

Boroughbridge Community Charity

England & Wales · Charity number 1171451

Details

Other names	BOROUGHBRIDGE AND DISTRICT COMMUNITY CARE
Status	Registered
Legal form	CIO
Registered	2017-02-03
Register	View on the Charity Commission register

Contact

Address 17 St. James Square
Boroughbridge
York
YO51 9AR

Phone 01423324504

Email admin@bcccharity.co.uk

Activities

Objects: THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS OF THE COMMUNITY, SUCH OBJECTS TO BE PROVIDED WITHOUT DISCRIMINATION ON THE GROUNDS OF GENDER, SEXUAL ORIENTATION, RACE, POLITICS OR RELIGION

Activities: Helping disadvantaged and disabled members regardless of age, for the advancement of education and the promotion of other charitable purposes for the benefit of the community. Providing social welfare, transportation, recreation and an information and advice service with the object of improving the conditions of life for local residents.

Classification

- **How:** Makes Grants To Individuals, Provides Services
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£169,284	£153,876	-	-
2024-03-31	£98,989	£98,633	-	-
2023-03-31	£111,852	£97,057	-	-
2022-03-31	£96,405	£84,941	-	-
2021-03-31	£113,418	£69,506	-	-

Trustees

Name	Role	Appointed
Jules Preston	Chair	2021-04-07
Andrew Gudgeon		2026-01-27
Ella Scaife		2025-05-12
Janice Dawn Maltby		2021-04-16
Jonathan Foster		2024-07-04
Michael Anthony Hadley		2025-07-24
Nic Holmes		2017-04-20
Nigel Gary Brunyee		2024-07-04
Paul Maddison		2025-07-24
Rebecca Lois Hazel-Owram		2025-07-24
Susan Jeyes		2022-10-14

Boroughbridge Community Charity

England & Wales - Charity number 1171451

Accounts

BCC



BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

APRIL 2024 – MARCH 2025

Boroughbridge Community Charity, 17 St James Square, Boroughbridge, York, YO51 9AR

Tel: 01423 324504 Email: admin@bcccharity.co.uk

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

1 APRIL 2024 TO 31 MARCH 2025

CONTENTS		PAGE
OVERVIEW		3
STRUCTURE, GOVERNANCE AND MANAGEMENT	4	
FINANCIAL REVIEW		5
RESERVES POLICY		5
CHAIR'S REPORT		6/7
GENERAL MANAGER'S REPORT		8/10
FINANCIAL STATEMENTS		11/12
NOTES TO THE FINANCIAL STATEMENTS	13/14	
INDEPENDENT EXAMINER'S REPORT	15/16	

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS 2024-25

1 APRIL 2023 TO 31 MARCH 2024

OVERVIEW

Boroughbridge Community Charity (BCC) is a charity providing a range of community services to an extensively rural area, its radius being approximately 15 miles, supporting Boroughbridge and 32 surrounding villages.

Our Vision is for everyone in the community of Boroughbridge and District to be connected, included and supported.

Our mission is to:

Provide community support in response to identified needs.

Promote social inclusion.

Encourage and facilitate voluntary activity.

Encourage partnership working.

Advocate for change by being a voice within the community.

The office is located at 17 St James Square, Boroughbridge, YO51 9AR, telephone 01423 324504 and email at admin@bcccharity.co.uk.

Bankers: HSBC Bank

Independent Examiner: Malcolm Wilson

The Financial Statements were prepared by Susan Jeyes, BCC Treasurer.

Board of Trustee meetings were held on 2 May 2024, 4 July 2024 (AGM), 5 September 2024, 16 January 2025.

ANNUAL REPORT & ACCOUNTS

1 APRIL 2024 TO 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution:

Boroughbridge Community Charity (BCC) is a Charitable Incorporated Organisation (CIO) and is managed by a Board of Trustees to fulfil its constitutional objects.

Organisational structure and decision making:

The Board of Trustees has overall responsibility for the charity in ensuring that it is well run and that it continues to deliver the charitable objects for the benefit of the people for whom it has been set up. During this period there were the maximum of 12 Trustees on the Board (as listed below).

The Board develops the strategy and agrees and maintains the vision, mission, and values of the charity. The Board meets around six times per year, excluding the AGM, when it discusses and monitors the work and performance of the charity.

Recruiting and appointing Trustees:

Trustee vacancies are advertised, and applicants are interviewed prior to meeting with the full Board. Induction into the workings of the Charity is carried out by the Chair.

Management/employees (all part-time, 2.2 FTP equivalent):

Karen Parker, General Manager

Barbara Cleeland, Deputy General Manager

Sue Robson, Administration Assistant

Ann Davidson, Administration Assistant (resigned April 2025)

TRUSTEES during this period

Jules Preston (Chair from January 2023)

Susan Jeyes (Treasurer)

Nic Holmes

Jan Maltby

Nigel Brunyee (appointed July 2024)

Jonathan Foster (appointed July 2024)

Andy Travis (appointed January 2025)

Elizabeth Anne Walker (resigned July 2024)

Elizabeth Vose (resigned July 2024)

Lynn Fox (resigned July 2024)

Janine Stone (resigned June 2024)

Neil Henly (resigned January 2025)

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

1 APRIL 2024 TO 31 MARCH 2025

FINANCIAL REVIEW

During the financial year 2024-25, the charity received the second year of funding from North Yorkshire Council to work towards becoming a Community Anchor Organisation and also the second year and third year of the North Yorkshire Council Stay Healthy Grant. Both of these are three year grants and were BCC's main sources of funding in this period.

Other smaller amounts of funding came from NYC Community Passenger Transport to support the charity's community voluntary car transport scheme; a grant was awarded by the UK Shared Prosperity Fund to develop a digital hub; The Local Fund Harrogate District awarded a small grant to enable the charity to reach men in the community by offering taster woodworking sessions; the NYC Community Passenger Transport awarded a small grant for staff training and implementation of the proposed Charity Log CRM system. Additionally the charity was also awarded a grant to purchase and run an electric community car, a stipulation of this grant was that the charity agreed to contribute £5,000 towards this purchase.

The Hastings investment bond matured in 2024 and the funds from this were reinvested in a Redwood Bank 95 day Business Savings account. In addition in 2024 the United Trust investment matured and was reinvested again in their 1 Year Charity bond. These investments were made to attain a good return and provide security for the charity.

RESERVES POLICY

The Trustees recognise that there is a significant shortfall of income against expenditure forecasted for the 2025/26 financial year. Should the charity not obtain substantial funding from other sources, the Trustees have decided that this shortfall will be met by taking funds from the charity's reserves.

The reserves are allocated as follows:

- £65,000 to support operating costs for a projected shortfall in 2025/26
- £50,000 towards replacement of minibus (existing minibuses now 8½ years and 6 years old)
- £40,000 to support the 2023-2028 Strategic Plan
- £80,000 towards new office premises

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

1 APRIL 2024 TO 31 MARCH 2025

Chair's Annual Report

As I enter my final year as Chair it is opportune to reflect on the progress made by Boroughbridge Community Charity. 2025 is the year we celebrate our 50th anniversary having been started by the local GP arranging transport for patients finding it difficult to get to the surgery. That continues to be the mainstay of our services but has expanded to hospital appointments, opticians, dentist, picking up prescriptions, shopping, visiting loved ones in hospital and wherever there is a need. Our bus trips are popular going far and wide to places of interest. The team at BCC and our volunteers have continued to provide a literal life-line to many of the most vulnerable in our community.

As our services develop and grow and as we enter our 3rd year of transitioning into becoming a Community Anchor Organisation we support the Food Larder, working closely with Boroughbridge Lions, which has as much to do with protecting the environment as it does with providing food stuffs that would otherwise go to landfill. We have also become involved in the development of a Men's Shed which creates space for men to talk safely about mental health issues. Rolling out awareness of the use of information technology is another key development along with stalwarts such as coffee mornings and keep fit classes. We recently acquired an electric vehicle (EV), with parking and charging kindly donated by Reed Boardall, which further enhances our capacity to provide community transport. What continues to change and ever increase is the demand for our services.

The population increase across Boroughbridge and the 19 surrounding Parish Council areas has had had significant impact on demand. We also have to recognise that the spread of age groups across the population has changed. What could we do for younger people? In order to try and answer that and to better understand need, I wrote to all of the Councils in the area to update them of our services, requesting an opportunity to discuss the future with them. Inevitably the focus of our operation is Boroughbridge but we serve a much bigger geographical area. How do those in Tockwith or Whixley know of our services and how can we enable them to take advantage of the opportunities presented? As with most issues, better communications is a significant part of any solution which in turn will help us as we develop to being a Community Anchor Organisation.

A key requirement for future growth, and mentioned previously, is the need to find more suitable premises. Our current location is ideal. Is that a solution going forward? Working more closely with our friends in the library (BACLA) may provide an answer.

We still have healthy financial reserves which gives us the confidence to move forward, but they won't last forever despite achieving near break-even figures in the last two financial years. The attached accounts demonstrates another good year although some funding was received in advance. We still have some potential and significant expenditure on staffing, the IT system, any solution concerning premises and our mini-buses will need replacing eventually. We can only continue to help the community of Boroughbridge and District if we continue to expand.

During the year there has been several changes to the Board of Trustees. We were pleased to welcome Nigel Brunyee, Jonathan Foster and Andy Travis as Trustees, with Ella Scaife joining us in March 2025. All have made an immediate impact and I, and the other Trustees, are grateful for their input. During the year Liz Vose and Beth walker retired with Lynn Fox and Janine Stone resigning. Lynn continues to support BCC with her specialism being Human Resources. Our thanks for their service as Trustees. Being a Trustee is voluntary so my thanks to all past and present.

I would especially like to thank the BCC team. They work many hours above and beyond in order to serve the community. Thank you. During the year, Rachel Lindley took on the role of secretary to the Board of Trustees.

And to all of our wonderful volunteers for truly making a difference. New volunteers will always be very welcome and if you like the thought of driving a mini-bus to some great places, let us know.

And last but no means least we have the support of a number of businesses and organisations. We also receive many personal donations. The community of Boroughbridge and District thank you all. It genuinely wouldn't be possible without you.

**Jules Preston MBE,
Chair of the Board of Trustees.**

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

1 APRIL 2024 TO 31 MARCH 2025

GENERAL MANAGER'S REPORT

Strategic Plan

A Strategic Plan has been developed which responds to the changing times in which we operate and sets the direction and goals for Boroughbridge Community Charity (BCC) over the next three years. Ultimately, we want to be a resilient charity, capable of responding to community needs. Three linked strategic objectives were identified which will help consolidate our position, build firm foundations on which to grow capacity and enable us to respond to more diverse support needs in the future. To be the go-to Community Anchor Organisation for Boroughbridge, financially resilient and to understand, evidence and respond to community need.

Community Anchor Organisation

Funding has been made available to Boroughbridge Community Charity through North Yorkshire Council (NYC) during this financial year 2024/2025 to develop and evolve the role as a Community Anchor Organisation, as a system partner at place.

Stay Healthy Independent and Connected Grant

We continue to deliver services which address social isolation and loneliness, physical and mental health inequalities and poverty. Our services are aimed at building the resilience of our community and residents to live the life they want, supported by resources in their own community. We provide a space where people have someone or somewhere to turn to when facing difficult times and to support them to find solutions to their challenges.

North Yorkshire Council (NYC) fund Boroughbridge Community Charity under the provision of this 3-year contract.

Community Larder

The Community Larder was formed in April 2022, jointly by Boroughbridge Community Charity and Boroughbridge Lions. The Community Larder is located at Boroughbridge Methodist Church. Refreshments are provided to visitors of the Community Larder by volunteers from the Church. The Community Larder is now entirely volunteer led and self-funding.

The aims of the Community Larder are to engage with the community to reduce food waste and promote environmental action. To date the Community Larder, which opens one day each week for two hours, has received 9,483 service users and saved 50,000 tonnes of surplus food reaching landfill. Volunteers have given 2,059 hours of their time this year in support of the Community Larder.

Minibuses/ Volunteer Car Transport Scheme

Boroughbridge and District is a largely rural area. Key issues include poor transport issues and difficulties accessing health and social care services, banks and post offices. We believe that nobody should be disadvantaged because of where they live and to address these health inequalities we work together with our volunteers to deliver a volunteer car transport scheme, taking those in need to medical and other appointments of a wellbeing nature. During this period our volunteers provided 3,838 journeys to such appointments and gave more than 4,192 hours of their time.

