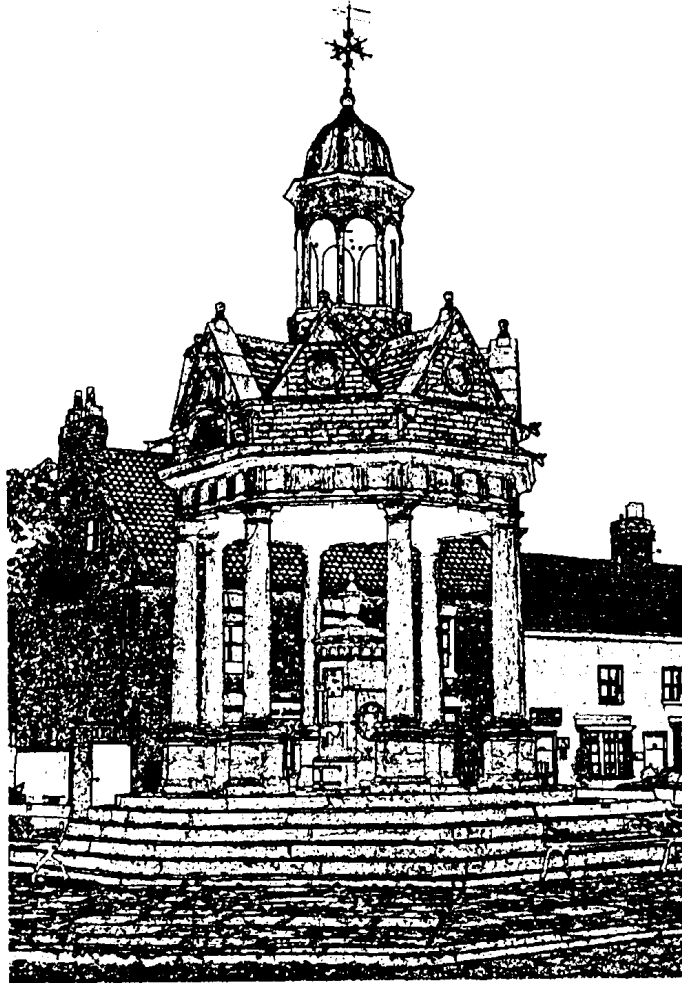


# **BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**



## **ANNUAL REPORT & ACCOUNTS**

**April 2020 - March 2021**

**BOROUGHBRIDGE & DISTRICT  
COMMUNITY CARE**

**APRIL 2020/MARCH 2021**

## **HONORARY OFFICERS**

Chair	Elizabeth Vose
Deputy Chair	Position Vacant
Treasurer	Nicholas Holmes
Secretary	Position Vacant (Cheryl Evans resigned)
December 2019)	

## **Trustees**

Elizabeth Anne Walker  
Graham Archer  
Les Morrell  
Ian Hick  
Margaret Crawford  
Jules Preston (Appointed April 2021)  
Jan Maltby (Appointed April 2021)  
Geoff Hustwit (Appointed September 2019)  
Michael Hadley (Resigned December 2019)  
Karen Morrell (Resigned January 2021)  
Jeremy Wilkinson (Resigned October 2020)

## **STAFF**

Karen Parker	General Manager
Barbara Cleeland	Deputy Manager
Jan Seymour	Volunteer Vaccination
Marshal	

## Co-ordinator

Boroughbridge and District Community Care (BCC) is a Charitable Incorporated Organisation (CIO). It is managed by a Committee of Trustees. The organisation provides a service to the community in fulfilment with its constitutional aims and objectives.

The objectives of BCC are the provision of facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the inhabitants of the community. Such objectives are provided without discrimination on the grounds of age, gender, sexual orientation, race, politics or religion.

