

OVERTON COMMUNITY ASSOCIATION (OCA) Charity No.1171431
ANNUAL REPORT 2021-2022

The Objects of the Charitable Incorporated Organisation (CIO) are:

- (A) To promote the benefit of the inhabitants of Overton and the neighbourhood without distinction of sex or of political, religious, or other opinions by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- (B) To establish or to secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority or any other body nominated by them in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above Objects.

This report covers the period from 1 April 2021 until 31 March 2022. At the last AGM Trustees were elected as follows: Paula Baker (Chair), Robert Challen (Treasurer), Susan Carter (Secretary), Charles Cardiff and Jeff Teagle. We have met four times during this financial year. To meet our Objects, we keep the Community Centre well maintained so that it can be enjoyed by a wide variety of Clubs, Societies, and activities. We have very good links with Overton Parish Council, who have their Parish Office in the building. We also keep contact with Hampshire County Council (HCC) who operate the Library in the Community Centre under a rent free, shared running costs arrangement with us. Links to both Basingstoke & Deane Borough Council and HCC are also supported by Basingstoke Voluntary Services and by Action Hampshire, each providing valuable information and networking for the community and voluntary sector.

The year started slowly as some activities did not wish to return to face to face meeting until September, but happily all have come back, and some new ones started. The Trustees planned external decoration of the building and placed the contract for this with a local company, it will be carried out during the coming year. We also updated our Business Plan, and we review our policies annually. We see an exciting future for the Community Centre with lots of improvements to come.

We employ a local contractor to carry out regular hedge cutting of the planting beds around the forecourt as this has a big impact on the appearance of the centre of the village as well as on our lovely old Listed Building. The planting bed behind the bus shelter had become very overgrown, mainly with weeds, and we were grateful to volunteers from Sustainable Overton who, last summer, helped us clear it and to Overton Garden Society who donated plants to restock it. It will need regular work, so volunteer gardeners would be warmly welcomed! We were also very concerned that the parking spaces at the Centre were being heavily used (abused?) by local residents and shoppers, despite the notices that mark it as being Private for the Community Centre only. As a result, the surface was deteriorating rapidly. We had the original specification for the surface and started to look for suitable contractors to replace it (this has since been done).

As with any old building there have been many minor repairs needed. Several maintenance tasks have been carried out by Martin Baker on a voluntary basis and our thanks go to him for all his help. Thanks too go to Nick Whitely, son Lorcan and daughter Vida for again getting the Christmas's lights up (and taken down again!), they make the centre of the village look very festive.

During last summer we were alerted by our water supplier that our usage had shot up and we should check for a major leak. A contractor surveyed the system, found no leak, but did identify a sticky lavatory flush that could have let mains water run continually, possibly over a weekend. We had it replaced and use has returned to normal. However, it did leave us with an extremely large water bill.

We are very grateful to Overton History Society who have donated £500 for the purchase of new chairs for the Clubroom. Overton Parish Church let us know that they had a good quality ceiling mounted projector which might be useful for us.

Sincere thanks go to all who have served as Trustees this year, for all the time and care they give to the Community Association. Trustees all have different skills and enthusiasms, driven by a wish to give local residents the opportunity to enjoy a wide range of activities and interests as well as to look after our lovely building, truly the heart of Overton. Whether your interest is deskbound or practical, regular, or occasional, we can find something you could help with. Many thanks also go to members of the Community Association and to all those who use the Centre. A very large vote of thanks from us all goes to our wonderful caretaker Brenda Shelbourn.

Paula Baker, Chair of Trustees

FINANCIAL REPORT 2021-2022

The Net Income over Expenditure for the year to 31 March 2022 was £ 18,911 compared with £10,259 in the prior year. In the previous year we were affected by Covid 19, and we still have not been able to return to normal, but it is improving. We were extremely grateful for another grant totalling £ 10,667 received in the current year from Basingstoke & Deane Borough Council. We were also able to recover £7,037 from Hampshire County Council for the library. This was lower because the Council pays for a proportion of our expenditure which was 39% lower than the previous year.

Rental income plus the Library was £24,935 with the Overton Playgroup and the Library providing 63.54% of that income. All our other booking income improved as we gradually got over the Covid crisis.

Donations were at £2,316 compared with last year at £2,334.

Bank Interest was still at a low level.

The Membership Scheme collected a healthy £1,068 for which we thank all members.

