

OVERTON COMMUNITY ASSOCIATION (OCA) Charity No.1171431
ANNUAL REPORT AND ACCOUNTS 2020-2021

The objects of the Charitable Incorporated Organisation (CIO) are:

- (A) To promote the benefit of the inhabitants of Overton and the neighbourhood without distinction of sex or of political, religious or other opinions by associating the local authorities voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- (B) To establish or to secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority or any other body nominated by them in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above Objects.

This report covers the period from 1 April 2020 until 31 March 2021. In line with the Government Guidance at the time the 2019-2020 AGM was delayed until 3 December 2020 and was held by Zoom. At that time we reported beyond the financial year end to give an up to date picture to our members, so there is some repetition in this edition as we are now back to the usual financial year report, apologies for that. At the last AGM Trustees were elected as follows: Paula Baker (Chair), Robert Challen (Treasurer), Sue Carter (Secretary), Charles Cardiff and Jeff Teagle.

We have met three times during the period, each time by Zoom. We review some of our policies and procedures at each meeting, to keep up to date and to keep the Community Centre safe for its users. During the year three Trustees resigned, Sue Headley, David Backers and Nick Whitely. Our very sincere thanks go to all three for the help they have given to the OCA.

As with any old building there have been many minor repairs needed. Several maintenance tasks have been carried out by Martin Baker on a voluntary basis and our thanks go to him for all his help. Thanks too go to Nick Whitely, son Lorcan and daughter Vida for again getting the Christmas's lights up (and taken down again!), they make the centre of the village look very festive.

Because of Covid, the Community Centre had to close for the first part of the year. We took the opportunity of the closure to have the kitchen redecorated and two new wall cupboards fitted. We claimed the Leisure and Hospitality Grants but did not furlough our caretaker Brenda so she could still regularly check that the Centre was secure and deal with any telephone enquiries. We spent a considerable amount of time working out how we could re-open safely. Huge thanks go to David Backers for his help and guidance with this.

As soon as they could the PreSchool Playgroup returned and we were able also to house the older Playschool children who normally attend the Primary School setting as this was not open to them. All credit goes to the Playgroup Committee and staff for arranging the two groups of children and staff so that they did not mix on arrival, during outdoor play, using lavatories or at departure.

During August the roof of the Schoolmaster's House was re-tiled and the crumbling stonework on the gable was replaced. A major project only possible due to fundraising by the Bridge Club (thank you to all involved), a grant from the Parish Council (many thanks to them) and some money that the Borough Council had collected from housing developers to fund local community facilities. We suffered a burst water pipe and had to claim on our insurance for its repair. In November we laid wildflower turf, donated by Ashe Warren Farm, under the Silver Maple tree, our thanks go to them. Thanks also to Richard Waldram for donating proceeds from his book "A History of Overton". We are also grateful to Basingstoke & Deane Council for their donation of a surplus table and six chairs which are now in the Palmer Room.

Sincere thanks go to all who have served as Trustees this year, for all the time and care they give to the Community Association, to members of the Community Association and to all those who use

the Centre. A very large vote of thanks from us all goes to our wonderful caretaker Brenda Shelbourn.

Paula Baker, Chair of Trustees
Agreed by the Trustees

September 2021

FINANCIAL REPORT 2020-2021

The Net Income over Expenditure for the year to 31 March 2021 was £ 10,259 compared with £8,833 in the prior year. This is despite the fact that we were affected by Covid 19. We were extremely grateful for the grants that we received totalling £ 27,702 which we did not receive in the prior year. We were also able to recover £18,458 from Hampshire County Council for the library. This is because we had major expenses this year and the Council pays for a proportion of our expenditure.

Rents Receivable were maintained at £30,320 with the Overton Playgroup and the Library providing 91.32%. All our other booking income was obviously down, due to closure of the premises.

Donations were up at £2,334 compared with last year at £1960.

Bank Interest is low due to lower interest rates provided by the Banks.

The Membership Scheme collected a healthy £1140 for which we thank all members.

