



REPORT OF THE TRUSTEES & STATEMENT OF ACCOUNTS YE: 31 MARCH 2024

**STAMP Revisited, Roseberry Park Hospital, Marton Road, Middlesbrough, TS4 3AF
Registered Charity Number: 1171432**

The trustees present their annual report and the unaudited accounts for the year ended 31 March 2024.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) “Accounting and Reporting by Charities” (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity’s governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective 1st January 2019.

REFERENCE AND ADMINISTRATIVE INFORMATION:

Charity Name: STAMP Revisited (Mental Health Advocacy Service)

Operating Name: STAMP Revisited

Charity Registration Number: 1171432

Registered Office and Operational Address:
Roseberry Park Hospital, Cleveland Way, Marton Road, Middlesbrough, TS4 3AF

Trustees:

Mary Booth	Chairperson	
Russell Pell	Treasurer	(Resigned 15 January 2024)
Noelle Darwent	Trustee	(Resigned 29 April 2023)
Joanne Falloon-Shakespeare	Trustee	
Thomas Dunn	Trustee	

Project Manager: Andrea Gent

Independent Examiner: Graham Fitzgerald BA FCA DChA
Azets Audit Services, Wynyard House, Wynyard Park Avenue,
Wynyard, TS22 6DB

Bankers: Virgin Money UK
7 Linthorpe Road, Middlesbrough, TS1 1RF





CHAIR'S STATEMENT:

It has been another challenging year for charities, their beneficiaries and the wider population as the cost-of-living crisis continues to bite. This crisis has only exacerbated the issues faced by the community we serve, with many already living in areas of high deprivation and extreme poverty.

Our staff have been key to our success, they have continued to rise to these challenges and meet the needs of their clients, despite difficult circumstances. They work tirelessly, adapting our service delivery to meet the needs of our community and provide a lifeline of support to those experiencing the symptoms of poor mental health, who may need support to understand their rights, ensure that their voices are heard, and they are central to any decisions which are made about them.

I would like to take this opportunity to applaud all our staff for the work that they have done in the rapidly changing and uncertain environment that we face and the passion and empathy they have shown throughout. Without their hard work and dedication, we would be unable to continue to provide an efficient, high-quality service to those in the local community who need our support.

I would also like to thank, not just on behalf of everyone at STAMP Revisited, but also the people we serve, the members of the public who have raised funds for us, organisations that have contributed or made donations in kind and the many grant making trusts and foundations who have funded and continue to fund our work. We are extremely grateful for your support and the trust you place in us.

Finally, I would also like to thank my fellow trustees who generously donate their time, skills and wisdom to support the organisation. We are also extremely fortunate to have partner organisations who support us in many ways, and we look forward to continuing those relationships over the coming year.

Over the last 12 months, we've worked hard to continually improve the quality of our services and to increase our positive impact on people's lives. We know so much more is needed before everyone has a voice when it matters most. That's why we're determined not only to enable more people to benefit directly from our work, but also to work with others to address the barriers which block so many of us from the life we want, and from the rights which we are entitled to enjoy.



Mary Booth, Chairperson



PUBLIC BENEFIT:

STAMP Revisited is a user-led organisation, which seek to empower those experiencing poor mental well-being through advocacy, information, advice, and guidance to give people the tools, help, and support they need to allow them to be involved and make their own choices and decisions about their lives.

We provide advocacy services to people in a range of settings, from hospitals, including secure mental health units, residential homes, and in the community. For us advocacy is as simple as helping people have their voice heard, understand their rights, and speak up about what they need and what is important to them.

