



Trustees' Annual Report for the period							
From		Period start date			Period end date		
		01	January	2024	To	31	December

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address	3 Drury Close	
	Thornhill	
	Cardiff	
	Postcode CF14 9BJ	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Wyeth	Policy		First charity trustee
2	Teresa Fox	Chair		First Charity Trustee
3	Anne Irvine	Secretary Policy		First Charity Trustee
4	Paul Butcher			Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees.
5	Brendan Smith	(Financial)		Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees
6	Wendy Graham	Safeguarding		Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Sam Puddy	
Treasurer	Megg Irvine	

Name of chief executive or names of senior staff members (Optional information)

Cath Bull Camp Manager

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Foundation Model Constitution
How the charity is constituted (eg. trust, association, company)	CIO Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by a resolution passed at a properly convened meeting of the charity trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction	<p>Delegation by charity trustees</p> <p>The charity trustees delegate organisation of our annual camp to a camp committee, consisting of 8 members including 2 trustees. The committee is empowered by the full trustee panel with all necessary decision making and budgetary authority required for the Camp</p>
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<p>and training of trustees;</p> <ul style="list-style-type: none">the charity’s organisational structure and any wider network with which the charity works;relationship with any related parties;trustees’ consideration of major risks and the system and procedures to manage them.	<p>organisation. This includes capital expenditure where required.</p> <p>Decision making requires a minimum quorum of the committee. The trustees are kept informed by the inclusion of 2 trustees on the camp organisation committee and feedback by them and the Camp Manager at the Trustee AGM and bi-annual meetings.</p> <p>Delegation is in accordance with governance set out in the charity constitution document.</p>
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Section C	Objectives and activities
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<p>Summary of the objects of the charity set out in its governing document</p>	<p>Reflecting the long history and roots of the charity, our object relates to the relief of disabled, ill or disadvantaged children by assisting in the provision of facilities for riding and other activities, in particular, but not exclusively by providing an annual riding camp to benefit their health and well-being arising from their physical challenges in particular”.</p>
<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>Many positive comments were received from parents via text and email regarding the young people’s feedback about the camp, with requests for return invites for next year.</p> <p>One parent has very generously provided a cash donation for the volunteers end of camp dinner as an additional thank you.</p> <p>At all times, the Charity Commission’s public benefit guidance is taken into account when making any decision it is relevant to.</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

As ever, whilst financial contributions are essential to meeting our object, the greatest and most appreciated contribution continues to be from our numerous volunteers, our camp committee, those giving up valuable time volunteering at camp and for those contributors of time and effort behind the scenes.

The main event run by the charity, a weeklong holiday camp for disabled children, costs around £18k each year to hold. Fixed costs such as insurance, storage rental and equipment upgrade and maintenance add further costs of around £3000-£5000. A reserves policy is in place to ensure that should fundraising be insufficient from the previous year to cover the cost of the subsequent year the event can still be held. To date the charity has sufficient reserves to hold the next two years' worth of events.

The charity's principal source of funding comes from donations and fundraising events. Parents and carers of the holiday children attending our camps are not charged. Volunteers helping at our events however are asked to contribute towards the cost of their catering for the week.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity continues to be hugely proud of the continued inputs from our trustee and in particular, committee members who worked tirelessly to provide an outstanding holiday for our young people.

Regard has been taken of the guidance on public benefit issued by the Charity Commission when exercising any powers and duties. Delivery of the food was created with specialist diets and healthy options in mind, and offered a range of choices for breakfast, lunch and dinner. Snacks and drinks were available throughout the day to ensure energy levels and hydration was maintained.

primary objective of the charity focuses on the organisation of an annual riding and activity camp.

12 children aged 10 - 16 attended the camp residentially this year, and one child attending days only due to complex medical needs and requiring access to their parent trained in oxygen administration, who accompanied her attendance each day. Parent provides copy of her work DBS, for our records.

As ever, the camp was constructed to include canvas sleeping tents, toilet and personal care facilities, dining, cooking and activity areas, a mains water supply, mains electric and a self-contained septic tank.

This year's holiday 'theme' was 'Christmas' with themed creative activities, albeit alongside was more physically challenging activities such as horse riding, adventure activities provided by WOLT, an experienced provider, and swimming.

Activity based tasks with arts and craft challenges were all recorded in the wonderful camp diaries, designed and printed specially for WVDCC. The diary also offers more relaxing mindfulness-based tasks such as colouring, puzzles, and challenges to encourage interaction with other residents and helpers at the camp.

Safeguarding Training / Policy:

All volunteers attending had relevant DBS checks / updates and new volunteers provided two references, in line with our safeguarding policy.

Volunteers all had to agree to the updated volunteers code of conduct as circulated by email prior to the camp, which covers expectations and guidance around behaviours and safeguarding / health and safety policies.

Volunteers including under 16s attended safeguards and child protection training as provided by Emma Waters - level 3 safeguarding training, and Annie Irvine - level 2 safeguarding training.