At the onset of the covid pandemic in March 2020, North Yorkshire County Council (NYCC) Stronger Communities, recognised BCC as Community Support Organisation and an annual grant was paid to BCC to facilitate their provision of support services to the community and those isolating or shielded. Additionally NYCC Adult Health and Social Care fund BCC, through a Wellbeing and Prevention Support Contract to provide a befriending service. Annual funding is also received from NYCC Community Passenger Transport to support our community voluntary car transport scheme.

In order to provide the best service for those who most need it, BCC forward and receive referrals from other statutory and voluntary organisations such as the NHS, Social Services, the local doctors surgery as well as from members of the public.

During this year and the covid pandemic BCC received referrals from the NYCC Customer Resolution Team of people who were isolating or shielded and needed support. People of all ages with a variety of different needs used the services provided by the organisation.

Many of the services BCC provided pre-pandemic (including visiting, accompanied shopping assistance, a weekly coffee morning and lunch club, outings in our minibuses to places and events of interest and the community car transport scheme) were either suspended or adapted.

The area in which BCC provides their services is extensively rural. It covers a radius of approximately 15 miles, supporting Boroughbridge and 32 surrounding villages.

BCC is managed by the General Manager, Karen Parker. Barbara Cleeland is the Deputy Manager. Jan Seymour began employment on the 1st February 2021 as a Covid Vaccination Volunteer Coordinator.

The office is located at 17 St James Square, Boroughbridge, YO51 9AR, telephone 01423 324504 and email at [boroughbridgecommunitycare@gmail.com](mailto:boroughbridgecommunitycare@gmail.com).

Bankers: HSBC Bank

Independent Examiner: Malcolm Wilson

The Financial Statements were prepared by Nic Holmes, BCC Treasurer.

Management committee meetings were suspended from March 2020. In September 2020 BCC held their AGM for 2019/2020.

## **CHAIRMAN'S REPORT 2020-21**

There have been some changes to the Board of Trustees during the period under review. Jeremy Wilkinson and Karen Morrell have resigned, and Margaret Crawford will retire as a Trustee at this AGM. The Trustees would like to thank them for their work on behalf of BCC. Karen has been a committed and active Trustee and served as Deputy Chair. She worked particularly hard at fundraising and her contribution will be greatly missed.

Jules Preston and Jan Maltby have joined the Board of Trustees and they bring a wealth of skills and experience. The Trustees continue to look for additional Trustees to broaden the skill base of the Board. BCC is also looking to appoint a Secretary to the Board of Trustees.

The onset of the Covid-19 pandemic at the beginning of 2020 and the subsequent lockdowns presented BCC with a variety of new challenges but I am pleased to report that our staff, volunteers, and the wider community rose to the challenge and BCC played a vital part in sustaining the vulnerable in our community and co-ordinating the fight against the virus. Further details of the roles undertaken by BCC appear in the General Manager's Report.

As a result of the extra work undertaken and with the office staff working more than their contracted hours part of our focus this year has been the implementation of changes to the staffing structure. In February 2021 Jan Seymour joined the staff on a six-month contract as the Volunteer Vaccination Marshal Co-ordinator. Jan has since joined the permanent staff working eight hours a week. The Trustees are looking to appoint a further member of staff in the near future.

BCC is fortunate to have the support of the local community and the dedicated volunteers without whom we would not be able to run our many and varied services in the local community. We are particularly proud of the way our staff; volunteers and the local community have supported our efforts during the current pandemic and on behalf of the Trustees I would like to express our appreciation for all their hard work and support.

Looking forward, our community is still recovering from the Covid-19 pandemic, and this will present different challenges, but I am confident that BCC will meet these challenges and adapt, as necessary.

On a final note, I will be stepping down as Chair at this AGM. I am proud to have held the role of Chair of BCC and I wish the incoming Chair success as they lead BCC into the future.

**LIZ VOSE**  
**Chair**

## **GENERAL MANAGER'S ANNUAL REPORT FOR 2020/2021**

### **Funding**

£4,000 p.a. is received from NYCC Health & Adult Service in provision of Wellbeing and Prevention Support Services. The contract is in place until 30th September 2022 with an option of a further 4 years.