Our Aims:

- To **support** and empower those experiencing poor mental health to express their views, be heard and have a direct say on issues critical to their wellbeing and recovery.
- To **enable** individuals to explore their options and agree a course of action to actively take part in resolving their issues and develop the skills to overcome the barriers to good mental health.
- To **empower** individuals to make informed choices and support them to identify their personal strengths to gain and remain in control of their lives.
- To **defend** and promote the rights of those experiencing mental health issues and safeguard them by promoting good practice, and preventing discrimination, neglect, and abuse.
- To **promote** social inclusion and raise awareness of the obstacles faced by individuals experiencing poor mental health to prevent exclusion and isolation.
- To **encourage** individuals to broaden their horizons and become active and inclusive members of society.





Our Vision:

Our vision is for an inclusive and safe society where the voices of vulnerable people, particularly those with mental health issues, are listened to, their views are valued, and they are able to live fulfilling lives according to their own choices.

Our Values:

- **Passionate:** We are passionate about leading the way to a better quality of life for everyone affected by mental illness. We are committed to delivering high quality support and strive for excellence in everything we do, however small.
- **Person Led:** We put those we support first, ensuring that we are directed by their wishes and interests. We are non-judgmental and respectful of people's needs, views, culture, and experiences.
- **Independent:** We are independent from statutory organisations and all other service providers so we remain free from influence and conflict of interest so we can fully represent those we support.
- **Empowering:** We treat people as individuals with their own unique strengths. We support people to speak up for themselves and create opportunities for self-advocacy, empowerment, and enablement. We equip people to understand their rights and support people to access information to exercise choice and control in their lives.
- **Understanding:** People who are affected by mental illness are at the heart of everything we do. We involve them in shaping our organisation, when developing and delivering services that meet their needs and make a positive difference to people's lives.
- **Equality:** We are pro-active in tackling all forms of inequality, discrimination, and social exclusion so that everyone is treated fairly. We make reasonable adjustments to ensure people have appropriate opportunities to engage, direct and benefit from our services.
- **Accessible:** Our services are provided free of charge to those who are eligible. We do our best to be accommodating in the way we provide our services and use language that is easy to understand and accessible for all.



Our Services:

Many of us find it difficult, to get our voice heard about decisions or actions that affect our lives. For some people, experiencing poor mental health can affect their ability to understand their situation, access or understand information about their rights or the benefits they are entitled to. Sometimes, everyday tasks can become overwhelming, frightening, and confusing.

Our Advocates adopt the principles of empowerment, positive choices, and user involvement to work alongside our beneficiaries to tackle the issues that matters to them most, including:



Health & Social Care: Where individuals are supported when discussions or decisions are being made in relation to their treatment or care and support planning or to challenge decisions which they do not agree with.



Living Skills: Where Individuals who are struggling to care for themselves, complete everyday tasks or access the community are supported to attend assessments to determine their needs to maintain their independence.



Welfare Reform: Where individuals are assisted to understand, prepare, attend, and take part in meetings, assessments or appeals when making a claim, renewing, or appealing a decision for welfare benefits such as PIP, ESA or UC.



Family: Where individuals are assisted with all family matters, including those whose children are subject to care proceedings and they require support to engage and participate in local authority planning processes.



Debt Management & Financial Hardship: Where those who are struggling with debt are supported to prevent their financial problems from escalating and those in financial crisis are assisted to access local welfare assistance schemes.



Social Networks & Relationships: Where individuals are supported to identify their hobbies and interests to find suitable community groups, leisure and social activities, develop new interests, or rediscover skills, e.g. through volunteering.



Managing Housing & Accommodation: Where individuals are assisted to resolve issues around their current housing, seeking alternative housing and understanding their rights when faced with homelessness.



Workplace Disputes: Where those who are involved in workplace disputes or conflict are supported to understand their rights, speak with their employer, or take part in meetings to try and resolve it.





Addictive Behaviours: Where individuals who are concerned about their drug or alcohol intake, or behavioural addictions, such as gambling, are assisted to access the necessary treatment and support needed to overcome them.



Offending & Victims of Crime: Where individuals have been accused of a crime, or those who are a victim of crime are supported to engage within the Court process, seek legal advice or access additional services to prevent re-offending.

