	Designated funds £	Restricted funds £
Designated funds				
House of Prayer	300	(300)	300	
Transferred to: general funds				
		(300)	300	-

8 Fees paid to the independent examiner's organisation

	2021 £	2020 £
Independent examination fee (re previous year)	600	660
Other professional services	144	218
Subscription	231	105
	975	983

9 Mutual Blessings

Following discussion with Kathryn Lord in 2020, it was decided that The Vine would no longer oversee the work of Mutual Blessings. Funders have been consulted regarding the remaining money in each Restricted fund, and the funds were transferred to appropriate recipients to continue the work.

- The Churches Support pot is currently being held to administer grants however this may be handed over to an appropriate recipient in 2022 to continue the work, with the agreement of funders.
- The People Keeping Well pot use is currently under discussion.

	2021				2021 Total £	2020 Total £
	Local Elders £	National Elders £	Churches Support £	People Keeping Well £		
No receipts in 2021 or 2020						
Payments from:						
Mission and evangelism: Mutual Blessings - activity costs						
Miscellany	-	-	-	-	-	120
Resources grants	-	-	-	-	-	150
Training grants	-	-	-	-	-	150
Transfer to 3rd party to continue work	1,547	1,788	-	-	3,335	-
Mutual Blessing payments	1,547	1,788	-	-	3,335	420
Net movement in funds	(1,547)	(1,788)	-	-	(3,335)	(420)
Cash funds brought forward	1,547	1,788	5,118	698	9,151	9,571
Cash funds carried forward	-	-	5,118	698	5,816	9,151

Accounts



**The Parochial Church Council of the Ecclesiastical
Parish of The Vine Sheffield**

(Known as "The Vine Sheffield")

Annual Report and Financial Statements
for year ended 31 December 2020

Registered Charity Number 1171476

The Vine Sheffield Contents

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The Vine Sheffield
Administrative information
For the year ended 31 December 2020

St. Stephen's Church Building is situated on Fawcett Street in Netherthorpe, Sheffield S3 7PL. St Bartholomew's Church Building is situated on Primrose Hill, Sheffield S6 2UW. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is The Vine Sheffield, St Bartholomew's Building, Primrose Hill, Sheffield S6 2UW

PCC members who have served from April 2019 until the date this report was approved are:

Incumbent:	Rev. William Briggs	
Curate:	N/A	
Lay Vice-Chair:	Ben Widdows	
Wardens:	Stephen Hill	(resigned October)
	Paul Sheridan	
	Andrew Bryce	(instated October)
Treasurer	Jonathan Smith	
Representatives on Deanery Synod:	Ann Humphreys	(resigned October)
	Tim Hawkins	(resigned October)
	Stephen Hill	(instated October)
PCC Secretary	David Smith	
Elected members:	Gill Wier	(resigned October)
	Dave Neath	
	Vicki Neath	
	Martin Horton	
	Ben Widdows	
	Jonathan Smith	
	Claire Law	
	Tina Powell-Wiffen	(instated October)
	Alan Harrison	(instated October)
	Andrew Wier	(instated October)

The PCC's bankers are The Royal Bank of Scotland, Yorkshire Bank, Natwest and CAF.

The Independent Examiner is:

Sarah Lightfoot, FCA DChA

On behalf of:

VAS Community Accountancy, The Circle
33 Rockingham Lane, Sheffield. S1 4FW

**The Vine Sheffield
Annual Report
For the year ended 31 December 2020**

Objectives and activities

The objective of the PCC is promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The Vine Sheffield is an Anglican Church and Ecclesiastical Parish in the areas of Netherthorpe, Uppertorpe, and the Langsett Estate in Sheffield.

Our purpose statement is:

“As an open and prayerful community, it is our desire to know and encounter God’s love in deeper ways and to grow in our response to that love. Challenging each other to become more like Christ and through living out the values of the Kingdom of God we will look to create and develop a network of loving relationships where people can be transformed by encountering Jesus. And we will seek to serve our neighbour, prayerfully expecting God to be at work by following God’s lead.”

