

SECTION 2 – FAMILY VOICE PETERBOROUGH AS A CHARITY

To relieve the charitable needs of disabled children and children with complex needs and their families and carers in Peterborough in such ways as the Trustees shall think fit, in particular by the provision of advice, information, support and advocacy

Chairs Foreword

This has been quite a year for FVP. We moved to new premises, going from our centre in Orton Goldhay, to The Eco-innovation Centre within central Peterborough. We streamlined our work, and concentrated more on the forum, while also delivering the PINS work in schools. The PINS project was very intense for our staff, but we feel we reached so many parents who were worried about their children's educational needs.

We, like everyone else, have had to make changes to how we work due to the continued cost of living crisis. We have administered a project to supply SEND parents with vouchers to help alleviate financial stress.

We have had to crunch the numbers, due to changes in minimum wage, National Insurance changes, and rising costs. We are determined to continue to deliver Signposting to those that need it, and to represent parents at various boards and meetings, to keep them at the centre of decisions made around services.

We told the Local Authority how parenting courses made parents feel blamed when their children have needs, and they listened, meaning they no longer have to do any before being referred for assessments. We feel this is a great example of the two way relationship we have.

We also had sessions at Activity World for SEND children, as well as trips to the seaside and theme parks. These are very much in demand, as we make children feel welcome, and understand that parents need to meet with others that are going through the same things.

We also lost our previous chair, Jason Merrill, who sadly passed away in March. It was quite unexpected, and hit us all hard. His funeral was packed, and there was a collection for FVP, which was exactly how he would have wanted it!!

As Jason's health was slowly getting worse, it was decided that he would step down, and I would take over. I've been in the role before, so he was happy to leave me in the driving seat!!

We saw the board members change, with new trustees coming on, and others leaving. We have a new secretary, who is phenomenal in the role and a new treasurer, who is more than qualified for the role. We also have another trustee who is very good at research. We lost a trustee, whose health has gotten worse over the last 6 months and wish her well in the future. We have another new trustee, who is relishing the role, and is keen to help influence services going forward, as a wheelchair user themselves.

We have had a full year, and this year looks to be just as busy! We, as always, will be here for the parents, and will always represent them at all levels of Local government, health, and social care boards.

Thank you very much for a great year, and here's to the next one.
Mandi Rennie

FVP Chairperson.

Trustees

Amanda Rennie – Trustee: August 2024; Chairperson: January 2025

Jason Merrill – Resigned: March 2025

Tanya Smith – Joined: March 2024

Donna Butler – Joined: May 2024

Sophie Brace – Joined: May 2024

Declarations of Interest

Jason Merrill and Donna Butler lived together.

Governance and Structure

Operating Model:	Constitution
Legal Structure:	Charitable Incorporated Organisation
Trusteeship:	<p>(1) Apart from the first charity trustees, every trustee must be appointed [for a term of [three] years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>FVP has adopted a safer recruitment policy with associated procedures for the purposes of ensuring any appointed trustees:</p> <ul style="list-style-type: none">• Understand their role within FVP• Understand what FVP's purpose is, who its beneficiaries are where it operates.• Are eligible to act as a trustee and meet charity commission requirements and safeguarding requirements in relation to children and vulnerable adults• Bring skills and experience to the charity that mean it will continue meeting its purpose <p>(3) New Trustees will be given an initial probation period of six months, which can be extended following a review.</p> <p>(4) Trustees must commit to a minimum of 20 hours a month.</p>

FVP has a small, but team of staff and volunteers who have operational responsibility for managing the charity on a day-to-day basis. Due to the size of the charity the trustees still have some operational duties which are being gradually devolved to the staff team via delegation which takes account code of governance guidance principle 1.5. Trustees moved back to

committee meetings being held monthly. The Board and key staff members discuss the following areas - Finance & Resources, Health, Safety & Safeguarding, Assets, Parent Carer Forum as per their constitution.

FVP works with a number of other third sector organisations as well as acting as a strategic partner of Peterborough City Council in relation to offering collective information, advocacy, support and advice to parent carers which is in line with the purpose of the charity as defined in its objectives. FVP has also started working with a wider partnership of organisations both statutory and third sector as part of the expanding seldom heard communities' work.

Risk Statement

Risk management is reviewed at monthly meetings with dedicated time set aside to manage any issues as they arise. New Trustees have also benefitted from some basic risk management training in relation to organisational health and safety. Identified risks relate to:

1. Financial viability of the organisation,
2. Premises Management and Maintenance,
3. Organisational capacity and growth in relation to operational functions,
4. Trustee Board capacity, skills and sustainability,
5. Health and Safety,
6. External Relationships,
7. Reputation,
8. Staff and HR,
9. Conflict of Interest,
10. Equality, Diversity & Inclusion.

Assets and Ownership

All assets are under the ownership of the CIO with two trustees signing leases/contracts as required as per the constitution. The assets of the charity at the start of the financial year were the Goldhay Community Centre. The community centre was transferred back to the ownership of the Local Authority on 1st October 2024.

Staff 2024 to 2025

Operational management of the charity is the responsibility of the Chief Executive Officer (CEO). Due to recent changes in the organisation and funding constraints, the Senior Leadership Team (SLT) has been reduced. It now consists of the CEO and an Office Manager. The SLT team between them manage 12 employees. No staff member is remunerated over £60,000 and the staff costs are covered through specific grant funding and income that had been generated from the hire of the premises. Due to budgetary constraints, some staff have reduced their weekly hours and a freeze on recruitment has been agreed. The staffing for the charity covers the forum functions of FVP, all administration and management of the assets. All staff received a cost of living pay rise at the start of the new financial year, except the CEO and IT Manager.

The trustees have been made aware of risks associated with being employers, especially as the charity is a relatively small organisation. The trustees have continued to mitigate risk through suitable financial planning, employee support and trustee board development. All has continued to be underpinned by the risk management policy which is reviewed annually. The board continue to seek external advice with respect to employment where required. The board continues to focus on Equality and Diversity to ensure they are supportive and understanding of the diversity within the workforce.

Volunteers 2024 to 2025

FVP have secured the support of 2 active volunteers, some ad hoc volunteers' and volunteers for specific pieces of centre works from the Gambian Community of Peterborough.

All of the parent rep team are employees on term time contracts. We continued to run a Community Café until the end of June 2024. The Café was supported by a lead volunteer and other ad hoc volunteers. During April - June 2024 a total of 430 adults attended the Café.

It has not been possible this year to identify the number of volunteer hours given to the charity due to there being such variation in work conducted, and constant changes to work/volunteering due to personal commitments of the volunteers and changes within the charity itself.

Objectives and Activities

The objects of the CIO are to relieve the charitable needs of disabled children and children with complex needs and their families and carers in Peterborough in such ways as the Trustees shall think fit, in particular by the provision of advice, information, support and advocacy.

The Board of Trustees have paid due regard to statutory guidance PB1, PB2 and PB3 issued by The Charity Commission when planning and undertaking activities in relation to the objects that define the purpose of the charity.

The trustees also look to consider social impact when undertaking work as means to demonstrate value for money and positive benefit to individuals and their families.

Social Impact – Regular Reviewed and Identified in Strategic Plans

Definition: The effect of an activity on the social fabric of the community and well-being of the individuals and families (<https://www.youfirstsupportservices.org.uk/page/social-impact/45/>).

Social impact is also about changes which improve people's lives and have positive consequences for the wider community.

The following outcomes matrix has been reviewed and amended as necessary over the last year, especially as the charity prepares for the next five years of planning. Much of the plan

has been achieved, so now is the right time to start reflecting, reviewing and forward planning accordingly.