In this period Boroughbridge Community Charity has actively participated with York and North Yorkshire Combined Authority in a Decarbonisation Programme for Community Transport. To enhance the transport services for our local community, BCC obtained a grant through Devolution Net Zero Funding to purchase a Kia Niro 4 Electric Vehicle and pledged some match funding.

A local business, Reed Boardall, generously offered BCC a parking space with use of a charging station for the Community electric vehicle. Several of our volunteer community transport drivers have been trained in the use of the vehicle and it is now being used to transport those in need within our community to medical and wellbeing appointments.

A total of 61 outings to places of interest, lunch social meetings and shopping venues were delivered to service users in our two 17 seat minibuses, supported by our volunteer minibus drivers and volunteer escorts. 666 people benefitted from these outings. The minibuses supported by our volunteer drivers were used by schools, scout groups, village events, U3A and WI's.

Supported Shopping, Shopping and Prescription Deliveries.

Volunteers have delivered shopping and accompanied individuals to support them shopping independently. We have a good relationship with our local doctor's surgery. Throughout this period, our volunteers each deliver numerous prescriptions to two rural villages. This enables residents who do not have access to transport, to collect their prescriptions locally from their village post office.

Coffee Mornings

Volunteers from BCC hold a weekly coffee morning. There were 1472 people who visited the coffee mornings during this period. We held special celebration events at Christmas, the International Day of Older People and D- Day.

Gentle Exercise & Movement to Music Class

Our weekly exercise class continues to be extremely popular. Our thanks go to our volunteers who run this popular event.

Volunteers

Boroughbridge Community Charity has a team of 92 volunteers and an additional 26 Community Larder volunteers, who live within, support and engage with the communities of Boroughbridge and the 32 surrounding villages. Our volunteers, including our Board of trustees are all DBS checked. Our minibus drivers are MIDAS trained.

The positive spirit, willingness and generosity of our volunteers makes a huge impact and difference to the lives of the people we support within our community.

Digital Inclusion & Men's Shed

In this period, we secured funding through UK Shared Prosperity Funding to provide regular Digital Inclusion sessions in Boroughbridge and Green Hammerton. 8 new volunteer Digital Champions were recruited to deliver these sessions. Digital Inclusion is providing supported access to information technology, learning or improving digital skills and literacy and making sure that everyone can make informed choices and benefit from the digital world. Following extensive training of the volunteers and purchase of IT equipment the first support sessions started in January 2025. 33 people received support from January 2025 to end March 2025.

Funding was granted through the Harrogate Local Fund, to support a project to engage men in our community to meet, learn or develop existing skills in woodwork. Our thanks to Claro Enterprises, Starbeck, Harrogate for their support with this project.

The staff and I wish to extend our appreciation and sincere thanks to our Board of Trustees and all volunteers for their dedication and willingness to give their time to supporting our community charity.

The following donations outlined do not reflect all those received, these are detailed in the Financial Statement. Numerous donations were received from individuals, local businesses and organisations within our community for which we appreciate immensely.

Church Lane Surgery, Boroughbridge doctors, nurses and staff climbed the Yorkshire Three Peaks and raised a donation of £1350.00

Boroughbridge Ladies Football Club undertook the National Three Peaks and raised £1760.00

Two residents, kindly held a Duck Race on the River Tutt, Boroughbridge and raised £700.00

Kirby Hill WI £133.00

Yorkshire Women's Country Association £100.00

Marton cum Grafton Open Gardens £350.00

Great Ouseburn Coffee Morning £260.00

Harrogate Choir £200.00

Dunforth Parish Council £250.00

Boroughbridge Community Choir £87.00

Alis Barbers £168.00

Ripon Cathedral Fair minibus users' collection £50.00

The following fundraising events were undertaken by staff, trustees and volunteers:

BCC staff and volunteers ran two fundraising stalls at Boroughbridge Christmas Late Night Shopping event. The Children's Raffle and the Mulled Wine & Hot Chocolate stalls raised £647.87.

BCC staff and volunteers ran an Easter Coffee Morning with a raffle on Good Friday, a Valentine raffle and the sale of Mother's Day Gift bags raised £825.00.

The sale of Father's Day gift bags and a D-Day Celebration coffee morning raffle raised £155.00.

Halloween, raffle and themed gift bags raised £400.00

Christmas Coffee Morning raffle and other fundraising activities £575.00.

Thank you to all who participated in these events and gave generously of their time and funds. I would especially like to thank our enthusiastic and committed BCC staff, Barbara Cleeland, Sue Robson and Ann Davidson who worked over and beyond that expected to organise and deliver our services and events.

Karen Parker

Strategy Manager

(General Manager 2019- April 2025)

BOROUGHBRIDGE COMMUNITY CHARITY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2025

Charity Number 1171451

17 St James Square

Boroughbridge

York, YO51 9AR

Receipts and Payments Account	Note	2025	2024
		£	£
Receipts			
Grants	2	119,513	44,559
Fundraising and Donations	2	16,144	26,889
Charitable activities – income from clients	3	28,993	26,208
Investment income	4	4,634	1,333
Total receipts		169,284	98,989
Payments			
Fundraising costs	2	1,858	2,196
Costs of charitable activities	3	22,139	14,049
Salaries		71,229	64,963
Other administrative expenses	5	58,650	17,425
Total payments		153,876	98,633
Surplus of income over expenditure		15,408	356
Operating bank accounts brought forward		202,176	201,820

BOROUGHBRIDGE COMMUNITY CHARITY**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2025**



Statement of Assets and Liabilities	2025	2024
	£	£
HSBC current account	74,312	62,535
Deposit accounts	143,272	139,641
Total operating bank accounts	217,584	202,176
COIF Charities Investment Fund shares at market value	31,494	34,186
Assets retained for the use of the charity	50,500	18,500
Total assets	299,578	254,862

The COIF investment comprises 1,673.11 income units of the Charities Investment Fund and is stated at the bid price on 5 April 2025 of £18.8239 per unit (*31 March 2024: £20.0100 per unit*). The historic cost of the investment was £16,874 and its value was £31,994.05 on 18 July 2025, being the latest practicable valuation date prior to these financial statements being approved by the trustees.

In the opinion of the trustees, fixed assets comprising equipment and furniture purchased in prior years are of negligible disposal value. Assets retained for the use of the charity comprise a community car purchased in 2025 and two minibuses, of which one was donated to the charity in October 2016 and the other was purchased in February 2019. The net disposal value of these vehicles is estimated to be £5,000, £8,500 and £37,000 respectively (*2024: N/A. £6,000, £12,500 and not applicable*).

At 5 April 2025 the charity had no liabilities (*2024: £nil*) and in neither year were any of the charity's assets charged as securities for amounts owing.

The Financial Statements were approved by the trustees at the annual general meeting on 23 July 2025 and signed on their behalf by

.......... Chairman ..... Treasurer

.....Secretary Dated 23 July 2025

BOROUGHBRIDGE COMMUNITY CHARITY**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2025****Notes to the financial statements**

Note 1 The financial statements are prepared on the receipts and payments basis.

Note 2	2025	2025	2024	2024
GRANTS & FUNDRAISING	Receipts	Payments	Receipts	Payments

	£	£	£	£
Grants				
NYC grants	116,983	-	29,479	-
Two Ridings Community Foundation	2,530	-	11,580	-
Ripon Community House	-	-	2,500	-
Mental Health Initiative	-	-	1,000	-
	119,513	-	44,559	-

Fundraising & Donations				
Friday coffee mornings	2,743	48	2,626	49
Other fundraising activities	6,437	540	4,502	527
Donations	4,407	-	16,778	-
100 Club	2,557	1,270	2,983	1,620
	16,144	1,858	26,889	2,196

Note 3	2025	2025	2024	2024
CHARITABLE ACTIVITIES	Receipts	Payments	Receipts	Payments
	£	£	£	£
Minibus journeys	22,991	11,460	23,195	10,381
Car transport	1,252	1,266	1,315	1,921
Lunch Club outings	482	22	-	-
Wheelchairs	365	151	159	261
Community larder	800	-	-	333
Exercise classes	2,460	1,395	1,500	953
GP dispensary deliveries	603	599	-	-
Emergency food parcels	-	200	-	200
Digital Hub project equipment	-	4,044	-	-
Digital Hub project expenses	-	2,768	-	-
Men's Shed project	-	159	-	-
Sundries	40	75	39	-
	28,993	22,139	26,208	14,049

BOROUGHBRIDGE COMMUNITY CHARITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2025

Notes to the financial statements (continued)

Note 4 INVESTMENT INCOME	2025	2024
	£	£
Bank & building society interest	3,704	422
COIF Charities Investment Fund dividends	930	911
	4,634	1,333

Note 5 OTHER ADMINISTRATIVE EXPENSE	2025	2024
	£	£
Rent	4,971	4,704
IT support	3,389	1,026
Office equipment	614	654
Insurance	509	458
Telecommunications	966	1,166
DBS searches	296	566
Postage	38	88

Donations	-	93
Website	400	2,364
Stationery	366	144
Bank charges	188	220
Staff training	38	697
Secretarial support	500	720
Secretarial sundries	87	-
PR & Publicity	1,404	1,507
Purchase of Community Car	43,500	-
Community Car operating costs	1,384	-
Consultancy fee (strategic plan)	-	3,018
	58,650	17,425

BOROUGHBRIDGE COMMUNITY CHARITY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2025

Independent Examiner's report to the trustees

I report on the financial statements of the charity for the year ended 5th April 2025 which are set out on the previous four pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

BOROUGHBRIDGE COMMUNITY CHARITY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2025

Independent Examiner's report to the trustees (continued)

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Malcolm Wilson

.....
Malcolm Wilson

Chartered Accountant 1979 – 2016 (now retired)

The Granary

Main Street

Great Ouseburn

York, YO26 9RQ

4 July 2025

Boroughbridge Community Charity

England & Wales - Charity number 1171451

Accounts

BCC



BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

APRIL 2023 – MARCH 2024

Boroughbridge Community Charity, 17 St James Square, Boroughbridge, York, YO51 9AR

Tel: 01423 324504 Email: admin@bcccharity.co.uk

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

1 APRIL 2023 TO 31 MARCH 2024

CONTENTS		PAGE
OVERVIEW		3
STRUCTURE, GOVERNANCE AND MANAGEMENT	4	
FINANCIAL REVIEW		5
RESERVES POLICY		5
CHAIR'S REPORT		6/7
GENERAL MANAGER'S REPORT		8/10
FINANCIAL STATEMENTS		11/12
NOTES TO THE FINANCIAL STATEMENTS	13/14	
INDEPENDENT EXAMINER'S REPORT	15/16	

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS 2023-24

1 APRIL 2023 TO 31 MARCH 2024

OVERVIEW

Boroughbridge Community Charity (BCC) is a charity providing a range of community services to an extensively rural area, its radius being approximately 15 miles, supporting Boroughbridge and 32 surrounding villages.

Our Vision is for everyone in the community of Boroughbridge and District to be connected, included and supported.

Our mission is to:

Provide community support in response to identified needs.

Promote social inclusion.

Encourage and facilitate voluntary activity.

Encourage partnership working.

Advocate for change by being a voice within the community.

The office is located at 17 St James Square, Boroughbridge, YO51 9AR, telephone 01423 324504 and email at admin@bcccharity.co.uk.

Bankers: HSBC Bank

Independent Examiner: Malcolm Wilson

The Financial Statements were prepared by Susan Jeyes, BCC Treasurer.

Board of Trustee meetings were held on 6 April 2023, 29 June 2023 (AGM), 7 September 2023, 2 November 2023, 10 January 2024 and 7 March 2024.

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution:

Boroughbridge Community Charity (BCC) is a Charitable Incorporated Organisation (CIO) and is managed by a Board of Trustees to fulfil its constitutional objects.

Organisational structure and decision making:

The Board of Trustees has overall responsibility for the charity in ensuring that it is well run and that it continues to deliver the charitable objects for the benefit of the people for whom it has been set up. During this period there were the maximum of 12 Trustees on the Board (as listed below).

The Board develops the strategy and agrees and maintains the vision, mission, and values of the charity. The Board meets around six times per year, excluding the AGM, when it discusses and monitors the work and performance of the charity.

Recruiting and appointing Trustees:

Trustee vacancies are advertised, and applicants are interviewed prior to meeting with the full Board. Induction into the workings of the Charity is carried out by the Chair.