Our expenditure overall was at a lower level compared with last year (£20,099 compared with £51,385). This was because we did not carry out any major maintenance work during the year.

The Bank Balance is a healthy £82,389 but this is held in reserve for the major expenses to be incurred during the next few years. The Car Park (which has been resurfaced subsequently) and general maintenance of the property (both inside and outside) are scheduled for the next 12 months.

Kevin Rafferty has accepted to remain Honorary Auditor if appointed at the AGM and I am happy to remain as Treasurer.

Robert Challen, Treasurer

Agreed by the Trustees

September 2022

OVERTON COMMUNITY ASSOCIATION

STATEMENT OF ACCOUNTS

for the year ended 31st March 2022

INCOME & EXPENDITURE ACCOUNT

for the year ended 31st March 2022

<u>Income</u>	<u>2021/22</u>	<u>2020/21</u>
BDBC Section 106 Grant	0	5,994
Pandemic Related Grants	10,667	21,708
Library Shared Costs	7,037	18,458
<u>Rents Receivable</u>		
Overton Playgroup	8,806	9,230
Overton Drama Society	2,625	0
Age Concern	672	420
Overton Parish Council	2,107	1,783
Other Regular Bookings	2,368	429
Casual Hirings	1,320	0
	17,898	11,862
Donations	2,316	2,334
	20,214	14,196
Bank Interest	6	9
COIF Deposit Interest	18	25
	24	34
Membership	1,068	1,140
Sundry Receipts	0	114
	1,068	1,254
	21,306	15,484
	39,010	61,644
<u>Expenditure</u>		
Water Charges	1,854	502
Lighting & Heating	5,029	2,682
Caretaking & Cleaning	6,173	6,109
Repairs & Decorating	2,241	34,689
Insurance	2,019	1,978
Postage; Stationery; Expenses	5	4
Garden Work	870	3,586
Sundry Expenses	1,908	1,835
	(20,099)	(51,385)
Net Income over Expenditure	£ 18,911	£ 10,259

BALANCE SHEET as at 31st March 2022

	<u>2021/22</u>			<u>2020/21</u>		
<u>Capital Fund</u>	<u>Capital</u>	<u>Appeal</u>	<u>Total</u>	<u>Capital</u>	<u>Appeal</u>	<u>Total</u>
Opening balance	63,419	0	63,419	53,160	0	53,160
Appeal Fund						
Revenue (Deficit)/Surplus	18,911		18,911	10,259		10,259
Overton Community Centre	0		0	0		0
Closing Balance	82,330	0	82,330	63,419	0	63,419
<u>Represented By:</u>						
Fixed Assets		1			1	
Current Assets:						
Prepayments & Debtors	0			0		
CAF Cash Account	6,173			7,449		
CAF Gold Account	10,543			44,000		
COIF Charities Dep Fund	65,613			10,595		
Nationwide Current Account	0			1,374		
	82,329			63,418		
Current Liabilities						
Creditors & accruals	0			0		
		82,329			63,418	
<u>Net Assets</u>		£ 82,330			£ 63,419	



(Chairperson)



(Treasurer)

I report on the accounts of the Trust for the year ended 31st March 2022

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts in which accord with the accounting records and to comply with the accounting requirements of the Act to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



K M Rafferty BA FCMA CGMA
Lumarden, Tunworth Road, Mapledurwell, Basingstoke, Hants, RG25 2LT
June 6th, 2022

NOTES TO THE ACCOUNTS **for the year ended 31st March 2022**

1 Fixed Assets

	Property	Furniture & Equipment	Fixtures & Fittings	Total Fixed Assets
Cost as at 31.03.21	1	4,777	6,291	11,069
Additions	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
as at 31.03.22	1	4,777	6,291	11,069
Depreciation as at 31.03.21	0	4,777	6,291	11,068
Charge for the year	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
as at 31.03.22	0	4,777	6,291	11,068
NBV as at 31.03.22	1	0	0	1

2 As a registered charity, exemption from the National Non-Domestic rate has been received.

3 The £82,329 that is sitting in our Bank Accounts is earmarked for up and coming expenditure in the next few years. Repair and maintenance costs on the Property are likely to be about £60,000. This includes repairs and maintenance of the building, replacing the surface of the car park and replacing boilers with air source heat pumps or hydrogen boilers. An additional Operational Reserve of £12,000 is also set aside in case of unforeseen closures by current tenants.