Ongoing outcomes/ impact:

Priority	Outcome	Indicator
<p>Parents Forum/SEND</p> <p>Continuing to support and deliver help advice and guidance around SEND. In particular ensuring co-production and the implementation of the priorities and action plans within the SEND agenda and all other associated strategies.</p> <p>Ensuring parent carers are included, heard and enabled to participate in a way which meets their individual needs and requirements.</p>	<p>All Parent Carers going through the SEND process are empowered to be involved and heard.</p> <p>Increased Parent Carer Representation and participation within the parent carer community.</p> <p>Parent Carers and families demonstrate increased personal and interpersonal resilience.</p> <p>Parents Carers are confident to manage meetings and challenges related to services that their child or charge require.</p>	<p>There will be an Increase in attendance figures at SEND based sessions ie focus groups, on-line forums, training.</p> <p>Using the latest census and SENI2 data FVP will collect data on disability and ethnicity to demonstrate an increase in reaching seldom heard and hard to reach groups.</p> <p>There will be an increase in engagement with more schools with the school offer.</p> <p>More parent carers will engage in training programmes.</p> <p>FVP will see an increase the number of parents attending setting based sessions.</p> <p>Families will self-report being more able to manage crises, or plan to avoid crises.</p>
<p>Community Provision</p> <p>Community centres to be used to provide families with training and support opportunities, food hubs, social events and activities that enable a diverse range of seldom heard groups to come together and celebrate various aspects of their lives.</p> <p>This has enabled the community space to be utilised for local residents to</p>	<p>Parents and carers feel able to contribute to the development of community activities and peer support</p> <p>Local Residents and Community Groups are supported to build more cohesive communities and become less isolated</p> <p>Volunteering Opportunities are afforded</p>	<p>There will be an Increase in footfall access services at the community centre.</p> <p>There will an increase in regular and private hall hire.</p> <p>Carers and local residents report less social isolation</p> <p>Increased engagement from more diverse user group</p>

access services and support and allow participation in the wider community, thus decreasing isolation amongst specific groups or those impacted by caring for a child/ young person.	to the community Carers and families demonstrate increased personal and interpersonal resilience Improved social capital and interaction	
Activities SEND families and local communities have access to affordable and where possible free trips, activities and events. Improved wellbeing and decreased financial stress for parent carers and other community members.	Increased attendance figures, as shown on attendance records	12 activities will have taken place that have included coach trips, hire of local activity places, themed sessions and family based activities provided at the community centre, across Peterborough and to further destinations. Parent carers and other attendees report to FVP that being able to access affordable and/ or free trips and activities leads to improved wellbeing for SEND families.
Work Force & Trustee Board Development FVP is run by a Board of trustees who have overall responsibility and accountability for ensuring the charity runs according to the legal framework it was set up for. Staff and volunteers are responsible for the daily running of the charity The trustee board has several new members and with this they are bringing fresh ideas, links to the wider community and a renewed commitment to take FVP forwards.	New volunteering opportunities leading to increased numbers volunteering and gaining new skills Improved Staff capacity Clear Workforce planning Increased number of parent carers either working with us as volunteers, or looking for volunteering opportunities Increased number of parent carers taking up paid roles as parent representatives.	FVP has a workforce in place with capacity to deliver on other aspects of the business plan Increased confidence in ability to return to work/ volunteering after long periods as a carer.

<p>Information Technology</p> <p>FVP will continue to utilise virtual working through our social media platforms</p> <p>We will continue to record workshop sessions and ensure they are accessible throughout social media sites to make them more accessible on virtual platforms i.e. YouTube</p> <p>Develop virtual training for parents and carers</p> <p>Look at an on line schools offer</p> <p>Update the website</p>	<p>People will report easy access to FVP media platforms</p> <p>Increased use of FVP YouTube channel to facilitate wider signposting and information sharing</p>	<p>More parent carers accessing what FVP has to offer via online systems, thus FVP make best use of information technology to facilitate an inclusive way of working that is cost effective and maximises engagement</p> <p>To keep social media platforms and the website live and current.</p>
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Outcomes Grid

The next five years will be set out in the forward plan at the end of this report.

For FVP the social impact of the charity relates to activities that result in:

- Improved access to services for children/ young people with disabilities and additional needs.
- Increased parent participation which can include involvement, engagement, information sharing.
- Increased participation from a more diverse group of parent carers.
- Increased empowerment of parent carers leading to more involvement in the services accessed by their children and increased confidence.
- Increase community cohesion and working together.
- Improved relationships between parents and settings.

Measuring Social Impact – 2024 to 2025

To demonstrate social impact of the charity a range of qualitative and quantitative data is gathered. This is used to measure the outcomes and impact of the work of the charity; Some of the methods include activity/ event feedback, survey results, quotes, numbers in attendance, demographic information, changes to services for children/ young people with disabilities as shown in responses to the Topics of Importance. This past year has seen FVP continue a mixed delivery model, working both face-to-face and online.

1. Through a range of meetings, events, online activities, and Discussions, 466 known parent/carers including 55 fathers have participated in over 200 sessions. These

provided signposting, support, the opportunity to build new relationships and connections and increase social inclusion.

2. Parent carers, including those from seldom heard groups and local residents fed back that the provision of toys helped made the festive period more enjoyable and manageable. These worked well as an addition to face-to-face activities. Through the activities >1500 people have benefitted in some way.
3. Signposting support has been offered to 188 parent carers for accessing information relating to SEND services, benefits, mental health services and other areas.
4. The SEND newsletter continues to be produced for parent carers who want to receive it, ongoing EHCp documentation, practices and processes reviewed and changed in working groups as required. Parent Participation takes place using a hybrid method of engagement and participation, provision of food support and other activities there has been a marked increase in overall numbers accessing FVP.

	Number of Sessions			Beneficiaries		
Type of Session	22/23	23/24	24/25	22/23	23/24	24/25
EPP	0	0	0	0	0	0
CB	0	0	0	0	0	0
Wellbeing Training	5	1	2	16	5	28
Parent Carer Hub	5	5	6	13	21	34
Themed Workshops (Open Forum)	2	1	1	10	6	5
CETR	69	30	49	69	30	49
Information Stands	17	14	0	680	905	0
CDC Sessions	1	8	8	20	132	124
Focus Groups	6	11	0	14	67	0
Schools Offer	7	30	65	41	162	332
Virtual (Coffee/ Breakfast/ Lunch) Meeting	0	8	6	0	18	30
Conference	1	1	1	95	57	130
Surveys	16	8	7	515	351	832
Family Based Trips/ Activities	93	70	36	2584	2569	1763
Strategic Meetings	136	180	7	7	9	163
Volunteer Support	4	2	0	42	16	0
TOTALS	362	369	188	4106	4348	3490

Session and Beneficiary Comparison 2022 to 2025

Working face-to-face again and having the centre until September 2024 open for use has increased access to support and a clear decrease in social isolation.

Information

1. Training sessions in understanding mental health and wellbeing and understanding behaviour have provided parent carers/ family members with basic skills to self-manage and gain resilience in their caring role.
2. Information stands at various locations across the city, to enable direct contact with FVP. This enables literature to be handed out to members of the public, parent carers to have someone to talk to for signposting.
3. The ongoing development of an e-news to share messages and opportunities to engage. There are currently over 527 subscribers.
4. Use of social media to enable a wider and more diverse group of beneficiaries to receive information and participate in service change. There has been a marked increase in the audience for all platforms which has increased reach.

Advocacy (Collective)

1. Online participation sessions, face to face activities and the running of on-line surveys to facilitate parent carers raising concerns/ issues and sharing views with relevant organisations such as Local Authority Commissioning (Social Care and Education) via Topics of Importance.
2. Parent representation enabling parent carers to share concerns and views about disability services with education and social care commissioners.

Support

1. The provision of tickets and passes introduced in 2020/2021 has continued but linked more directly to completion of participation activities. There have also been far more trips and activities included enabling access to areas SEND families in particular may struggle to go to; support here is in the form of coordinating the activities and providing coaches etc.
2. Delivery of festive hampers including food, vouchers and gifts has provided support whereby households can cover the cost of their utilities without having to make a heat or eat choice.
3. The community café have enabled local residents, parent carers and seldom heard community members to have support through peer to peer engagement, a safe space to talk about what is impacting their lives, build friendships, have a warm place to meet and receive wherever possible food provisions.

Advice

1. Parent Carer Hub sessions have provided direct access to professionals from Education, Carers Support and SEND Partnership.
2. Signposting to a range of services/ support systems/ SEND professionals has occurred for 147 parent carers.

Community Premises

1. Community engagement continued to take place using the community café whilst the community centre was open and at a number of face-to-face community sessions.