Our Impact:



**159
PEOPLE**

**were supported through our
advocacy services.**



**240
CASES**

**were dealt with by our
Advocates.**



**84%
OF THOSE
SUPPORTED**

**reported improvements in
their mental health.**



**85%
FELT THEIR
RIGHTS**

**were respected as a result of
our advocacy support.**

GEOFFREY'S STORY:

Geoffrey heard about STAMP, from a friend, after trying to end his life.

Geoffrey was an active Community Volunteer prior to the Coronavirus Pandemic, but due to his age and vulnerability Geoffrey stopped volunteering to protect his health. He did not return once restrictions were lifted and as a result Geoffrey had become isolated.

After discussions with his Advocate, it became clear that Geoffrey likes to be active, both physically and mentally. He was keen to build up his social interaction again and required advocacy support to look at social activities he could attend.

The Advocate spoke with Geoffrey about the types of activities he would like to do, and his likes and dislikes, so they could get an idea of what services might be suitable for him.

As a result of the interaction with his Advocate, Geoffrey is now attending a men's peer-to-peer support group, a peer support network offering physical activities, walking groups, social interaction sessions and a digital skills course.

Now that Geoffrey is engaging in meaningful activities and interacting with others his mental health has significantly improved, and he only requires intermittent support from his Advocate.

Geoffrey is now enjoying life and feels optimistic about his future, so much so, that he is now considering becoming a Volunteer Befriender so he can help others in similar situations.



100%
**FELT MORE
LISTENED TO,**

**and that their voices were
heard.**



70%
**OF THOSE
SUPPORTED**

**noted an increase in their
confidence.**



71%
**FELT LESS
ISOLATED**

**or they had improved their
social networks.**



79%
**OF THOSE
SUPPORTED**

**felt more in control of their
lives.**



73%
**FELT MORE
ABLE TO**

**do things on their own
(self-advocate).**



90%
**LEFT THE
SERVICE**

**feeling more hopeful about
their future.**

GARY'S STORY:

Gary contacted the organisation as he had recently become homeless after his property was condemned by the Fire Brigade.

Gary was unable to place bids for housing as he was awaiting an Occupational Therapy Assessment so had not received a housing band.

The Advocate called the Local Authority's Homeless Team to ensure that he was receiving their support, and that emergency accommodation was in place so Gary had somewhere to stay.

The Advocate also contacted Adult Social Care to gather an update on his OT Assessment. Gary had been issued with an assessment date, however the appointment letter had been sent to his previous address. The Advocate made sure Gary was aware of the details so there was no further delay to his housing application.

Following the assessment, the Advocate continued to help Gary liaise with the Homeless Team until a permanent home could be found.

Sadly, not long after securing his new home, Gary was diagnosed with terminal cancer and was given a poor prognosis. The Advocate suggested that Gary access a Social Care Assessment to undergo a full assessment of his needs. Gary agreed, so a referral was made.

Under the circumstances, Social Care agreed to fast-track the referral and within weeks they had arranged for District Nurses to assist Gary with his care needs.

The Advocate also informed Gary of his eligibility to make a claim for Personal Independence Payments (PIP) under the 'special rules', which allows claimants with a terminal illness to get faster, easier access to benefits.

He was advised to speak to a health professional involved in his care to access the necessary medical evidence and a claim was made.

Gary successfully secured this benefit, receiving the enhanced rate for both the daily living and the mobility component.

As a result, Gary was able to live out his final months in his new home, with financial security, having secured welfare benefits, and the necessary care in place to support his needs.



PLANS FOR THE FUTURE:

We believe the need for advocacy is important to protect and promote the rights of those least heard in society. It is more vital than ever that we continue to review how we deliver our services to ensure that we can provide value for money and high-quality services to those experiencing poor mental health.

The challenges of recent years have provided the opportunity for us to think differently about what works and to become more creative with our objectives. By embracing new ideas and being bold in our vision we aim to reach more people than we would have previously anticipated.

