

InterACT Church and Community Partnership

Charity number 1171402

Annual Report and Financial Statements for the year ended 31 December 2021



InterACT Church and Community Partnership

Annual Report and Financial Statements for the year ended 31 December 2021

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Prepared by West Yorkshire Community Accountancy Service CIO

InterACT Church and Community Partnership

Trustees' report for the year ended 31 December 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Charles Laxton	Chair	
Rev. Angela Hughes		
Rev. Joanne Lightowler		
Rev. John Rogers		
Rev. David Robinson		Resigned 28 September 2021
Rev. Simon Jones		Appointed 23 May 2022

Charity number	1171402	Registered in England and Wales
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Registered and principal address

Stainbeck Church
Stainbeck Road
Leeds
LS7 2PP

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent
ME19 4JQ

Independent examiner

Stephen Procter

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 1 February 2017.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed for a term of three years by a resolution passed at a meeting of the trustees.

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Trustees' report (continued) for the year ended 31 December 2021

Objectives and activities

The charity's objects

The objects of the CIO are:

(1) Relief and prevention of poverty for the public benefit in Meanwood, Leeds, in particular, but not exclusively, focusing on the 'Meanwood 7 Estates'*, by

(a) The provision of recreational activities and activities that promote self-development and wellbeing, intended to improve the quality of life of the beneficiaries and tackle effects of financial and cultural poverty.

(b) The provision of activities to develop the capacity and skills of the beneficiaries, in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

(2) The advancement of community development for the public benefit in Meanwood, by:

(a) The provision of activities that draw together a diversity of people from across Meanwood and its immediate surroundings, with the aim of promoting social cohesion and tackling exclusion resulting from hardship and cultural differences.

(b) The promotion of volunteering, by supporting local people to take active, voluntary roles in the management of the organisation and the running of its activities.

(c) The promotion of the voluntary sector, through active engagement with community forums and public sector bodies, to the benefit of the Meanwood community, and particularly the 'Meanwood 7 Estates'*

(3) The advancement of religion for the public benefit in Meanwood, by:

(a) Working as a partnership of Christian churches, operating and delivering activities in accordance with Christian principles.

* The 'Meanwood 7 Estates' is the name given locally to a number of areas in Meanwood, Leeds, which see higher levels of financial hardship and poor health in comparison to neighbouring areas. Most of them rank repeatedly in the top 2% of the Government's indices of multiple deprivation.

The charity's main activities

A wide variety of activities that bring people together from all parts of the community of Meanwood, Leeds, to help build relationships across social divides. Examples of activities include weekly youth club, craft sessions, play and learn, parenting support, family fun days, theatre and board games.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular:

Relief and prevention of poverty for the public benefit in Meanwood, Leeds, in particular, but not exclusively, focusing on the 'Meanwood 7 Estates.'

The advancement of community development for the public benefit in Meanwood.

The advancement of religion.

Achievements and performance

2021 feels very much like a year of two halves for InterACT. The first half was dominated by COVID hub activity, as we continued to work with Leeds City Council and Voluntary Action Leeds. This meant coordinating volunteers in our area to deliver food, pick up prescriptions, make befriending phone calls and carry out other helpful tasks for people struggling with the impacts of the pandemic.

InterACT Church and Community Partnership

Trustees' report (continued) for the year ended 31 December 2021

Achievements and performance (continued)

We weren't entirely limited to the Hub role in that first part of the year. We worked with the Barn Café at the beginning of the year to make food boxes with prepared ingredients and recipes, which we delivered each week for 8 weeks to around 15 different households. We ran it as a pilot to see if it was something we could do in future – a treat delivery which also helped people try out new foods and recipes. It was very well received and certainly something we'd love to do again. We did follow up with something similar at Easter, with food deliveries that included fresh chicken or a vegetarian alternative.