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

The activities and achievements of the Parish in 2020 has been dominated by the response to the Covid-19 pandemic. Public worship was suspended when required with a small service resuming on Sunday afternoons. A youtube livestream on Sunday mornings has been a main focus of worship and discipleship. A zoom meeting following the stream on most Sundays has allowed for ongoing fellowship.

In-person activities have ceased. The conclusion of the Thursday Community Cafe was brought forward in March 2020. The Cafe Zero Foodcycle meal ceased to operate at the same time.

Other activities have moved to an online or virtual form. Godly Play sessions were held by Kathryn Lord in the first half of the year. Most of our small groups have found a way to continue to meet online. When allowed by regulations, our Thursday morning small group has met as a support group at St. Bart’s.

**The Vine Sheffield
Annual Report
For the year ended 31 December 2020**

From the beginning of the pandemic the PCC recognised that there would be some who would be particularly disadvantaged by the circumstances. A "Temporary Pastoral Fund" was authorised by PCC to provide discretionary assistance when possible. This fund has been used to assist house-bound people with some of the fabric of their accommodation. It has also been used to assist those who are otherwise unable to access the internet or digital services.

Our livestream services were initially provided from the vicarage. As restrictions began to ease, this location was moved to St.Barts, to allow for a team to form and grow around the provision of the livestream. The location at St. Bart's accorded with the tentative decision of PCC to begin consolidating our Sunday presence at St. Bart's. The formation of the team accords with the need for a robust "Focal Ministry Team" in the diocesan structures that lie ahead.

Towards the end of the year our thoughts also turned to the outreach that might develop at both ends of the Parish in the years to come. By the end of the year a mission audit process was being developed for our S6 end around the Langsett and Philadelphia estates. At St. Stephen's, a House of Prayer ministry was developed by a small team to provide daily prayer and worship as a foundation for new ministries to emerge in Netherthorpe and surrounds. We are taking particular note of the international and student communities in the S3 end of the parish.

From December 2020, we have hosted Rock Community Church, as an interim hirer of St. Stephen's.

The process for uniting of benefice with St. Timothy's Crookes was actioned throughout 2020. The work to align the operations and mission of the two parishes also commenced and will be substantial work in 2021.

Church Attendance & Meetings: There were 69 parishioners on the Church Electoral Roll at the time of the last APCM (October 2020), this represents an increase from the figure reported last year of 56.

Review of the year: The full PCC met formally 9 times during the year. This was more frequent than the planned 6 as it includes ad-hoc meetings to sign off accounts, post-APCM and additional meetings to deal with additional issues arising from the Covid-19 pandemic. Standing committee met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

The Vine Sheffield Annual Report For the year ended 31 December 2020

Key changes during 2020

The response to the pandemic resulted in a number of changes. This included the hastening of the closure of the Thursday Community Cafe, and the closure of the Cafe Zero foodcycle partnership with Timebuilders at St. Bart's, in March 2020. Public worship at St. Stephen's was suspended in March 2020 and church community gathered online via YouTube livestream and zoom. In-person public worship recommenced in the parish in July 2020, at St. Bart's, taking into account Covid19 regulations, as well as the tentative decision made by PCC in early 2020 to consolidate our Sunday activities at St. Bart's. This public worship was a small service in the afternoon, complementing the morning live stream. A House of Prayer prayer room commenced at St. Stephen's in November 2020, meeting according to regulations.

In response to restructuring of stipended ordained ministry in the Diocese and Deanery, throughout 2020 there has been conversation with St. Timothy's Crookes towards forming a united benefice of the two parishes. The PCC of The Vine formally approved this intention in March. The Diocesan Mission and Pastoral Committee formally commenced the process for drafting a pastoral scheme in the middle of the year. We expect the benefices to be united in July of 2021.

Personnel changes: Amy Hole was placed with the church as an ordination candidate from late 2019 until March 2020. In late 2020 we learned that Amy will join the forthcoming united benefice as our Curate. Kathryn Lord, children's worker, and Godly Play leader, left the church in August 2020.

Because of the pandemic the APCM was delayed until October 2020. At this point Steve Hill stepped back as Warden. Andrew Bryce was elected as a new warden alongside Paul Sheridan. Steve was elected as our Deanery Synod representative.