In April 2020, BCC was identified by NYCC as a Community Support Organisation. Accordingly they received funding of £3000 each month. The total funding received from April 2020 to March 2021 was £36,000.

The Passenger Car Transport Scheme operated by BCC, receives annual funding from NYCC, Community Passenger Transport. These funds are variable and calculated on the number of transports provided. In this period the car passenger transport scheme was suspended due to Covid 19. NYCC provided funding to match that received for the period 2019/2020.

### **The Office**

The office of BCC has not been open to visitors during the pandemic.

The general and deputy manager utilised mobile telephones and laptops and managed the daily operation of BCC from home, extending their working hours from 8am to 5pm daily, Monday to Friday, to meet the needs of the community.

Becky Morrell, a volunteer with BCC, assisted with administration tasks in April and June 2020.

On the 1st February 2021, Jan Seymour began employment with BCC on a temporary 6 month contract as a Covid Vaccination Volunteer Coordinator.

### **Community Support Organisation (CSO) and Volunteers**

In April 2020, BCC became and continues to be a NYCC funded Community Support Organisation. BCC are required to produce weekly statistics to NYCC in respect of the services delivered.

BCC recorded the details of 429 service users and 13,440 people contacted BCC for support during the reporting period.

At the start of this period, many existing volunteers, who were 70+ years old temporarily stood down, in accordance with government instructions.

BCC made appeals through social media for volunteers and recruited 90 volunteers.

All new volunteers were registered with BCC and formal identification details were obtained and recorded.

Numerous existing volunteers continued to support BCC and our community throughout this period.

In total volunteers gave 5,320 hours of their time to help the community through this challenging time.

During the course of 2020/2021, after a number of lockdowns and following the government roadmap out of lockdown, many volunteers returned to work. In early 2021, numerous volunteers over the age of 70 years returned to volunteering for BCC.

I would like to offer our sincere gratitude to all our volunteers who have given their time, enthusiasm and commitment so generously to support BCC and our community during this challenging year.

## **Luncheon Club**

The last lunch club held was on the 11th March 2020 and it was then suspended due to Covid 19.

BCC contacted local businesses, including Harrogate Food Angels, The Grantham Arms Restaurant, Langthorpe Cafe & Farm Shop and made arrangements to provide a hot cooked two course lunch once a week delivered by BCC volunteers to the homes of members of the community who were self-isolating, including many of those members of the regular lunch club.

The lunches were produced at an affordable cost of £6 for two courses.

During the reporting period, BCC volunteers delivered 1,280 cooked lunches to people in need.

In December, Langthorpe Farm Shop & Cafe kindly prepared a three course lunch, together with mince pies, which were delivered by our volunteers to 28 homes.

Boroughbridge Lions generously funded the Community Christmas Lunch.

At the end of each month those using this service were invoiced for payment. Wherever possible invoices were delivered by our volunteers or staff.

## **Activity Packs & Christmas Gifts**

A £2,000 Locality grant was successfully made through NYCC to provide Christmas Gifts and Christmas related Activity Packs, which consisted of Felting and Christmas card making crafts, puzzle, crossword books and pencils packs and mince pie baking packs. These were delivered by our volunteers to people within our community living alone or isolating.

## **Befriending , Information, Advice and Signposting.**



BCC are partners in a Provision for Wellbeing and Prevention Support Service Contract through NYCC. The value of the contract is £4,000 p.a. The start date for the contract was 1st October 2018. The agreement's end date is 30th September 2022.

At the onset of Covid 19, face to face befriending was suspended and social contact for those who had befriending support continued by frequent telephone contact. The demand for befriending via telephone social contact increased significantly during Covid 19.

During this reporting period 19 BCC volunteers made 2,582 befriending telephone calls.

Advice, guidance and information was provided to 557 individuals.

### **Donated Food Parcels and NYLAF Grants**

At the onset of Covid 19, it became apparent that people within our community were facing food poverty. BCC volunteers and staff formed an alliance with Morrisons Supermarket and Rev. Karen Gardiner at St James's Church, Boroughbridge to provide donated food parcels to those in need.

