



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 Sept 2019
Period end date

Period start date To 31 August 2020

Charity name: Trinity Fields PTA

Charity registration number: 1171414

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:</p> <p>2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL</p> <p>2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.</p> <ul style="list-style-type: none">• The PTA helps promote family involvement in the school by inviting them to events consulting with them for ideas and input.• PTA tries to raise much need funds for equipment and opportunities for children with severe, complex learning and physical disabilities.• The children of Trinity Fields with the help of PTA funds access activities which would be unlikely to occur , e.g. Whole school seeing a Christmas Pantomime performance in the school in two separate performances- catering for the individual needs of children with autism, sensory impairments, and physical impairments |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services | Para 1.17 and 1.19 | <p>Trinity Fields PTA supports activities and provides resources to Trinity Fields School & Resource Centre</p> <p>The PTA will support families of children</p> |

| | | |
|--|-----------|--|
| identified in the accounts. | | at the school via events, information sharing sessions and whole school activities . |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Covid 19 has restricted everything the PTA would normally run throughout the year.</p> <p>The school was open as hub for many months with only recently many more pupils returning to school.</p> <p>The PTA was unable to carry out any events or fundraising.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | |
| Amount of reserves held | Para 1.22 | |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Fundraising events PTA lottery Donations from local businesses. Donations from families of children who attend the school |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Governing document is Parent kind (PTA) constitution documents |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees elected to post by other members of the charity . |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Trinity Fields PTA |
| Other name the charity uses | |
| Registered charity number | 1171414 |
| Charity's principal address | Trinity Fields School & Resource Centre Caerphilly Road Ystrad Mynach Hengoed CF82 7XW |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|------------------|-----------------------------------|---|
| 1 | Leanne Boardman | Chair person | | |
| 2 | Denise Edmunds | Committee member | | |
| 3 | Geraldine Smallman | Treasurer | | |
| 4 | | | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
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Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
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|--|

Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|--------------------|-----------------|
| Signature(s) | | |
| Full name(s) | Geraldine Smallman | LEANNE BOARDMAN |
| Position (eg Secretary, Chair, etc) | Treasurer | Chair person |
| Date | 30/04/2021 | |