Management/employees (all part-time, 2.2 FTP equivalent):

Karen Parker, General Manager

Barbara Cleeland, Deputy General Manager

Sue Robson, Administration Assistant

Ann Davidson, Administration Assistant (appointed October 2023)

TRUSTEES during this period

Jules Preston (Chair from January 2023)

Susan Jeyes (Treasurer)

Nic Holmes

Elizabeth Anne Walker

Elizabeth Vose

Jan Maltby

Lynn Fox

Janine Stone (appointed March 2024)

Neil Henly (appointed November 2023)

Ian Hick (resigned September 2023)

David Zucker (resigned September 2023)

Geoff Hustwit (resigned January 2024)

Les Morrell (resigned May 2024)

Nic Holmes resigned as Treasurer at the April 2023 Trustee Board meeting and Sue Jeyes was subsequently appointed the new Treasurer.

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

1 APRIL 2023 TO 31 MARCH 2024

FINANCIAL REVIEW

During the financial year 2023-24, the charity had been successful in securing three-year funding from North Yorkshire Council (NYC) for BCC to become a Community Anchor Organisation. This was one of BCC's main source of funding in this period. The other being three-year funding from NYC for the Stay Healthy, Independent and Connected Grant

Other smaller amounts of funding came from NYC Community Passenger Transport to support the charity's community voluntary car transport scheme; A grant was awarded by Two Ridings Community Fund to purchase software and cover some staffing costs to capture outcomes and outputs; NHS Cancer Alliance Project; Harrogate Local Fund for befriending; NHS Hospital Discharge Pilot and partnership funding through NYC and DWP to provide food support.

The Shawbrook investment bond matured in March 2023 and this was reinvested together with an additional £25,000 from the HSBC current bank account into a United Trust charity savings account to attain a good return and provide security for the charity.

RESERVES POLICY

The Trustees recognise that there is a significant shortfall of income against expenditure forecasted for the 2024/25 financial year. Should the charity not obtain substantial funding from other sources, the Trustees have decided that this shortfall will be met by taking funds from the charity's reserves.

The reserves are allocated as follows:

- £50,000 to support operating costs for a projected shortfall in 2024/25
- £50,000 towards replacement of minibus (existing minibuses now 7½ years and 5 years old)
- £50,000 to support the 2023-2026 Strategic Plan
- £85,000 towards new office premises

BOROUGHBRIDGE COMMUNITY CHARITY

ANNUAL REPORT & ACCOUNTS

1 APRIL 2023 TO 31 MARCH 2024

CHAIR'S REPORT

It is hard to believe that another year has come and gone. The seasons are beginning to blur and I doubt we have seen as much rain for many a year. That said, what has not changed is the demand for BCC services.

The BCC team and our volunteers have continued to provide a literal life-line to many of the most vulnerable in our community. This has included shopping, picking up prescriptions, providing food support, supporting the Community Larder, making befriending calls, providing advice and direction or many other small acts of assistance such as low level gardening and coffee mornings, BCC has been there for the community. Providing transport to help people get to hospital and doctor's appointments continues to be the mainstay of our efforts. Also still very popular are the minibus trips providing affordable days out to a range of visitor attractions in the region.

As expected, the establishment of North Yorkshire Council (NYC) and the end of the pandemic did result in changes in the way that organisations, such as BCC, attract funds and support. The relationship with NYC in the last year continued to be strong and we were encouraged to build stronger relationships with other partners and networks in order to maximise the benefits for our community. This requires BCC to become what is known as a Community Anchor Organisation (CAO). In order to achieve that status Trustees developed a 3-year Strategic Plan and 2023–24 was the first year of that plan. Our development has been slow but progressive and NYC have just released a second tranche of funding, demonstrating their confidence in BCC.

Having healthy financial reserves gives us the confidence to move forward, but they will not last forever despite achieving a near break-even financial year as the Financial Statements demonstrate. The new IT system is going well and we continue to look for premises which can better accommodate staff with the potential to do more including those using our services. Our mini-buses will need replacing and we can only continue to help the community of Boroughbridge and District if we continue to expand. The community has seen significant growth in the last few years.

Modernising our brand was also appropriate not only to create the right image but also to get the right message out into the community via a new website and new marketing materials as suggested in our Strategic Plan. The continuing development of our Strategic Plan will be essential in order for us to retain Community Anchor Organisation status for the benefit of our communities.

During the year there has been several changes to the Board of Trustees. We were pleased to welcome Neil Henly and Janine Stone. Just after the year ended in May 2024 we also welcomed Neil Brunyee and Jonathan Foster as Trustees. During the year David Zucker resigned and long-term trustees Les Morrell and Geoff Hustwit also left the Board.

Our thanks for their many years as Trustees. Given that this report is presented at our AGM in July 2024 I would also like to mention that Liz Vose and Beth Walker come to the end of their term of office at the AGM and, after a very long time as Trustees, do not wish to be re-appointed. A simple 'thank you' does not seem enough.

I would especially like to thank the BCC team, well led by Karen Parker. They work many hours above and beyond in order to serve the community. Thank you. And to all of our wonderful volunteers for truly making a difference. New volunteers will always be very welcomed.

Lastly but no means least we have the support of a number of businesses and organisations. We also receive many personal donations. The community of Boroughbridge and District thank you all. It genuinely would not be possible without you.

Jules Preston MBE

Chair of the Board of Trustees

BOROUGHBRIDGE COMMUNITY CHARITY (BCC)

ANNUAL REPORT & ACCOUNTS

1 APRIL 2023 TO 31 MARCH 2024

GENERAL MANAGER'S REPORT

Strategic Plan

A Strategic Plan has been developed which responds to the changing times in which we operate and sets the direction and goals for Boroughbridge Community Charity (BCC) over the next three years. Ultimately, we want to be a resilient charity, capable of responding to community needs. Three linked strategic objectives were identified which will help consolidate our position, build firm foundations on which to grow capacity and enable us to respond to more diverse support needs in the future. To be the go-to Community Anchor Organisation for Boroughbridge, financially resilient and to understand, evidence and respond to community need.

We have changed our name from Boroughbridge Community Care to Boroughbridge Community Charity and rebranded our charity. We have developed a new website, raising our profile and digital presence. <https://www.bcccharity.co.uk>.

BCC has increased staff capacity and now employs four local people to promote effective planning for the future.

We have been successful in securing funding to purchase a new digital system to capture, monitor and report output and outcome, which will create time saving and enable tracking.

Community Anchor Organisation

Funding has been made available to Boroughbridge Community Charity through North Yorkshire Council (NYC) during this financial year 2023/2024 to develop and evolve the role as a Community Anchor Organisation, as a system partner at place.

Stay Healthy Independent and Connected Grant

We continue to deliver services which address social isolation and loneliness, physical and mental health inequalities and poverty. Our services are aimed at building the resilience of our community and residents to live the life they want, supported by resources in their own community. We provide a space where people have someone or somewhere to turn to when facing difficult times and to support them to find solutions to their challenges.

North Yorkshire Council (NYC) fund Boroughbridge Community Charity under the provision of this 3-year contract.

MacMillan Community Beacons

BCC, as a Community Anchor Organisation, is working in collaboration with North Yorkshire Council, MacMillan Cancer Support and other organisations to develop support for those in our community living with or having been through a cancer diagnosis and treatment. This is a funded project.

Community Larder

The Community Larder was formed in April 2022, jointly by Boroughbridge Community Charity and 98 Boroughbridge Lions. The Community Larder is located at Boroughbridge Methodist Church. Refreshments are provided to visitors of the Community Larder by volunteers from the Church. The Community Larder is now entirely volunteer led.

The aims of the Community Larder are to engage with the community to reduce food waste and promote environmental action. To date the Community Larder, which opens one day each week for two hours, has received 6,927 service users and saved 34,300 tonnes of surplus food reaching landfill. Volunteers have given 2,100 hours of their time in support of the Community Larder.

Minibuses/ Volunteer Car Transport Scheme

Boroughbridge and District is a largely rural area. Key issues include poor transport issues and difficulties accessing health and social care services, banks and post offices. We believe that nobody should be disadvantaged because of where they live and to address this we work together with our volunteers to deliver a volunteer car transport scheme, taking those in need to medical and other appointments of a wellbeing nature. During this period our volunteers provided 2,604 journeys to such appointments and gave more than 3,000 hours of their time.

A total of 52 outings to places of interest, lunch social meetings and shopping venues were delivered to service users in our two 17 seat minibuses, supported by our volunteer minibus drivers and volunteer escorts. 585 people benefitted from these outings. The minibuses supported by our volunteer drivers were used by schools, scout groups, village events, U3A and WI's.

Supported Shopping, Shopping and Prescription Deliveries, Befriending

Volunteers have delivered shopping and prescriptions and supported individuals to shop. In October 2023, BCC received a grant of £3,000 from The Local Fund, Harrogate to provide volunteers and one member of staff specialist Befriending training, including bereavement, dementia, boundaries in befriending and safeguarding training. The training is ongoing.

Coffee Mornings

Volunteers from BCC hold a weekly coffee morning. There were 2,171 people who visited the coffee mornings during this period. A coffee morning was held in July, at Marton cum Grafton Village Hall and raised £638.24. On 29 September 2023 we held an International Day of Older Persons Celebration Day, with a through the ages photograph gallery, sharing stories from the past and singalong. We held a Christmas Coffee morning, with our volunteer pianist playing sing along Christmas Carols. On 5 May we celebrated the Kings Coronation with a special event.

Gentle Exercise & Movement to Music Class

This exercise class, which is ideal for older people or those with health, mobility or coordination difficulties, started in March 2023.

A grant of £800 was received from Boroughbridge Lions to fund this class running for six months. The class is now operating at full capacity, with 42 classes having taken place this year, providing 576 individual sessions to attendees in this period. Participants now pay £5 per session which covers all costs. The instructor and assistant are both volunteers.

Volunteers

Boroughbridge Community Charity has a team of 86 volunteers and an additional 26 Community Larder volunteers, who live within, support and engage with the communities of Boroughbridge and the 32 surrounding villages. Our volunteers are all DBS checked and our minibus drivers are MIDAS trained.

The can-do attitude, tenacity and kindness of our volunteers makes a huge impact and difference to the lives of the people we support within our community. The following donations and legacies outlined do not reflect all those received, these are detailed in the Financial Statement. Numerous donations were received from individuals, local businesses and organisations within our community for which we are genuinely grateful.

Church Lane Surgery, Boroughbridge doctors, nurses and staff competed in the Knaresborough Bed Race and raised a donation of £1240.00

Mrs D. Halliday sponsored walk £535.00

The estate of the late M. March £10,000.00

The estate of the late S. Beattie £2,000.00

The Carwithen family £346.00

J. Lawrence £500.00

Kirby Hill WI £200.00

Yorkshire Women's Country Association £155.00

The Smith family £174.30

Marton cum Grafton Open Gardens £400.00

Spar Boroughbridge £127.00

C. Fisher £50.00

The following fundraising events were undertaken by staff, trustees and volunteers:

In April 2023 BCC staff, trustees and volunteers held a Bingo Night which raised £2,510.00.

BCC staff and trustee Geoff Hustwit ran a Christmas Children's Raffle event and raised £623.00.

BCC staff and volunteers ran an Easter Coffee Morning on Good Friday, with a raffle and raised £370.00.

Karen Parker

General Manager.

BOROUGHBRIDGE COMMUNITY CHARITY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024

Charity Number 1171451

17 St James Square

Boroughbridge

York, YO51 9AR

Receipts and Payments Account	Note	2024	2023
		£	£
Receipts			
Grants	2	44,559	79,968
Fundraising and Donations	2	26,889	12,292
Charitable activities – income from clients	3	26,208	18,262
Investment income	4	1,333	1,330
Total receipts		98,989	111,852
Payments			
Fundraising costs	2	2,196	3,071
Costs of charitable activities	3	14,049	17,005
Salaries		64,963	61,274
Other administrative expenses	5	17,425	15,707
Total payments		98,633	97,057
Surplus of income over expenditure		356	14,795
Operating bank accounts brought forward		201,820	187,025
Operating bank accounts carried forward		202,176	201,820

BOROUGHBRIDGE COMMUNITY CHARITY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024

Statement of Assets and Liabilities	2024	2023
	£	£
HSBC current account	62,535	127,601
Deposit accounts	139,641	74,219
Total operating bank accounts	202,176	201,820
COIF Charities Investment Fund shares at market value	33,479	31,310
Assets retained for the use of the charity	18,500	15,375
Total assets	254,155	248,505

The COIF investment comprises 1,673.11 income units of the Charities Investment Fund and is stated at the bid price on 5 April 2024 of £20.01 per unit (31 March 2023: £18.7137 per unit). The historic cost of the investment was £16,874 and its value was £33,472.91 on 30 April 2024, being the latest practicable valuation date prior to these financial statements being approved by the trustees.