We will work with clients and stakeholders to evaluate the current provision and explore new ways of working to ensure that we continue to meet the needs of our local community. To understand the impact of our services we will be reviewing how we capture and use data to develop more ways to assess our outcomes and introducing focus groups so that the services we deliver are informed by those that use them and we are better placed to demonstrate the impact of our work.

We also recognise that opportunities are often better sought collaboratively, and we will continue to build on our partnership working and pursue new relationships with like-minded organisations to meet the needs of more people in a variety of different ways.

We are committed to promoting self-advocacy, wherever possible, and to support this aim we will be looking to produce a range of resources such as a self-advocacy toolkit, factsheets and useful links to provide our clients with the knowledge, skills and resources they need to advocate for themselves.

We will continue to develop and embed a healthy organisational culture, by investing in the development, support and training of our staff, ensuring that all our Advocates can obtain the Level 4 National Advocacy Qualification, and we will identify specific development support for our leadership team to ensure that our workforce continues to receive the best possible training.



We will be making a substantial investment in widening the benefits we currently offer to our workforce. We plan to seek feedback and suggestions from the team to further tailor our health and wellbeing initiatives to suit their individual needs and preferences. In addition, we plan to undertake a review of our remuneration policy to ensure that we pay fairly and that our staff receive a wage that meets their everyday needs.

To reduce our administrative processes, we will also be looking to roll out an improved Human Resources (HR) system which will not only allow us to improve our efficiency but it will also allow our staff more time to focus on the most important parts of their job.

We will be conducting a recruitment drive to strengthen and diversify our Board of Trustees. We want to continue developing our Board, to ensure it is as inclusive as possible, and representative of the diverse communities and people we support. Increasing our board number, and the skills and experience it possesses, will enable the organisation to better navigate change, tackle difficult decisions, seize new opportunities and make more informed choices, and strengthen our governance.

We will continue to raise our profile through engagement, consultation, and social media and improve our online experience for those looking to access advocacy support. We have plans to launch a new website, which will see an overhaul of content, improved search engine optimisation and a range of accessibility features to ensure everyone has equitable access to the content available. Once live, this along with our social media channels will be used as a platform to raise awareness, educate and inform people about the services we offer, highlight news and celebrate our successes to increase client engagement and reach a wider audience.

In addition, we will continue to raise awareness of advocacy, not only among the general population, but also the professionals who refer to our services. We will work with various referrers, whilst maintaining our independence, to ensure that all those who are eligible receive the help and support of an Advocate when they need it most.

FINANCIAL REVIEW:

The Board of Trustees review the finances at each of their board meetings. There was continued regular scrutiny of management accounts and financial information to inform the Board enabling good decision making to ensure financial stability. The Treasurer and Project Support Coordinator oversee the book-keeping procedures and financial systems whilst the Chair, Treasurer and Trustees maintain a watching brief on day-to-day costs.

The Charity is primarily funded by grant-making trusts and foundations, including the National Lottery Community Fund, the Lloyds Bank Foundation and the Ballinger Charitable Trust (which represents approximately 90% of our overall income). We also receive support via statutory funding (as a donation in kind) from Tees, Esk & Wear Valleys NHS Trust, who kindly provide our office accommodation, and utilities, free of charge (10% of our overall income).

During the year, we maintained our fundraising income despite the challenges of a rapidly changing environment. The total income generated this financial year, up to



and including 31 March 2024, amounted to £128,778. This along with the £92,708 carried forward from the previous year gave available funds of £221,486.

We spent £127,174 on the delivery of our charitable activities, leaving surplus funds of £94,312, including £52,694 held in restricted funds.

Fundraising: STAMP Revisited, at present, only undertakes some small scale informal fundraising activities. All amounts raised, by fund raising activities, are included in donations. STAMP Revisited does not use professional fundraisers or third parties to fundraise on our behalf.