Achievements and Performance

Family Activities & Parent Carer/ Community Support

Family Activity Opportunities

- Trips and Activities
 - Parent carers were provided the opportunity to take part in a range of local activities and coach trips.
 - Some of these were also accessed by parent carers from the Aiming High Group and Seldom Heard Community leaders and their families which led to an increase in diversity and engagement from more families with CYP with very complex health needs.
- Survey Response Vouchers
 - Vouchers are often used as an incentive for completion of surveys, as these are proven to increase participation. Parent carers have also reported valuing the recognition of their participation.
 - Vouchers are available to access Bowling, Activity World, Sacrewell Farm and Key Theatre.
- Parent Carer/ Community Support
 - FVP have also been providing phone line/ email signposting/ face to face support for a range of subjects including; how the move from DLA to PIP works through to how to make a complaint about SEND provision or what would be the best primary school to apply to.
 - Wellbeing, emotional support and information sessions with local services resulted in parent carers receiving direct support.

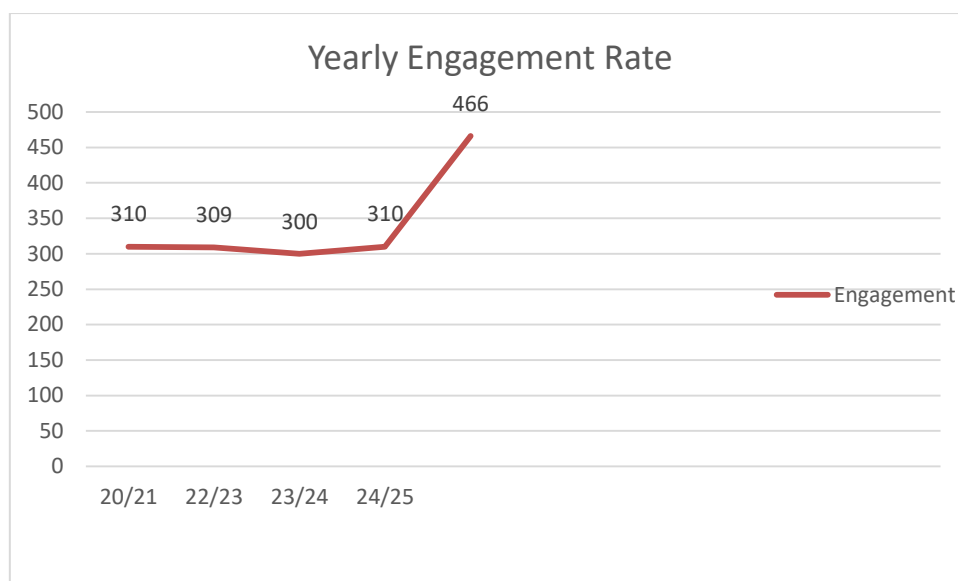
Participation and Engagement

Attendance at a range of participation and engagement sessions has increased this year. The following provides a snapshot of engagements levels:

- Parent Carer Hub – a total of 34 parent carers attended
- 1 Wellbeing Workshops a total of 28 parent carers attended
- 1 Themed Workshops - a total of 6 parent carers attended
- 65 School Based Meetings - a total of 332 parent carers attended

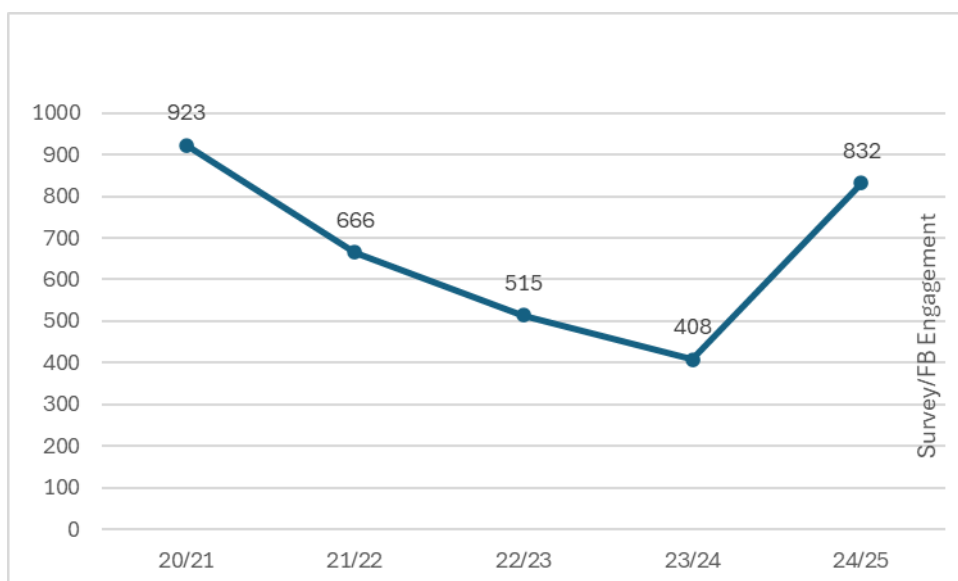
Parent Participation

The financial reporting period this relates to, 2024 to 2025, has seen for FVP the level of recorded individual participation increased, as can be seen in Figure 1.



Overall Engagement Rate

Online engagement rates have fluctuated across years. In the past year there have been no FB polls used due to having new staff who are not so adept at this function for participation purposes, however this financial year, participation doubled.



Engagement via surveys and FB

There has been continued investment by FVP in helping parent carers understand their “right” to be heard on a personal and collective level in the services accessed by their children and young people especially at face-to-face sessions in educational settings. Underpinning the Children and Families Act 2014 are the Section 19 Principles whereby Local Authorities have a duty to pay due regard to the views, wishes and feelings of children and young people with SEND and those of their parents and carers and support them to participate fully. The work conducted by FVP has been shared with the Local Authority to help them understand what the views and feelings of parent carers are. This was partly

achieved through an ongoing use of themed sessions and newly introduced coffee and signposting sessions.

Parent Representation

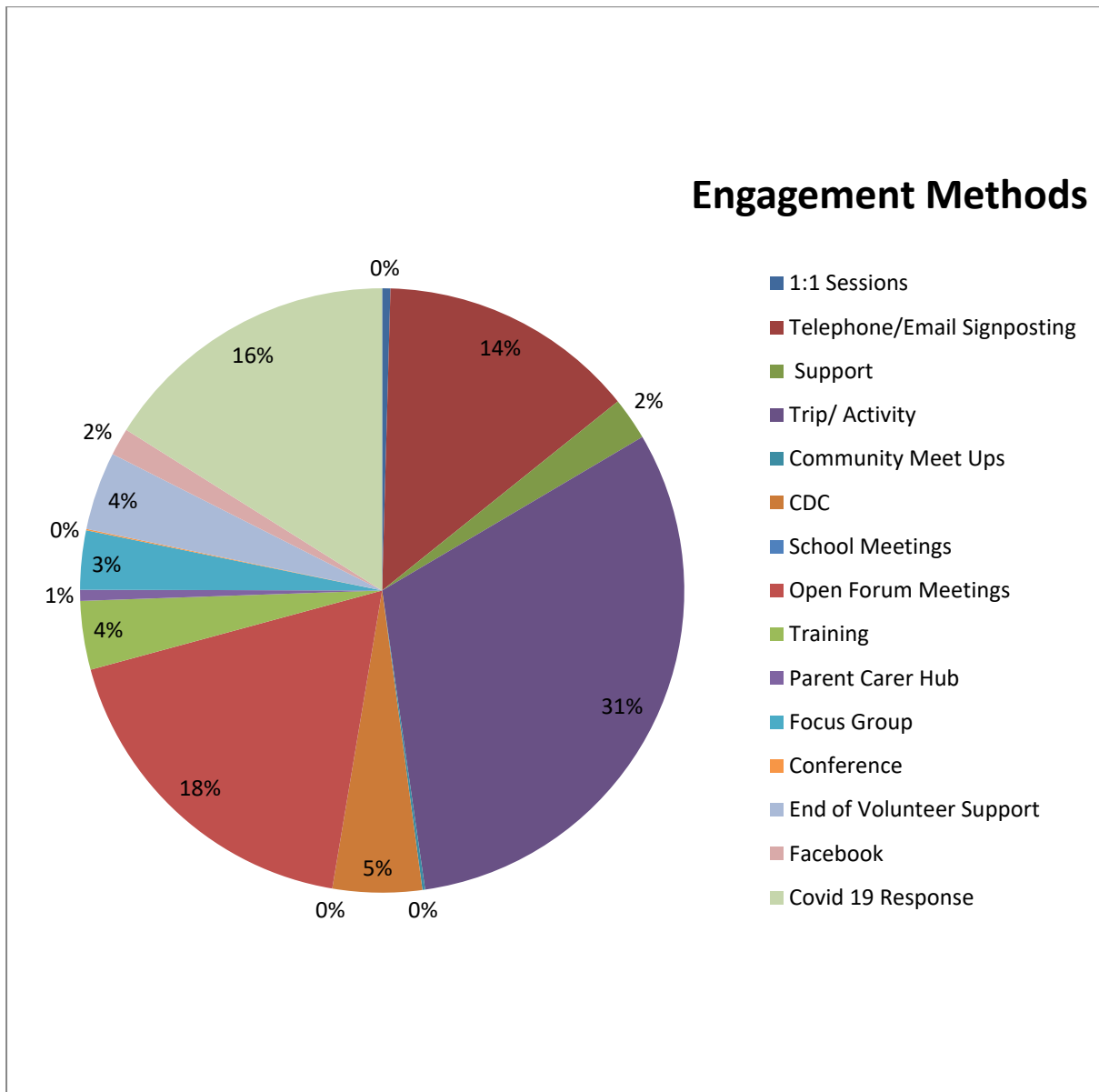
Nine parent carers acting as representatives have attended 161 strategic meetings investing 427 hours in terms of administration, travel time and actual meeting attendance.

