



Trustees' Annual Report for the period

Period start date

Period end date

From 01 09 2022 To 31 08 2023

Section A Reference and administration details

Charity name La Petite Ecole de Canterbury

Other names charity is known by

Registered charity number (if any) 1171450

Charity's principal address 106 Blean Common

Canterbury

Postcode CT2 9JJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Isabelle Hellyar	Chair		
2	Francette Argivier	Treasurer		
3	Christine Berger	Secretary		
4				
5				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Charitable Incorporated Organisation (CIO)

Trustee selection methods

Elected by the members at the Annual General Meeting or appointed by existing trustees until next general meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A child protection policy, safeguarding policy, H&S policy and risk assessment are in place.

DBS checks are obtained for all trustees, teachers, teacher-assistants and volunteers.

All teachers have received a safeguarding children training.

Half of the teachers have received a first aid qualification including some qualified into paediatric's.

The school is member of the French umbrella association "Parapluie FLAM UK" that provides support and establishes cooperation between other similar schools in the UK.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the education of children living in South East Kent, educated in local English-speaking schools and having a knowledge of French by :

- providing teaching services of French as an extra-curriculum activity;
- organising cultural activities in order to develop the knowledge of the culture and history of the francophone world
- offering services and promoting activities for those children within the local community of Canterbury.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main activity remains the Saturday morning school :

The school teaches French speaking children to read and write, and improves their proficiency in French, following the primary school French curriculum. Every Saturday the pupils have also access to a library of French books. The school also promotes French speaking cultures celebrating various traditional festivals. It also gives the children an opportunity to socialise with other Kentish French-speaking children from different schools in the area.

Supporting the teaching and promotion of the culture, a number of extra curriculum activities have been organised, as before the pandemic:

- Christmas card for the elderly people (Dec. 2022)
- Galette des rois (Jan. 2023)
- Chandeleur et Mardi-gras – pancake day and carnaval (April 2023)
- End of year Fête (June 2023).

When planning our activities, the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related

- investment;
- contribution made by volunteers.

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Section D Achievements and performance

Summary of the main achievements of the charity during the year

From September 2022 to July 2023, the school have been able to run 7 groups with an average of 65 children taught by 7 qualified teachers and 3 TA helping with the younger children.

Section E Financial review

Brief statement of the charity's policy on reserves

No formal policy is in place.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

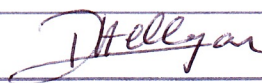

The charity's principal source of funds are the school fees paid by the attending families. The school fees are determined every year at the lowest possible level to balance operational expenditure.
The charity reserves are kept at a level that are adequate to fulfil our continuing obligations.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Isabelle Hellyar	Christine Berger
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	29/06/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

LA PETITE ECOLE DE CANTERBURY

1171450

CC16a

Receipts and payments accounts

For the period from	01/09/22	To	31/08/23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
School Fees	27 189	-	-	27 189	28 536
Other / Misc.				-	10
Interest (savings account)	61	-	-	61	1
School Deposit – cash	335	-	-	335	140
Donation/Reimbursement/Deposit	121	-	-	121	50
Grant (from AEFE/France)		-	-	-	-
	-	-	-	-	-
Sub total	27 706	-	-	27 706	28 737
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27 706	-	-	27 706	28 737
A3 Payments					
Materials	742	-	-	742	581
Teaching services	20 588	-	-	20 588	20 730
Other services	670	-	-	670	227
IT software & Web services	480	-	-	480	-
Repairs & renewals	-	-	-	-	-
Insurance	99	-	-	99	139
Rent	4 508	-	-	4 508	4 222
Sundry / other	316	-	-	316	527
Refunds				-	-
	-	-	-	-	-
Sub total	27 403	-	-	27 403	26 426
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27 403	-	-	27 403	26 426
Net of receipts/(payments)	303	-	-	303	2 311
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14 636	-	-	14 636	12 325
Cash funds this year end	14 939	-	-	14 939	14 636

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	2 800	-	
	Savings Account	12 110	-	
	Cash	29	-	
	Total cash funds	14 939	-	
	(agree balances with receipts and payments account(s))			

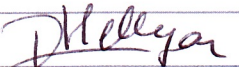
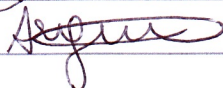
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Deposits held for School Books		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Isabelle Hellyar	28/06/24
	Francette Argivier	28/06/24



Section A

Independent Examiner's Report

Report to the trustees

Le Petite Ecole de Canterbury

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1171450

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27/06/2024

Name:

James Dash

Relevant professional
qualification(s) or body

ICAEW - 3542178

(if any):

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Address:

3 School Lane, Blean, Canterbury, Kent. CT2 9JA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None Identified

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