



The Globe Community Library
(Registered Charity Number 1171473)

www.theglobelibrarystokesley.org.uk



The Board of Trustees present their report, together with the accounts of the charity for the year ended 31 March 2021.

Structure, governance and management

The Globe Community Library (**The Globe**) was registered on 6 February 2017 as a Charitable Incorporated Organisation constituted under a governing document dated 23 January 2017. The charity is managed by a Board of Trustees - under the Constitution there should be not less than 5 and not more than 11 appointed trustees. Every trustee is appointed for a term of 3 years. The trustees who have served during the year were:

Peter Chandler

David Heggarty

Fiona M Parkin

Andrew Wake

Bryn Griffiths

Robert E Roberts (Chairman)

Roy Martin

Carolyn Kitching (from 5 July 2020)

The library operates under a contract with North Yorkshire County Council (NYCC). The Library Manager and her relief are funded and employed by Stokesley Town Council - though the charity manages their day-to-day work. Trustees continue to value support given by the Town Council. A North Yorkshire County Council (NYCC) library employee provides 15 hours work time to support the manager.

Charity Objective

The objects of the charity are to:

Provide facilities for the education and social of the public by the provision of a library and information hub for the benefit of residents of Stokesley and North Yorkshire-wide and for facilitating community activity.

In planning activities for the reporting period, trustees kept in mind the Charity Commission's guidance on public benefit.

Keeping in Touch

Library services and activities are communicated to the community through the local press, via posters in local venues and businesses, on social media and on our website - the latter provides details of library services, events, news and recommended reading.

The website also gives details of how the charity can be supported by individuals and businesses. Trustees value the support given by Friends of The Globe and business sponsors.

Activities

Government covid lockdown requirements imposed in March 2020 and subsequent staged easing of restrictions severely limited the service operation of the library. Despite this, throughout the lockdown the Library Manager and a small team of volunteers were able to provide a library service; in the early period of restrictions the service was limited to a 'click and collect' scheme until, as restrictions were eased, customers gained limited access to the bookshelves. Throughout, a copying service was provided and, as restrictions eased, public access to computers was made available. Moreover, the 'home library service' continued where it was safe to make deliveries. Trustees record their thanks to the dedicated team for providing the limited service during lockdown.

Unsurprisingly, community events and activities were suspended and at the close of the reporting period had not been reinstated because social mixing restrictions were still in place. Trustees are eager to reopen community activities as soon as restrictions are lifted and it is safe to do so.

Financial review

Inevitably, income of from library operations was significantly lower than in non-covid years - £3,555 in 2020/21 against £32,541 the previous year. Most significant were loss of income from library charges (cancelled by NYCC as help to library users - that income normally being assigned to The Globe), donations, fundraising, and room hire - for these the reduction in income was £15,160 compared to the previous year. On the other hand, expenditure of £3,720 was £9,118 lower than in the previous year. Loss of income overall was offset by reduced expenditure leading to a receipts/payments loss of just £165 for the year.

At 31 March 2021:

- a. The surplus on unrestricted funds was £45,423 (2020: £46,013) and is available to expend on activities that further the charitable purposes of The Globe.
- b. There was a surplus on designated funds of £707 (2020: £282), unrestricted funds are those that the trustees have set aside for a particular purpose.
- c. The charity held restricted funds of £12,245 (same in previous year), funds which the donors have specified are to be used solely for a particular projects undertaken by the charity.

The effect of lockdown on The Globe's finances has been a significant loss of income that cannot be recovered. However, trustees are content that unrestricted funds remain sufficient to allow library operations to continue in FY21/22. That said, trustees are well aware of the priority is to utilise the charity's significant funds as plans are developed to restart and expand community activity when pandemic restrictions permit.

Looking Ahead

The targets set for this reporting year were not achieved as covid restrictions prevented community gatherings in the Library. Given continuing restrictions trustees are unable to set targets for FY 21/22, other than to reinstate full library and community activities as soon as may safely be reintroduced ~~and to:~~

In anticipation of returning normality, trustees will consider how to further extend community awareness and engagement.