In the opinion of the trustees, fixed assets comprising equipment and furniture purchased in prior years are of negligible disposal value. Assets retained for the use of the charity comprise two minibuses, of which one was donated to the charity in October 2016. The other was purchased in February 2019 with the help of a North Yorkshire County Council grant (see note 6 below). The net disposal value of these vehicles is estimated to be £6,000 and £12,500 respectively (2023: £6,000 and £9,375).

At 5 April 2024 the charity had no liabilities (2023: £nil) and in neither year were any of the charity's assets charged as securities for amounts owing.

The Financial Statements were approved by the trustees at the annual general meeting on 4 July 2024 and signed on their behalf by

..... ChairmanTreasurer

.....Secretary Dated 4 July 2024

BOROUGHBRIDGE COMMUNITY CHARITY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024

Notes to the financial statements

Note 1 The financial statements are prepared on the receipts and payments basis.

Note 2	2024	2024	2023	2023
GRANTS & FUNDRAISING	Receipts	Payments	Receipts	Payments
	£	£	£	£
Grants				
NYC grants	29,479	-	68,718	-
Two Ridings Community Foundation	11,580	-	-	-
Ripon Community House	2,500	-	2,500	-
Mental Health Initiative	1,000	-	-	-
Harrogate Council	-	-	3,000	-
Yorkshire Health - vaccines	-	-	4,950	-
Boroughbridge Lions	-	-	800	-
	44,559	-	79,968	-
Fundraising & Donations				
Friday coffee mornings	2,626	49	1,926	274
Other fundraising activities	-	-	2,471	858
Donations	16,778	-	4,899	25
100 Club	2,983	1,620	2,973	1,530
Other	4,502	527	23	384
	26,889	2,196	12,292	3,071
Note 3				
CHARITABLE ACTIVITIES	2024	2024	2023	2023
	Receipts	Payments	Receipts	Payments
	£	£	£	£
Minibus journeys	23,195	10,381	13,857	10,928
Car transport	1,315	1,921	660	789
Lunch Club	-	-	2,885	2,885
Wheelchairs	159	261	200	-
Community larder	-	333	660	1,145
Exercise classes	1,500	953	-	-
Personal protective equipment	-	-	-	494
Emergency food parcels	-	200	-	764
Sundries	39	-	-	-
	26,208	14,049	18,262	17,005

BOROUGHBRIDGE COMMUNITY CHARITY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024

Notes to the financial statements (continued)

Note 4 INVESTMENT INCOME	2024	2023
	£	£
Bank & building society interest	422	419
COIF Charities Investment Fund dividends	911	911
	1,333	1,330
Note 5 OTHER ADMINISTRATIVE EXPENSE	2024	2023
	£	£
Rent	4,704	4,252
Office equipment	1,680	6,160
Insurance	458	440
Telecommunications	1,166	1,864
DBS searches	566	404
Postage	88	56
Donations	93	-
Website	2,364	-
Stationery	144	288
Bank charges	220	243
Staff training	697	-
Secretarial support	720	600
PR & Publicity	1,507	-
Consultancy fee (strategic plan)	3,018	1,400
	17,425	15,707

Note 6 Purchased minibus

On 5 January 2019 the charity purchased a new minibus at a cost of £54,220 towards which a grant of £26,250 was received from NYCC. This grant was repayable on an annual sliding scale if the minibus was disposed of within 5 years of purchase. The 5 years have now passed and therefore there will be no loan repayment due on the eventual disposal of this minibus.

BOROUGHBRIDGE COMMUNITY CHARITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024

Independent Examiner's report to the trustees

I report on the financial statements of the charity for the year ended 5th April 2024 which are set out on the previous four pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures

undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a “true and fair view”, and the report is limited to those matters set out in the statement below.

BOROUGHBRIDGE COMMUNITY CHARITY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024

Independent Examiner’s report to the trustees (continued)

Independent Examiner’s Statement

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....

Malcolm Wilson
Chartered Accountant 1979 – 2016 (now retired)
The Granary
Main Street
Great Ouseburn
York, YO26 9RQ
4 July 2024

Boroughbridge Community Charity

England & Wales - Charity number 1171451

Accounts



Charity Number 1171451

ANNUAL REPORT & ACCOUNTS

APRIL 2022 – MARCH 2023

Boroughbridge & District Community Care, 17 St James Square, Boroughbridge, York, YO51 9AR
Tel: 01423 324504 Email: admin@bcccharity.co.uk

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

CONTENTS	PAGE
OVERVIEW	3
STRUCTURE, GOVERNANCE AND MANAGEMENT	4
FINANCIAL REVIEW	5
RESERVES POLICY	5
CHAIR'S REPORT	6/7
GENERAL MANAGER'S REPORT	8/9
FINANCIAL STATEMENTS	10/11
NOTES TO THE FINANCIAL STATEMENTS	12/13
INDEPENDENT EXAMINER'S REPORT	14/15

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS 2022-23

1 APRIL 2022 TO 31 MARCH 2023

OVERVIEW

Boroughbridge and District Community Care (BCC) is a charity providing a range of community services to an extensively rural area, its radius being approximately 15 miles, supporting Boroughbridge and 32 surrounding villages.

The demand for BCC's services from new clients continued to increase during this period, with referrals from the NHS, social services, other voluntary services, local GP surgeries, friends and family.

The office is located at 17 St James Square, Boroughbridge, YO51 9AR, telephone 01423 324504 and email at admin@bcccharity.co.uk.

Bankers: HSBC Bank

Independent Examiner: Malcolm Wilson

The Financial Statements were prepared by Nic Holmes, BCC Treasurer.

Board of Trustee meetings were held on 27 April 2022, 26 May 2022, 28 July 2022 (and AGM), 6 October 2022 and 19 January 2023.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution:

Boroughbridge and District Community Care (BCC) is a Charitable Incorporated Organisation (CIO) and is managed by a Board of Trustees to fulfil its constitutional objects.

Organisational structure and decision making:

The Board of Trustees has overall responsibility for the charity in ensuring that it is well run and that it continues to deliver the charitable objects for the benefit of the people for whom it has been set up. During this period there were the maximum of 12 Trustees on the Board (as listed below).

The Board develops the strategy and agrees and maintains the vision, mission, and values of the charity. The Board meets around five times per year, excluding the AGM, when it discusses and monitors the work and performance of the charity.

Recruiting and appointing Trustees:

Trustee vacancies are advertised, and applicants are interviewed prior to meeting with the full Board. Induction into the workings of the Charity is carried out by the Chair.

Management/employees (all part-time):

Karen Parker, General Manager
Barbara Cleeland, Deputy General Manager
Sue Robson, Administration Assistant (appointed July 2022)
(Jan Seymour, Vaccination Coordinator left January 2023)

TRUSTEES during this period

Jules Preston (Chair from January 2023)

Nic Holmes (Treasurer)

Les Morrell (Chair until January 2023)

Elizabeth Anne Walker

Ian Hick

Geoff Hustwit

Elizabeth Vose

Jan Maltby

Lynn Fox

David Zucker (appointed July 2022)

Sue Jeyes (appointed October 2022)

Graham Archer (resigned January 2023)

Nic Holmes resigned as Treasurer at the April 2023 Trustee Board meeting and Sue Jeyes was subsequently appointed the new Treasurer.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

FINANCIAL REVIEW

During the financial year 2022-23 BCC continued to receive a final year of funding from North Yorkshire County Council to fulfil its Community Support Organisation (CSO) role by providing support services to the community as the country began to transition from the Covid pandemic. This was BCC's main source of funding in this period.

Other smaller amounts of funding came from Harrogate Borough Council through their Prevention Contract; NYCC Community Passenger Transport to support the charity's community voluntary car transport scheme; NHS Personalised Care Support Grant to provide online staff training and meetings with local health providers; Yorkshire Health for providing vaccination volunteers; NHS Winter Pressure Fund to provide to transport for discharged patients home from hospital; and Community House at Ripon to provide emergency food parcels.

The Charity has been fortunate in receiving significant funds from NYCC over the last three years as a CSO to support the community through the Covid pandemic and 2022/23 was the final year of that funding.

However, three year funding has been secured for 2023/24 to 25/26 from North Yorkshire Council for BCC to become a Community Anchor Organisation.

The Shawbrook investment bond matured in March 2023 and it is planned that this will be reinvested in 2023 together with an additional £25,000 from the HSBC current bank account to attain a good return and provide security for the charity.

RESERVES POLICY

The impact of the termination of the CSO funding is forecasting a significant shortfall of income against expenditure for the 2023/24 financial year. Should the charity not obtain substantial funding from other sources, the Trustees have decided that this shortfall will be met by taking funds from the charity's reserves.

The Trustees recognise that reserves have been supported by non-renewable income streams through the pandemic and will be partly consumed over the next one to two years in delivering expanded services. The reserves are allocated as follows:

- £45,000 to support operating costs for the projected shortfall in 2023/24
- £50,000 towards replacement of minibus (existing minibuses now 6½ years and 4 years old)
- £50,000 to support the 2023-2026 Strategic Plan
- £85,000 towards new office premises

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

CHAIR'S REPORT

In April 2023 the NHS stated that the 'Covid-19 episode is now closed'. That may well be but many of the problems created by Covid-19 are still being felt. Add to that the economic climate with 10% inflation and even greater inflation on food prices, the services of BCC are still in great demand.

The BCC team and its volunteers have continued to provide a literal lifeline to many of the most vulnerable in our community. This has included shopping, picking up prescriptions, delivering food parcels, supporting the Community Larder with cash and volunteers, befriending calls, providing advice and direction or many other small acts of assistance such as gardening and coffee mornings, BCC was there for the community. Providing transport to help people get to hospital and doctor's appointments continues to be the mainstay of our efforts. Still very popular are the minibus trips to the likes of Beamish Museum in Durham and Doncaster Wildlife Park.

At the end of 2022-23 Trustees realised that the political scene with the formation of North Yorkshire Council and the end of the pandemic would result in changes in the way that organisations such as BCC attract funds and support. Funding schemes have come and gone. Expectations of BCC will no doubt change. The relationship with NYCC in 2022/23 continued to be strong and we were encouraged to build stronger relationships with other partners and networks in order to maximise the benefits for our community.

Having healthy financial reserves gives us the confidence to move forward. We have upgraded our IT systems which enables us to cope better with high levels of demand. We continue to look for premises which are better fit for purpose for staff and for those using our services. Our minibuses may need replacing and we can only continue to help the community of Boroughbridge and District if we retain the services of our staff and volunteers. As Trustees, we can certainly see the way forward.

Towards the end of 2022 the then Chair initiated discussions in respect of our aspirations to develop a Strategic Plan for BCC. I was appointed as Chair in January 2023 and have continued those discussions with support from the Trustees and the General Manager. It is expected that we will publish that Strategy by the middle of 2023. Importantly, we have recently been given Community Anchor Organisation status. The development of our Strategic Plan will be essential in order for us to retain that status for the benefit of our communities.

Trustee Membership

During 2022/23 we were pleased to welcome David Zucker and Sue Jeyes to the Board of Trustees and, in January, Graham Archer tendered his resignation. Our thanks to Graham for many years as a Trustee. I am pleased to say that Les Morrell, the previous Chair, is remaining as a Trustee. As the new boy I am grateful for that support and the freely given efforts of all of the Trustees.

I would especially like to thank the BCC team, well led by Karen Parker, and all of our wonderful volunteers for truly making a difference. New volunteers will be very welcomed.

And last but no means least we get support from a number of businesses and organisations. We receive many personal donations. The community of Boroughbridge and District thank you all. It genuinely would not be possible without you all.

Jules Preston MBE
Chair of the Board of Trustees

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

GENERAL MANAGER'S REPORT

Volunteers

Boroughbridge & District Community Care has a team of 75 volunteers and an additional 38 Community Larder volunteers, who live within, support and engage with the communities of Boroughbridge and the 32 surrounding villages. Our volunteers are all DBS checked.

In March 2023, we hosted a buffet lunch at Minskip Village Hall to show appreciation to all our volunteers who give so generously of their time. Their acts of kindness make a huge difference to our community.

In total 113 volunteers gave 6783 hours of their time to support our community.