| Date | Details | chq no | In | Out |
|--------------|--|--------|-----------|----------|
| 01/09/2019 | balance | | 75187.83 | |
| 03/09/2019 | Lottery Licence | 100061 | | 20.00 |
| 03/09/2019 | Trinity fields - re drumming workshops | 100060 | | 770.00 |
| 10/09/2019 | lottery income | | 109.20 | |
| 16/09/2019 | donation from Charities Trust re CASS team | | 1000.00 | |
| 23/09/2019 | Pta Membership | | | 110.00 |
| 02/10/2019 | direct credit from paypal | | 0.01 | |
| 07/10/2019 | MPLC film licence | 100063 | | 71.62 |
| 11/10/2019 | G Smallman re PTA donation xmas raffle | 100064 | | 80.00 |
| 11/10/2019 | Trinity Fields School re IPADS | 100065 | | 3750.00 |
| 15/10/2019 | D Lewis- merthyr south wales | | 50000.00 | |
| 16/10/2019 | to Trinity Fields fro school resources | 100066 | | 50000.00 |
| 16/10/2019 | chq cashed to buy car seats for school | 100067 | | 200.00 |
| 17/10/2019 | paypal re tia manning donation | | 99.92 | |
| 22/10/2019 | lottery income | | 8.70 | |
| 24/10/2019 | edwards coaches trip balance | 100068 | | 340.00 |
| 28/11/2019 | Petty cash chq for floats and sundries | 100069 | | 200.00 |
| 08/11/2019 | remaining money from car seats banked | | 35.11 | |
| 14/11/2019 | lottery income | | 107.60 | |
| 26/11/2019 | raffle money xmas fayre | | 380.00 | |
| 28/11/2019 | raffle money xmas fayre | | 174.00 | |
| 28/11/2019 | donations form IE and LB | | 59.05 | |
| 28/11/2019 | raffle money xmas fayre | | 65.00 | |
| 02/12/2019 | raffle money xmas fayre | | 162.00 | |
| 02/12/2019 | profit made on bus fro xmas trip | | 130.00 | |
| 02/12/2019 | raffle money xmas fayre | | 250.00 | |
| 02/12/2019 | raffle money xmas fayre | | 113.00 | |
| 02/12/2019 | Cash taken on xmas fayre day | | 2076.56 | |
| 02/12/2019 | Cash taken in Caffi Oren xmas fayre day | | 170.00 | |
| 03/12/2019 | lottery income | | 8.10 | |
| 04/12/2019 | Donation from Merthyr s.Wales | | 1998.00 | |
| 06/12/2019 | raffle money xmas fayre | | 210.00 | |
| 06/12/2019 | raffle money and PTA bus trip | | 140.30 | |
| 10/12/2019 | lottery income | | 7.80 | |
| 11/12/2019 | raffle money | | 282.00 | |
| 11/12/2019 | paypal & raffle money | | 96.25 | |
| 17/12/2019 | raffle money | | 205.00 | |
| 17/12/2019 | g smallman for funeral bouquest *2 | | | 78.00 |
| 14/01/2020 | lottery income | | 97.60 | |
| 21/01/2020 | lottery income | | 7.80 | |
| 28/01/2020 | trinity field s | 100071 | | 1998.00 |
| 11/02/2020 | lottery income | | 41.20 | |
| 03/03/2020 | lottery income | | 38.40 | |
| 16/03/2020 | petty cash for learning pathways | 100072 | | 300.00 |
| 07/04/2020 | lottery income | | 48.00 | |
| 05/05/2020 | lottery income | | 36.00 | |
| 02/06/2020 | lottery income | | 35.20 | |
| 16/06/2020 | lottery income | | 6.60 | |
| 30/06/2020 | lottery income | | 7.20 | |
| 07/07/2020 | lottery income | | 45.60 | |
| 28/07/2020 | lottery income | | 6.60 | |
| 04/08/2020 | lottery income | | 41.80 | |
| 18/08/2020 | lottery income | | 6.60 | |
| | | | | |
| | | | 133494.03 | 57917.62 |
| Bank Balance | | | 75576.41 | |

