



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **06 Apr 2020** To **5 April 2021**

Charity name: House of Favour International Church (Wolverhampton Restoration Centre)

Charity registration number: 1171413

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the Christian faith and relief poverty of the general public by providing goods to those in need which they could not otherwise afford through lack of means. goods like food, accommodation, financial support and counselling.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Organizing parties for the children and homeless. Foodbanks.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I can confirm that the trustees have had regard to the guidance issued by the charity commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has been able to provide financial support to those in serious need. have helped in providing food, accommodation and counselling for most people on the street who are fighting with depression and out of job. the charity organises CHARITY DAY once every month where clothes, shoes, household stuff, toys and lots more are given freely to the general public to help reduce poverty. Christmas parties are organised yearly which is open to the general public. The charity has been able to build confidence in those that were depressed, neglected, thereby helping them to start a new life with hope for a better tomorrow.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The income for the church has been boosted by grant
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Offering, tithe, voluntary contribution
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
A description of the principal risks facing the charity	Para 1.46	None
Other		

Structure, Governance and Management

Description of charity's trusts:		Whose only voting members are its charity trustees.
Type of governing document (trust deed, royal charter)	Para 1.25	CIO dated 1st February 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Constitution of a charitable organisation. House of favour international church(Restoration centre).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Method of selection include regard to the skills, knowledge and experience needed for effective administration of CIO. Persons who can appoint one or more trustees are: Lucky Moses Otagho, Maris aghedo and joy Imafidon.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	House of favour international church(Restoration centre)
Other name the charity uses	
Registered charity number	1171413
Charity's principal address	28 wood street Wolverhampton Wv109ds

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucky Moses otagho	Pastor		
2	Maris Aghedo	Secretary/deaconesses		
3	Joy Imafidon	deaconess		
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Corporate trustees – names of the directors at the date the report was approved

Director name		
NONE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NONE		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lucky Moses Otagho	Maris Aghedo
Position (eg Secretary, Chair, etc)	Pastor (Chair)	Secretary/deaconess
Date	19/04/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

House of Favour International Church
Wolverhampton (Restoration Centre)

No (if any)
1171413

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	06-Apr-20		05-Apr-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Church offerings	12,618	-	-	12,618	18,293
Tithe	8,000	-	-	8,000	4,010
Seed	985	-	-	985	267
Vow	-	-	-	-	-
Thanksgiving	7,135	-	-	7,135	-
Gift Aid/HMRC refunds	32,678	-	-	32,678	1,394
Special events	-	-	-	-	-
Sub total (Gross income for AR)	61,416	-	-	61,416	23,965
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	61,416	-	-	61,416	23,965
A3 Payments					
Postage and Stationery	56	-	-	56	-
Council tax	-	-	-	-	1,727
Subsistence	1,212	-	-	1,212	125
Church maintenance & decoration	7,068	-	-	7,068	4,514
Fuel and Travel	20	-	-	20	250
Telephone	-	-	-	-	18
Water	-	-	-	-	-
Cleaning and sanitation	2,691	-	-	2,691	432
Training and development	78	-	-	78	61
Music equipments	5,280	-	-	5,280	1,146
Electricity & Gas	471	-	-	471	433
Church affiliation quota	-	-	-	-	962
Charity Ministry	8,982	-	-	8,982	1,822
Printing & Publicity	560	-	-	560	122
Rent	12,600	-	-	12,600	8,100
Insurance	173	-	-	173	167
Salaries and wages	5,600	-	-	5,600	-
Internet subscription & Online Church	631	-	-	631	353
Sundry expenses	120	-	-	120	-
Sub total	45,542	-	-	45,542	20,232
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	45,542	-	-	45,542	20,232
Net of receipts/(payments)	15,874	-	-	15,874	3,732
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,303	-	-	8,303	4,571
Cash funds this year end	24,177	-	-	24,177	8,303

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash balance	500	-	-
	Bank balance	24,177	-	-
		-	-	-
	Total cash funds	24,677	-	-

(agree balances with receipts and payments account(s))

Agreement Error

OK

OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Projector	Unrestricted	-	-
Computer	Unrestricted	-	-
Furniture	Unrestricted	-	-
Music equipment	Unrestricted	-	-
Heaters	Unrestricted	-	-
Printer	Unrestricted	-	-
Generator	Unrestricted	-	-
Fixtures and fittings	Unrestricted	-	-
		-	-

B5 Liabilities

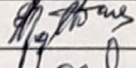

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Lucky MOSES OTAGHO
MARIS AGREDO

24/01/22
24/01/22



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Reason for non-disclosure of key personnel details

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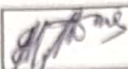
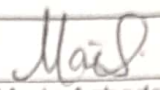
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lucky Moses Otagho	Maris Aghedo
Position (eg Secretary, Chair, etc)	Pastor (Chair)	Secretary/deaconess

Date	19/04/2021
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CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

INDEPENDENT EXAMINATION REPORT TO THE TRUSTEES OF HOUSE OF FAVOUR INTERNATIONAL CHURCH, WOLVERAMPTHON, UK ON THE ACCOUNTS FOR THE YEAR ENDED 4TH APRIL 2021

INTRODUCTION

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 4th April 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act") and the Charity's Constitution.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under **CC32** of 2008.