Throughout the year, we were working with Thrive Leeds, Carr Manor School and Community Action To Create Hope (CATCH) as we work towards a new youth project for the area that we hope will have a base in a modular building on the grounds of our member churches. The project will give young people an opportunity to take a lead, volunteering and taking on roles that will earn them badges and privileges. We've done some good groundwork and there should be some significant developments with this in 2022.

Also throughout the year, Holy Trinity Community Café, a joint activity with InterACT, managed to stay open, albeit with a limited menu of hot drinks and biscuits for much of the year. It was good to be able to keep the space available for those who wanted/needed it.

In April we erected a mammoth 32x12ft shed at the allotments in Meanwood Farm, the base for Meanwood Men Shed. By the end of the year, the shed was electrically powered and ready for a steady programme of activities as we go forward. Following a few low key but very enjoyable social events (COVID waves preventing anything larger), a group of men worked on our first project – making the structures for nativity scenes exhibited at the Farm over Christmas. Dressings for the structures were created by a very talented group of ladies meeting each week in the latter part of Autumn, making for some wonderful life-size nativity characters and a lovely community enterprise at the end of another difficult year.

In July, shortly after we finished our role as the Moortown and Meanwood Hub, we opened our food Pantry in a converted shipping container on the grounds of Meanwood Community Centre. It was hard work to get to opening day, but it has definitely been worth it. The Pantry holds to the ethos of dignity, choice and hope. It is different from a Food Bank in that it is not intended to be an emergency provision but rather a community shop and hub. It is a space where members make significant savings on the cost of shopping, have an opportunity to help run the shop as a volunteer, receive help and advice where needed, and pick up recipe ideas (or share their own with others!). The shop is open three times a week and is run by volunteers from the local area, some of whom joined us after working with us through the pandemic. There were around 50 members by the end of the year, and now the team are confident in running this new venture, we look forward to welcoming more in 2022!

Financial review

The net receipts for the year were £16,165, including net receipts of £7,719 on unrestricted funds and net receipts of £8,446 on restricted funds.

Reserves policy

The charity's free reserves at the year end were £28,516.

Our reserves policy is to hold four-and-a-half months core costs, plus an additional 5% for contingency and inflation, plus the cost of statutory redundancy payments, as they would be on 31st December of the accounting year.

The target figure is set at the beginning of the year based on our budget, although we may adjust this in line with projections if core costs look set to be higher than budgeted. For 2022, the target is £38,400.

Going forward, we aim to increasingly diversify our income to include more unrestricted donations and grants in order to meet our reserves target.

InterACT Church and Community Partnership

Trustees' report (continued) for the year ended 31 December 2021

Funds or subsidiary undertakings materially in deficit

The Pantry fund was £6,938 in deficit at the year end, but funds were secured totalling £9,741; due to be received in 2022.

Signed on behalf of the board of trustees on 11/09/2022

John Rogers (Trustee)

InterACT Church and Community Partnership

Independent examiner's report to the trustees of InterACT Church and Community Partnership

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2021, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

15/09/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

InterACT Church and Community Partnership
Receipts and payments account
for the year ended 31 December 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	45,288	58,163	103,451	67,864
Sales and fees		8,980	-	8,980	23,428
Gift Aid		1,402	-	1,402	501
Holy Trinity Café and Stainbeck Church		624	-	624	-
Total receipts		<u>56,294</u>	<u>58,163</u>	<u>114,457</u>	<u>91,793</u>
Payments					
Salaries, NIC and pensions		38,305	6,533	44,838	43,083
Payroll costs		84	-	84	294
Sessional staff		-	-	-	403
Staff travel		519	-	519	751
Training		120	83	203	99
Meeting expenses		44	-	44	462
Volunteer expenses		131	91	222	59
Rent		150	1,100	1,250	788
Website		403	-	403	127
Printing, postage and stationery		219	-	219	626
Phone and broadband		1,197	40	1,237	1,200
Materials and resources		85	548	633	1,421
Advertising and publicity		63	-	63	-
Events and activities		2,762	6,825	9,587	9,193
Pantry costs		-	33,035	33,035	-
Insurance		475	-	475	785
Bank charges		96	-	96	66
Other expenses		142	-	142	194
Independent examination		510	-	510	510
Covid-19 support expenses		3,270	299	3,569	31,658
Grant funding returned		-	1,163	1,163	-
Total payments		<u>48,575</u>	<u>49,717</u>	<u>98,292</u>	<u>91,719</u>
Net receipts		<u>7,719</u>	<u>8,446</u>	<u>16,165</u>	<u>74</u>
Fund balances brought forward		<u>20,797</u>	<u>9,616</u>	<u>30,413</u>	<u>30,339</u>
Fund balances carried forward	(3)	<u>28,516</u>	<u>18,062</u>	<u>46,578</u>	<u>30,413</u>