Preferred Parent Participations Method

FVP have seen 609 parent carers, some of whom have participated more than once.

We have engaged with the following ethnicities over the last 3 years, which demonstrates how representative the organisation and community are.

Ethnicity				
Category	Adult			
	22/23	23/24	24/25	24/25
			(Re-engaged)	(New)
White British	87	87	52	100
Gypsy or Irish Traveller	0	1	2	0
Roma	1	0	0	4
Any Other White Background	14	0	5	0
White and Black Caribbean	0	0	0	2
White and Black African	0	0	0	3
White and Asian	0	0	0	2
Any Other Mixed or Multiple Ethnic Background	1	3	1	2
Indian	5	4	3	8
Pakistani	12	18	19	18
Bangladeshi	1	0	0	0
Chinese	2	1	0	0
Any Other Asian Background	0	2	7	14
African	10	5	5	17
Caribbean	0	0	1	0
Black British	0	3	1	2
Any Other Black or Caribbean Background	0	0	0	2
Arab	2	1	0	1
Any Other Ethnic Group	0	2	0	2
Rather Not Say	1	0	0	0
Unknown	22	100	18	138



CHARITY ASSETS (Premises)

The Goldhay Centre provided a Community Centre for local residents and Offices for FVP. Due to financial constraints and the investment required for it to remain a community building, the asset was transferred back to the ownership of the Local Authority.

A range of services were provided from the Centre, e.g. the community hall for community activities, a range of sessions which have more recently included a community café and warm hub. Going forward, FVP will utilise other community provision to access parent carers and the wider local community.

Financial Review

Reserves Statement

The trustees are continuously working to establish sustainability and good governance for the charity and have developed various policies and procedures including a reserves policy to facilitate this. The policy establishes how reserves levels are set and how these relate to unrestricted funds and such levels will be managed.

The trustees have historically proposed to maintain the charity's free reserves at a level which is at least equivalent to six months operational expenditure and three months as a minimum. This year our total reserves have decreased to approximately 5.5 months equivalent of annual running costs, due to a number of factors including a general increase in charity running costs and wages. This policy will require review as the staffing structure changes and operational matters go through further change due to charity growth. It will be an ongoing priority of the Trustees to re-look at this as part of the wider business planning focus.

Principle Source of Income

The principle source of income for FVP remains grant funding which is linked to predefined outcomes. Grants have been allocated by Contact behalf of The Depart for Education (DfE) Peterborough City Council (PCC) on behalf of the Integrated Care Board (ICB) and PCC PCVS and The National Lottery. The total grant income equates to 90% of the charity income which is up 7% from 24/25. Income from sources such as hire from assets (rental) have now ceased.

Much work is being undertaken to secure other less restrictive grant funding that can be used to build in charity sustainability and enable the charity to explore other unrestricted income streams.

Fundraising/ Donations/ Legacies/ Consultancy (Public)

Donations and fundraising have netted £7,121.00 which is approximately the same as the previous year. This is an area the Trustees feel is important to focus on this year. This year, FVP did not secure income from fees for work (consultancy).

Any fundraising is managed under an ethical fundraising policy held by the CIO and as such work relating to joint fundraising falls under this. To demonstrate best practice, the CIO is also self-registered with the Fundraising Regulator.

Expenditure

The majority of the charity expenditure is from restricted funds from grants paid in year. 90.3% of overall expenditure was from restricted funds. This is the same as the previous financial year.

The majority of core costs fall into restricted funds expenditure with most staffing covered under restricted funds.

The majority of grant expenditure is set against pre-defined outcomes with specific outputs and measured against an outcomes matrix. The DfE grant although for a small amount is a receipted grant, where every receipt has to be allocated and spending has to be strictly kept within predefined budget. The outcomes match the objects of the charity. Expenditure has been on providing families with access to information, advocacy, support and advice; therefore meeting the objects of the charity.

Further Details

1. Staffing costs have increased to 44.5% of overall expenditure for the charity. This is the same as the previous financial year.
2. No employee is remunerated at £60,000 or over.
3. The majority of those employed have been parent carers who volunteer extra time to the charity over their contracted hours of employment. All costs relating to employment are linked to grants.

Accounts Preparation

In line with the charity's constitution and charity accounting guidelines as defined in CC15d 'charity reporting and accounting: the essentials' the accounts are prepared under an accruals system and the Trustees have taken the decision to secure the services of a suitably qualified accountant to conduct the accounts returns.

Trustee Statement

Due to the financial crisis facing the country, the charity still finds itself in unprecedented times economically. The Trustees have decided to again produce a more in-depth statement detailing the impact on the charity and its beneficiaries. They strived to keep charity services going, protect the assets that were held and ensure their ongoing availability for charity beneficiaries. Work was also undertaken to support the beneficiaries in any ways the trustees felt appropriate, and time, effort, resources and staffing were invested towards this.

Again, at the time of writing this annual report, the charity still finds itself in uncertain times, due to a number of factors; climate change/ crisis, rising cost of living, the increase in minimum wage, and the increasing inflation rate to name a few. The need of the charity beneficiaries is changing, and in some areas increasing, with wider societal concerns impacting on individual mental health and wellbeing. This is still being reflected in the five year strategy and plan for the charity.

Services

To deliver services the charity continued using hybrid and face-to-face methods based on demand. The return to trips and activities was well received, with requests for more of the same. Food support has continued to be required as a result of the economic impact of the rising cost of living. The community café had seen a marked increase in attendance with

some weeks 30 people popping in for a hot drink and food, if available. We now no longer have the café due to the closure of our centre in September 2024, but still offer support where needed.

Assets

There were greatly increased costs for utilities and ongoing repairs to for the centre, with a decrease in available funds to cover these so the difficult decision was made to close the centre. In September FVP moved to new premises in shared office complex, and downsized the community provision on offer, whilst preserving the Parent Carer Forum.

Staff and Volunteers

Over the past year it became more common for FVP team members to split their time between remote and office based working, and the flexibility to manage this has enabled the charity to work better in some areas. The team have reported feeling supported, with their needs being balanced well, with the needs of the charity. New employees are furnished with a laptop shortly after their start date to enable them to work from home and hot desk at the office. The new office layout has also been changed to enable hot desking and better, safer sharing of the space available.

FVP takes full account of Equality, Diversity and Inclusion (EDI) when supporting the team, enabling them to do their roles to the best of their abilities. EDI as well as Health and Safety (H&S) are considered at all levels of the charity, which is important to facilitate the growing team and enable them to continue meeting the needs of the charity beneficiaries.

Financial Stability

The financial stability of FVP is still an ongoing concern, with most grant funds still being on a year only basis, and revenue from the charity assets being below what would be required to cover their basic running costs. Much work has taken place throughout the past year to stabilise the accounts, move towards generating more revenue from the assets and encourage public donations and team fundraising.

The Lottery funding FVP were awarded ended March 2024, however an extension was allowed to carry over an underspend to 30th June 2024. Although this has helped in the interim it is still short term. Longer term funding, from other sources, including assets, would enable the charity to have time to work on developing growth and sustainability plans.

Beneficiaries

FVP have continued to gather information from parent carers as to how they are managing, what factors are impacting their lives and how they are coping in relation to their caring role.