In preparation for the united benefice as a Mission Area for "Oversight Ministry" the vicar formed a "Ministry Leadership Team" to serve as a strategic advisory group for the incumbent. The members of this team are Rev. Gill Briggs, Paul Sheridan, Tina Powell-Wiffen, Dave Neath, Claire Law, and Steve Hill.

From October 2020 our safeguarding administration was delegated to Siobhan Melville, the administrator at St. Timothy's Crookes. Gill Wier remains the Safeguarding Officer at The Vine.

The Vine Sheffield Annual Report For the year ended 31 December 2020

Future Plans

The ongoing pandemic inserts a degree of uncertainty in the plans for 2021 and beyond. However, there are three dominant factors that inform our planning:

1. The uniting of benefice with St. Timothy's Crookes. An Interim Council has been formed, consisting of representatives from both parishes, that will advise PCCs on opportunities for cooperation, collaboration, and alignment of church management. This will be a substantial piece of work throughout 2021. Significant structural or staffing changes are not expected in the immediate term. Shared budgeting, including the employment of an Operations Manager suited to the size of the new benefice, will be part of the medium-term planning ahead of 2022.
2. The recommencing of in-person worship will require care and thoughtfulness. The consolidation of Sunday location at St. Bart's will require that we revisit the necessary building work that was being considered in early 2020. Our desire is to be driven by mission and a mission audit process for the Langsett and Philadelphia Estates is being commissioned to inform our activities in S6.
3. The consultation in 2019 and 2020 affirmed that we do not wish to abandon either end of our Parish. Our presence and activities at St. Stephen's will be given serious consideration in 2021. St. Stephen's commences 2021 as a venue for hire to Rock Community Church. Subsequent to the end of that arrangement a change of status to Festival Church may be appropriate.

More importantly, outreach and mission in Netherthorpe is in a different context to that in S6. As part of the benefice considerations, the use of the current vicarage in Uppertorpe Rd for mission purposes has been assured by the Archdeacon. We will need to spend 2021 planning and budgeting for mission activities that can be located there. It is likely that a form of intercultural outreach with the inclusion of students will be relevant in the Netherthorpe Area.

Financial Review

We are pleased to note that, in a year of uncertainty which has impacted many voluntary organisations in a number of different ways, The Vine has had a relatively stable year financially.

Whilst the PCC made worst-case scenario revisions to our budget in March 2020, our eventual position was close to break-even, even having designated funds to a Temporary Pastoral Fund, helping individuals struggling as a result of the Covid-19 pandemic.

The Vine Sheffield Annual Report For the year ended 31 December 2020

We remain cautious about potential financial issues arising as a result of the pandemic, but feel able to plan for 2021 based on continued strong giving & investment income, combined with relatively stable fixed costs.

Income

The Vine received £132,756 in total during 2020, an increase of £8,456 on 2019's receipts. Of this income, £105,084 was received into General Funds, £315 into Designated funds and £27,357 into Restricted funds (the majority of which was a £25,500 common fund contribution grant sent to us by the Sheffield Burgesses Trust on the condition it was sent straight to the Diocese).

Overall donations increased in 2020. Whilst there was a significant decrease in collections at services, planned giving increased in 2020, and there were a number of ad-hoc online donations.

Building Hire income almost halved in 2020, reducing from £8,200 to £4,435, however the effects of this were mitigated by continued strong investment income (£15,902) alongside some other ad-hoc sources of income.

Expenditure

£140,589 was spent to provide Christian ministry at The Vine PCC, of which £106,140 was from General Funds, £5,777 from Designated Funds and £28,672 from Restricted Funds.

Whilst a many running costs have remained at a similar level to 2019, there was a marked increase in building maintenance costs, and costs associated with setting up and maintaining online services (for which we did receive a small amount of grant money, £500, from a diocese initiative).

Staff salaries remained fairly consistent in 2020, despite the decision to furlough a member of staff, as the church decided to continue paying full salaries, whilst recouping some costs via the furlough scheme.

