

# **InterACT Church and Community Partnership**

Charity number 1171402

## **Annual Report and Financial Statements for the year ended 31 December 2020**



West Yorkshire Community Accounting Service

# **InterACT Church and Community Partnership**

## **Annual Report and Financial Statements for the year ended 31 December 2020**

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**Prepared by West Yorkshire Community Accounting Service**

# **InterACT Church and Community Partnership**

## **Trustees' report for the year ended 31 December 2020**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>
Charles Laxton	Chair
Rev. Angela Hughes	
Rev. David Robinson	
Rev. Joanne Lightowler	
Rev. John Rogers	

**Charity number** 1171402

### **Principal address**

Stainbeck Church  
Stainbeck Road  
Leeds  
LS7 2PP

### **Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
West Malling  
Kent  
ME19 4JQ

### **Independent examiner**

Stephen Procter

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 27 January 2017.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed for a term of three years by a resolution passed at a meeting of the trustees.

# **InterACT Church and Community Partnership**

## **Trustees' report (continued) for the year ended 31 December 2020**

### **Objectives and activities**

#### **The charity's objects**

The objects of the CIO are:

(1) Relief and prevention of poverty for the public benefit in Meanwood, Leeds, in particular, but not exclusively, focusing on the 'Meanwood 7 Estates'\*, by

(a) The provision of recreational activities and activities that promote self-development and wellbeing, intended to improve the quality of life of the beneficiaries and tackle effects of financial and cultural poverty.

(b) The provision of activities to develop the capacity and skills of the beneficiaries, in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

(2) The advancement of community development for the public benefit in Meanwood, by:

(a) The provision of activities that draw together a diversity of people from across Meanwood and its immediate surroundings, with the aim of promoting social cohesion and tackling exclusion resulting from hardship and cultural differences.

(b) The promotion of volunteering, by supporting local people to take active, voluntary roles in the management of the organisation and the running of its activities.

(c) The promotion of the voluntary sector, through active engagement with community forums and public sector bodies, to the benefit of the Meanwood community, and particularly the 'Meanwood 7 Estates'\*

(3) The advancement of religion for the public benefit in Meanwood, by:

(a) Working as a partnership of Christian churches, operating and delivering activities in accordance with Christian principles.

\* The 'Meanwood 7 Estates' is the name given locally to a number of areas in Meanwood, Leeds, which see higher levels of financial hardship and poor health in comparison to neighbouring areas. Most of them rank repeatedly in the top 2% of the Government's indices of multiple deprivation.

#### **The charity's main activities**

A wide variety of activities that bring people together from all parts of the community of Meanwood, Leeds, to help build relationships across social divides. Examples of activities include weekly youth club, craft sessions, play and learn, parenting support, family fun days, theatre and board games.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular:

Relief and prevention of poverty for the public benefit in Meanwood, Leeds, in particular, but not exclusively, focusing on the 'Meanwood 7 Estates.'

The advancement of community development for the public benefit in Meanwood.

The advancement of religion.

#### **Achievements and performance**

##### **Adapting to COVID-19**

Unsurprisingly, much of our year focused on responding to the changing situation around us. As an organisation primarily focused on bringing people together, it was saddening to move into a lockdown situation and bring all gathering activities to a close. We're sorry to say this became permanent in the case of Youth Club and Play and Learn, although happily there's still some life to come from these groups in other forms going forward.

We worked with Leeds City Council and an organisation called Voluntary Action Leeds ("a charity that supports communities by helping people and organisations that do good in Leeds") to help ensure residents in and around the Moortown and Meanwood Ward were able to access food and support as the pandemic progressed.

# **InterACT Church and Community Partnership**

## **Trustees' report (continued) for the year ended 31 December 2020**

### **Achievements and performance (continued)**

#### **Adapting to COVID-19**

We also maintained links with those already known to us, made welfare visits, phone calls, shopped and responded as many various needs arose. Hundreds of volunteers signed up to be part of the local response. It was good to work with so many new people, without whom we genuinely could not have helped all the people from our area who requested it over the months. It was also a little strange working, often intensely, with people we still have never met in physical space. We look forward to the time when we can finally all meet together face to face.

#### **Summer Activities**

We were able to run a one-off Meanwood Olympics family fun day and a socially-distanced trip to the seaside, great for helping children get used to connecting again (even if at a distance), in readiness for the September return to school. And for a brief window of time, we opened up Holy Trinity Café, albeit in a very different format! It was a space where people could meet safely indoors, distanced but also together. Unfortunately, circumstances did not allow this to continue for long as we went into a second and then third period of lockdown.

"The food parcels have been a massive help to me and V...! I am so thankful for everything I have received."

When the first round of shielding officially ended in August, the need in the area also shifted. Financial struggles really came to the fore. We (mostly) moved away from bespoke shopping to giving food parcels to those who couldn't afford to shop. Prior to this, those acute needs had been met directly by Leeds' Welfare Services. We also focused on encouraging people to take steps out into the community again and ran what we called the Twenty-Minute Campaign throughout August. The campaign was headed up by a local resident who had been placed on furlough. She was keen to do something that used her skills. She reflected as many of the other volunteers had done, that doing something active to help also helped them to face the challenges of the pandemic:

"I'm used to being really busy in my role, so I've found being on furlough quite challenging. Not only in the lack of structure and purpose in each day, but also in the loneliness and anxiety it's created. Although I've tried to keep busy with various projects, I've felt quite lost at times and as lockdown has eased, I've found the idea of going out and returning to a sense of normality quite difficult."