Key themes identified impacting families are:

- 1 - Poor mental health and wellbeing including a feeling of isolation.
- 2 - Financial worries.
- 3 - Increased difficulty in identify sources of support
- 4 - Difficulty finding information in relation to SEND and in particular, concerns around PfA.

Forward Plan

After careful risk assessment and completion of a SWOT analysis which included input from various stakeholders the following areas have been prioritised with five areas highlighted and three others woven throughout:



Priority One - Parents Forum/ SEND

1. Continuing to support and deliver help advice and guidance around SEND. In particular ensuring co-production and the implementation of the priorities and action plans within the SEND agenda and all other associated strategies.
2. Ensuring parent carers are included, heard and enabled to participate in a way which meets their individual needs and requirements.

Priority Two - Community Engagement:

1. Utilise other community centres to facilitate wider community engagement.

Priority Three- Activities

1. FVP provide coach trips, hire local activity places, hold themed sessions and provide family based activities at the community centre, across Peterborough and to further destinations.
2. FVP know that being able to access affordable and/ or free trips and activities leads to improved wellbeing for SEND families.

Priority Four - Work Force and Trustee Board Development:

1. FVP is run by a Board of trustees who have overall responsibility and accountability for ensuring the charity runs according to the legal framework it was set up for.
2. Staff and volunteers are responsible for the daily running of the.
3. The trustee board has several new members and with this they are bringing fresh ideas, links to the wider community and a renewed commitment to take FVP forwards.

Priority Five - Information Technology:

1. FVP has always used virtual platforms such as their Website, Facebook, Twitter YouTube and WhatsApp to reach a wider audience, however much of the engagement work of FVP delivered focussed on face to face work with Parent Carers, their families and the wider community.
2. What covid 19 and the lockdown has shown is that a move to virtual work can be as beneficial as face to face is cost effective and has led to greater engagement from a wider and more diverse cohort of people.

FAMILY VOICE PETERBOROUGH

CHARITY COMMISSION REGISTERED NO. 1171389

FINANCIAL STATEMENTS

for the year ended 31 March 2025



ICAEW
CHARTERED
ACCOUNTANTS



FAMILY VOICE PETERBOROUGH

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for the year ended 31 March 2025

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Independent Examiner's Report to the Trustees of FAMILY VOICE PETERBOROUGH

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 2 to 11.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirement of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

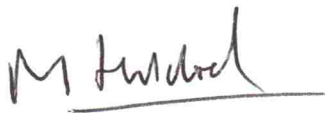
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M Hildred BA, FCA
Moore Thompson
Chartered Accountants

Dated: 27 May 2025

FAMILY VOICE PETERBOROUGH

Statement of Financial Activities

for the year ended 31 March 2025

	Unrestricted £	2025 Restricted £	Total £	2024 restated Total £
INCOME FROM:				
Donations, Legacies and Grants	8,671	233,515	242,186	350,949
Charitable activities				
Fees for Charitable Services	9,623	-	9,623	5,502
Hire of Community Premises	11,950	-	11,950	29,863
Rental Income / Loss on sale of Caravans	-	-	-	(16,880)
	21,573	-	21,573	18,485
Other trading activities				
Fundraising Events	542	-	542	1,020
Investments				
Interest Earned	1,593	-	1,593	995
Total income	32,379	233,515	265,894	371,449
EXPENDITURE ON:				
Raising funds				
Cost of Fundraising Events / Promotion	179	7,334	7,513	11,995
Professional Fees	5,578	19,176	24,754	40,348
	5,757	26,510	32,267	52,343
Charitable activities				
Staffing Costs	1,539	153,916	155,455	168,398
Volunteer and Parent Carers Expenses	450	2,224	2,674	6,507
Caravan Running Costs	-	-	-	3,595
Cost of SEND Services	35	8,391	8,426	37,678
Costs of Providing Trips/ Activities	10,541	55,147	65,688	48,724
Print, Post, Stationary, Equipment	1,486	7,136	8,622	3,495
Utilities, Insurance, Building Costs, Repairs	31,857	11,632	43,489	47,626
Independent Examiners Fees	-	1,080	1,080	1,080
Depreciation and Loss on Disposal	1,702	3,592	5,294	8,935
	47,610	243,118	290,728	326,038
TOTAL EXPENDITURE	53,367	269,628	322,995	378,381
Net income / (expenditure)	(20,988)	(36,113)	(57,101)	(6,932)
Transfers between funds	-	-	-	-
Reconciliation of funds				
Total funds at 1 April 2024	151,256	57,136	208,392	215,324
TOTAL FUNDS AT 31 March 2025	130,268	21,023	151,291	208,392
	Note 5	Note 5		

The notes on pages 4 to 11 form part of these financial statements.

FAMILY VOICE PETERBOROUGH

Statement of Financial Position

at 31 March 2025

	Note	Unrestricted £	2025 Restricted £	Total £	2024 restated Total £
FIXED ASSETS					
Tangible assets	4	3,809	3,623	7,432	12,726
CURRENT ASSETS					
Cash funds:					
Current account		55,051	-	55,051	91,163
Deposit account		71,715	21,536	93,251	111,107
		<u>126,766</u>	<u>21,536</u>	<u>148,302</u>	<u>202,270</u>
Other current assets:					
Prepayments		-	-	-	1,080
Accrued income		118	-	118	-
Total current assets		<u>126,884</u>	<u>21,536</u>	<u>148,420</u>	<u>203,350</u>
CURRENT LIABILITIES					
Accruals:					
Accrued expenses		(425)	(89)	(514)	(4,819)
Deferred income		-	-	-	-
Other creditors:					
PAYE liability		-	(3,103)	(3,103)	(2,116)
Pension liability		-	(944)	(944)	(749)
		<u>(425)</u>	<u>(4,136)</u>	<u>(4,561)</u>	<u>(7,684)</u>
NET CURRENT ASSETS		<u>126,459</u>	<u>17,400</u>	<u>143,859</u>	<u>195,666</u>
Total Assets		<u>130,268</u>	<u>21,023</u>	<u>151,291</u>	<u>208,392</u>
CHARITY FUNDS					
Restricted funds	5	-	21,023	21,023	57,136
Unrestricted funds:					
General		130,268	-	130,268	151,256
Total charity funds		<u>130,268</u>	<u>21,023</u>	<u>151,291</u>	<u>208,392</u>

These financial statements were approved and authorised for issue by the Trustees on 20 May 2025 and signed on their behalf by:



Amanda Rennie

Chairperson



Tanya Smith

Treasurer

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

1. Accounting policies

The charity is an incorporated charity registered in England and Wales with the Charity Commission with the registration number 1171389. The charity's registered address is Goldhay Centre, 105 Paynels, Orton Goldhay, Peterborough, PE2 5QP.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation of the financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis and are presented in sterling which is the functional currency of the charity.

(b) Income recognition

All income is recognised in the Statement of Financial Activities when the conditions for receipt have been met, the amount can be measured reliably and it is probable that the income will be received.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably.

(c) Expenditure recognition

Expenditure is included in the Statement of Financial Activities on an accruals basis and is allocated to a particular fund where the costs relate directly to that fund. Expenditure is categorised under the headings recorded in the Statement of Financial Activities.

(d) Gifts in Kind

Gifts in Kind are brought into the accounts where there is either a reasonable estimate of their fair value to the funds or the amount which is actually realised. Where a value cannot be determined, or a reasonable estimate applied, the gift is not included in the Statement of Financial Activities.

(e) Definition of Funds

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objects of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of administering such funds are charged against the specific fund. The intended use of each restricted fund is set out in the notes.

(f) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months from authorising the financial statements.

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

1. Accounting Policies *(Continued)*

(h) *Judgements and key sources of estimation uncertainty*

There are no significant judgements or estimations which have been made in the process of applying the above accounting policies, other than usual cut off judgements included in prepayments and accruals.

(i) *Pension costs*

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activity.

(j) *Operating leases*

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against or credited to profits on a straight line basis over the period of the lease.

(k) *Depreciation*

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

General Equipment	-	20% reducing balance
Computer Equipment	-	5 years straight line

2. Related party transactions

The charity is controlled by the trustees as a body and no individual does or could exert control.

3. Trustees' remuneration and expenses

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected to them.