Our expenditure overall was at a higher level compared with last year (£51,385 compared with £24,782). Repairs and decorating to the premises and Garden Work carried out during the year accounted for 74.5% of total expenses.

The Bank Balance is a healthy £63,418 but this is held in reserve for the major expenses to be incurred during the next few years. Maintenance of the property, the Car Park and the gardens can be quite expensive.

Kevin Rafferty has accepted to remain Honorary Auditor if appointed at the AGM and I am happy to remain as Treasurer.

Robert Challen
Treasurer

Overton Community Association

INCOME & EXPENDITURE ACCOUNT
for the year ended 31st March 2021

<u>Income</u>	<u>2020/21</u>		<u>2019/20</u>	
BDBC Section 106 Grant		5,994		0
Pandemic Related Grants		21,708		
<u>Rents Receivable</u>				
Hampshire County Library	18,458		7,746	
Overton Playgroup	9,230		8,383	
Ingeus	0		2,748	
Age Concern	420		0	
Overton Parish Council	1,783		2,222	
Other Regular Bookings	429		6,893	
Casual Hirings	0	30,320	2,155	30,147
Donations		2,334		1,960
		32,654		32,107
Bank Interest	9		11	
COIF Deposit Interest	25	34	194	205
Membership	1,140		1,128	
Sundry Receipts	114	1,254	175	1,303
		33,942		33,615
		61,644		33,615
<u>Expenditure</u>				
Water Charges	502		522	
Lighting & Heating	2,682		5,649	
Caretaking & Cleaning	6,109		5,887	
Repairs & Decorating	34,689		8,340	
Insurance	1,978		2,019	
Postage; Stationery; Expei	4		437	
Garden Work	3,586		0	
Sundry Expenses	1,835		1,928	
		(51,385)		(24,782)
Net Income over Expenditure		£ 10,259		£ 8,833

BALANCE SHEET as at 31st March 2021

	<u>2020/21</u>			<u>2019/20</u>		
Capital Fund						
	<u>Capital</u>	<u>Appeal</u>	<u>Total</u>	<u>Capital</u>	<u>Appeal</u>	<u>Total</u>
Opening balance	53,160	0	53,160	44,327	0	44,327
Appeal Fund						
Revenue (Deficit)/Surplus	10,259		10,259	8,833		8,833
Overton Community Centre	0		0	0		0
Closing Balance	<u>63,419</u>	<u>0</u>	<u>63,419</u>	<u>53,160</u>	<u>0</u>	<u>53,160</u>
Represented By:						
Fixed Assets		1			1	
Current Assets:						
Prepayments & Debtors	0			7,746		
CAF Cash Account	7,449			1,610		
CAF Gold Account	44,000			7,502		
COIF Charities Dep Fund	10,595			34,569		
Current Account	<u>1,374</u>			<u>1,732</u>		
	63,418			53,159		
Current Liabilities						
Creditors & accruals	<u>0</u>			<u>0</u>		
		63,418			53,159	
Net Assets		<u>£ 63,419</u>			<u>£ 53,160</u>	

ABaker

(Chairperson)

R J Challa

(Treasurer)

I report on the accounts of the Trust for the year ended 31st March 2021

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts in which accord with the accounting records and to comply with the accounting requirements of the Act to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K M Rafferty BA FCMA CGMA

Lumarden, Tunworth Road, Mapledurwell, Basingstoke, Hants, RG25 2LT

NOTES TO THE ACCOUNTS
for the year ended 31st March 2021

1 Fixed Assets

	Property	Furniture & Equipment	Fixtures & Fittings	Total Fixed Assets
Cost as at 31.03.20	1	4,777	6,291	11,069
Additions	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
as at 31.03.21	1	4,777	6,291	11,069
Depreciation as at 31.03.20	0	4,777	6,291	11,068
Charge for the year	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
as at 31.03.21	0	4,777	6,291	11,068
NBV as at 31.03.21	1	0	0	1

2 As a registered charity, exemption from the National Non-Domestic rate has been received.