During the reporting period BCC volunteers delivered 538 donated food parcels.

One of our responsibilities as a CSO was in respect of people who were isolating due to covid and experiencing financial difficulties. On their behalf we would make an application for a North Yorkshire Local Access Fund Grant. If a grant was awarded, our volunteers then provided a shopping service over a two week period using this grant. BCC completed 24 NYLAF Grant Applications.

Where applicable individuals and families receiving food support were also signposted to other support organisations.

### **Vaccination Volunteer Marshals**

In January 2021, following meetings with Yorkshire Health Network and other local VCS providers across Harrogate, Knaresborough, Nidderdale, Masham and Ripon to discuss the Covid Vaccination Programme, BCC agreed to provide volunteer marshals managed by a Covid Volunteer Vaccination Coordinator at the Harrogate and Ripon Vaccination sites.

BCC produced a survey to recruit additional volunteers to act as marshals at the vaccination sites.

On 1st February Jan Seymour began employment in the role of Covid Vaccination Volunteer Coordinator.

It was negotiated that a remuneration of £300 for a full day session and £150 for a half day session for the provision of marshal support would be made by Yorkshire Health Network to BCC.

From the 1st February 2021 to the 31st March 2021, BCC marshals completed 15 sessions at the Harrogate and Ripon Vaccinations sites and received a total of £2,250 from Yorkshire Health Network.

During this period 80 BCC volunteers gave 300 hours of their time acting as marshals at the two vaccination sites.

The volunteer marshals provided a welcoming, reassuring and calm presence for the elderly and extremely clinically vulnerable who visited the site to receive their covid vaccinations.

### **Pets, Gardening, Low Level Home Maintenance**

Volunteers helped people in need with pet walking on 52 occasions. They undertook low level garden maintenance, removed garden and other waste to recycling centres and helped change with small home maintenance tasks.

### **Shopping**

At the start of the pandemic it was agreed that a previous trustee and volunteer Karen Morrell & trustee Les Morrell would continue to provide a weekly shopping service for those people living alone for whom BCC had shopped prior to the pandemic.

Additionally, BCC organised local food shops to operate a system whereby individuals would register with BCC, contact the shops concerned, place an order, pay by debit card by telephone and volunteers from BCC would then deliver the shopping.

During the reporting period BCC delivered shopping to 924 homes.

### **Prescriptions**

At the start of and throughout the pandemic BCC worked with the pharmacy at Boroughbridge Doctors Surgery, Treharne Pharmacy, Boroughbridge and Green Hammerton Surgery to deliver prescriptions to those individuals and families who were isolated.

During this reporting period our volunteers delivered 629 prescriptions.

### **Weekly Coffee Mornings**

The weekly coffee mornings were suspended in March 2020 due to Covid.

### **Grants & Donations**

Detailed income from grants and donations is outlined in the Financial Statements attached to this Annual Report.

£2,500 was received from NYCC, in April 2020 to facilitate the purchase of two staff laptops and mobile phones.

Aone Feeds at Boroughbridge donated a total of £1,500.

A Just Giving account was formulated for BCC and raised £1,560.25.

Boroughbridge Life donated £2,730.

The following donations were received:- £200 from BB Historical Society, £150 from BB Walkers Group, £500 from Kirby Hill Parish Council, £100 from Dunsforth Parish Council, £50 from BB Town Council and £500 from the Aldborough May Day Group.

Brenda, an employee at Morrisons Supermarket raised £186 completing an 'Ice Bucket Challenge'.

Bozza Fodder in Langthorpe donated £350 from a food delivery fundraising event.

During this period the following grants were awarded - £9,000 from The National Lottery Covid Grant, £15,000 from DCMS Big Night In Grant, £2,000 from the NYCC Locality Grant and £2,000 was awarded from Two Ridings CoronaVirus Fund.

