



Trustees' Annual Report for the period

From

Period start date

01 January 2022

To

Period end date

31 December 2022

Section A Reference and administration details

Charity name

Wyllye Valley Disabled Children's Charity

Other names charity is known by

Registered charity number (if any)

1171356

Charity's principal address

3 Drury Close

Thornhill

Cardiff

Postcode CF14 9BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Wyeth			First charity trustee
2	Teresa Fox	Chair		First Charity Trustee
3	Anne Irvine	Secretary		First Charity Trustee
4	Paul Butcher	Treasurer		Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees.
5	Brendan Smith			Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees
6	Wendy Graham			Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees
7	Emma Waters	Designated safeguarding officer		Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees
8				
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2023

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation Model Constitution
How the charity is constituted (eg. trust, association, company)	CIO Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by a resolution passed at a properly convened meeting of the charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of

Delegation by charity trustees

The charity trustees delegate organisation of our annual camp to a camp committee, consisting of 8 members including 3 trustees. The committee is empowered by the full trustee panel with all necessary decision making and budgetary authority required for the Camp organisation. This includes capital expenditure where required.

Decision making requires a minimum quorum of the committee.

The trustees are kept informed by the inclusion of 3 trustees on the camp organisation committee and feedback at the Trustee AGM and bi-annual meetings.

Delegation is in accordance with governance set out in the charity constitution document.

major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Our object relates to the relief of disabled, ill or disadvantaged children by assisting in the provision of facilities for riding and other activities, in particular, but not exclusively by providing an annual riding camp to benefit their health and well-being. Reflecting the long history and roots of the charity, focus continues primarily on disabled children and disadvantages arising from their physical challenges in particular”.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Regard has been taken of the guidance on public benefit issued by the Charity Commission when exercising any powers and duties. Delivery of our primary objective of the charity focuses on the organisation of an annual riding and activity camp..

Following the disappointing yet necessary cancellation of two camps (2020 and 2021) due to the pandemic, the easing of COVID restrictions enabled camp 2022 to take place, albeit scaled down to air on the side of caution.

The committee completed over and above in their annual review and revision of policies and processes in preparing for Camp 2022. They took time to discuss the policies with a similar charity to ensure best practice and due diligence took place.

An enhanced children's policy and medication policy was added to the 'WVDCC Wellbeing handbook' for greater clarity and record keeping.

Additionally, the appropriate regulators were contacted ahead of any decision to commence with the camp.

A decision was taken to invite less children in this first year back after the pandemic albeit also remaining aware respite need was at an all time high after the restrictions carers had throughout lockdown periods. As such, 12 holiday children attended the camp.

Activities were highly risk assessed and executed as per our Charity objectives.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

With the easing of COVID restrictions our main fundraiser took place in August 2022 providing a significant boost to income, with our loyal supporters continuing to make donations via our 100 Club and advocacy fundraisers.

As ever however whilst financial contributions are essential to meeting our object, the greatest and most appreciated contribution continues to be from our numerous volunteers, on our camp committee, those giving up valuable time volunteering at camp and for those contributors of time and effort behind the scenes.

This year a new shower provision was created providing an extension to the previous provisions, this equipment was custom made to ensure full wheelchair and disability access and safety, whilst remaining in line with health and safety regulations and allowing for 'safeguarding' privacy and dignity advice.

This provision increased efficiency for personal hygiene routines on camp and allowed for greater opportunities for young people to shower with independence.

The camp ran in 2022 with 6 boys and 6 girls attending, whom had a range of physical and medical needs.

The camp experience included a range of fun activities to encourage confidence building, communication skills, team building, and exploration of personal challenges and self-determination. Activities on offer included daily horse riding, swimming, treasure hunts, team games such as Skittles and football.

We had a visiting outdoor pursuit company – Wilshire Outdoor Learning come onsite to deliver rock climbing, zip wire, fire lighting, archery and axe throwing. All of these activities provided opportunities for the young people to challenge themselves, stepping out of their comfort zones, and working as a team to achieve success.

Disco's, karaoke, sing songs and talent shows offered opportunities for the young people to demonstrate their passions and talents in a nurturing and encouraging environment.