4. Tangible fixed assets

	General	Computer	Total restated
	£	£	£
Cost			
At 1 April 2024	19,301	6,402	25,703
Additions	-	-	-
Disposals	(4,298)	(671)	(4,969)
At 31 March 2025	<u>15,003</u>	<u>5,731</u>	<u>20,734</u>
Depreciation			
At 1 April 2024	10,886	2,091	12,977
Charge for the year	1,087	790	1,877
On disposals	(1,310)	(242)	(1,552)
At 31 March 2025	<u>10,663</u>	<u>2,639</u>	<u>13,302</u>
Net book value			
At 31 March 2025	<u>4,340</u>	<u>3,092</u>	<u>7,432</u>
At 1 April 2024	<u>8,415</u>	<u>4,311</u>	<u>12,726</u>

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

5. Funds

	At 1 April 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2025 £
Restricted funds					
CETR	4,103	30,750	(33,225)	-	1,628
ICB	2,921	25,000	(25,365)	-	2,556
PCC Hub	218	15,000	(15,044)	-	174
Lottery	16,903	18,281	(24,325)	-	10,859
SEND	20,620	85,000	(103,044)	-	2,576
DfE	276	16,637	(17,326)	-	(413)
HS Chairs (CLF)	195	-	(100)	-	95
LPC Chairs	480	-	(480)	-	-
CCF Microsoft	979	-	(195)	-	784
Aldi	1,000	500	(1,500)	-	-
CCF (Harry Cureton)	-	2,001	(2,001)	-	-
ICB PP x 2 (ICB Extra)	6,709	18,352	(25,061)	-	-
PCC Hub 2	432	17,250	(17,682)	-	-
CLF (PCC)	1,500	-	(1,500)	-	-
Other (YBS)	800	-	(800)	-	-
CCF (Olive & Jessie)	-	4,744	(1,980)	-	2,764
Restricted funds	57,136	233,515	(269,628)	-	21,023

Analysis of net assets

	Tangible net assets	Bank Accounts	Other net assets	Total
Restricted funds				
CETR	-	1,628	-	1,628
ICB	421	2,819	(684)	2,556
PCC Hub	174	-	-	174
Lottery	752	10,107	-	10,859
SEND	1,397	4,631	(3,452)	2,576
DfE	-	(413)	-	(413)
HS Chairs (CLF)	95	-	-	95
CCF Microsoft	784	-	-	784
CCF (Olive & Jessie)	-	2,764	-	2,764
	3,623	21,536	(4,136)	21,023

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

6. Fund descriptions

Fund and provider	Purpose	Restriction and surplus / deficit
CETR funding provided by ICB – Health Commissioning (NHS).	Funds for payment of set NHS rate for EbE's to attend panels.	Fee is based on a predicted number of CETR's in a monthly period. Surplus at the end of the work programme will be returned, and any deficit would be covered by FVP.
ICB funding provided by ICB – Health Commissioning (NHS).	Funds to be used for the provision of parent participation services and administration of the provision of a team of EbE.	Surplus can be kept by charity, must be used for general support of parent carers. No deficit is expected to occur.
PCC Hub represents funds provided by the Local Authority, Peterborough City Council passed on from DWP.	Funds are provided to enable the provision of a warm Hub, food, energy support and to cover the associated costs such as staff costs and utilities.	Small surplus allowed, but must be used for the intended purpose. The grant period was initially set for 12 months.
Lottery represents funds provided by the National Lottery Fund.	Project and core costs to facilitate charity growth and development. Aiming to increase engagement and support for parent carers especially from seldom heard communities.	Also covers running costs of caravans for two years to establish their viability while protecting them as an asset which are subject to subsidy control. Any surplus can be carried forward one year.
SEND represents funds received from Peterborough City Council.	Funds are to be used for the provision of parent participation services; •Representation and reporting of parents voices at strategic and operational boards across SEND results in making parent and child experiences visible, and contributes to service policy, and practice improvements. •Building trust and improving relationships between PCC services and parents. Programme runs over five years, ending March 2025 and any surplus can be carried forward but must still be spent on the same purposes.	
DfE represents funds from DfE being National Government.	Assist with costs to delivery PCF functions and facilitate parent carer participation including staffing, core costs and activity costs.	Must be spent in year, and underspend reported, underspend is deducted from following years grant amount.
HS Chairs (CLF) represents funds from the Community Leadership Fund – Councillors fund to distribute to local initiatives.	Chairs for the community hall.	Any surplus is retained for intended purpose.

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

6. Fund descriptions *(continued)*

LPC Chairs represents funds from the Parish Council.	Funds are provided to enable the provision of chairs for the community centre.	Any surplus is to be used for future chairs and any deficit will be met by general funds.
CCF Microsoft represents funds from the same named Charity.	The funds are to provide equipment and staffing for the purpose of volunteer training and support.	Any surplus would need to be repaid.
Aldi funds were provided by the Aldi Business CSR programme.	The funds were for the operational costs and the café.	Any surpluses are to be used for continued provision.
CCF (Harry Cureton) funds were provided by CCF	These funds are to cover the costs of the Orton makers craft sessions.	Any surplus must be informed to donor CCF and they will then decide if they want it returning or it can be kept for the project.
ICB PP x 2 (ICB Extra) funds were provided by ICB – Health Commissioning (NHS).	The funds are to be used for the provision of Parent Participation in health key worker collaborative and the costs relating thereto.	Any surplus is used in continuation of this work.
PCC Hub 2 represents funds provided by the Local Authority, Peterborough City Council passed on from DWP	This is to cover costs related to the "warm Hubs"	Small surplus allowed, but must be used for the intended purpose
CLF (PCC) represents funds from the same named Charity.	Capital project for centre play equipment	No timescale for use. Can be carried forward and used for intended
Yorkshire Building Society represents funds from the same named Charity.	Capital project for centre play equipment	No timescale for use. Can be carried forward and used for intended purposes
CCF (Olive and Jessie) funds were provided by CCF	To provide a coach trip	Can only be spent as detailed on application, must be spent by end date of grant programme

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

7. Funds

Comparative figures

	At 1 April 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2024 £
Restricted funds					
CETR	2,850	23,200	(21,947)	-	4,103
ICB	3,087	25,000	(25,166)	-	2,921
ICB (Toolkit)	17,935	-	(17,935)	-	-
M&S	185	-	(185)	-	-
PCC Hub	1,973	-	(1,755)	-	218
Lottery	32,025	109,596	(124,718)	-	16,903
SERCO	3,539	-	(3,539)	-	-
SEND	5,795	85,000	(70,175)	-	20,620
PCC Health	-	-	-	-	-
DfE	1,090	24,589	(25,403)	-	276
Albert Hunt	1,255	-	(1,255)	-	-
HS Chairs (CLF)	244	-	(49)	-	195
LPC Hub	-	-	-	-	-
LPC Chairs	600	-	(120)	-	480
LPC Hamper	-	-	-	-	-
DEFRA	-	-	-	-	-
CCF Microsoft	1,223	-	(244)	-	979
Waterville PC	-	-	-	-	-
Longville PC	-	-	-	-	-
PCVS	-	-	-	-	-
Door Entry System	-	-	-	-	-
BGL	-	-	-	-	-
Aldi	1,000	-	-	-	1,000
Tesco	500	-	(500)	-	-
Asda	500	-	(500)	-	-
ICB PP	6,000	-	(6,000)	-	-
CCF (Harry Cureton)	-	5,000	(5,000)	-	-
ICB PP x 2 (ICB Extra)	-	22,000	(15,291)	-	6,709
PCC Hub 2	-	22,500	(22,068)	-	432
CLF (PCC)	-	1,500	-	-	1,500
Other	-	800	-	-	800
Restricted funds	79,801	319,185	(341,850)	-	57,136

Analysis of net assets

	Tangible net assets	Bank Accounts	Other net assets	Total
Restricted funds				
CETR	-	4,103	-	4,103
ICB	664	3,572	(1,315)	2,921
PCC Hub	218	-	-	218
Lottery	1,060	18,152	(2,309)	16,903
SEND	3,187	20,149	(2,716)	20,620
DfE	-	449	(173)	276
HS Chairs (CLF)	195	-	-	195
LPC Chairs	480	-	-	480
CCF Microsoft	979	-	-	979
Aldi	-	1,000	-	1,000
ICB PP x 2 / ICB Extra	-	6,709	-	6,709
PCC Hub 2	432	-	-	432
CLF (PCC)	-	1,500	-	1,500
Other	-	800	-	800
	7,215	56,434	(6,513)	57,136