The donations outlined do not reflect all those received. Throughout the reporting period, numerous donations were received from individuals, local businesses and organisations within our community for which we are extremely grateful.

The 100+ Club lottery continues to be well supported with a membership of over 300. In this reporting period the 100 lottery club had a surplus of £1,074.11.

### **Transport - Voluntary Passenger Car Scheme**

The area in which BCC provides their services is extensively rural. It covers a radius of approximately 15 miles, supporting Boroughbridge and 32 surrounding villages. The catchment area for BCC has a population of 23,166 people. 1 in 4 people in the catchment are 65 or over, 1 in 4 pensioners are living alone and 1 in 7 people have a limiting long term illness or disability (2017 ONS estimates).

There are extremely limited public transport links in the area, The nearest town is Harrogate. The nearest train transport links are a journey of 8 miles. Boroughbridge has a large doctors' surgery. There are also several other surgeries within our catchment area.

The nearest hospital is Harrogate District. The cost of a taxi to and from Boroughbridge and Harrogate District Hospital is almost £50.00.

Transport is provided to hospitals in Harrogate, York, Leeds, Northallerton, Ripon and James Cook, at Middlesbrough.

BCC is funded through NYCC Community Passenger Transport scheme to provide transport in volunteers' own vehicles to medical appointments, including doctors surgeries, hospitals, opticians and dentists and other appointments of a wellbeing nature.

Our volunteer drivers receive 45 pence per mile from the passenger in respect of these journeys.

There is a car capped scheme in place, which makes provision that the fare payable does not exceed £20.00 for each journey.

Our Voluntary Community Transport was suspended in March 2020, due to Covid 19 and remained suspended until September 2020.

A risk assessment was undertaken and Covid 19 safety procedures were introduced in September 2020. All volunteer car drivers received covid 19 safety training, signed a Covid 19 driver declaration form, and were issued with full personal protective equipment and specialist antibacterial car cleaning products.

People booking transport were advised of all safety precautions in place and asked at the time of booking if they had any covid symptoms, told they must sanitise their hands immediately prior to travelling and wear a mask throughout each journey.

To minimise risk it was agreed that the charge for car transport would not be paid for in cash. People using the transport were invoiced for journeys at the end of each month and drivers were paid through bank transfer. Wherever possible invoices were delivered by volunteers or staff.

An additional £2 booking fee was charged during this period to people using this service to cover the additional administration costs.

The £15,000 DCMS Covid grant provided funding for purchasing the Personal Protective Equipment and an increase in staff hours to facilitate this service to the community.

Although the car passenger transport scheme was unable to operate during April 2020 to end August 2020 and then operated

with a significantly reduced level of demand, NYCC Integrated Passenger Transport agreed to fully support BCC with funding for this reporting period and provided similar funding to that of 2019 to 2020. Total funds received - £10,217.52.

### **Transport - Minibus**

BCC has two minibuses, those being 17 seat Mercedes and Peugeot minibuses. The Peugeot minibus is fitted with a disabled rear lift.

During this reporting period BCC had suspended all minibus outings and transport following the first lockdown.

In September 2020, BCC used grant funding to purchase Personal Protective Equipment for minibus drivers to facilitate the provision of the minibuses being used for transport of individuals to medical appointments.

Grant funding supported the maintenance and insurance of the minibuses during this reporting period, whilst minibus usage was inactive.

Aaztec Cubicles of Boroughbridge kindly donated and installed clear screens near the driver's seat in both minibuses as a covid safety precaution.

Our volunteer minibus drivers made 11 journeys to medical appointments in September, 32 journeys in October, 38 in November and 32 in December 2020.

On the 22nd December BCC took our first member of the community to have their covid vaccination at the Harrogate Vaccination Centre.

As hospital appointments increased and the vaccination programme gained momentum the demand for transport increased. In January 2021, BCC reintroduced community car passenger transport. The minibuses also continued to be used for some transport to medical appointments.