£5,000 was transferred from General Funds to establish the Temporary pastoral fund (which was also established to receive income from individual donors). Most of this balance was spent on initiatives during 2020, and decisions about its continuation are being made as part of the 2021 budgeting process.

The Vine Sheffield Annual Report For the year ended 31 December 2020

Net Position & Balances

During 2020, The Vine spent £7,883 more than it received. However, since Designated and Restricted losses amounted to £6,777, the General Funds deficit was more limited at £1,056 (before transfers).

The balances carried forward at 31 December 2020 on general funds totalled £27,553, restricted funds £8,661 and the designated funds £240,275 leading to an overall total of £276,489. The total market value of investments held on 31 December 2020 was £555,255.

Reserves Policy

It is PCC policy to maintain a balance on general funds to cover emergency situations that may arise from time to time. This is a minimum of £24,000 based on three months of expected expenditure of general funds, including only the three admin and cleaning salaries related to this. Whilst we do not currently employ staff at this level, it feels prudent to maintain a high level of reserves, however the reserves policy will be reviewed if circumstances significantly change.

Disregarding the balances held in Designated and Restricted funds, The Vine's general fund balance at 31 December 2020 of £27,553 met this reserves requirement. Overall balances will continue to be monitored on a regular basis during 2020.

In addition to the general funds £240,275 was held as designated funds. £200,000 of this is designated towards the St Bart's redevelopment.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC registered with the Charity Commission on 6 February 2017, as its income exceeded £100,000. The Charity number is 1171476.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Vicar, Wardens, Treasurer, and one/two other PCC members).

**The Vine Sheffield
Annual Report
For the year ended 31 December 2020**

The annual report and financial statements were approved by the PCC on 26/4/2021

Signed on their behalf by

A handwritten signature in black ink, appearing to read 'W. Briggs', written in a cursive style.

Will Briggs
(Incumbent)

Independent Examiner's report to the PCC Members of The Vine Sheffield

I report to the PCC members on my examination of the accounts of The Vine Sheffield (the Charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S Lightfoot
Sarah Lightfoot, FCA, DChA
On behalf of:
VAS Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW

Date: 29 April 2021

The Vine, Sheffield

Receipts and payments

For the year ended 31 December 2020

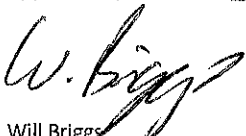
	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2020 Total £	2019 Total £
Receipts from:							
Donations							
Planned giving		58,089	-	-	-	58,089	56,581
Collections at services		386	-	-	-	386	2,661
Other giving		1,713	-	1,357	-	3,070	1,241
Gift aid recovered		15,424	-	-	-	15,424	16,819
Legacies		500	-	-	-	500	-
Church activities							
Building hire		4,435	-	-	-	4,435	8,200
Church flat rental		4,200	-	-	-	4,200	4,200
Cafe income		-	315	-	-	315	2,087
Weekend away income		-	-	-	-	-	2,140
PCC fees		220	-	-	-	220	766
Grants		-	-	26,000	-	26,000	12,309
Other		2,442	-	-	-	2,442	1,442
Investment income		15,902	-	-	-	15,902	15,854
Furlough scheme grant		1,773	-	-	-	1,773	-
Total receipts		105,084	315	27,357	-	132,756	124,300
Payments from:							
Church activities							
Giving and donations		8,600	4,512	1,357	-	14,469	6,600
Common Fund		46,116	-	25,500	-	71,616	45,212
Staff costs	6	14,146	-	-	-	14,146	24,083
Clergy and staff expenses		1,302	-	-	-	1,302	2,317
Mission and evangelism							
Cafe costs		-	257	-	-	257	1,994
Mutual Blessings - activity costs		-	-	420	-	420	3,602
Youth work		-	-	-	-	-	9
Weekend away		-	-	-	-	-	2,519
Other mission and evangelism costs		37	-	-	-	37	4,583
Church and centre running costs							
Upkeep of services		3,702	-	500	-	4,202	861
Heating, lighting and insurance		15,675	-	-	-	15,675	16,556
Building maintenance costs		8,812	-	563	-	9,375	7,562
Other running costs		6,775	-	332	-	7,107	7,574
Governance costs		600	-	-	-	600	600
Major repairs		-	-	-	-	-	-
Flat costs		316	-	-	-	316	856
Major building work		-	1,008	-	-	1,008	-
Other costs		59	-	-	-	59	249
Return of grant not spent		-	-	-	-	-	946
		106,140	5,777	28,672	-	140,589	126,123
Net receipts/(payments)		(1,056)	(5,462)	(1,315)	-	(7,833)	(1,823)
Transfers	7	(5,000)	5,000	-	-	-	-
Net movement in funds		(6,056)	(462)	(1,315)	-	(7,833)	(1,823)
Total cash funds brought forward		33,609	240,737	9,976	-	284,322	286,145
Total cash funds carried forward		27,553	240,275	8,661	-	276,489	284,322