A register of attendees at the training has been completed and is stored in the safeguarding file on the Google drive.

Visit by Social Worker:

Specific notes were added to the general safeguarding training this year due to a child attending who is a 'looked after child' in a children's home, who cannot have his photo on social media or shared with other families.

Due to this child's attendance the camp was visited by Ben Soesman - Wiltshire County Council Social Worker from the disabled children's team.

His visit was to monitor the Child's ongoing care and ensure all his needs were being met appropriately. The social worker was impressed by the camp set up and organisation. He didn't require access to any policies or paperwork and was happy to just observe the young person interacting on camp.

Safeguarding concerns reported to the safeguarding lead were only linked to the child mentioned above when he experienced a period of upset and attempted self-harm. The situation was deescalated by his team and Emma Waters, and a phone call was made to the home to ascertain if this was normal behaviour. Strategies were shared by the home to move his behaviours into a more positive direction, which worked instantly.

Incident recorded on safeguarding and accident report paperwork. Shared with the home at the end of camp. And will be shared with social worker when he returns from holiday. A few other comments made by the child to members of his team, regarding his family members were also recorded to pass to the social worker. The comments did not meet threshold for instant reporting or escalation to MASH.

All visitors to camp used the sign in and out book. All onsite individuals also used the book if leaving site for a period of time.

The records were available for fire drills / emergencies.

Records will be stored of visitors in line with data policies.

First aid incidents:

Some general bumps and scrapes, requiring a plaster or antiseptic cream. Accident form or book completed.

One holiday child tore a thumb nail whilst swimming requiring first aid at the pool. Copy of form taken for records. Dressings changed daily by Emma Waters.

The young lady attending daily had a fall on the Friday morning resulting in a broken elbow. The accident happened in front of her mother. Her mother had asked her not to run whilst carrying some craft equipment but she continued to run and tripped on the grass field, she landed heavily on her left elbow and knee. Ice packs applied, after spending some time playing and eating, she started to complain of pain in her elbow and was reluctant to move it. Our Safeguarding/medical lead placed it in a sling and the mother took her to Salisbury A&E, where it was x-rayed and confirmed broken. Accident and first aid treatment recorded on relevant accident forms. The Safeguarding/medical lead stayed connected with parent via WhatsApp, and agreed for the young person to return on the sat am to say goodbye to everyone. Treatment is rest and use of a sling for 6 weeks. No plaster or follow up appointments required.

Parent has requested she returns next year as she enjoys the days so much.

Medication:

All medication was recorded and agreed with parent / carer at handover. Medication records were completed for all dispensing routines, with the Safeguarding/medical lead (who has a Medical Dispensing qualification) dispensing and second person over 18 witnessing. Medications were safely

Section D	Achievements and performance
	<p>stored in line with the medication policy.</p> <p>Photos / parental contact: The new camp phone was active on camp, all groups sent photos via WhatsApp to the phone, these were then shared with parents on agreed phone numbers, provided at hand over. The child in care was not allowed to have photos shared on WhatsApp so these were shared via email to his home. The remaining photos were forwarded to parents. Storage of photos will be completed in line with the</p>

Section E	Financial review
<p>Brief statement of the charity's policy on reserves</p> <p>Details of any funds materially in deficit</p>	<p>The main event run by the charity, a weeklong holiday camp for disabled children, costs around £18k each year to hold. Fixed costs such as insurance, storage rental and equipment upgrade and maintenance add further costs of around £3000-£5000. A reserves policy is in place to ensure that should fundraising be insufficient from the previous year to cover the cost of the subsequent year the event can still be held. To date the charity has sufficient reserves to hold the next two years' worth of events.</p> <p>None</p>

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding comes from donations and fundraising events, parents and carers of the holiday children attending our camps are not charged and volunteers helping at our events are asked to contribute towards the cost of their catering for the week.

In a 'standard' year, fundraising is achieved in many forms; volunteers will often take part in sponsored events and the charity sometimes benefits from donation / charitable duty fund matching schemes setup by some employers. 2024 has again been a good year for donations and proceeds of fundraising and we are very grateful to all of our supporters. Our generous 'host's' who invite us to use their land each year for the camp continue to be active in their fundraising and support. Loyal supporters of our 100 Club are also very much appreciated.

Notwithstanding the return of our annual camp, our financial balance remains solid at £51,613.61 and provides the desired cushion of at least 2 years future camps without further income.

The anticipated transition to a new treasure took place successfully and our thanks go to Paul Buthcher who continues as a trustee and committee member but hands over the treasurer reins to Megg Irvine. Megg is also a committee member and long-standing volunteer at camp. The financial oversight is further enhanced by an accountant to aid and advice if required.

Critical to maintaining the profile of the Charity with both our holiday children and their families and our volunteers, our Camp manager and camp committee have continued to work very hard to ensure the Charity remains active.