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

8 Funds comparatives - for the year ended 31 March 2024

	Unrestricted £	Restricted £	Total £
INCOME FROM:			
Donations, Legacies and Grants	31,764	319,185	350,949
Fundraising Events	1,020	-	1,020
Fees for Charitable Services	5,502	-	5,502
Hire of Community Premises	29,863	-	29,863
Rental Income / Loss on sale of Caravans	(16,880)	-	(16,880)
Interest Earned	995	-	995
Total income	52,264	319,185	371,449
EXPENDITURE FROM:			
Raising funds			
Cost of Fundraising Events / Promotion	11,995	-	11,995
Professional Fees	6,306	34,042	40,348
Charitable activities			
Staffing Costs	1,275	167,123	168,398
Human Resources	-	-	-
Volunteer and Parent Carers Expenses	2,679	3,828	6,507
Caravan Running Costs	-	3,595	3,595
Cost of SEND Services	-	37,678	37,678
Costs of Providing Trips/ Activities	2,868	45,856	48,724
Print, Post, Stationary, Equipment	37	3,458	3,495
Utilities, Insurance, Building Costs, Repairs	4,249	43,377	47,626
Independent Examiners Fees	-	1,080	1,080
Depreciation and Loss on Disposal	7,122	1,813	8,935
Total expenditure	36,531	341,850	378,381
Net income	15,733	(22,665)	(6,932)

FAMILY VOICE PETERBOROUGH

CHARITY COMMISSION REGISTERED NO. 1171389

FINANCIAL STATEMENTS

for the year ended 31 March 2025



ICAEW
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FAMILY VOICE PETERBOROUGH

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Independent Examiner's Report to the Trustees of FAMILY VOICE PETERBOROUGH

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 2 to 11.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirement of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

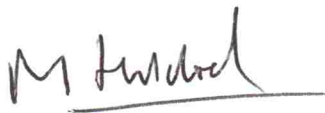
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

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1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M Hildred BA, FCA
Moore Thompson
Chartered Accountants

Dated: 27 May 2025

FAMILY VOICE PETERBOROUGH

Statement of Financial Activities

for the year ended 31 March 2025

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Rental Income / Loss on sale of Caravans	-	-	-	(16,880)
	21,573	-	21,573	18,485
Other trading activities				
Fundraising Events	542	-	542	1,020
Investments				
Interest Earned	1,593	-	1,593	995
Total income	32,379	233,515	265,894	371,449
EXPENDITURE ON:				
Raising funds				
Cost of Fundraising Events / Promotion	179	7,334	7,513	11,995
Professional Fees	5,578	19,176	24,754	40,348
	5,757	26,510	32,267	52,343
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TOTAL EXPENDITURE	53,367	269,628	322,995	378,381
Net income / (expenditure)	(20,988)	(36,113)	(57,101)	(6,932)
Transfers between funds	-	-	-	-
Reconciliation of funds				
Total funds at 1 April 2024	151,256	57,136	208,392	215,324
TOTAL FUNDS AT 31 March 2025	130,268	21,023	151,291	208,392
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FAMILY VOICE PETERBOROUGH

Statement of Financial Position

at 31 March 2025

	Note	Unrestricted £	2025 Restricted £	Total £	2024 restated Total £
FIXED ASSETS					
Tangible assets	4	3,809	3,623	7,432	12,726
CURRENT ASSETS					
Cash funds:					
Current account		55,051	-	55,051	91,163
Deposit account		71,715	21,536	93,251	111,107
		<u>126,766</u>	<u>21,536</u>	<u>148,302</u>	<u>202,270</u>
Other current assets:					
Prepayments		-	-	-	1,080
Accrued income		118	-	118	-
Total current assets		<u>126,884</u>	<u>21,536</u>	<u>148,420</u>	<u>203,350</u>
CURRENT LIABILITIES					
Accruals:					
Accrued expenses		(425)	(89)	(514)	(4,819)
Deferred income		-	-	-	-
Other creditors:					
PAYE liability		-	(3,103)	(3,103)	(2,116)
Pension liability		-	(944)	(944)	(749)
		<u>(425)</u>	<u>(4,136)</u>	<u>(4,561)</u>	<u>(7,684)</u>
NET CURRENT ASSETS		<u>126,459</u>	<u>17,400</u>	<u>143,859</u>	<u>195,666</u>
Total Assets		<u>130,268</u>	<u>21,023</u>	<u>151,291</u>	<u>208,392</u>
CHARITY FUNDS					
Restricted funds	5	-	21,023	21,023	57,136
Unrestricted funds:					
General		130,268	-	130,268	151,256
Total charity funds		<u>130,268</u>	<u>21,023</u>	<u>151,291</u>	<u>208,392</u>

These financial statements were approved and authorised for issue by the Trustees on 20 May 2025 and signed on their behalf by:



Amanda Rennie

Chairperson



Tanya Smith

Treasurer

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

1. Accounting policies

The charity is an incorporated charity registered in England and Wales with the Charity Commission with the registration number 1171389. The charity's registered address is Goldhay Centre, 105 Paynels, Orton Goldhay, Peterborough, PE2 5QP.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation of the financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis and are presented in sterling which is the functional currency of the charity.

(b) Income recognition

All income is recognised in the Statement of Financial Activities when the conditions for receipt have been met, the amount can be measured reliably and it is probable that the income will be received.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably.

(c) Expenditure recognition

Expenditure is included in the Statement of Financial Activities on an accruals basis and is allocated to a particular fund where the costs relate directly to that fund. Expenditure is categorised under the headings recorded in the Statement of Financial Activities.

(d) Gifts in Kind

Gifts in Kind are brought into the accounts where there is either a reasonable estimate of their fair value to the funds or the amount which is actually realised. Where a value cannot be determined, or a reasonable estimate applied, the gift is not included in the Statement of Financial Activities.

(e) Definition of Funds

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objects of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of administering such funds are charged against the specific fund. The intended use of each restricted fund is set out in the notes.

(f) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months from authorising the financial statements.

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

1. Accounting Policies *(Continued)*

(h) *Judgements and key sources of estimation uncertainty*

There are no significant judgements or estimations which have been made in the process of applying the above accounting policies, other than usual cut off judgements included in prepayments and accruals.

(i) *Pension costs*

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activity.

(j) *Operating leases*

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against or credited to profits on a straight line basis over the period of the lease.

(k) *Depreciation*

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

General Equipment	-	20% reducing balance
Computer Equipment	-	5 years straight line

2. Related party transactions

The charity is controlled by the trustees as a body and no individual does or could exert control.

3. Trustees' remuneration and expenses

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected to them.

4. Tangible fixed assets

	General	Computer	Total restated
	£	£	£
Cost			
At 1 April 2024	19,301	6,402	25,703
Additions	-	-	-
Disposals	(4,298)	(671)	(4,969)
At 31 March 2025	<u>15,003</u>	<u>5,731</u>	<u>20,734</u>
Depreciation			
At 1 April 2024	10,886	2,091	12,977
Charge for the year	1,087	790	1,877
On disposals	(1,310)	(242)	(1,552)
At 31 March 2025	<u>10,663</u>	<u>2,639</u>	<u>13,302</u>
Net book value			
At 31 March 2025	<u>4,340</u>	<u>3,092</u>	<u>7,432</u>
At 1 April 2024	<u>8,415</u>	<u>4,311</u>	<u>12,726</u>

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

5. Funds

	At 1 April 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2025 £
Restricted funds					
CETR	4,103	30,750	(33,225)	-	1,628
ICB	2,921	25,000	(25,365)	-	2,556
PCC Hub	218	15,000	(15,044)	-	174
Lottery	16,903	18,281	(24,325)	-	10,859
SEND	20,620	85,000	(103,044)	-	2,576
DfE	276	16,637	(17,326)	-	(413)
HS Chairs (CLF)	195	-	(100)	-	95
LPC Chairs	480	-	(480)	-	-
CCF Microsoft	979	-	(195)	-	784
Aldi	1,000	500	(1,500)	-	-
CCF (Harry Cureton)	-	2,001	(2,001)	-	-
ICB PP x 2 (ICB Extra)	6,709	18,352	(25,061)	-	-
PCC Hub 2	432	17,250	(17,682)	-	-
CLF (PCC)	1,500	-	(1,500)	-	-
Other (YBS)	800	-	(800)	-	-
CCF (Olive & Jessie)	-	4,744	(1,980)	-	2,764
Restricted funds	57,136	233,515	(269,628)	-	21,023