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

TRINITY FIELDS PTA ACCOUNTS FOR YEAR ENDING 31ST AUGUST 2020

Trinity Fields Profit and Loss for Year Ending 31st August 2020

Income 58,306.20

Expenditure 57,917.62

Net Profit/(Loss) 57,917.62
388.58

Trinity Fields Balance Sheet as at 31st August 2020

Opening Funds 75,187.83
Plus Profit for Year 388.58
Closing Funds 75,576.41

Bank Balance 75,576.41
Cash Balance
Total Funds 75,576.41

28/4/2021

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29/4/2021

| Date | Details | chq no | In | Out |
|--------------|--|--------|-----------|----------|
| 01/09/2019 | balance | | 75187.83 | |
| 03/09/2019 | Lottery Licence | 100061 | | 20.00 |
| 03/09/2019 | Trinity fields - re drumming workshops | 100060 | | 770.00 |
| 10/09/2019 | lottery income | | 109.20 | |
| 16/09/2019 | donation from Charities Trust re CASS team | | 1000.00 | |
| 23/09/2019 | Pta Membership | | | 110.00 |
| 02/10/2019 | direct credit from paypal | | 0.01 | |
| 07/10/2019 | MPLC film licence | 100063 | | 71.62 |
| 11/10/2019 | G Smallman re PTA donation xmas raffle | 100064 | | 80.00 |
| 11/10/2019 | Trinity Fields School re IPADS | 100065 | | 3750.00 |
| 15/10/2019 | D Lewis- merthyr south wales | | 50000.00 | |
| 16/10/2019 | to Trinity Fields fro school resources | 100066 | | 50000.00 |
| 16/10/2019 | chq cashed to buy car seats for school | 100067 | | 200.00 |
| 17/10/2019 | paypal re tia manning donation | | 99.92 | |
| 22/10/2019 | lottery income | | 8.70 | |
| 24/10/2019 | edwards coaches trip balance | 100068 | | 340.00 |
| 28/11/2019 | Petty cash chq for floats and sundries | 100069 | | 200.00 |
| 08/11/2019 | remaining money from car seats banked | | 35.11 | |
| 14/11/2019 | lottery income | | 107.60 | |
| 26/11/2019 | raffle money xmas fayre | | 880.00 | |
| 28/11/2019 | raffle money xmas fayre | | 174.00 | |
| 28/11/2019 | donations form IE and LB | | 59.05 | |
| 28/11/2019 | raffle money xmas fayre | | 65.00 | |
| 02/12/2019 | raffle money xmas fayre | | 162.00 | |
| 02/12/2019 | profit made on bus fro xmas trip | | 130.00 | |
| 02/12/2019 | raffle money xmas fayre | | 250.00 | |
| 02/12/2019 | raffle money xmas fayre | | 113.00 | |
| 02/12/2019 | Cash taken on xmas fayre day | | 2076.56 | |
| 02/12/2019 | Cash taken in Caffi Oren xmas fayre day | | 170.00 | |
| 03/12/2019 | lottery income | | 8.10 | |
| 04/12/2019 | Donation from Merthyr s Wales | | 1998.00 | |
| 06/12/2019 | raffle money xmas fayre | | 210.00 | |
| 06/12/2019 | raffle money and PTA bus trip | | 140.30 | |
| 10/12/2019 | lottery income | | 7.80 | |
| 11/12/2019 | raffle money | | 282.00 | |
| 11/12/2019 | paypal & raffle money | | 96.25 | |
| 17/12/2019 | raffle money | | 205.00 | |
| 17/12/2019 | g smallman for funeral bouquest *2 | | | 78.00 |
| 14/01/2020 | lottery income | | 97.60 | |
| 21/01/2020 | lottery income | | 7.80 | |
| 28/01/2020 | trinity field s | 100071 | | 1998.00 |
| 11/02/2020 | lottery income | | 41.20 | |
| 03/03/2020 | lottery income | | 38.40 | |
| 16/03/2020 | petty cash for learning pathways | 100072 | | 300.00 |
| 07/04/2020 | lottery income | | 48.00 | |
| 05/05/2020 | lottery income | | 36.00 | |
| 02/06/2020 | lottery income | | 35.20 | |
| 16/06/2020 | lottery income | | 6.60 | |
| 30/06/2020 | lottery income | | 7.20 | |
| 07/07/2020 | lottery income | | 45.60 | |
| 28/07/2020 | lottery income | | 8.60 | |
| 04/08/2020 | lottery income | | 41.80 | |
| 18/08/2020 | lottery income | | 6.60 | |
| | | | 133494.03 | 57917.62 |
| Bank Balance | | | 75576.41 | |