With significant thanks and appreciation for the committee’s work, the trustees remain confident of the robustness of the Charity finances and its profile with interested parties.

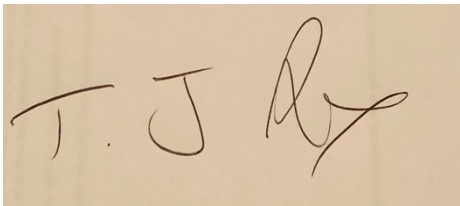
Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

Full name(s)

Teresa Joan Fox	
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Position (eg Secretary,
Chair, etc)

Trustee Chair	
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Date

14 th October 2025

Wylve Valley Disabled Children's Charity

1st of January 2024 - 31st of December 2024 Financial Report

www.wylvevalleycamp.org info@wylvevalleycamp.org



Unaudited Financial Report for the Year Ended 31 December 2024
Prepared by Meggie Irvine (Treasurer) on behalf of the board of Trustees

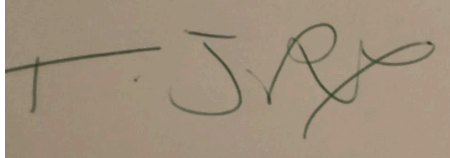
Income & Expenditure Summary Wylve Valley Disabled Children's Charity For the period 1 January 2024 to 31 December 2024			
Accounts	Income	Expenditure	Movement
100 Club	-£4,220.00	£1,840.00	-£2,380.00
Activities	£0.00	£3,894.63	£3,894.63
Donation	-£16,697.25	£1,990.65	-£14,706.60
Equipment Hire	£0.00	£4,551.12	£4,551.12
Food	-£3,230.00	£4,087.72	£857.72
Insurance	£0.00	£1,743.78	£1,743.78
Operational Costs	£0.00	£1,452.10	£1,452.10
Site Upgrade / Maintenance	£0.00	£716.96	£716.96
Storage	£0.00	£1,200.00	£1,200.00
Software & IT Costs	£0.00	£334.66	£334.66
Totals	-£24,147.25	£21,811.62	-£2,335.63

Balance Sheet Wylve Valley Disabled Children's Charity As at 31 December Each Year for the Last 5 years					
	31st Dec 2024	31st Dec 2023	31st Dec 2022	31st Dec 2021	31st Dec 2020
Bank Balance	£51,613.61	£49,277.98	£47,348.18	£58,638.50	£61,476.32
Annual Income	£24,147.25	£29,308.71	£10,747.08	£8,128.61	£13,841.68
Annual Expenditure	£21,811.62	£27,378.91	£22,037.40	£10,966.43	£5,594.28
Annual Income (Expenditure)	£2,335.63	£1,929.80	-£11,290.32	-£2,837.82	£8,247.40

For the period 1 January 2024 to 31 December 2024	
Assets	
Fixed Assets	£0.00
Total Fixed Assets	£0.00
Current Assets	
Cash in Bank	£51,613.61
Petty Cash	£0.00
Total Current Assets	£51,613.61
Current Liabilities	
Current Liabilities	£0.00
Net Current Assets (Liabilities)	
Net Current Assets (Liabilities)	£51,613.61
Total Assets less Current Liabilities	£51,613.61
Capital and Reserves	
Current Year Earnings	£2,335.63
Prior Year Retained Earnings	£49,277.98
Total Capital and Reserves	£51,613.61

We, the trustees of the charity, are happy that these accounts are accurate and correct.

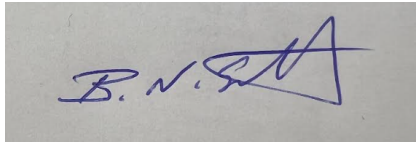
Chair Signature: Teresa Fox



Trustee Signature: Paul Butcher



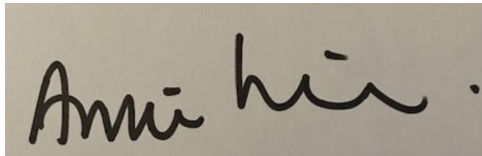
Trustee Signature: Brendan Smith



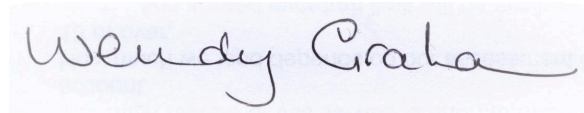
Trustee Signature: Emma Waters



Trustee Signature: Annie Irvine



Trustee Signature: Wendy Graham





Section A

Independent Examiner's Report

Report to the trustees

WYLYE VALLEY DISABLED CHILDREN'S CHARITY

On accounts for the year
ended

31.12.24

Charity no
(if any)

1171356

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

K Berry

Date:

12.10.2025

Name:

Katie Berry

Relevant professional
qualification(s) or body
(if any):

ACCA Qualified

Address: 7 Teal Close, Gloucester GL2 4GR

7 Teal Close, Gloucester GL2 4GR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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