InterACT Church and Community Partnership

Statement of assets and liabilities

as at 31 December 2021

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
Cash funds				
Cash at bank	28,516	18,062	46,578	30,413
Total cash funds	<u>28,516</u>	<u>18,062</u>	<u>46,578</u>	<u>30,413</u>
Amounts owed to the charity			£	
INW Committee Pantry capital grant			4,856	
INE Committee Pantry capital grant			4,885	
ABCD balance of grant			<u>12,500</u>	
			<u>9,741</u>	
Assets retained for the charity's own use (at cost)			£	
Converted storage container			13,254	
Upright fridge x2			1,180	
Glass door freezer			<u>1,400</u>	
			<u>15,834</u>	
Liabilities			£	
Independent examination			<u>510</u>	
			<u>510</u>	

The financial statements were approved by the board of trustees on 11/09/2022

John Rogers (Trustee)

InterACT Church and Community Partnership

Notes to the accounts

for the year ended 31 December 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

InterACT Church and Community Partnership

Notes to the accounts continued

for the year ended 31 December 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Leeds City Council (LCC)	4,762	44,604	49,366	21,197
Charities Aid Foundation	12,000	-	12,000	-
All Churches Trust	-	10,900	10,900	-
Leeds South and West Methodist Circuit	10,000	-	10,000	10,000
Awards for All - Covid	-	-	-	8,948
Leeds Community Foundation (LCF)	-	-	-	2,500
LCF - Covid Support	-	-	-	9,600
Church donations	12,775	-	12,775	7,925
General donations	5,751	2,659	8,410	7,694
	<u>45,288</u>	<u>58,163</u>	<u>103,451</u>	<u>67,864</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Awards for All	4,087	-	4,087	-	-
Awards for All - Covid	3,239	-	3,239	-	-
LCF - Winter	773	-	773	-	-
LCC HAP - Men Shed	1,517	-	1,517	-	-
Barn Café	-	1,000	1,000	-	-
Food distribution	-	400	400	-	-
Pantry	-	16,504	23,442	-	(6,938)
Stewardship	-	609	609	-	-
Covid support	-	14,650	14,650	-	-
ABCD	-	25,000	-	-	25,000
	<u>9,616</u>	<u>58,163</u>	<u>49,717</u>	<u>-</u>	<u>18,062</u>

Fund name

Purpose of restriction

Awards for All	To provide activities for 0-18's and their families.
Awards for All - Covid	To assist with Covid response and some running costs.
LCF - Winter	Towards providing Winter wellbeing activities.
LCC HAP - Men Shed	Towards the costs of providing Men's activities and support.
Barn Café	Towards a food project with the Barn Café.
Food distribution	Towards food distribution costs.
Pantry	To establish the food pantry, which helps relieve poverty and reduce waste.
Stewardship	Towards staff costs on work supporting local people through crisis.
Covid support	Towards additional costs in supporting people with Covid.
Asset Based Community Development (ABCD)	For Asset Based Community Development work on the Beckhills, Jan 2022-July 2023.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.