Reserves Policy: The calculation of the required level of reserves is an integral part of the annual planning, budget and forecast cycle. In line with Charity Commission requirements, the Charity has a Reserves Policy based on a realistic assessment of its needs. It is the policy of the organisation to use reserves to further its charitable aims and objectives and to provide for any contingencies which may arise.

The Board of Trustees has explored the charity's requirements for reserves considering the main risks to the organisation. The aim is to build up unrestricted funds representing at least three months of the charity's normal expenditure, to ensure that the organisation's core activities could continue during a period of unforeseen difficulty. At the end of the year unrestricted general funds available for future periods stood at £41,618, whilst restricted reserves were £24,841.

Investment Policy: The Board of STAMP Revisited recognises that there may be occasions where the Charity has surplus funds not needed for immediate charitable activities. When investing charitable funds, the Board of Trustees will ensure a balance between the two objectives of:

- providing an income for the Charity to carry out its activities and purpose effectively in the short term, and
- maintaining and if possible, enhancing the value of the invested funds, to enable the Charity to carry out its purpose in the longer term.

All investments will be consistent with the aims of STAMP Revisited and within the guidelines provided by the Charity Commission.

In agreeing where any funds are invested, the Board will take account of:

- the suitability of the investment in relation to the Charity's needs,
- the levels of risk and security related to the investment,
- access to the invested funds,
- return on the investment.

The investment of any funds will be considered in the first instance by the Finance Sub-Committee and any recommendations will be made for full Board consideration and approval.





STRUCTURE, GOVERNANCE & MANAGEMENT

Governing Document: STAMP Revisited (Mental Health Advocacy Service) is a Charitable Incorporated Organisation (CIO), which is registered with the Charity Commission (Registered Charity Number: 1171432). The charity was formed and started trading on 2nd February 2017, by inheriting the assets of the previous charity (South Tees Advocacy in Mental Health Project – Registered Charity Number: 1048991). The charities working name is STAMP Revisited and it is governed by a constitution adopted on 2nd February 2017.

Organisational Structure: STAMP Revisited is governed by an effective Board of Trustees, which is collectively responsible for the success of the Charity.

The Trustees have overall responsibility for the organisation's governance and strategy, and for making sure that it is accountable and administered effectively. It is their responsibility to safeguard the assets of the Charity and ensure the financial statements comply with the relevant acts and legislation. Trustees must not approve the financial statements unless they are satisfied that they give a 'true and fair' view of the state of affairs of the Charity.

The powers of the Board are outlined in STAMP Revisited's Governing Document, with all major decisions made by the Trustees (by majority vote). The Board meet regularly (a minimum of six ordinary meetings per year) to consider organisational policies and risk and monitor any significant issues concerning the work of the Charity.

The trustees have delegated the day-to-day responsibility for the provision of services to the Project Manager. The Project Manager is responsible for recommending strategy to the Board, for the management of its external profile, ensuring that the charity delivers the services in line with its mission and requirements and ensuring that key performance indicators are met across the range of social and business objectives.



Recruitment & Appointment of Trustees: The organisation recognises the importance of having a diverse committee which represents the community it serves.

The trustees are the members of the Charity and as such recruit and appoint additional trustees who are considered able to contribute to the proper management and conduct of the business. When considering recruiting trustees, the Board looks at any specialist skills needed and the current make-up of the Board. Trustee opportunities are advertised on the Charity's website and via local networks and applications are submitted to the Board, and, if suitable, applicants are invited to attend in person to expand on their application.

As set out in the governing document, members of the Board of Trustees must be appointed by an ordinary resolution passed at a properly convened meeting of the trustees and must be appointed for a term of three years. On ceasing to be a trustee a person may be reappointed provided that no one may serve as a trustee for more than a maximum of three consecutive terms, after which they must cease to be a trustee (in certain circumstances, and where appropriate, the requirement to stand down may be put aside).