This report was approved by trustees on 23 Dec 2021 and signed on their behalf by

D. HEGGARTY

R E Roberts D. HEGGARTY

Chair of Trustees

**THE GLOBE COMMUNITY LIBRARY
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

	Unrestricted funds £	Designated funds £	Restricted funds £	Total £	2020 £
Receipts					
Library charges and sale of goods	916			916	5,500
Room hire	131			131	1,378
Grants		443		443	2,562
Contributions from parish councils	450			450	710
Donations	1,262			1,262	8,621
Coop Local Community Fund	0			0	11,762
Gift Aid tax refund	646		-	646	311
Fundraising	0		-	0	1697
	<u>3,405</u>	<u>443</u>		<u>3,848</u>	<u>32,541</u>
Payments					
Library supplies	527		-	527	339
Rates			-	-	
Insurance			-	-	374
Cleaning	1,780		-	1780	1,380
Professional fees	758		-	758	
Fundraising expenses			-	-	119
Club expenses		18		18	316
Events			-	-	1,114
Legal fees			-	-	
Independent examination fee	300		-	300	-
Purchase of assets					7,681
Sundry expenses	337	-		337	1,515
	<u>3,702</u>	<u>18</u>		<u>3720</u>	<u>12838</u>
Excess of Payments over Receipts	-297	425		128	19,703
Transfers between funds					
Bank funds at 1 April 2020	45,896	282	12,245	58,423	38,720
Bank funds at 31 March 2021	<u>45,599</u>	<u>707</u>	<u>12,245</u>	<u>58,551</u>	<u>58,423</u>

**THE GLOBE COMMUNITY LIBRARY
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDED 31 MARCH 2021**

	2021	2020
Cash Funds		
Cash in hand	0	117
Cash at bank	58,551	58,423
	<u>£58,551</u>	<u>£58,540</u>
Other monetary assets		
Gift Aid Claim	0	646
Payments in advance	0	318
	<u>£0</u>	<u>£964</u>
Assets retained for the Charity's own use		
Website	900	900
Furniture & equipment	13,114	13,114
Computer equipment	5,038	5,038
Donated assets	150	150
	<u>£19,202</u>	<u>£19,202</u>
Liabilities		
Creditors and accruals	<u>£300</u>	<u>£300</u>

The attached notes form part of these accounts

Approved by the Trustees on 7 December 2021 and signed
on their behalf by :


.....
R E Roberts


.....
Carolyn J Kitching

**THE GLOBE COMMUNITY LIBRARY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. The movements in restricted funds during the year were:-

	At 1 April 2020 £	Receipts £	Payments £	Transfer to unrestricted funds £	At 31 March 2021 £
The Jack Brunton Charitable Trust	2,380	-		-	2,380
Co-op Local Community Fund	9,865			-	9,865
	12,245	0	0	0	12,245

The grant from The Jack Brunton Charitable Trust was a receipt towards the setting up of a craft area and other future capital expenditure within the library.

The grant from the Coop Local Community Fund is for the purchase of equipment to run film shows for all ages, IT sessions for silver surfers and a 3D printing workshop.

2. The movements in designated funds during the year were:-

	At 1 April 2020 £	Receipts £	Payments £	Transfer to unrestricted funds £	At 31 March 2021 £
Euro 500	-	443		-	443
		443	0	0	443

The grant received from Euro500 was to cover the costs of our entry into the 2019 Robotics for Girls' European Code Week competition. Surplus funds will be used by the Robotics Club for future projects.

3. The library is managed on a day to day basis by a library manager, employed and funded by Stokesley Town Council.
4. Grants received may be repayable if certain associated conditions are not or have not been met.

THE GLOBE COMMUNITY LIBRARY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GLOBE COMMUNITY LIBRARY

I report on the accounts of The Globe Community Library for the year ended 31 March 2021 which are set out on pages 5 and 6 of the Annual Report

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.


David A Swallow FCA

 December 2121