The campaign was full of ideas of things neighbours and friends could safely do to connect with one another again and was something other projects picked up and used in other areas, including outside Leeds.

The circumstances have been painful and challenging, with lives lost and much loneliness and despair. So we have been honoured and proud to facilitate hundreds of local people to make thousands of shopping trips, welfare calls, prescription pick-ups, dogs walks and more – a community pulling together and bringing hope.

#### **A Mosaic for Meanwood, and After-School Sessions**

At the beginning of the year, we were enjoying running after-school clubs with children aged 7-11 and their families.

Due to COVID-19 and the subsequent lockdown in March, we never managed to complete the full variety of activities we had planned, but we did fit in some "fast food home made" cooking sessions, fun adventures at Meanwood Valley Urban Farm, and the creation of a mosaic to go around the door at Meanwood Community Centre.

It was so exciting to see the mosaic installed at the end of 2020 by Seagulls Reuse, the group who helped us put it together. We weren't able to come together and celebrate as we wanted, but we've loved walking by and celebrating all the different symbols of what Meanwood means to us.

# **InterACT Church and Community Partnership**

## **Trustees' report (continued) for the year ended 31 December 2020**

### **Achievements and performance (continued)**

#### **Meanwood Men Shed**

We'd been planning to set up a Men Shed in Meanwood for some time and had hoped to launch this new initiative in July. Men sheds are dedicated spaces for men to meet, and they can play an important role in helping to combat isolation and loneliness amongst men in the areas where they're established.

Although the official launch for ours was put on hold, we worked with a small group of men and with Meanwood Valley Urban Farm to start preparing space for us to quite literally put up a shed.

Based at the farm, Meanwood Men Shed will evolve and be shaped by those who become part of it.

Sheds are about meeting like-minded people and having someone to share your worries with. They are about having fun, sharing skills and knowledge with like-minded people and gaining a renewed sense of purpose and belonging. As a by-product of all of that they reduce isolation and feelings of loneliness, they allow men to deal with mental health challenges more easily and remain independent, they rebuild communities and in many cases, they save men's lives. ([menssheds.org.uk](http://menssheds.org.uk))

#### **Autumn Activity**

Autumn brought the launch of a 2030 Vision for Meanwood. It was launched under the banner of Love Meanwood, a project of resident group Meanwood Valley Partnership. We were pleased to be part of the steering group over the two years while the vision was being developed.

The aim of Love Meanwood is to empower and enable people from Meanwood to take part in improving our community. We asked as many people who live in Meanwood as possible for their thoughts and ideas on how we can improve Meanwood and the public spaces in our local area.

Once again, the vision wasn't launched in the way we'd planned - in the end it moved online and was far more low key than we had imagined it to be. However, the document can be accessed online or printed for those who request it. It explains the process we followed and what we have learnt about Meanwood. It is also where we introduce three focus areas that emerged from the consultation process. Each focus area has been broken down further into three projects that contribute to achieving the vision. Printed copies of the document can be ordered but are free to read at [www.lovemeanwood.org.uk](http://www.lovemeanwood.org.uk)

#### **Christmas**

Hundreds of food bags, Christmas gifts, blankets and hampers were taken out to local people of all ages in the run up to Christmas. We also raised over £1,000 from Reverse Advent Calendar donations, which were converted to Aldi food vouchers, and received many donations of food through Churches Together, Meanwood Primary School and individual donors. It made a big difference during a particularly difficult Christmas period, where families and friends were not able to come together and finances were strained by the pandemic.

### **Financial review**

The net receipts for the year were £74, including net receipts of £404 on unrestricted funds and net payments of £330 on restricted funds.

### **Reserves policy**

The charity's free reserves at the year end were £20,797.

We currently have a policy in practice, submitted by the management team to be approved by the Trustees.

This is to hold reserves equating to 3 months core costs plus an amount that would cover any required statutory redundancy pay to staff, should the need arise.

Signed on behalf of the board of trustees on 18/10/2021

Charles Laxton (Trustee)

## **InterACT Church and Community Partnership**

### **Independent examiner's report to the trustees of InterACT Church and Community Partnership Charitable Incorporated Organisation ('the CIO')**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2020, which are set out on pages 7 to 11.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

25/10/2021

#### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**InterACT Church and Community Partnership**  
**Receipts and payments account**  
**for the year ended 31 December 2020**