The Vine, Sheffield

**Statement of Assets and Liabilities
As at 31 December 2020**

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2020 £	Total 2019 £
Cash funds						
Bank current accounts	7,572	3,894	8,661	-	20,127	42,299
Deposit account	19,981	236,274	-	-	256,255	241,614
Cash in hand	-	107	-	-	107	409
Total cash funds	27,553	240,275	8,661	-	276,489	284,322
Debtors						
Gift Aid claim	3,898	-	-	-	3,898	3,898
Building hire income	526	-	-	-	526	32
Flat rental income	181	-	-	-	181	181
Grant - Sheffield Church Burgesses Trust	-	-	-	-	-	25,500
Total debtors	4,605	-	-	-	4,605	29,611
Investment assets						
CCLA investment fund - accumulated funds	-	-	-	34,081	34,081	32,036
CCLA investment fund - income shares	-	-	-	521,174	521,174	488,609
Total investment assets	-	-	-	555,255	555,255	520,645
Liabilities						
Independent examination fee	600	-	-	-	600	660
Church and centre running costs	192	-	-	-	192	332
Other running costs	48	-	-	-	48	121
Other expenses	50	-	-	-	50	165
Common Fund	-	-	-	-	-	25,500
Building hire income	-	-	-	-	-	1,400
Total liabilities	890	-	-	-	890	28,178

Approved by the PCC on 26/4/2021 and signed on their behalf by:


Will Briggs
(Incumbent)

The Vine, Sheffield

Notes to the financial statements

For the year ended 31 December 2020

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulation 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments. The investment income generated from these investments can be used towards the general purposes of the charity.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Vicars discretionary fund	4,459	-	(287)	-	4,172
Advancing Kingdom purposes	34,491	-	-	-	34,491
St Bart's Fabric Fund	1,729	-	(1,008)	-	721
St Bart's Building Improvement Fund	200,000	-	-	-	200,000
Community Cafe	58	315	(257)	-	116
Temporary pastoral fund	-	-	(4,225)	5,000	775
	<u>240,737</u>	<u>315</u>	<u>(5,777)</u>	<u>5,000</u>	<u>240,275</u>

Vicars discretionary fund

These funds have arisen on the consolidation of the St George's church charities and other charities, previously under the auspices of the Netherthorpe Parish Trustees, now under The Vine PCC. The St George's Church Charities are to be used for the relief of sickness or need in the former ecclesiastical parishes of St George and St Stephens. The PCC have decided that the funds continue to be used within the charitable purposes, for the discretionary use of the vicar, or to contribute towards church-led projects which benefit the sick and/or needy.

Advancing Kingdom purposes

While monies still exist in the Fund, it will be spent on advancing Kingdom purposes within the Parish, with an unanimous decision from PCC on what to spend it on. Advancing Kingdom purposes could include spending it on the buildings, in line with discussions within the PCC about how the buildings can be used to advance kingdom purposes. Investment income from the underlying cash held for this fund will be applied to this fund.

St Bart's Fabric Fund

This fund originally arose on designation by the PCC, and can be spent on maintenance to the fabric of St Bart's buildings. The PCC agreed to use the St Bart's Fabric Fund money towards a feasibility study and architects brief for redeveloping St Bart's building. Money has also been spent on architects' drawings.