Analysis of net assets

	Tangible net assets	Bank Accounts	Other net assets	Total
Restricted funds				
CETR	-	1,628	-	1,628
ICB	421	2,819	(684)	2,556
PCC Hub	174	-	-	174
Lottery	752	10,107	-	10,859
SEND	1,397	4,631	(3,452)	2,576
DfE	-	(413)	-	(413)
HS Chairs (CLF)	95	-	-	95
CCF Microsoft	784	-	-	784
CCF (Olive & Jessie)	-	2,764	-	2,764
	3,623	21,536	(4,136)	21,023

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

6. Fund descriptions

Fund and provider	Purpose	Restriction and surplus / deficit
CETR funding provided by ICB – Health Commissioning (NHS).	Funds for payment of set NHS rate for EbE's to attend panels.	Fee is based on a predicted number of CETR's in a monthly period. Surplus at the end of the work programme will be returned, and any deficit would be covered by FVP.
ICB funding provided by ICB – Health Commissioning (NHS).	Funds to be used for the provision of parent participation services and administration of the provision of a team of EbE.	Surplus can be kept by charity, must be used for general support of parent carers. No deficit is expected to occur.
PCC Hub represents funds provided by the Local Authority, Peterborough City Council passed on from DWP.	Funds are provided to enable the provision of a warm Hub, food, energy support and to cover the associated costs such as staff costs and utilities.	Small surplus allowed, but must be used for the intended purpose. The grant period was initially set for 12 months.
Lottery represents funds provided by the National Lottery Fund.	Project and core costs to facilitate charity growth and development. Aiming to increase engagement and support for parent carers especially from seldom heard communities.	Also covers running costs of caravans for two years to establish their viability while protecting them as an asset which are subject to subsidy control. Any surplus can be carried forward one year.
SEND represents funds received from Peterborough City Council.	Funds are to be used for the provision of parent participation services; •Representation and reporting of parents voices at strategic and operational boards across SEND results in making parent and child experiences visible, and contributes to service policy, and practice improvements. •Building trust and improving relationships between PCC services and parents. Programme runs over five years, ending March 2025 and any surplus can be carried forward but must still be spent on the same purposes.	
DfE represents funds from DfE being National Government.	Assist with costs to delivery PCF functions and facilitate parent carer participation including staffing, core costs and activity costs.	Must be spent in year, and underspend reported, underspend is deducted from following years grant amount.
HS Chairs (CLF) represents funds from the Community Leadership Fund – Councillors fund to distribute to local initiatives.	Chairs for the community hall.	Any surplus is retained for intended purpose.

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

6. Fund descriptions *(continued)*

LPC Chairs represents funds from the Parish Council.	Funds are provided to enable the provision of chairs for the community centre.	Any surplus is to be used for future chairs and any deficit will be met by general funds.
CCF Microsoft represents funds from the same named Charity.	The funds are to provide equipment and staffing for the purpose of volunteer training and support.	Any surplus would need to be repaid.
Aldi funds were provided by the Aldi Business CSR programme.	The funds were for the operational costs and the café.	Any surpluses are to be used for continued provision.
CCF (Harry Cureton) funds were provided by CCF	These funds are to cover the costs of the Orton makers craft sessions.	Any surplus must be informed to donor CCF and they will then decide if they want it returning or it can be kept for the project.
ICB PP x 2 (ICB Extra) funds were provided by ICB – Health Commissioning (NHS).	The funds are to be used for the provision of Parent Participation in health key worker collaborative and the costs relating thereto.	Any surplus is used in continuation of this work.
PCC Hub 2 represents funds provided by the Local Authority, Peterborough City Council passed on from DWP	This is to cover costs related to the "warm Hubs"	Small surplus allowed, but must be used for the intended purpose
CLF (PCC) represents funds from the same named Charity.	Capital project for centre play equipment	No timescale for use. Can be carried forward and used for intended
Yorkshire Building Society represents funds from the same named Charity.	Capital project for centre play equipment	No timescale for use. Can be carried forward and used for intended purposes
CCF (Olive and Jessie) funds were provided by CCF	To provide a coach trip	Can only be spent as detailed on application, must be spent by end date of grant programme

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

7. Funds

Comparative figures

	At 1 April 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2024 £
Restricted funds					
CETR	2,850	23,200	(21,947)	-	4,103
ICB	3,087	25,000	(25,166)	-	2,921
ICB (Toolkit)	17,935	-	(17,935)	-	-
M&S	185	-	(185)	-	-
PCC Hub	1,973	-	(1,755)	-	218
Lottery	32,025	109,596	(124,718)	-	16,903
SERCO	3,539	-	(3,539)	-	-
SEND	5,795	85,000	(70,175)	-	20,620
PCC Health	-	-	-	-	-
DfE	1,090	24,589	(25,403)	-	276
Albert Hunt	1,255	-	(1,255)	-	-
HS Chairs (CLF)	244	-	(49)	-	195
LPC Hub	-	-	-	-	-
LPC Chairs	600	-	(120)	-	480
LPC Hamper	-	-	-	-	-
DEFRA	-	-	-	-	-
CCF Microsoft	1,223	-	(244)	-	979
Waterville PC	-	-	-	-	-
Longville PC	-	-	-	-	-
PCVS	-	-	-	-	-
Door Entry System	-	-	-	-	-
BGL	-	-	-	-	-
Aldi	1,000	-	-	-	1,000
Tesco	500	-	(500)	-	-
Asda	500	-	(500)	-	-
ICB PP	6,000	-	(6,000)	-	-
CCF (Harry Cureton)	-	5,000	(5,000)	-	-
ICB PP x 2 (ICB Extra)	-	22,000	(15,291)	-	6,709
PCC Hub 2	-	22,500	(22,068)	-	432
CLF (PCC)	-	1,500	-	-	1,500
Other	-	800	-	-	800
Restricted funds	79,801	319,185	(341,850)	-	57,136

Analysis of net assets

	Tangible net assets	Bank Accounts	Other net assets	Total
Restricted funds				
CETR	-	4,103	-	4,103
ICB	664	3,572	(1,315)	2,921
PCC Hub	218	-	-	218
Lottery	1,060	18,152	(2,309)	16,903
SEND	3,187	20,149	(2,716)	20,620
DfE	-	449	(173)	276
HS Chairs (CLF)	195	-	-	195
LPC Chairs	480	-	-	480
CCF Microsoft	979	-	-	979
Aldi	-	1,000	-	1,000
ICB PP x 2 / ICB Extra	-	6,709	-	6,709
PCC Hub 2	432	-	-	432
CLF (PCC)	-	1,500	-	1,500
Other	-	800	-	800
	7,215	56,434	(6,513)	57,136

FAMILY VOICE PETERBOROUGH

Notes to the Accounts

for the year ended 31 March 2025

8 Funds comparatives - for the year ended 31 March 2024

	Unrestricted £	Restricted £	Total £
INCOME FROM:			
Donations, Legacies and Grants	31,764	319,185	350,949
Fundraising Events	1,020	-	1,020
Fees for Charitable Services	5,502	-	5,502
Hire of Community Premises	29,863	-	29,863
Rental Income / Loss on sale of Caravans	(16,880)	-	(16,880)
Interest Earned	995	-	995
Total income	52,264	319,185	371,449
EXPENDITURE FROM:			
Raising funds			
Cost of Fundraising Events / Promotion	11,995	-	11,995
Professional Fees	6,306	34,042	40,348
Charitable activities			
Staffing Costs	1,275	167,123	168,398
Human Resources	-	-	-
Volunteer and Parent Carers Expenses	2,679	3,828	6,507
Caravan Running Costs	-	3,595	3,595
Cost of SEND Services	-	37,678	37,678
Costs of Providing Trips/ Activities	2,868	45,856	48,724
Print, Post, Stationary, Equipment	37	3,458	3,495
Utilities, Insurance, Building Costs, Repairs	4,249	43,377	47,626
Independent Examiners Fees	-	1,080	1,080
Depreciation and Loss on Disposal	7,122	1,813	8,935
Total expenditure	36,531	341,850	378,381
Net income	15,733	(22,665)	(6,932)