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	43,111	24,753	67,864	51,994
Sales and fees		23,428	-	23,428	3,884
Gift Aid		501	-	501	662
Holy Trinity Café and Stainbeck Church		-	-	-	14,466
<b>Total receipts</b>		<u>67,040</u>	<u>24,753</u>	<u>91,793</u>	<u>71,006</u>
<b>Payments</b>					
Salaries, NIC and pensions	(3)	29,328	13,755	43,083	33,061
Payroll costs		294	-	294	262
Sessional staff		403	-	403	3,005
Staff travel		733	18	751	-
Training		99	-	99	44
Meeting expenses		462	-	462	406
Volunteer expenses		59	-	59	104
Rent		188	600	788	1,000
Website		127	-	127	-
Printing, postage and stationery		618	8	626	644
Phone and broadband		1,180	20	1,200	551
Materials and resources		265	1,156	1,421	5,445
Advertising and publicity		-	-	-	90
Events and activities		3,021	6,172	9,193	7,148
Insurance		785	-	785	709
Parenting		-	-	-	1,288
Memberships and subscriptions		-	-	-	120
Bank charges		66	-	66	60
Other expenses		194	-	194	39
Independent examination		510	-	510	492
Covid-19 support expenses		28,304	3,354	31,658	-
<b>Total payments</b>		<u>66,636</u>	<u>25,083</u>	<u>91,719</u>	<u>54,468</u>
<b>Net receipts / (payments)</b>		<u>404</u>	<u>(330)</u>	<u>74</u>	<u>16,538</u>
<b>Fund balances brought forward</b>		<u>20,393</u>	<u>9,946</u>	<u>30,339</u>	<u>13,801</u>
<b>Fund balances carried forward</b>	(4)	<u>20,797</u>	<u>9,616</u>	<u>30,413</u>	<u>30,339</u>



# InterACT Church and Community Partnership

## Statement of assets and liabilities

as at 31 December 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	20,797	9,616	30,413	30,339
<b>Total cash funds</b>	<u>20,797</u>	<u>9,616</u>	<u>30,413</u>	<u>30,339</u>

### Liabilities

	£
Independent examination	510
	<u>510</u>

### Approval of the accounts

The financial statements were approved by the board of trustees on 18/10/2021

Charles Laxton (Trustee)

# **InterACT Church and Community Partnership**

## **Notes to the accounts**

### **for the year ended 31 December 2020**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**InterACT Church and Community Partnership**  
**Notes to the accounts continued**  
**for the year ended 31 December 2020**

<b>2 Grants and donations</b>	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds South and West Methodist Circuit	10,000	-	10,000	10,000
Awards for All	-	-	-	9,999
Awards for All - Covid	-	8,948	8,948	-
Co-op Local Fund	-	-	-	2,514
Leeds Community Foundation (LCF) - Winter	-	2,500	2,500	1,717
LCF - Covid Support	9,600	-	9,600	-
Leeds City Council (LCC) - Covid Hub	5,000	4,000	9,000	-
LCC Youth Activities Fund	-	-	-	4,654
LCC HAP - Men Shed	-	4,641	4,641	-
LCC HAP - Covid	-	1,000	1,000	-
LCC Inner NE HAP	-	-	-	5,809
LCC MICE	-	231	231	-
LCC Weetwood	-	600	600	-
LCC Inner NE Wellbeing	-	2,833	2,833	5,742
LCC Wellbeing	2,892	-	2,892	-
Church donations	7,925	-	7,925	8,474
General donations	7,694	-	7,694	3,085
	<u>43,111</u>	<u>24,753</u>	<u>67,864</u>	<u>51,994</u>

<b>3 Staff costs and numbers</b>	2020	2019
	£	£
Gross salaries	41,520	31,988
Social security costs	3,368	2,340
Employment allowance	(3,000)	(2,340)
Pensions	1,195	1,073
	<u>43,083</u>	<u>33,061</u>

The average number employees during the year was 2, being an average of 1.8 full time equivalent (2019: 1.8, 1.3 FTE).

<b>4 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Awards for All	9,946	-	5,859	4,087
Awards for All - Covid	-	8,948	5,709	3,239
LCF - Winter	-	2,500	1,727	773
LCC - Covid Hub	-	4,000	4,000	-
LCC HAP - Men Shed	-	4,641	3,124	1,517
LCC HAP - Covid	-	1,000	1,000	-
LCC MICE	-	231	231	-
LCC Weetwood	-	600	600	-
LCC Inner NE Wellbeing	-	2,833	2,833	-
	<u>9,946</u>	<u>24,753</u>	<u>25,083</u>	<u>9,616</u>

# **InterACT Church and Community Partnership**

## **Notes to the accounts continued**

### **for the year ended 31 December 2020**

#### **4 Restricted funds (continued)**

<b>Fund name</b>	<b>Purpose of restriction</b>
Awards for All	To provide activities for 0-18's and their families.
Awards for All - Covid	To assist with Covid response and some running costs.
LCF Winter	Towards providing Winter wellbeing activities.
LCC - Covid Hub	To assist with Covid response and some running costs.
LCC HAP - Men Shed	Towards the costs of providing Men's activities and support.
LCC HAP - Covid	For Covid supplies.
LCC MICE	Towards the costs of the '20 Minute' campaign.
LCC Inner NE Wellbeing	For adult wellbeing and term-time families work.

#### **5 Related party transactions**

##### **Trustee expenses**

No trustee received any expenses during this year or the previous year.

##### **Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.