The Vine, Sheffield

Notes to the financial statements For the year ended 31 December 2020

2 Designated funds - continued

St Bart's Building Improvement Fund

As part of the PCC's move to a total return approach to their investments, £200,000 has been designated towards the planned major building work at St Bart's. See note 4 for further details.

The interest on the improvement fund investments has been treated as general fund income to help fund ongoing church costs, in line with PCC decisions in 2016.

Community Cafe

The Community Cafe fund contributes some of its surplus income to general Funds due to its use of St Stephen's building. The building use contributions are shown as transfers between funds.

Temporary pastoral fund

A new fund, the Temporary Pastoral Fund, was created in 2020 in response to any financial need arising from parishioners, or others, as a result of Covid-19. The PCC agreed to transfer £5,000, which would be administered by nominated individuals from Standing Committee.

3 Restricted funds

	Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Mutual Blessings	9	9,571	-	(420)	-	9,151
St Barts community meal related expenses		906	-	(895)	-	11
Church weekend away		(501)	-	-	-	(501)
Temporary pastoral fund		-	1,357	(1,357)	-	-
Diocesan Grant		-	500	(500)	-	-
Common Fund contribution 2019		-	25,500	(25,500)	-	-
		<u>9,976</u>	<u>27,357</u>	<u>(28,672)</u>	<u>-</u>	<u>8,661</u>

Mutual Blessings

The Mutual Blessings grants are to be spent on promoting, training and enabling equipping churches to undertake Godly Play within their own setting and for Godly Play to be taken more into schools and elderly care settings. More information is given regarding this in note 9.

Church weekend away

The church weekend away monies have been treated as restricted. The costs were £501 more than the income received resulting in a negative fund balance. Another weekend away was due to be held in 2020, but was postponed. If the fund is still in deficit after the next weekend, then the PCC will fund this from general funds.

Temporary pastoral fund

Contributions were made members of the congregation to provide support for those in hardship due to the COVID-19 crisis. A further £5,000 was set aside by the PCC and was shown within designated funds.

Diocesan Grant

The Diocese provided a £500 grant for equipment to help churches in lockdown which was fully spent.

Common Fund contribution 2019

The Sheffield Church Burgesses Trust made a grant of £25,500 in relation to the 2019 Common Fund contribution to the Diocese.

The Vine, Sheffield

Notes to the financial statements

For the year ended 31 December 2020

4 Endowment funds and total return investment

In March 2016, the PCC adopted a Total Return basis to the majority of their endowments, using the 1996 valuation. This sets the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at the 1996 valuation and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the PCC to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year. Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment.

The power allows the trustees to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. No amount has been transferred this year.

The investment fund an application of total return to permanent endowment funds:

	Endowment £	Unapplied total return £	Total £
Opening value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	297,342	297,342
	<u>223,303</u>	<u>297,342</u>	<u>520,645</u>
Movement in year:			
Investment valuation gains/(losses)	-	34,610	34,610
Net movement in reporting period	-	34,610	34,610
Closing value of endowment:			
Gift component of permanent endowment:	223,303	-	223,303
Unapplied total return	-	331,952	331,952
Market value of investments	<u>223,303</u>	<u>331,952</u>	<u>555,255</u>

Investment income earned from the endowment investments is applied to the general fund, to assist with ongoing maintenance work, as agreed by the PCC.

5 Related party transactions

PCC members and senior staff, and their close relatives donated £42,653 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of 1,302 (2019: £2,317) comprise primarily costs to allow the clergy and staff to fulfil their roles, for example telephone recharges and hospitality contributions.

Included in the above clergy and staff costs 531 (2019: £510) was paid for the vicarage water bills.

- Martin Horton, a PCC member, and his wife Eva received mission support of £1,210 via Wycliffe Bible Translators.
- The DATIC Trust, for whom David Smith is a Trustee, received a donation of £1,210. David Smith is the PCC secretary.
- Some trustees and their families also received discounted room hire, at the rates available to all church members.