Trustee Induction & Training: The current Board are familiar with the ethos and workings of STAMP Revisited, with many of them having been involved with the charity for some time. New trustees undergo an induction process that gives them an insight into the roles and responsibilities of trustees and the aims and objectives of the charity. They are briefed on their legal obligations under charity law, the contents of the governing document, decision-making processes, the business plan, and the recent financial performance of the charity. Trustees are also offered the opportunity to meet with key personnel in order to develop an understanding of the range of activities undertaken by the organisation.

Following their induction, Trustees are encouraged to participate in internal and external training and development where this will facilitate the undertaking of their role.

Risk Management: The trustees are responsible for setting the tone and influencing the culture of risk management within STAMP Revisited. The trustees have a risk management strategy which comprises of a full annual review, alongside regular updates of the principal risks and uncertainties that the charity faces.

The charity incorporates risk management into its strategic planning and decision-making processes. A comprehensive risk register is maintained, along with the establishment and implementation of policies, procedures, and systems to mitigate those risks or manage any potential impact on the charity should those risks materialise.

The Board of Trustees periodically review the risks and the risk management strategies to ensure they continue to meet the needs of the organisation.

Related Parties: STAMP Revisited is a small, independent charity and not affiliated to a national body or other organisations. It does network with other statutory and voluntary organisations to establish good community links for its service users but as an advocacy provider we must remain independent from other service providers.



STATEMENT OF TRUSTEES RESPONSIBILITIES:

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the Charities SORP,
- Make judgements and estimates that are reasonable and prudent,
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Mary Booth

Mary Booth
Chairperson



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTH TEES ADVOCACY IN MENTAL HEALTH PROJECT:

I report on the accounts of the charity for the year ended 31 March 2024 which are set out on pages 16 to 27.

Responsibilities and Basis of Report: As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement: I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 130 of the Act ; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts "give a true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G Fitzgerald BA FCA DChA

Azets Audit Services, Wynyard Park House, Wynyard Avenue, Wynyard, TS22 5TB

9/10/2024



STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024


	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
INCOME:					
Donations & Grants	2	12600	-	12600	33000
Income from Charitable Activities	3	-	116178	116178	99464
Other Trading Activities	4	-	-	-	1000
TOTAL INCOMING RESOURCES:		12600	116178	128778	133464
EXPENDITURE:					
<i>Expenditure on Charitable Activities</i>					
On Main Activity		37797	84247	122044	150578
Other Costs		1290	3840	5130	7169
TOTAL EXPENDITURE:	5	39087	88087	127174	157747
Net Expenditure/Income	7	(26487)	28091	1604	(24283)
Transfers between Funds		408	(408)	-	-
Net Movement in Funds		(26079)	27683	1604	(24283)
Fund Balances Brought Forward		67697	25011	92708	116991
Fund Balances Carried Forward		41618	52694	94312	92708

The notes on pages 18 to 27 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2024

		2024		2023	
	Note	£	£	£	£
FIXED ASSETS:					
Tangible Assets	8		-		-
CURRENT ASSETS:					
Cash at Bank		72788		82295	
Cash at Hand		170		170	
Debtors	9	23597		24568	
		<u>96555</u>		<u>107033</u>	
CURRENT LIABILITIES:					
Creditors; amounts falling due within one year	10	<u>(2243)</u>		<u>(14325)</u>	
NET CURRENT ASSETS:			94312		92708
NET ASSETS:			<u><u>94312</u></u>		<u><u>92708</u></u>
FUNDS:					
Unrestricted	11		41618		67697
Restricted	11		52694		25011
			<u><u>94312</u></u>		<u><u>92708</u></u>

Approved by the Trustees on 24 September 2024 and signed on its behalf by:



Mary Booth, Chairperson

The notes on pages 18 to 27 form part of these accounts.

NOTES TO THE ACCOUNTS

1. ACCOUNTING POLICIES:

- a. Basis of Preparation: The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are providing a high quality advocacy service to those living within Middlesbrough, Redcar & Cleveland, and Stockton-On-Tees.