Independent examiner's statement

The charity's gross income was less than £250,000 and I am qualified to undertake the examination being that I have the required training, knowledge, and skills in accounts to carry out Independent Examination.

I have completed my examination and details are herein presented as follows:

METHODOLOGY

The approach adopted in this review was a sample-based examination of accounts using the block selection technique. Although the block selection technique is not commonly used in modern auditing/accounts examination, I opted for it given the bookkeeping circumstances of the Charity. The Bank Account had multiple transactions some of which were not for Charity activities nor purpose. I therefore chose to examine accounts only from the Grant remittance advances from Wolverhampton City Council and Good to Return from 1st April 2020 to 31st March 2021.

RESULTS OR FINDINGS

a. The accounting records were kept in accordance with Section 130 of the Charities Act, although inappropriate filing system was noted. All the records required for the smooth independent examination like the relevant source documents, bank statements, and Minutes of the Trustees' meetings were produced on demand and reviewed.

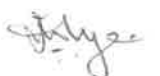
Implication

The Charity was at a risk of losing vital accounting information due to inappropriate filing system. The Charity was advised to improve on the filing system.

b. The Charity complied with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 and UK Rules on how charities work in the UK. All the Trustees were involved in the preparation and approval of the accounts as evidenced from the minutes of the Trustees' meetings.

Implication

The Charity was doing well as far as compliance with the Charity Commission's Guidance on preparation and reporting of Charity's Accounts.



c. The Charity was supporting vulnerable church members and the community with food bank items which was in line with the Church's mission, thus as per their mission statement as stated in the Charity's Constitution. Evidence on whether the COVID-19 grant conditions cover such purposes was not provided.

Implication

This was another area of compliance with the Legal Frameworks regulating the financial accounting procedures in place.

However, following are worth noting:

- The bank statement had multiple transactions which was hard to distinguish between grant-related transactions and non-grant related transactions hence the choice of the block selection sample-based examination
- Most of the transactions were made on cash-basis and cash liquidation
- Good to Give was revealed as a fundraising agent. The review revealed that Gift Aid income amounting to £627.25 was unaccounted for.
- Only acknowledgement slips for Council Tax from the City Council were seen but the bank slips were missing.
- The Trustees Subcommittees were not yet in place. The Trustees were advised to put them in place as soon as possible.
- The Charity seemed to be overstretched with the vulnerable people to help which was calling for amendment of the Charity's Constitution so as to accommodate other activities. The Trustees were advised to follow the guidance issued by the Charity Commission so as to go about the amendment process.

APPRAISAL REPORTS

No appraisal reports were available. This is possibly due to lack of a Church Administrator. Although evidence of payment of salaries and wages through bank into the beneficiaries' accounts was seen, no evidence on formal employment structures and payroll were seen.

RECOMMENDATIONS



Grants must use a separate account for proper flow of the transactions

Must access a bookkeeping service to facilitate proper accounting record keeping. The trustees must consider employing a part-time Bookkeeper to be updating accounting records at least twice in a month.

The trustees must review the internal controls regularly and if possible, engage independent reviews at least mid-year (after 6 months) to assess their progress in strengthening internal controls.

The person who raises the money requisition should not be same person who authorise and approve a transaction to promote transparency and strengthening the internal controls.

The church must consider employing a Church Administrator to help the Pastor in finance and administrative functions. This will ensure the Charity's proper filing system/record keeping, staff appraisal, and payroll management among others

The trustees should always co-opt a minute secretary to record the trustees' meetings (preferably the Church Administrator if so appointed) other than the Secretary to the trustees whose concentration and participation during the meetings is vital since she is one of the three (3) Trustees.

CONCLUSION

Urgency of proper filing system is paramount and proper payment system (requisition, payment voucher, authorisation/approval) is required. Except for the few minor concerns raised above, the accounts are true representation of the charity's affairs.

Therefore, I don't have any serious concerns and other matters I have come across in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed: 

Name: CHARLES ISABIRYE **Date:** 08/02/2022