Community Support Organisation (CSO)

North Yorkshire County Council (NYCC) provided £36,000 of funding during this financial year 2022/2023. The funding for this period was provided to repurpose our response to the Covid Pandemic.

There was a renewed collective focus on recovery activities, which included supporting households during the cost-of-living crisis and the capacity to explore opportunities to build on the successful CSO, placed based model.

The Wellbeing and Prevention Support Services Contract

This was a North Yorkshire County Council funded contract to provide low level practical, social and other support to help people stay well. To provide information, advice and signposting and encourage support to address social isolation and loneliness.

The total contract value p.a was £104,979, divided by 3 partners, from which BCC received £4,000 p.a. The Agreement period was 1st October 2018 to 30 September 2022. The contract was extended by 6 months and ended on the 31st March 2023.

In November 2022, BCC successfully applied for a North Yorkshire Council, Stay Healthy, Independent and Connected Grant. We were awarded £15,000 p.a, for a period of 3 years. This grant commenced in March 2023.

The community services outlined in this report are aimed at building the resilience of our community and residents to live the life they want, supported by resources in their own community.

Social isolation and loneliness, physical and mental health equalities and poverty are addressed. We provide a space where people have someone or somewhere to turn to when facing difficult times and to support them to find solutions to their challenges.

Community Larder

The Community Larder was formed in April 2022, jointly by Boroughbridge & District Community Care and 98 Boroughbridge Lions. The aims of the Community Larder is to engage with the community to reduce food waste and promote environmental action.

A £1000 grant was received to partially fund the start-up and running costs.

The Community Larder opens one day a week at Boroughbridge Methodist Church. It is operated almost entirely by volunteers, 38 in total, from all three organisations. Volunteers gave 575 hours of their time during this period.

Refreshments are provided to visitors of the Community Larder by volunteers from the Church.

In this period the Community Larder had 4188 visitors, which represents 9152 households. Just short of two tonne of food was prevented from going to landfill.

Minibuses/ Volunteer Car Transport Scheme

BCC operates a volunteer car transport scheme, taking those in need to medical and other appointments of a wellbeing nature. During this period our volunteers provided 2666 journeys to such appointments. Two of our volunteers each contributed more than 6,000 miles in their own cars to serve our community in this car scheme.

A total of 29 outings to places of interest were delivered to 399 service users in our two 16 seat minibuses, supported by our volunteer minibus drivers. The minibuses supported by our volunteer drivers were used by schools, scout groups, village events, U3A and WI's. Our volunteer minibus drivers are all MIDAS trained.

Supported Shopping, Shopping and Prescription Deliveries. Befriending

Volunteers delivered shopping and prescriptions and supported individuals to shop. 494 people received this service during this period. 668 befriending telephone calls were made and 12 befriending visits.

Coffee Mornings

Volunteers from BCC hold a weekly coffee morning. There were 2171 people visited the coffee mornings during this period. A coffee morning was held in July, at Marton cum Grafton Village Hall and raised £465.17.

Emergency Food Support

A grant of £500 funded emergency food support to 34 households.

NHS Personalised Care Programme

BCC participated in this programme in January to March 2023. The aim of it was to raise awareness and understanding of the personalised care approach in line with the NHS Personalised Care Programme. Online training was provided to staff. BCC held a meeting with our local health care providers at Church Lane Surgery, the aim being to strengthen our partnership and knowledge of each organisation's skills and capacity. A grant of £2,000 paid to BCC funded this programme.

Gentle Exercise & Movement to Music Class

A new opportunity to improve health and wellbeing was offered to our community from March 2023. One of our volunteers is an 'Extend' qualified instructor in gentle exercise and movement and started a class which is ideal for older people or those with health, mobility or coordination difficulties.

It is a fun class which runs every two weeks. Refreshments are served at the end of the class providing time to relax and make new friends. A grant of £800 was received from Boroughbridge Lions to fund this class running for six months.

The following donations outlined do not reflect all those received, these are detailed in the Financial Statement. Numerous donations were received from individuals, local businesses and organisations within our community for which we are genuinely grateful.

Barratt Developments - £1000, Dunsforth Parish Council £200, Spar Cake Sale £169, Antique Society £851.74, Marton cum Grafton Open Gardens £400, Chamber of Trade £400 and Roecliffe Parish Church Raffle £755.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Charity Number 1171451
17 St James Square
Boroughbridge
York, YO51 9AR

Receipts and Payments Account	Note	2023	2022
		£	£
Receipts			
Grants	2	79,968	68,760
Fundraising and Donations	2	12,292	7,889
Charitable activities – income from clients	3	18,262	18,624
Investment income	4	1,330	1,132
Total receipts		111,852	96,405
Payments			
Fundraising costs	2	3,071	1,882
Costs of charitable activities	3	17,005	23,669
Salaries		61,274	52,992
Other administrative expenses	5	15,707	6,398
Total payments		97,057	84,941
Surplus of income over expenditure		14,795	11,464
Operating bank accounts brought forward		187,025	175,561
Operating bank accounts carried forward		201,820	187,025

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Notes to the financial statements

Note 1 The financial statements are prepared on the receipts and payments basis.

Note 2	2023	2023	2022	2022
GRANTS & FUNDRAISING	Receipts	Payments	Receipts	Payments
	£	£	£	£
Grants				
NYCC grants	68,718	-	46,718	-
Harrogate Council	3,000	-	5,000	-
Yorkshire Health - vaccines	4,950	-	13,200	-
Ripon Community House	2,500	-	-	-
Boroughbridge Lions	800	-	-	-
Two Ridings Community Foundation	-	-	3,000	-
Locality Fund	-	-	300	-
Community House Ripon	-	-	542	-
	79,968	-	68,760	-
Fundraising & Donations				
Friday coffee mornings	1,926	274	575	94
Other fundraising activities	2,471	858	-	-
Donations	4,899	25	4,143	-
100 Club	2,973	1,530	3,019	1,425
Other	23	384	152	363
	12,292	3,071	7,889	1,882

Note 3	2023	2023	2022	2022
CHARITABLE ACTIVITIES	Receipts	Payments	Receipts	Payments
	£	£	£	£
Minibus journeys	13,857	10,928	4,523	6,624
Car transport	660	789	7,470	7,583
Lunch Club	2,885	2,885	6,456	6,770
Wheelchairs	200	-	175	-
Community larder	660	1,145	-	-
Personal protective equipment	-	494	-	518
Emergency food parcels	-	764	-	242
Post-covid volunteers' tea party	-	-	-	1,932
	18,262	17,005	18,624	23,669

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Notes to the financial statements (continued)

Note 4	INVESTMENT INCOME	2023	2022
		£	£
	Bank & building society interest	419	238
	COIF Charities Investment Fund dividends	911	894
		1,330	1,132

Note 5	OTHER ADMINISTRATIVE EXPENSE	2023	2022
		£	£
	Rent	4,252	3,000
	Office equipment	6,160	288
	Insurance	440	495
	Telecommunications	1,864	1,793
	DBS searches	404	223
	Postage	56	128
	Donations	-	50
	Stationery	288	421
	Bank charges	243	-
	Secretarial support	600	-
	Consultancy fee (strategic plan)	1,400	-
		15,707	6,398

Note 6 Purchased minibus

On 5 January 2019 the charity purchased a new minibus at a cost of £54,220 towards which a grant of £26,250 was received from NYCC. This grant is repayable on an annual sliding scale in the event that the minibus is disposed of within 5 years of purchase. Years 1 to 4 have passed and therefore the remaining potential repayment is 20% (£5,250) if the minibus is sold before 5 January 2024.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Independent Examiner's report to the trustees

I report on the financial statements of the charity for the year ended 5th April 2023 which are set out on the previous four pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Independent Examiner's report to the trustees (continued)

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Malcolm Wilson
Chartered Accountant 1979 – 2016 (now retired)
The Granary
Main Street
Great Ouseburn
York, YO26 9RQ

29 June 2023

Boroughbridge Community Charity

England & Wales - Charity number 1171451

Accounts



Charity Number 1171451

ANNUAL REPORT & ACCOUNTS

APRIL 2022 – MARCH 2023

Boroughbridge & District Community Care, 17 St James Square, Boroughbridge, York, YO51 9AR
Tel: 01423 324504 Email: admin@bcccharity.co.uk

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

CONTENTS	PAGE
OVERVIEW	3
STRUCTURE, GOVERNANCE AND MANAGEMENT	4
FINANCIAL REVIEW	5
RESERVES POLICY	5
CHAIR'S REPORT	6/7
GENERAL MANAGER'S REPORT	8/9
FINANCIAL STATEMENTS	10/11
NOTES TO THE FINANCIAL STATEMENTS	12/13
INDEPENDENT EXAMINER'S REPORT	14/15

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS 2022-23

1 APRIL 2022 TO 31 MARCH 2023

OVERVIEW

Boroughbridge and District Community Care (BCC) is a charity providing a range of community services to an extensively rural area, its radius being approximately 15 miles, supporting Boroughbridge and 32 surrounding villages.

The demand for BCC's services from new clients continued to increase during this period, with referrals from the NHS, social services, other voluntary services, local GP surgeries, friends and family.

The office is located at 17 St James Square, Boroughbridge, YO51 9AR, telephone 01423 324504 and email at admin@bcccharity.co.uk.

Bankers: HSBC Bank

Independent Examiner: Malcolm Wilson

The Financial Statements were prepared by Nic Holmes, BCC Treasurer.

Board of Trustee meetings were held on 27 April 2022, 26 May 2022, 28 July 2022 (and AGM), 6 October 2022 and 19 January 2023.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution:

Boroughbridge and District Community Care (BCC) is a Charitable Incorporated Organisation (CIO) and is managed by a Board of Trustees to fulfil its constitutional objects.

Organisational structure and decision making:

The Board of Trustees has overall responsibility for the charity in ensuring that it is well run and that it continues to deliver the charitable objects for the benefit of the people for whom it has been set up. During this period there were the maximum of 12 Trustees on the Board (as listed below).

The Board develops the strategy and agrees and maintains the vision, mission, and values of the charity. The Board meets around five times per year, excluding the AGM, when it discusses and monitors the work and performance of the charity.

Recruiting and appointing Trustees:

Trustee vacancies are advertised, and applicants are interviewed prior to meeting with the full Board. Induction into the workings of the Charity is carried out by the Chair.

Management/employees (all part-time):

Karen Parker, General Manager

Barbara Cleeland, Deputy General Manager

Sue Robson, Administration Assistant (appointed July 2022)

(Jan Seymour, Vaccination Coordinator left January 2023)

TRUSTEES during this period

Jules Preston (Chair from January 2023)

Nic Holmes (Treasurer)

Les Morrell (Chair until January 2023)

Elizabeth Anne Walker

Ian Hick

Geoff Hustwit

Elizabeth Vose

Jan Maltby

Lynn Fox

David Zucker (appointed July 2022)

Sue Jeyes (appointed October 2022)

Graham Archer (resigned January 2023)

Nic Holmes resigned as Treasurer at the April 2023 Trustee Board meeting and Sue Jeyes was subsequently appointed the new Treasurer.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

FINANCIAL REVIEW

During the financial year 2022-23 BCC continued to receive a final year of funding from North Yorkshire County Council to fulfil its Community Support Organisation (CSO) role by providing support services to the community as the country began to transition from the Covid pandemic. This was BCC's main source of funding in this period.

Other smaller amounts of funding came from Harrogate Borough Council through their Prevention Contract; NYCC Community Passenger Transport to support the charity's community voluntary car transport scheme; NHS Personalised Care Support Grant to provide online staff training and meetings with local health providers; Yorkshire Health for providing vaccination volunteers; NHS Winter Pressure Fund to provide to transport for discharged patients home from hospital; and Community House at Ripon to provide emergency food parcels.

The Charity has been fortunate in receiving significant funds from NYCC over the last three years as a CSO to support the community through the Covid pandemic and 2022/23 was the final year of that funding.

However, three year funding has been secured for 2023/24 to 25/26 from North Yorkshire Council for BCC to become a Community Anchor Organisation.

The Shawbrook investment bond matured in March 2023 and it is planned that this will be reinvested in 2023 together with an additional £25,000 from the HSBC current bank account to attain a good return and provide security for the charity.

RESERVES POLICY

The impact of the termination of the CSO funding is forecasting a significant shortfall of income against expenditure for the 2023/24 financial year. Should the charity not obtain substantial funding from other sources, the Trustees have decided that this shortfall will be met by taking funds from the charity's reserves.