The Charitable Organisation (CIO) 1171432 was registered on 2nd February 2017 to take forward the work of the Unincorporated Charity 1048991 South Tees Advocacy in Mental Health Project. Assets, Liabilities and Funds were transferred on 28th April 2017. The financial statements for the CIO represent the combined assets, liabilities, and funds of the two legal entities as though they have always been part of the same organisation.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic and Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic and Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2015 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

- b. All grants, including grants for the purchase of fixed assets, and other income are accounted for gross in the Statement of Financial Activities when receivable, as long as they are capable of financial measurement. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.
- c. All resources expended are accounted for gross when incurred and include attributable VAT, which cannot be recovered.
- d. Direct charitable expenditure includes the direct costs of the activities and depreciation on related assets. Where costs relate to more than one functional cost category, they have been split on an appropriate basis as follows:
- | | |
|-------------------------|-----|
| Charitable Expenditure: | 90% |
| Other Costs: | 10% |
- e. Depreciation is provided to write off the cost, less estimated residual values, of all fixed assets, over their expected useful lives. It is calculated at the following rates:

Equipment: 25% per annum
Computers: 100% per annum

- f.** Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- g.** Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2. DONATIONS & GRANTS:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Tees, Esk & Wear Valleys NHS Trust (Donated Premises & Utilities)	12500	-	12500	33000
Job Retention Scheme Grants	-	-	-	-
Donations	100	-	100	-
	<u>12600</u>	<u>-</u>	<u>12600</u>	<u>33000</u>

3. INCOME FROM CHARITABLE ACTIVITIES:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Lloyds Bank Foundation	-	25000	25000	32792
Ballinger Charitable Trust	-	-	-	20000
National Lottery Community Fund	-	91178	91178	46672
	-	116178	116178	99464

Of total income of £128,778 in 2024 (2023: £133,464), £116,178 (2023: £79,464) was charged to restricted funds and £12,600 (2023: £54,000) was charged to unrestricted funds.

4. OTHER TRADING ACTIVITIES:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Fundraising	-	-	-	1000
	-	-	-	1000

5. EXPENDITURE:

	Charitable Activities £	Other Costs £	2024 £	2023 £
Grants Repaid	-	-	-	11865
Staff Costs	79000	-	79000	77907
Accountancy	1260	-	1260	1310
Independent Examiner's Fee	-	1260	1260	1260
Training & Travel	1232	-	1232	880
Consultancy	4899	-	4899	3420
Sundry	816	-	816	576
Support Costs (Allocated to Activities on the Basis of Usage)				
Staff Costs	20189	2243	22432	21729
Premises Costs	11250	1250	12500	33000
Stationery, Telephones & Computers	2288	254	2542	2950
Insurance	1110	123	1233	1180
Depreciation	-	-	-	1670
	122044	5130	127174	157747

Of expenditure of £127,174 in 2024 (2023: £157,747), £88,087 was charged to restricted funds (2023: £107,110) and £39,087 was charged to unrestricted funds (2023: £38,772).

6. STAFF COSTS:

	2024	2023
	£	£
Gross Salaries	96787	94814
Employer's National Insurance	2630	2896
Employer's Pension Contributions	2015	1926
	<u>101432</u>	<u>99636</u>

There were no employees who earned more than £60,000 per year (2023: NIL). The average number of employees was 5, split 4 advocacy and 1 admin. (2023: 5, split 4 advocacy, 1 admin).