6 Payroll costs

	Average no. of staff	2020 £	2019 £
<u>Salaries and redundancy costs</u>			
Administration and cleaning	2	14,146	14,610
Mutual Blessings	1	-	9,473
		<u>14,146</u>	<u>24,083</u>

The Vine, Sheffield

Notes to the financial statements
For the year ended 31 December 2020

7 Transfers

	Transfers to/(from):	Transfers to/(from):		
		General funds £	Designated funds £	Restricted funds £
Restricted funds				
Temporary pastoral fund	5,000			
	<u>5,000</u>	(5,000)		5,000
		<u>(5,000)</u>	<u>-</u>	<u>5,000</u>

8 General funds - Building income and expenditure

Below is an extraction from the general funds showing, where applicable, building income and expenditure relating to St Barts and St Stephens.

		General £	St Bart's £	St Stephen's £	2020 Total £
Receipts:	Building hire and contribution to church events	4,435	-	-	4,435
		<u>4,435</u>	<u>-</u>	<u>-</u>	<u>4,435</u>
Payments:	Staff costs	8,826	5,320	-	14,146
	Church and centre running costs				
	Upkeep of services	3,702	-	-	3,702
	Heating, lighting and insurance	8,582	6,948	145	15,675
	Building maintenance costs	8,812	-	-	8,812
	Other running costs	6,775	-	-	6,775
		<u>36,697</u>	<u>12,268</u>	<u>145</u>	<u>49,110</u>

The Vine, Sheffield

Notes to the financial statements
For the year ended 31 December 2020

9 Mutual Blessings

This section shows a breakdown of receipts and payments for the Mutual Blessings Fund for the year. The pots listed within the Mutual Blessing Fund make a distinction between activity carried out in Sheffield and outside and the type of activity. They are related closely to the criteria for each of the grants received.

- The Churches Support pot holds funding received and costs are incurred to support churches within the Diocese, whereas Sheffield Churches Support pot is only used to support churches within Sheffield. N.B. The grants allow the possibility of transfers from the Churches support monies (covering the whole of the Diocese) to the Sheffield Churches support monies (which is restricted to the Sheffield city boundary).
- The Elders pots distinguish between the work occurring within the City of Sheffield boundary (Local Elders) and the work funded to expand this on a national/international level (National Elders).
- Following discussion with Kathryn Lord in 2020, it was decided that The Vine would no longer oversee the work of Mutual Blessings. As a result, a process is underway to consult with funders and PCC about the remaining money in each Restricted fund, with the ultimate aim of transferring this money to an appropriate recipient, or manage the spend of any remaining money in the fund.

	2020				2020	2019
	Churches Support	Local Elders	National Elders	People Keeping Well	Total	Total
	£	£	£	£	£	£
Receipts from:						
Church activities						
Grants						
Methodist Learning and Development Fund	-	-	-	-	-	1,328
People Keeping Well	-	-	-	-	-	9,981
Other						
Participant Course Income - Non-gift aided	-	-	-	-	-	60
Other income (includes fundraised income)	-	-	-	-	-	60
Mutual Blessing receipts	-	-	-	-	-	11,429
Payments from:						
Church activities						
Staff costs	-	-	-	-	-	9,474
Clergy and staff expenses						
Staff travel	-	-	-	-	-	284
Mission and evangelism: Mutual Blessings - activity costs						
Miscellany	-	120	-	-	120	605
Resources	-	-	-	-	-	1,028
Resources grants	150	-	-	-	150	600
Training events	-	-	-	-	-	14
Training grants	150	-	-	-	150	300
Consultancy fees	-	-	-	-	-	854
Other	-	-	-	-	-	44
Mutual Blessing payments	300	120	-	-	420	13,203
Net receipts/(payments)	(300)	(120)	-	-	(420)	(1,774)
Transfers						
Mutual Blessings Miscellany Transfers	-	-	-	-	-	(469)
	-	-	-	-	-	(469)
Net movement in funds	(300)	(120)	-	-	(420)	(2,243)
Cash funds brought forward	5,418	1,667	1,788	698	9,571	11,814
Cash funds carried forward	5,118	1,547	1,788	698	9,151	9,571