



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the

**period From 01/04/2022**

**To 31/03/2023**

**Charity name: Ufford Community Hall**

**Charity registration number:**

**1171424**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote for the benefit of all the inhabitants of Ufford and the surrounding area, the provision of facilities for recreation with the object of improving the life of all the said individuals</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Hall gives a base for numerous leisure and sport activities for individuals who have need by reason of their youth, age, infirmity, disablement, financial hardship, or social and economic circumstances</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the Charity Commission's guidance on public benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>In the year, the Hall was used by:</b>  <b>The Suffolk Tai Chi Academy</b>  <b>Three different bridge Organisations</b></p> <p><b>Ufford Carpet Bowls Club</b>  <b>The Parish Council</b>  <b>Deben Young Farmers</b>  <b>Ufford Gardening Club</b>  <b>Ufford Tennis Club</b>  <b>Mother &amp; Baby Group</b></p> <p><b>A Yoga Club</b>  <b>Various musical bands for rehearsals</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity received income from hall hire but also from insurance payments due to the closure of the hall as a result of an accident in the middle of the year.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Adequate funding for all repairs and improvements in the foreseeable future</b>
Amount of reserves held	Para 1.22	<b>£25,452.61</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>The Constitution of the Ufford Community Hall</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Nominated by Ufford Parish Council</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Ufford Community Hall
Other name the charity uses	N/A
Registered charity number	1171424

Charity's principal address	Ufford Community Hall, Ufford Recreation Ground, The Avenue, Ufford, Woodbridge IP13 6BF



## Funds held as custodian trustees on behalf

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

N/A

**Declaratio**

**The trustees declare that they have approved the trustees’  
report above. Signed on behalf of the charity’s trustees**

<b>Signature(s)</b>	VSmith	
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<b>Full name(s)</b>	Vincent Neil Smith	
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<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
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<b>Date</b>	22-11-2023
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**Ufford Community Hall - Income & Expenditure Report 1<sup>st</sup> April**

Opening Balance      Apr 1, 20   £8,700.43

**INCOME****EXPENDITURE**

Category	Service	Amount	Category
Donations			Contract
	Received	£900.00	Donations
Grant	East Suffolk Council	£20,708.00	Fixtures & Fittings
Hire	Atkinson	£175.00	Maintenance
	Doghouse	£165.00	
	Midnight Dynamo	£100.00	
	Private	£24.00	
	Tai Chi	£14.00	Sundry
	UBC	£70.00	Utilities
	Ufford Sports FC	£1,020.00	
	UTC	£46.80	
Utilities	FTT	£155.40	

**Total Income****###**

Closing Balance

**2020 - 31<sup>st</sup> March 2021**

<b>Service</b>	<b>Amount</b>
Insurance	-£691.42
Given	-£1,010.00
Doors & Windows	-
	£11,559.60
Blinds	-£492.00
Cleaning	-£58.90
Notice Board	-£69.95
Prowire	-£79.18
Repairs	-£77.07
Postage	-£0.65
Electricity	-£788.00
TV License	-£106.00
Water	-£266.25

**Total Expenditure      ###**

Mar 31, 21   £16,879.61

<b>INCOME</b>			
<b>Category</b>	<b>Service</b>	<b>Amount 21-22</b>	<b>Amount 23-24</b>
Donations		£16.52	£400.00
Grant		£20,708.00	£0.00
Insurance		£0.00	£15,677.32
Hire		£175.00	
		£165.00	
		£24.00	
		£14.00	
		£70.00	
		£1,020.00	
		£46.80	
			£6,362.27
Utilities		£155.40	£538.60
<b>Total Income</b>		<b>£22,394.72</b>	<b>£22,978.19</b>

Opening balance	26,224.47	4/1/2022
Closing balance	25,452.61	3/31/2023
Difference	(£771.86)	

EXPENDITURE				
Category	Service		Amount 21-22	Amount 22-23
Contract	Insurance		-£691.42	£798.40
Donations	Given		-£1,010.00	0
Fixtures & Fitting	Doors & Windows etc		-£11,559.60	£8,020.80
	Moveable items			£79.94
	Carpet			£4,510.00
	Chairs			£2,616.00
Maintenance	Blinds etc		-£492.00	£0.00
	Cleaning		-£58.90	£1,139.16
	Notice Board		-£69.95	£24.49
	Prowire		-£79.18	£0.00
	Repairs		-£77.07	
		Car damage		£2,542.74
		Electrics		£190.00
	Fire inspection			£417.60
Sundry	Postage/admin		-£0.65	
				£411.00
	Audit			£150.00
	Calendar (bookings)			£240.00
	Refunds etc			£250.01
Utilities	Electricity		-£788.00	£1,523.36
	EV charger			£201.60
	TV/music License		-£106.00	£306.38
	Broadband			£292.57
	Mobile phone			£36.00
	Water		-£266.25	£0.00

<b>Total Expenditure</b>	<b>-£15,199.02</b>	<b>£23,750.05</b>
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**Outturn 22-23** (£771.86)