28/4/2021

20/4/2021

| Date | Details | chq no | In | Out |
|------------|--|--------|----------|----------|
| 01/09/2019 | balance | | 75187.83 | |
| 03/09/2019 | Lottery Licence | 100061 | | 20.00 |
| 03/09/2019 | Trinity fields re drumming workshops | 100060 | | 770.00 |
| 10/09/2019 | lottery income | | 109.20 | |
| 16/09/2019 | donation from Charities Trust re CASS team | | 3000.00 | |
| 23/09/2019 | pta Membership | | | 110.00 |
| 02/10/2019 | direct credit from paypal | | 0.01 | |
| 07/10/2019 | MPLC film licence | 100063 | | 71.62 |
| 11/10/2019 | G Smallman re PTA donation xmas raffle | 100064 | | 80.00 |
| 11/10/2019 | Trinity Fields School re IPADS | 100065 | | 3750.00 |
| 15/10/2019 | D Lewis merthyr south wales | | 50000.00 | |
| 16/10/2019 | to Trinity Fields fro school resources | 100066 | | 50000.00 |
| 16/10/2019 | chq cashed to buy car seats for school | 100067 | | 200.00 |
| 17/10/2019 | paypal re lia manning donation | | 99.92 | |
| 22/10/2019 | lottery income | | 8.70 | |
| 24/10/2019 | edwards coaches trip balance | 100068 | | 340.00 |
| 28/11/2019 | Petty cash chq for floats and sundries | 100069 | | 200.00 |
| 08/11/2019 | remaining money from car seats banked | | 35.11 | |
| 14/11/2019 | lottery income | | 307.60 | |
| 26/11/2019 | raffle money xmas fayre | | 380.00 | |
| 28/11/2019 | raffle money xmas fayre | | 174.00 | |
| 28/11/2019 | donations from IF and LB | | 59.05 | |
| 28/11/2019 | raffle money xmas fayre | | 65.00 | |
| 02/12/2019 | raffle money xmas fayre | | 162.00 | |
| 02/12/2019 | profit made on bus fro xmas trip | | 130.00 | |
| 02/12/2019 | raffle money xmas fayre | | 250.00 | |
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| 02/12/2019 | Cash taken in Calfi Oren xmas fayre day | | 170.00 | |
| 03/12/2019 | lottery income | | 8.10 | |
| 04/12/2019 | Donation from Merthyr s Wales | | 1998.00 | |
| 06/12/2019 | raffle money xmas fayre | | 210.00 | |
| 06/12/2019 | raffle money and PTA bus trip | | 140.30 | |
| 10/12/2019 | lottery income | | 7.80 | |
| 11/12/2019 | raffle money | | 282.00 | |
| 11/12/2019 | paypal & raffle money | | 96.25 | |
| 17/12/2019 | raffle money | | 205.00 | |
| 17/12/2019 | g smallman for funeral bouquet *2 | | | 78.00 |
| 14/01/2020 | lottery income | | 97.60 | |
| 21/01/2020 | lottery income | | 7.80 | |
| 28/01/2020 | trinity field s | 100071 | 41.20 | 1998.00 |
| 11/02/2020 | lottery income | | 38.40 | |
| 03/03/2020 | lottery income | | | 300.00 |
| 16/03/2020 | petty cash for learning pathways | 100072 | | |
| 07/04/2020 | lottery income | | 48.00 | |
| 05/05/2020 | lottery income | | 36.00 | |
| 02/06/2020 | lottery income | | 35.20 | |
| 16/06/2020 | lottery income | | 6.60 | |

G Smallman

28/4/2021

L Broadman

29/4/2021

| | | |
|------------|----------------|----------|
| 04/08/2020 | lottery income | 41.80 |
| 18/08/2020 | lottery income | 6.60 |
| | | 58306.20 |

expenditure

| | | | |
|------------|--|--------|----------|
| 03/09/2019 | Lottery Licence | 100061 | 20.00 |
| 03/09/2019 | Trinity fields re drumming workshops | 100060 | 770.00 |
| 23/09/2019 | Pta Membership | | 110.00 |
| 07/10/2019 | MPLC film licence | 100063 | 71.62 |
| 11/10/2019 | G Smallman re PTA donation xmas raffle | 100064 | 80.00 |
| 11/10/2019 | Trinity Fields School re IPADS | 100065 | 3750.00 |
| 16/10/2019 | to Trinity Fields fro school resources | 100066 | 50000.00 |
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| 24/10/2019 | edwards coaches trip balance | 100068 | 340.00 |
| 28/11/2019 | Petty cash chq for floats and sundries | 100069 | 200.00 |
| 17/12/2019 | g smallman for funeral bouquet *2 | | 78.00 |
| 28/01/2020 | Trinity fields | 100071 | 1998.00 |
| 16/03/2020 | petty cash for learning pathways | 100072 | 300.00 |
| | | | 57917.62 |

28/4/2021

29/4/2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
TRINITY FIELDS PTA

On accounts for the year
ended

31 AUGUST 2020

Charity no
(if any)

1171414

Set out on pages

3-7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30/04/2021

Name:

TERESA PRESTON

Relevant professional
qualification(s) or body
(if any):

Address:

TUDOR HOUSE, 13 TUDOR GARDENS
MACHEN, CAERPHILLY
CF83 8PD