



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2019	To	31 08 2020

Section A Reference and administration details

Charity name	La Petite Ecole de Canterbury
Other names charity is known by	
Registered charity number (if any)	1171450
Charity's principal address	106 Blean Common
	Canterbury
Postcode	CT2 9JJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Isabelle Hellyar	Chair		
2	S��verine Dervout	Treasurer		
3	Christine Berger	Secretary		
4				
5				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Elected by the members at the Annual General Meeting or appointed by existing trustees until next general meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A child protection policy, a safeguarding policy, a H&S policy and a risk assessment are in place.

DBS checks are obtained for all trustees, teachers and teacher-assistants. All teachers have received a safeguarding children training.

The school is member of the French umbrella association "Parapluie FLAM" that provides support and establishes cooperation between other similar schools in the UK.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the education of children living in South East Kent, educated in local English-speaking schools and having a knowledge of French by :

- providing teaching services of French as an extra-curriculum activity;
- organising cultural activities in order to develop the knowledge of the culture and history of the francophone world
- offering services and promoting activities for those children within the local community of Canterbury.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main activity remains the Saturday morning school :

The school teaches French speaking children to read and write, and improves their proficiency in French, following the primary school French curriculum. Every Saturday the pupils have also access to a library of French books and dvd's. The school also promotes French speaking cultures celebrating various traditional festivals. It also gives the children an opportunity to socialise with other Kentish French-speaking children from different schools in the area.

Supporting the teaching and promotion of the culture, a number of extra curriculum activities have been organised :

- French Tales Performance by the actress Fanny (Nov. 2019)
- Galette des rois (Jan. 2020)
- Chandeleur / Pancake day /Carnaval (March 2020)

When planning our activities, the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;

- policy programme related investment;
- contribution made by volunteers.

--

Section D Achievements and performance

Summary of the main achievements of the charity during the year

From September 2019 to Mars 2020, the school have been able to run 6 groups with an average of 58 children taught by 6 qualified teachers, 2 TA helping with the younger children and 2 Duke of Edinburg young volunteers.

From April to June 2020, the school has moved remotely (covid-19) with a weekly blog set up by the teachers and offered for free to the children and their parents. About 2/3 of the families used the activities posted on the blog.

Section E Financial review

Brief statement of the charity's policy on reserves

No formal policy is in place.

Details of any funds materially in deficit

-

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds are the school fees paid by the attending families. The school fees are determined every year at the lowest possible level to balance operational expenditure.


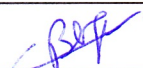
The charity reserves are kept at a level that are adequate to fulfil our continuing obligations.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Isabelle Hellyar	Christine Berger
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	29/06/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
LA PETITE ECOLE DE CANTERBURY

No (if any)
1171450

CC16a



Receipts and payments accounts

For the period from	Period start date 01/09/19	To	Period end date 31/08/20
------------------------	-------------------------------	----	-----------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
School Fees	17,646	-	-	17,646	22,788
School Fees (previous year)	-	-	-	-	23
School Deposit Books	160	-	-	160	260
Donation / Reimbursement	63	-	-	63	33
Interest	6	-	-	6	6
Transfer from cash				-	
	-	-	-	-	-
	-	-	-	-	-
Sub total	17,875	-	-	17,875	23,110
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,875	-	-	17,875	23,110
A3 Payments					
Materials	698	-	-	698	799
Teaching services	12,877	-	-	12,877	16,836
Other services (Fed. FLAM, DBS)	145	-	-	145	35
IT software Web services	-	-	-	-	25
Insurance	99	-	-	99	99
Rent	2,100	-	-	2,100	3,305
Sundry / other	419	-	-	419	1,318
Refunds Fees	1,421			1,421	
Refunds Books – from bank	100			100	
Refunds Books – from cash	10			10	
Transfer to cash	-	-	-	-	-
Sub total	17,869	-	-	17,869	22,417
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	17,869	-	-	17,869	22,417
Net of receipts/(payments)	6	-	-	6	693
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,429	-	-	13,429	12,736
Cash funds this year end	13,435	-	-	13,435	13,429

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	1,387	-	1,238
	Savings Account	12,046	-	12,040
	Cash	2	-	151
	Total cash funds	13,435	-	13,429
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Deposits held for School Books	160	-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Isabelle Hellyar	30/06/21	
		Séverine Dervout	30 Jun 2021	