In January 2021 the minibus made 36 journeys followed by 34 journeys in February and 20 in March. The largest proportion of these journeys was transporting the elderly and clinically

extremely vulnerable for their first covid vaccination to Vaccination Centres in York and Harrogate.

A charge of 45 pence per mile was made for each journey in the minibus plus a £2 booking fee, to cover the additional cost of covid cleaning and administration.

All fares were capped at £20.00.

Each year BCC makes a claim through The Department of Transport to claim a fuel rebate under the Bus Service Operator Grant (Section 19 Permit Holder). We are only able to claim the rebate in respect of fuel used on journeys with disabled passengers and those over 60 years of age.

During the reporting period the rebate was paid at the same rate as 2019/2020.

Our volunteer Tim Barber assists with the general maintenance, fuelling and cleaning of the two minibuses and receives a small remuneration of £600 p.a. Thank you to Tim Barber for continuing to check and maintain our minibuses during this reporting year.

## **Wheelchairs**

We now have 5 wheelchairs and two walkers for loan within the community. There has been an increase in the uptake of this facility. During the reporting period it generated an income of £95.00.

Due to the enormous increase in demand for services and to meet the challenges faced during this pandemic the staff at BCC worked many hours each week, over and above their contracted hours. Additionally staff were unable to take most of their annual leave entitlement and the outstanding annual leave was carried forward to 2021/2022.

On behalf of BCC, I wish to express my gratitude to the trustees for their contribution during this reporting period. Many of our trustees are also volunteers who give their time, support and expertise throughout the year to strengthen our relationship with the community of Boroughbridge and District.

It has been a privilege and a pleasure to steer BCC through this most challenging of times. It was made so much easier by the resilience, dedication, kindness and innovative thinking of my Deputy Manager Barbara Cleeland.

Thank you to Jan Seymour for her exceptional organisational skills and for making the role of marshalling at the Vaccination Sites enjoyable for so many and reassuring for those having their vaccination.

The staff, trustees and volunteers at BCC have helped support independent living and improved the health and wellbeing of many people within our community in 2020/2021.

KAREN PARKER  
GENERAL MANAGER

**BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021**

Charity Number 1171451  
17 St James Square  
Boroughbridge  
York, YO51 9AR

<b>Receipts and Payments Account</b>	<b>Note</b>	<b>2021 £</b>	<b>2020 £</b>
<b>Receipts</b>			
Grants and other fundraising	2	108,25	47,809



		9	
Charitable activities – income from clients	3	3,436	22,386
Investment income	4	1,723	1,422
<b>Total receipts</b>		<b>113,418</b>	<b>71,617</b>
<b>Payments</b>			
Fundraising costs	2	7,269	5,761
Costs of charitable activities	3	10,004	11,068
Salaries		44,458	33,672
Other administrative expenses	5	7,775	10,675
<b>Total payments</b>		<b>69,506</b>	<b>61,176</b>
Surplus of income over expenditure		43,912	10,441
Operating bank accounts brought forward		131,649	121,208
<b>Operating bank accounts carried forward</b>		<b>175,561</b>	<b>131,649</b>

## **BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021**

<b>Statement of Assets and Liabilities</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>




HSBC current account & petty cash	60,976	17,910
Deposit funds	114,585	113,739
<b>Total operating bank accounts</b>	<b>175,561</b>	<b>131,649</b>
COIF Charities Investment Fund shares at market value	29,934	23,988
Assets retained for the use of the charity	23,550	26,000
<b>Total assets</b>	<b>229,045</b>	<b>181,637</b>

The COIF investment comprises 1,673.11 income units of the Charities Investment Fund and is stated at the bid price on 1 April 2021 of £17.8915 per unit (*2 April 2020: £14.3375 per unit*). The historic cost of the investment was £16,874 and its value was £32,812 on the 5 August 2021, being the latest practicable valuation date prior to these financial statements being approved by the trustees.