The Trustees recognise that reserves have been supported by non-renewable income streams through the pandemic and will be partly consumed over the next one to two years in delivering expanded services. The reserves are allocated as follows:

- £45,000 to support operating costs for the projected shortfall in 2023/24
- £50,000 towards replacement of minibus (existing minibuses now 6½ years and 4 years old)
- £50,000 to support the 2023-2026 Strategic Plan
- £85,000 towards new office premises

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

CHAIR'S REPORT

In April 2023 the NHS stated that the 'Covid-19 episode is now closed'. That may well be but many of the problems created by Covid-19 are still being felt. Add to that the economic climate with 10% inflation and even greater inflation on food prices, the services of BCC are still in great demand.

The BCC team and its volunteers have continued to provide a literal lifeline to many of the most vulnerable in our community. This has included shopping, picking up prescriptions, delivering food parcels, supporting the Community Larder with cash and volunteers, befriending calls, providing advice and direction or many other small acts of assistance such as gardening and coffee mornings, BCC was there for the community. Providing transport to help people get to hospital and doctor's appointments continues to be the mainstay of our efforts. Still very popular are the minibus trips to the likes of Beamish Museum in Durham and Doncaster Wildlife Park.

At the end of 2022-23 Trustees realised that the political scene with the formation of North Yorkshire Council and the end of the pandemic would result in changes in the way that organisations such as BCC attract funds and support. Funding schemes have come and gone. Expectations of BCC will no doubt change. The relationship with NYCC in 2022/23 continued to be strong and we were encouraged to build stronger relationships with other partners and networks in order to maximise the benefits for our community.

Having healthy financial reserves gives us the confidence to move forward. We have upgraded our IT systems which enables us to cope better with high levels of demand. We continue to look for premises which are better fit for purpose for staff and for those using our services. Our minibuses may need replacing and we can only continue to help the community of Boroughbridge and District if we retain the services of our staff and volunteers. As Trustees, we can certainly see the way forward.

Towards the end of 2022 the then Chair initiated discussions in respect of our aspirations to develop a Strategic Plan for BCC. I was appointed as Chair in January 2023 and have continued those discussions with support from the Trustees and the General Manager. It is expected that we will publish that Strategy by the middle of 2023. Importantly, we have recently been given Community Anchor Organisation status. The development of our Strategic Plan will be essential in order for us to retain that status for the benefit of our communities.

Trustee Membership

During 2022/23 we were pleased to welcome David Zucker and Sue Jeyes to the Board of Trustees and, in January, Graham Archer tendered his resignation. Our thanks to Graham for many years as a Trustee. I am pleased to say that Les Morrell, the previous Chair, is remaining as a Trustee. As the new boy I am grateful for that support and the freely given efforts of all of the Trustees.

I would especially like to thank the BCC team, well led by Karen Parker, and all of our wonderful volunteers for truly making a difference. New volunteers will be very welcomed.

And last but no means least we get support from a number of businesses and organisations. We receive many personal donations. The community of Boroughbridge and District thank you all. It genuinely would not be possible without you all.

Jules Preston MBE
Chair of the Board of Trustees

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

ANNUAL REPORT & ACCOUNTS

1 APRIL 2022 TO 31 MARCH 2023

GENERAL MANAGER'S REPORT

Volunteers

Boroughbridge & District Community Care has a team of 75 volunteers and an additional 38 Community Larder volunteers, who live within, support and engage with the communities of Boroughbridge and the 32 surrounding villages. Our volunteers are all DBS checked.

In March 2023, we hosted a buffet lunch at Minskip Village Hall to show appreciation to all our volunteers who give so generously of their time. Their acts of kindness make a huge difference to our community.

In total 113 volunteers gave 6783 hours of their time to support our community.

Community Support Organisation (CSO)

North Yorkshire County Council (NYCC) provided £36,000 of funding during this financial year 2022/2023. The funding for this period was provided to repurpose our response to the Covid Pandemic.

There was a renewed collective focus on recovery activities, which included supporting households during the cost-of-living crisis and the capacity to explore opportunities to build on the successful CSO, placed based model.

The Wellbeing and Prevention Support Services Contract

This was a North Yorkshire County Council funded contract to provide low level practical, social and other support to help people stay well. To provide information, advice and signposting and encourage support to address social isolation and loneliness.

The total contract value p.a was £104,979, divided by 3 partners, from which BCC received £4,000 p.a. The Agreement period was 1st October 2018 to 30 September 2022. The contract was extended by 6 months and ended on the 31st March 2023.

In November 2022, BCC successfully applied for a North Yorkshire Council, Stay Healthy, Independent and Connected Grant. We were awarded £15,000 p.a, for a period of 3 years. This grant commenced in March 2023.

The community services outlined in this report are aimed at building the resilience of our community and residents to live the life they want, supported by resources in their own community.

Social isolation and loneliness, physical and mental health equalities and poverty are addressed. We provide a space where people have someone or somewhere to turn to when facing difficult times and to support them to find solutions to their challenges.

Community Larder

The Community Larder was formed in April 2022, jointly by Boroughbridge & District Community Care and 98 Boroughbridge Lions. The aims of the Community Larder is to engage with the community to reduce food waste and promote environmental action.

A £1000 grant was received to partially fund the start-up and running costs.

The Community Larder opens one day a week at Boroughbridge Methodist Church. It is operated almost entirely by volunteers, 38 in total, from all three organisations. Volunteers gave 575 hours of their time during this period.

Refreshments are provided to visitors of the Community Larder by volunteers from the Church.

In this period the Community Larder had 4188 visitors, which represents 9152 households. Just short of two tonne of food was prevented from going to landfill.

Minibuses/ Volunteer Car Transport Scheme

BCC operates a volunteer car transport scheme, taking those in need to medical and other appointments of a wellbeing nature. During this period our volunteers provided 2666 journeys to such appointments. Two of our volunteers each contributed more than 6,000 miles in their own cars to serve our community in this car scheme.

A total of 29 outings to places of interest were delivered to 399 service users in our two 16 seat minibuses, supported by our volunteer minibus drivers. The minibuses supported by our volunteer drivers were used by schools, scout groups, village events, U3A and WI's. Our volunteer minibus drivers are all MIDAS trained.

Supported Shopping, Shopping and Prescription Deliveries. Befriending

Volunteers delivered shopping and prescriptions and supported individuals to shop. 494 people received this service during this period. 668 befriending telephone calls were made and 12 befriending visits.

Coffee Mornings

Volunteers from BCC hold a weekly coffee morning. There were 2171 people visited the coffee mornings during this period. A coffee morning was held in July, at Marton cum Grafton Village Hall and raised £465.17.

Emergency Food Support

A grant of £500 funded emergency food support to 34 households.

NHS Personalised Care Programme

BCC participated in this programme in January to March 2023. The aim of it was to raise awareness and understanding of the personalised care approach in line with the NHS Personalised Care Programme. Online training was provided to staff. BCC held a meeting with our local health care providers at Church Lane Surgery, the aim being to strengthen our partnership and knowledge of each organisation's skills and capacity. A grant of £2,000 paid to BCC funded this programme.

Gentle Exercise & Movement to Music Class

A new opportunity to improve health and wellbeing was offered to our community from March 2023. One of our volunteers is an 'Extend' qualified instructor in gentle exercise and movement and started a class which is ideal for older people or those with health, mobility or coordination difficulties.

It is a fun class which runs every two weeks. Refreshments are served at the end of the class providing time to relax and make new friends. A grant of £800 was received from Boroughbridge Lions to fund this class running for six months.

The following donations outlined do not reflect all those received, these are detailed in the Financial Statement. Numerous donations were received from individuals, local businesses and organisations within our community for which we are genuinely grateful.

Barratt Developments - £1000, Dunsforth Parish Council £200, Spar Cake Sale £169, Antique Society £851.74, Marton cum Grafton Open Gardens £400, Chamber of Trade £400 and Roecliffe Parish Church Raffle £755.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Charity Number 1171451
17 St James Square
Boroughbridge
York, YO51 9AR

Receipts and Payments Account	Note	2023	2022
		£	£
Receipts			
Grants	2	79,968	68,760
Fundraising and Donations	2	12,292	7,889
Charitable activities – income from clients	3	18,262	18,624
Investment income	4	1,330	1,132
Total receipts		111,852	96,405
Payments			
Fundraising costs	2	3,071	1,882
Costs of charitable activities	3	17,005	23,669
Salaries		61,274	52,992
Other administrative expenses	5	15,707	6,398
Total payments		97,057	84,941
Surplus of income over expenditure		14,795	11,464
Operating bank accounts brought forward		187,025	175,561
Operating bank accounts carried forward		201,820	187,025

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Notes to the financial statements

Note 1 The financial statements are prepared on the receipts and payments basis.

Note 2	2023	2023	2022	2022
GRANTS & FUNDRAISING	Receipts	Payments	Receipts	Payments
	£	£	£	£
Grants				
NYCC grants	68,718	-	46,718	-
Harrogate Council	3,000	-	5,000	-
Yorkshire Health - vaccines	4,950	-	13,200	-
Ripon Community House	2,500	-	-	-
Boroughbridge Lions	800	-	-	-
Two Ridings Community Foundation	-	-	3,000	-
Locality Fund	-	-	300	-
Community House Ripon	-	-	542	-
	79,968	-	68,760	-
Fundraising & Donations				
Friday coffee mornings	1,926	274	575	94
Other fundraising activities	2,471	858	-	-
Donations	4,899	25	4,143	-
100 Club	2,973	1,530	3,019	1,425
Other	23	384	152	363
	12,292	3,071	7,889	1,882

Note 3	2023	2023	2022	2022
CHARITABLE ACTIVITIES	Receipts	Payments	Receipts	Payments
	£	£	£	£
Minibus journeys	13,857	10,928	4,523	6,624
Car transport	660	789	7,470	7,583
Lunch Club	2,885	2,885	6,456	6,770
Wheelchairs	200	-	175	-
Community larder	660	1,145	-	-
Personal protective equipment	-	494	-	518
Emergency food parcels	-	764	-	242
Post-covid volunteers' tea party	-	-	-	1,932
	18,262	17,005	18,624	23,669

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Notes to the financial statements (continued)

Note 4	INVESTMENT INCOME	2023	2022
		£	£
	Bank & building society interest	419	238
	COIF Charities Investment Fund dividends	911	894
		1,330	1,132

Note 5	OTHER ADMINISTRATIVE EXPENSE	2023	2022
		£	£
	Rent	4,252	3,000
	Office equipment	6,160	288
	Insurance	440	495
	Telecommunications	1,864	1,793
	DBS searches	404	223
	Postage	56	128
	Donations	-	50
	Stationery	288	421
	Bank charges	243	-
	Secretarial support	600	-
	Consultancy fee (strategic plan)	1,400	-
		15,707	6,398

Note 6 Purchased minibus

On 5 January 2019 the charity purchased a new minibus at a cost of £54,220 towards which a grant of £26,250 was received from NYCC. This grant is repayable on an annual sliding scale in the event that the minibus is disposed of within 5 years of purchase. Years 1 to 4 have passed and therefore the remaining potential repayment is 20% (£5,250) if the minibus is sold before 5 January 2024.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Independent Examiner's report to the trustees

I report on the financial statements of the charity for the year ended 5th April 2023 which are set out on the previous four pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

Independent Examiner's report to the trustees (continued)

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Malcolm Wilson
Chartered Accountant 1979 – 2016 (now retired)
The Granary
Main Street
Great Ouseburn
York, YO26 9RQ