7. NET INCOMING RESOURCES

	2024	2023
(Net Incoming Resources is Stated After Charging):	£	£
Depreciation of Owned Assets	-	1670
Independent Examiner's Fee	1260	1260
Accountancy & Payroll Services	1260	1310
	<u>2520</u>	<u>4240</u>

8. FIXED ASSETS:

	Furniture & Equipment £	Computer £	Total £
COST:			
At 1 April 2023	5006	21457	26463
Additions	-	-	-
At 31 March 2024	<u>5006</u>	<u>21457</u>	<u>26463</u>
DEPRECIATION:			
At 31 May 2023	5006	21457	26463
Charge for the Year	-	-	-
At 31 March 2024	<u>5006</u>	<u>21457</u>	<u>26463</u>
NET BOOK VALUE:			
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>
At 30 April 2023	<u>-</u>	<u>-</u>	<u>-</u>

9. DEBTORS

	2024 £	2023 £
Accrued Grants	22253	23336
Prepayments	1344	1232
	<u>23597</u>	<u>24568</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Grants Repayable	-	11865
Social Security & Other Taxes	2243	2460
	<u>2243</u>	<u>14325</u>

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS:

	Restricted	Unrestricted	Total
	£	£	£
2024:			
Fixed Assets	-	-	-
Net Current Assets	52695	41616	94311
Balance at 31 March 2023	<u>52695</u>	<u>41616</u>	<u>94311</u>
	Restricted	Unrestricted	Total
	£	£	£
2023:			
Fixed Assets	-	-	-
Net Current Assets	25011	67697	92708
Balance at 31 March 2024	<u>25011</u>	<u>67697</u>	<u>92708</u>

12. MOVEMENT ON FUNDS:

2024:	At 1 April 2023 £	Incoming Resources £	Outgoing Resources £	Transf. £	At 31 March '24 £
Restricted Funds:					
Lloyds Bank Foundation	13208	25000	(13479)	-	24729
National Lottery Community Fund	11395	91178	(74608)	-	27965
Allen Lane Foundation	408	-	-	(408)	-
Total Restricted:	25011	116178	(88087)	(408)	52694
Unrestricted Funds:					
Ballinger Charitable Trust	48970	-	(24129)	-	24841
General Fund	18727	12600	(14958)	408	16777
Total Unrestricted:	67697	12600	(39087)	408	41618
Total Funds:	92708	128778	(127174)	-	94312

12. MOVEMENT ON FUNDS (CONTINUED):

2023:	At 1 April 2022 £	Incoming Resources £	Outgoing Resources £	Transf. £	At 31 March '23 £
Restricted Funds:					
Lloyds Bank Foundation	11935	32792	(31519)	-	13208
National Lottery Community Fund	52179	46672	(87456)	-	11395
Allen Lane Foundation	408	-	-	-	408
Total Restricted:	64522	79464	(118975)	-	25011
Unrestricted Funds:					
Ballinger Charitable Trust	33782	20000	(4812)	-	48970
General Fund	18687	34000	(33960)	-	18727
Total Unrestricted:	52469	54000	(38772)	-	67697
Total Funds:	116991	133464	(157747)	-	92708

Purposes of Restricted Funds:

The **Lloyds Bank Foundation** have provided a three-year grant, of £75,000, which currently funds the partial salary of our Project Manager and a contribution towards our running costs (approximately 25%). A payment of £25,000 was received during this financial year. This grant is due to end on 28 February 2027.

The **National Lottery Community Fund** have provided a three-year grant, of £279,879, which funds the salaries and associated costs of our Advocates and Project Support Coordinator, with a contribution towards running costs (approximately 75%). Payments of £91,178 were received during this financial year. This grant is due to end on 31 December 2025.

The **Ballinger Charitable Trust** have provided a three-year unrestricted grant, of £60,000, towards the organisation's core costs. No payments were received during this financial year. The grant is to be used as and when required, so has no firm end date.

The funds held in the **Allen Lane Foundation** have been retained from a previous grant and have now been transferred to unrestricted funds.

13. TRUSTEES & RELATED PARTY TRANSACTIONS

None of the Trustees received any remuneration relating to their role as trustees from the charity during the year (2023: NIL).

None of the trustees were reimbursed expenses in relation to their role as a trustee (2023: NIL).

Trustees Indemnity Insurance cover is included in the cost of Combined Insurance. It is not possible to quantify the amount involved.