In the opinion of the trustees, fixed assets comprising equipment and furniture purchased in prior years are of negligible disposal value. Assets retained for the use of the charity comprise two minibuses, of which one was donated to the charity in October 2016. The other was purchased in February 2019 with the help of a North Yorkshire County Council grant (see note 6 below). The net disposal value of these vehicles is estimated to be £6,000 and £17,550 respectively (*2020: £6,000 and £20,000*).

At 5 April 2021 the charity had no liabilities (*2020: £nil*) and in neither year were any of the charity's assets charged as securities for amounts owing.

The Financial Statements were approved by the trustees at the annual general meeting on 11 August 2021 and signed on their behalf by

 Chairman
  Treasurer  
 Secretary
 ..... 11/8/21 ..... Dated

## **BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021**

#### **Notes to the financial statements**

**Note 1**                      The financial statements have been prepared on the receipts and payments basis.

<b>Note 2</b>		<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>Grants &amp; other fundraising</b>					
		<b>Receip ts £</b>	<b>Paymen ts £</b>	<b>Receip ts £</b>	<b>Paymen ts £</b>
NYCC grants		52,829	-	14,816	-
Two Ridings Community Foundation		17,000	-	-	-
National Lottery		9,000	-	-	-
Harrogate Council		4,000	-	-	-
Car capping scheme		-	35	-	911
Fundraising		-	-	4,492	847
Lunch Club		6,096	5,574	2,699	2,192
Friday coffee mornings		41	-	1,782	36
Donations		16,567	-	20,494	-
100 Club		2,666	1,602	3,326	1,441
Other receipts and payments		60	58	200	334
		<b>108,259</b>	<b>7,269</b>	<b>47,809</b>	<b>5,761</b>

<b>Note 3</b>	<b>Charitable</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>	<b>2020</b>
<b>activities</b>					
		<b>Receip ts £</b>	<b>Paymen ts £</b>	<b>Receip ts £</b>	<b>Paymen ts £</b>
Minibus journeys		2,686	6,304	22,165	10,722
Car transport		655	468	-	-

Volunteers	-	-	206	346
Personal protective equipment	-	2,201	-	-
Emergency food parcels	-	247	-	-
Christmas cards, gift packs and Activity packs	-	784	-	-
Wheelchairs	95	-	15	-
	<b>3,436</b>	<b>10,004</b>	<b>22,386</b>	<b>11,068</b>

## **BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021**

#### **Notes to the financial statements (continued)**

<b>Note 4</b>	<b>Investment income</b>	<b>2021 £</b>	<b>2020 £</b>
	Bank & building society interest	847	563
	COIF Charities Investment Fund dividends	876	859
		<b>1,723</b>	<b>1,422</b>

<b>Note 5</b>	<b>Other administrative expense</b>	<b>2021 £</b>	<b>2020 £</b>
	Rent	4,000	4,000
	Office equipment	954	2,033
	Insurance	457	433
	Telecommunications	1,568	1,941
	DBS searches	145	173
	Postage	62	154
	Subscriptions	-	227
	Donations	-	25
	Stationery	589	672
	Recruitment costs	-	1,017

## **Note 6      Purchased minibuses**

On 5<sup>th</sup> January 2019 the charity purchased a new minibus at a cost of £54,220 towards which a grant of £26,250 was received from NYCC. This grant is repayable on an annual sliding scale in the event that the minibus is disposed of within 5 years of purchase. Years 1 & 2 have passed and therefore the remaining potential repayments are 60% in year 3 (2021), 40% in year 4 (2022), and 20% in year 5 (2023).

## **BOROUGHBRIDGE & DISTRICT COMMUNITY CARE** **FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021**

### **Independent Examiner's report to the trustees**

I report on the financial statements of the charity for the year ended 5th April 2021 which are set out on the previous four pages.

### **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

## **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## **BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021**

## **Independent Examiner's report to the trustees (continued)**

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Malcolm Wilson  
Chartered Accountant 1979 - 2016 (now retired)  
The Granary  
Main Street  
Great Ouseburn  
York, YO26 9RQ

11 August 2021