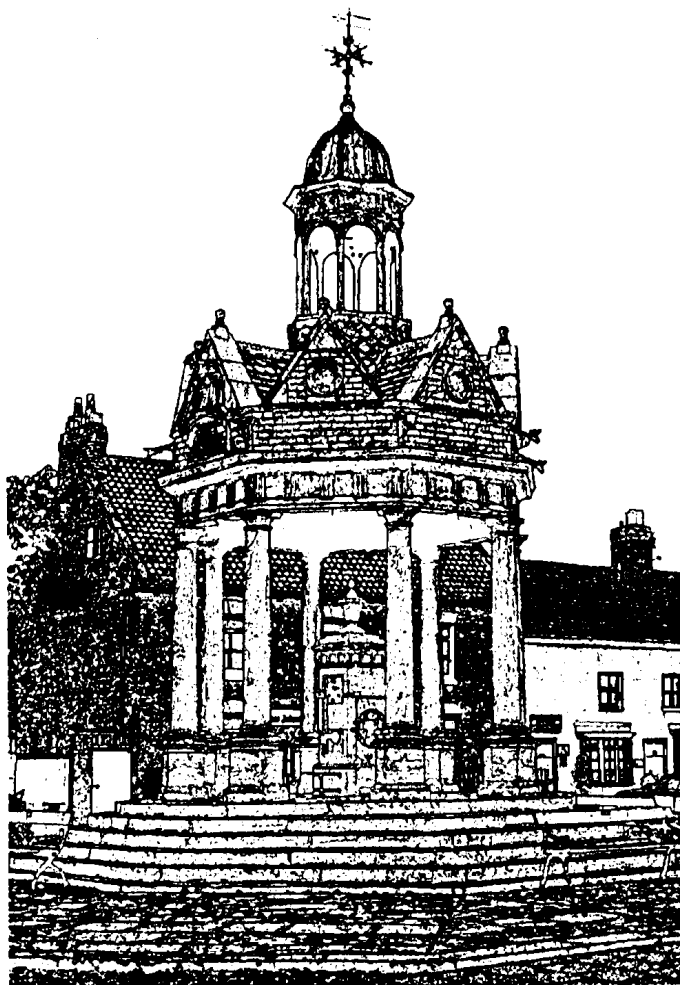
29 June 2023

Boroughbridge Community Charity

England & Wales - Charity number 1171451

Accounts

**BOROUGHBRIDGE &
DISTRICT COMMUNITY CARE**



**ANNUAL REPORT &
ACCOUNTS**
April 2020 - March 2021

**BOROUGHBRIDGE & DISTRICT
COMMUNITY CARE**

APRIL 2020/MARCH 2021

HONORARY OFFICERS

Chair	Elizabeth Vose
Deputy Chair	Position Vacant
Treasurer	Nicholas Holmes
Secretary	Position Vacant (Cheryl Evans resigned December 2019)

Trustees

Elizabeth Anne Walker
Graham Archer
Les Morrell
Ian Hick
Margaret Crawford
Jules Preston (Appointed April 2021)
Jan Maltby (Appointed April 2021)
Geoff Hustwit (Appointed September 2019)
Michael Hadley (Resigned December 2019)
Karen Morrell (Resigned January 2021)
Jeremy Wilkinson (Resigned October 2020)

STAFF

Karen Parker	General Manager
Barbara Cleeland	Deputy Manager
Jan Seymour	Volunteer Vaccination
Marshal	

Co-ordinator

Boroughbridge and District Community Care (BCC) is a Charitable Incorporated Organisation (CIO). It is managed by a Committee of Trustees. The organisation provides a service to the community in fulfilment with its constitutional aims and objectives.

The objectives of BCC are the provision of facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the inhabitants of the community. Such objectives are provided without discrimination on the grounds of age, gender, sexual orientation, race, politics or religion.

At the onset of the covid pandemic in March 2020, North Yorkshire County Council (NYCC) Stronger Communities, recognised BCC as Community Support Organisation and an annual grant was paid to BCC to facilitate their provision of support services to the community and those isolating or shielded. Additionally NYCC Adult Health and Social Care fund BCC, through a Wellbeing and Prevention Support Contract to provide a befriending service. Annual funding is also received from NYCC Community Passenger Transport to support our community voluntary car transport scheme.

In order to provide the best service for those who most need it, BCC forward and receive referrals from other statutory and voluntary organisations such as the NHS, Social Services, the local doctors surgery as well as from members of the public.

During this year and the covid pandemic BCC received referrals from the NYCC Customer Resolution Team of people who were isolating or shielded and needed support. People of all ages with a variety of different needs used the services provided by the organisation.

Many of the services BCC provided pre-pandemic (including visiting, accompanied shopping assistance, a weekly coffee morning and lunch club, outings in our minibuses to places and events of interest and the community car transport scheme) were either suspended or adapted.

The area in which BCC provides their services is extensively rural. It covers a radius of approximately 15 miles, supporting Boroughbridge and 32 surrounding villages.

BCC is managed by the General Manager, Karen Parker. Barbara Cleeland is the Deputy Manager. Jan Seymour began employment on the 1st February 2021 as a Covid Vaccination Volunteer Coordinator.

The office is located at 17 St James Square, Boroughbridge, YO51 9AR, telephone 01423 324504 and email at boroughbridgecommunitycare@gmail.com.

Bankers: HSBC Bank

Independent Examiner: Malcolm Wilson

The Financial Statements were prepared by Nic Holmes, BCC Treasurer.

Management committee meetings were suspended from March 2020. In September 2020 BCC held their AGM for 2019/2020.

CHAIRMAN'S REPORT 2020-21

There have been some changes to the Board of Trustees during the period under review. Jeremy Wilkinson and Karen Morrell have resigned, and Margaret Crawford will retire as a Trustee at this AGM. The Trustees would like to thank them for their work on behalf of BCC. Karen has been a committed and active Trustee and served as Deputy Chair. She worked particularly hard at fundraising and her contribution will be greatly missed.

Jules Preston and Jan Maltby have joined the Board of Trustees and they bring a wealth of skills and experience. The Trustees continue to look for additional Trustees to broaden the skill base of the Board. BCC is also looking to appoint a Secretary to the Board of Trustees.

The onset of the Covid-19 pandemic at the beginning of 2020 and the subsequent lockdowns presented BCC with a variety of new challenges but I am pleased to report that our staff, volunteers, and the wider community rose to the challenge and BCC played a vital part in sustaining the vulnerable in our community and co-ordinating the fight against the virus. Further details of the roles undertaken by BCC appear in the General Manager's Report.

As a result of the extra work undertaken and with the office staff working more than their contracted hours part of our focus this year has been the implementation of changes to the staffing structure. In February 2021 Jan Seymour joined the staff on a six-month contract as the Volunteer Vaccination Marshal Co-ordinator. Jan has since joined the permanent staff working eight hours a week. The Trustees are looking to appoint a further member of staff in the near future.

BCC is fortunate to have the support of the local community and the dedicated volunteers without whom we would not be able to run our many and varied services in the local community. We are particularly proud of the way our staff; volunteers and the local community have supported our efforts during the current pandemic and on behalf of the Trustees I would like to express our appreciation for all their hard work and support.

Looking forward, our community is still recovering from the Covid-19 pandemic, and this will present different challenges, but I am confident that BCC will meet these challenges and adapt, as necessary.

On a final note, I will be stepping down as Chair at this AGM. I am proud to have held the role of Chair of BCC and I wish the incoming Chair success as they lead BCC into the future.

LIZ VOSE
Chair

GENERAL MANAGER'S ANNUAL REPORT FOR 2020/2021

Funding

£4,000 p.a. is received from NYCC Health & Adult Service in provision of Wellbeing and Prevention Support Services. The contract is in place until 30th September 2022 with an option of a further 4 years.

In April 2020, BCC was identified by NYCC as a Community Support Organisation. Accordingly they received funding of £3000 each month. The total funding received from April 2020 to March 2021 was £36,000.

The Passenger Car Transport Scheme operated by BCC, receives annual funding from NYCC, Community Passenger Transport. These funds are variable and calculated on the number of transports provided. In this period the car passenger transport scheme was suspended due to Covid 19. NYCC provided funding to match that received for the period 2019/2020.

The Office

The office of BCC has not been open to visitors during the pandemic.

The general and deputy manager utilised mobile telephones and laptops and managed the daily operation of BCC from home, extending their working hours from 8am to 5pm daily, Monday to Friday, to meet the needs of the community.

Becky Morrell, a volunteer with BCC, assisted with administration tasks in April and June 2020.

On the 1st February 2021, Jan Seymour began employment with BCC on a temporary 6 month contract as a Covid Vaccination Volunteer Coordinator.

Community Support Organisation (CSO) and Volunteers

In April 2020, BCC became and continues to be a NYCC funded Community Support Organisation. BCC are required to produce weekly statistics to NYCC in respect of the services delivered.

BCC recorded the details of 429 service users and 13,440 people contacted BCC for support during the reporting period.

At the start of this period, many existing volunteers, who were 70+ years old temporarily stood down, in accordance with government instructions.

BCC made appeals through social media for volunteers and recruited 90 volunteers.

All new volunteers were registered with BCC and formal identification details were obtained and recorded.

Numerous existing volunteers continued to support BCC and our community throughout this period.

In total volunteers gave 5,320 hours of their time to help the community through this challenging time.

During the course of 2020/2021, after a number of lockdowns and following the government roadmap out of lockdown, many volunteers returned to work. In early 2021, numerous volunteers over the age of 70 years returned to volunteering for BCC.

I would like to offer our sincere gratitude to all our volunteers who have given their time, enthusiasm and commitment so generously to support BCC and our community during this challenging year.

Luncheon Club

The last lunch club held was on the 11th March 2020 and it was then suspended due to Covid 19.

BCC contacted local businesses, including Harrogate Food Angels, The Grantham Arms Restaurant, Langthorpe Cafe & Farm Shop and made arrangements to provide a hot cooked two course lunch once a week delivered by BCC volunteers to the homes of members of the community who were self-isolating, including many of those members of the regular lunch club.

The lunches were produced at an affordable cost of £6 for two courses.

During the reporting period, BCC volunteers delivered 1,280 cooked lunches to people in need.

In December, Langthorpe Farm Shop & Cafe kindly prepared a three course lunch, together with mince pies, which were delivered by our volunteers to 28 homes.

Boroughbridge Lions generously funded the Community Christmas Lunch.

At the end of each month those using this service were invoiced for payment. Wherever possible invoices were delivered by our volunteers or staff.

Activity Packs & Christmas Gifts

A £2,000 Locality grant was successfully made through NYCC to provide Christmas Gifts and Christmas related Activity Packs, which consisted of Felting and Christmas card making crafts, puzzle, crossword books and pencils packs and mince pie baking packs. These were delivered by our volunteers to people within our community living alone or isolating.

Befriending , Information, Advice and Signposting.

BCC are partners in a Provision for Wellbeing and Prevention Support Service Contract through NYCC. The value of the contract is £4,000 p.a. The start date for the contract was 1st October 2018. The agreement's end date is 30th September 2022.

At the onset of Covid 19, face to face befriending was suspended and social contact for those who had befriending support continued by frequent telephone contact. The demand for befriending via telephone social contact increased significantly during Covid 19.

During this reporting period 19 BCC volunteers made 2,582 befriending telephone calls.

Advice, guidance and information was provided to 557 individuals.

Donated Food Parcels and NYLAF Grants

At the onset of Covid 19, it became apparent that people within our community were facing food poverty. BCC volunteers and staff formed an alliance with Morrisons Supermarket and Rev. Karen Gardiner at St James's Church, Boroughbridge to provide donated food parcels to those in need.

During the reporting period BCC volunteers delivered 538 donated food parcels.

One of our responsibilities as a CSO was in respect of people who were isolating due to covid and experiencing financial difficulties. On their behalf we would make an application for a North Yorkshire Local Access Fund Grant. If a grant was awarded, our volunteers then provided a shopping service over a two week period using this grant. BCC completed 24 NYLAF Grant Applications.

Where applicable individuals and families receiving food support were also signposted to other support organisations.

Vaccination Volunteer Marshals

In January 2021, following meetings with Yorkshire Health Network and other local VCS providers across Harrogate, Knaresborough, Nidderdale, Masham and Ripon to discuss the Covid Vaccination Programme, BCC agreed to provide volunteer marshals managed by a Covid Volunteer Vaccination Coordinator at the Harrogate and Ripon Vaccination sites.

BCC produced a survey to recruit additional volunteers to act as marshals at the vaccination sites.

On 1st February Jan Seymour began employment in the role of Covid Vaccination Volunteer Coordinator.

It was negotiated that a remuneration of £300 for a full day session and £150 for a half day session for the provision of marshal support would be made by Yorkshire Health Network to BCC.

From the 1st February 2021 to the 31st March 2021, BCC marshals completed 15 sessions at the Harrogate and Ripon Vaccinations sites and received a total of £2,250 from Yorkshire Health Network.

During this period 80 BCC volunteers gave 300 hours of their time acting as marshals at the two vaccination sites.

The volunteer marshals provided a welcoming, reassuring and calm presence for the elderly and extremely clinically vulnerable who visited the site to receive their covid vaccinations.

Pets, Gardening, Low Level Home Maintenance

Volunteers helped people in need with pet walking on 52 occasions. They undertook low level garden maintenance, removed garden and other waste to recycling centres and helped change with small home maintenance tasks.

Shopping

At the start of the pandemic it was agreed that a previous trustee and volunteer Karen Morrell & trustee Les Morrell would continue to provide a weekly shopping service for those people living alone for whom BCC had shopped prior to the pandemic.

Additionally, BCC organised local food shops to operate a system whereby individuals would register with BCC, contact the shops concerned, place an order, pay by debit card by telephone and volunteers from BCC would then deliver the shopping.

During the reporting period BCC delivered shopping to 924 homes.

Prescriptions

At the start of and throughout the pandemic BCC worked with the pharmacy at Boroughbridge Doctors Surgery, Treharne Pharmacy, Boroughbridge and Green Hammerton Surgery to deliver prescriptions to those individuals and families who were isolated.

During this reporting period our volunteers delivered 629 prescriptions.

Weekly Coffee Mornings

The weekly coffee mornings were suspended in March 2020 due to Covid.

Grants & Donations

Detailed income from grants and donations is outlined in the Financial Statements attached to this Annual Report.

£2,500 was received from NYCC, in April 2020 to facilitate the purchase of two staff laptops and mobile phones.

Aone Feeds at Boroughbridge donated a total of £1,500.

A Just Giving account was formulated for BCC and raised £1,560.25.

Boroughbridge Life donated £2,730.

The following donations were received:- £200 from BB Historical Society, £150 from BB Walkers Group, £500 from Kirby Hill Parish Council, £100 from Dunsforth Parish Council, £50 from BB Town Council and £500 from the Aldborough May Day Group.

Brenda, an employee at Morrisons Supermarket raised £186 completing an 'Ice Bucket Challenge'.

Bozza Fodder in Langthorpe donated £350 from a food delivery fundraising event.

During this period the following grants were awarded - £9,000 from The National Lottery Covid Grant, £15,000 from DCMS Big Night In Grant, £2,000 from the NYCC Locality Grant and £2,000 was awarded from Two Ridings CoronaVirus Fund.

The donations outlined do not reflect all those received. Throughout the reporting period, numerous donations were received from individuals, local businesses and organisations within our community for which we are extremely grateful.

The 100+ Club lottery continues to be well supported with a membership of over 300. In this reporting period the 100 lottery club had a surplus of £1,074.11.

Transport - Voluntary Passenger Car Scheme

The area in which BCC provides their services is extensively rural. It covers a radius of approximately 15 miles, supporting Boroughbridge and 32 surrounding villages. The catchment area for BCC has a population of 23,166 people. 1 in 4 people in the catchment are 65 or over, 1 in 4 pensioners are living alone and 1 in 7 people have a limiting long term illness or disability (2017 ONS estimates).

There are extremely limited public transport links in the area, The nearest town is Harrogate. The nearest train transport links are a journey of 8 miles. Boroughbridge has a large doctors' surgery. There are also several other surgeries within our catchment area.

The nearest hospital is Harrogate District. The cost of a taxi to and from Boroughbridge and Harrogate District Hospital is almost £50.00.

Transport is provided to hospitals in Harrogate, York, Leeds, Northallerton, Ripon and James Cook, at Middlesbrough.

BCC is funded through NYCC Community Passenger Transport scheme to provide transport in volunteers' own vehicles to medical appointments, including doctors surgeries, hospitals, opticians and dentists and other appointments of a wellbeing nature.

Our volunteer drivers receive 45 pence per mile from the passenger in respect of these journeys.

There is a car capped scheme in place, which makes provision that the fare payable does not exceed £20.00 for each journey.

Our Voluntary Community Transport was suspended in March 2020, due to Covid 19 and remained suspended until September 2020.

A risk assessment was undertaken and Covid 19 safety procedures were introduced in September 2020. All volunteer car drivers received covid 19 safety training, signed a Covid 19 driver declaration form, and were issued with full personal protective equipment and specialist antibacterial car cleaning products.

People booking transport were advised of all safety precautions in place and asked at the time of booking if they had any covid symptoms, told they must sanitise their hands immediately prior to travelling and wear a mask throughout each journey.

To minimise risk it was agreed that the charge for car transport would not be paid for in cash. People using the transport were invoiced for journeys at the end of each month and drivers were paid through bank transfer. Wherever possible invoices were delivered by volunteers or staff.

An additional £2 booking fee was charged during this period to people using this service to cover the additional administration costs.

The £15,000 DCMS Covid grant provided funding for purchasing the Personal Protective Equipment and an increase in staff hours to facilitate this service to the community.

Although the car passenger transport scheme was unable to operate during April 2020 to end August 2020 and then operated

with a significantly reduced level of demand, NYCC Integrated Passenger Transport agreed to fully support BCC with funding for this reporting period and provided similar funding to that of 2019 to 2020. Total funds received - £10,217.52.

Transport - Minibus

BCC has two minibuses, those being 17 seat Mercedes and Peugeot minibuses. The Peugeot minibus is fitted with a disabled rear lift.

During this reporting period BCC had suspended all minibus outings and transport following the first lockdown.

In September 2020, BCC used grant funding to purchase Personal Protective Equipment for minibus drivers to facilitate the provision of the minibuses being used for transport of individuals to medical appointments.

Grant funding supported the maintenance and insurance of the minibuses during this reporting period, whilst minibus usage was inactive.

Aaztec Cubicles of Boroughbridge kindly donated and installed clear screens near the driver's seat in both minibuses as a covid safety precaution.

Our volunteer minibus drivers made 11 journeys to medical appointments in September, 32 journeys in October, 38 in November and 32 in December 2020.

On the 22nd December BCC took our first member of the community to have their covid vaccination at the Harrogate Vaccination Centre.

As hospital appointments increased and the vaccination programme gained momentum the demand for transport increased. In January 2021, BCC reintroduced community car passenger transport. The minibuses also continued to be used for some transport to medical appointments.

In January 2021 the minibus made 36 journeys followed by 34 journeys in February and 20 in March. The largest proportion of these journeys was transporting the elderly and clinically

extremely vulnerable for their first covid vaccination to Vaccination Centres in York and Harrogate.

A charge of 45 pence per mile was made for each journey in the minibus plus a £2 booking fee, to cover the additional cost of covid cleaning and administration.

All fares were capped at £20.00.

Each year BCC makes a claim through The Department of Transport to claim a fuel rebate under the Bus Service Operator Grant (Section 19 Permit Holder). We are only able to claim the rebate in respect of fuel used on journeys with disabled passengers and those over 60 years of age.

During the reporting period the rebate was paid at the same rate as 2019/2020.

Our volunteer Tim Barber assists with the general maintenance, fuelling and cleaning of the two minibuses and receives a small remuneration of £600 p.a. Thank you to Tim Barber for continuing to check and maintain our minibuses during this reporting year.

Wheelchairs

We now have 5 wheelchairs and two walkers for loan within the community. There has been an increase in the uptake of this facility. During the reporting period it generated an income of £95.00.

Due to the enormous increase in demand for services and to meet the challenges faced during this pandemic the staff at BCC worked many hours each week, over and above their contracted hours. Additionally staff were unable to take most of their annual leave entitlement and the outstanding annual leave was carried forward to 2021/2022.

On behalf of BCC, I wish to express my gratitude to the trustees for their contribution during this reporting period. Many of our trustees are also volunteers who give their time, support and expertise throughout the year to strengthen our relationship with the community of Boroughbridge and District.

It has been a privilege and a pleasure to steer BCC through this most challenging of times. It was made so much easier by the resilience, dedication, kindness and innovative thinking of my Deputy Manager Barbara Cleeland.

Thank you to Jan Seymour for her exceptional organisational skills and for making the role of marshalling at the Vaccination Sites enjoyable for so many and reassuring for those having their vaccination.

The staff, trustees and volunteers at BCC have helped support independent living and improved the health and wellbeing of many people within our community in 2020/2021.

KAREN PARKER
GENERAL MANAGER

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021

Charity Number 1171451
17 St James Square
Boroughbridge
York, YO51 9AR

Receipts and Payments Account	Note	2021 £	2020 £
Receipts			
Grants and other fundraising	2	108,25	47,809

		9	
Charitable activities - income from clients	3	3,436	22,386
Investment income	4	1,723	1,422
Total receipts		113,418	71,617
Payments			
Fundraising costs	2	7,269	5,761
Costs of charitable activities	3	10,004	11,068
Salaries		44,458	33,672
Other administrative expenses	5	7,775	10,675
Total payments		69,506	61,176
Surplus of income over expenditure		43,912	10,441
Operating bank accounts brought forward		131,649	121,208
Operating bank accounts carried forward		175,561	131,649

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021

Statement of Assets and Liabilities	2021	2020
	£	£




HSBC current account & petty cash	60,976	17,910
Deposit funds	114,585	113,739
Total operating bank accounts	175,561	131,649
COIF Charities Investment Fund shares at market value	29,934	23,988
Assets retained for the use of the charity	23,550	26,000
Total assets	229,045	181,637

The COIF investment comprises 1,673.11 income units of the Charities Investment Fund and is stated at the bid price on 1 April 2021 of £17.8915 per unit (*2 April 2020: £14.3375 per unit*). The historic cost of the investment was £16,874 and its value was £32,812 on the 5 August 2021, being the latest practicable valuation date prior to these financial statements being approved by the trustees.

In the opinion of the trustees, fixed assets comprising equipment and furniture purchased in prior years are of negligible disposal value. Assets retained for the use of the charity comprise two minibuses, of which one was donated to the charity in October 2016. The other was purchased in February 2019 with the help of a North Yorkshire County Council grant (see note 6 below). The net disposal value of these vehicles is estimated to be £6,000 and £17,550 respectively (*2020: £6,000 and £20,000*).

At 5 April 2021 the charity had no liabilities (*2020: £nil*) and in neither year were any of the charity's assets charged as securities for amounts owing.

The Financial Statements were approved by the trustees at the annual general meeting on 11 August 2021 and signed on their behalf by

 Chairman
 :Treasurer
 Secretary
 11/8/21 Dated

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021

Notes to the financial statements

Note 1 The financial statements have been prepared on the receipts and payments basis.

Note 2	Grants & other fundraising	2021	2021	2020	2020
		Recep ts	Paymen ts	Recep ts	Paymen ts
		£	£	£	£
	NYCC grants	52,829	-	14,816	-
	Two Ridings Community Foundation	17,000	-	-	-
	National Lottery	9,000	-	-	-
	Harrogate Council	4,000	-	-	-
	Car capping scheme	-	35	-	911
	Fundraising	-	-	4,492	847
	Lunch Club	6,096	5,574	2,699	2,192
	Friday coffee mornings	41	-	1,782	36
	Donations	16,567	-	20,494	-
	100 Club	2,666	1,602	3,326	1,441
	Other receipts and payments	60	58	200	334
		108,259	7,269	47,809	5,761

Note 3	Charitable activities	2021	2021	2020	2020
		Recep ts	Paymen ts	Recep ts	Paymen ts
		£	£	£	£
	Minibus journeys	2,686	6,304	22,165	10,722
	Car transport	655	468	-	-

Volunteers	-	-	206	346
Personal protective equipment	-	2,201	-	-
Emergency food parcels	-	247	-	-
Christmas cards, gift packs and Activity packs	-	784	-	-
Wheelchairs	95	-	15	-
	3,436	10,004	22,386	11,068

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021

Notes to the financial statements (continued)

Note 4	Investment income	2021	2020
		£	£
	Bank & building society interest	847	563
	COIF Charities Investment Fund dividends	876	859
		1,723	1,422

Note 5	Other administrative expense	2021	2020
		£	£
	Rent	4,000	4,000
	Office equipment	954	2,033
	Insurance	457	433
	Telecommunications	1,568	1,941
	DBS searches	145	173
	Postage	62	154
	Subscriptions	-	227
	Donations	-	25
	Stationery	589	672
	Recruitment costs	-	1,017

Note 6 Purchased minibus

On 5th January 2019 the charity purchased a new minibus at a cost of £54,220 towards which a grant of £26,250 was received from NYCC. This grant is repayable on an annual sliding scale in the event that the minibus is disposed of within 5 years of purchase. Years 1 & 2 have passed and therefore the remaining potential repayments are 60% in year 3 (2021), 40% in year 4 (2022), and 20% in year 5 (2023).

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021

Independent Examiner's report to the trustees

I report on the financial statements of the charity for the year ended 5th April 2021 which are set out on the previous four pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

BOROUGHBRIDGE & DISTRICT COMMUNITY CARE **FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2021**

Independent Examiner's report to the trustees (continued)

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Malcolm Wilson
Chartered Accountant 1979 - 2016 (now retired)
The Granary
Main Street
Great Ouseburn
York, YO26 9RQ

11 August 2021