Visits from celebratory animals and a range of petting animals offered opportunities for 'animal therapy' and the young people spent a relaxed time enjoying the company and interaction of these animals.

Alongside the busy activities there were also options to focus on quieter self-exploration and emotional wellbeing activities such as mindfulness tasks, peer massage, and diary writing.

A successful prize giving event was run at the end of the camp to celebrate achievements and progress made over the week. Every young person received a celebration of their personal achievements and successes.

The camp was successful with no safeguarding or medical incidents. The appropriate safeguarding policies and medical procedures were all in place and followed to ensure no concerns were recorded.

The Safeguarding lead visited the families of the new young people prior to the camp to provide background information regarding the camp, and to provide opportunities for the young person and their families to ask questions and see photos of the camp activities. WVDCC leaflets and links to the new website were shared, with information about the charities registered status.

Regular newsletters were created and sent out to the young people to stay in touch on the build up to the 2022 camp, informing them about safety precautions going into place post covid, information about the camp routines and activities, information regarding packing lists and directions, and provided opportunities for questions prior to arriving at the camp for

2023

the weeks holiday.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity is hugely proud of the continued inputs from our trustee and committee members who worked tirelessly through the first half of 2022 to ensure camp would be possible and avoid further cancellation.

COVID safety was respected at all times and the camp avoided any cases of the virus.

Extra care was taken to hold many activities on site and lots of creativity meant the young people who joined for the week had as good a week as any previously held.

Costs for the week itself were reduced and various changes were made to ensure equipment was upgraded with minimal costs.

In the back end of 2022 further decisions were made to ensure succession planning amongst the committee and trustees was a focus in order to remain relevant and sustainable for years to come.

The website built in the previous year brought various donations though online searches the charity would otherwise not have been considered for.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The main event run by the charity, a weeklong holiday camp for disabled children, costs around £18k each year to hold. A reserves policy is in place to ensure that should fundraising be insufficient from the previous year to cover the cost of the subsequent year the event can still be held. To date the charity has sufficient reserves to hold the next three years' worth of events.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding comes from donations and fundraising events, parents and carers of the holiday children attending our camps are not charged and volunteers helping at our events are asked to contribute towards the cost of their catering for the week.

In a 'standard' year, fundraising is achieved in many forms; volunteers will often take part in sponsored events and the charity sometimes benefits from donation / charitable duty fund matching schemes setup by some of our volunteer's employers. In addition, volunteers organise and hold an annual weekend music festival with all profit being donated to the charity. The Punchbowl Fest in support of the Charity is now a significant date on the calendars of many and happily with the easing of COVID restrictions again took place in 2022.

Notwithstanding the return of our annual camp, our financial balance remains solid at £47,123.18 and provides a cushion of at least 2 years future camps without further income.

Critical to maintaining the profile of the Charity with both our holiday children and their families and our volunteers, our Camp manager and camp committee have continued to work very hard to ensure the Charity remains active.

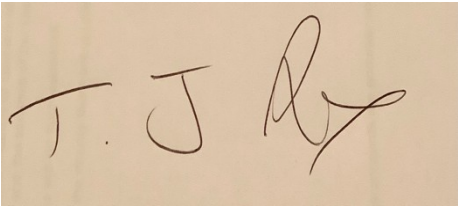
With significant thanks and appreciation for the committees work, the trustees remain confident of the robustness of the Charity finances and its profile with interested parties.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Teresa Joan Fox	
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Position (eg Secretary, Chair, etc)

Trustee Chair	
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Date

8 th October 2023

Wylve Valley Disabled Children's Charity

1st of January 2021 - 31st of December 2021 Financial Report

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Unaudited Financial Report for the Year Ended 31 December 2022

**Prepared by Paul Butcher (Honorary Treasurer)
on behalf of the board of Trustees**

Wylve Valley Disabled Children's Charity

1st of January 2021 - 31st of December 2021 Financial Report

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General Ledger Summary

Wylve Valley Disabled Children's Charity

For the period 1 January 2022 to 31 December 2022

Cash Basis

Account	Debit	Credit	Net Movement
100 Club In	£0.00	£4,095.00	-£4,095.00
100 Club Out	£2,475.00	£0.00	£2,475.00
Activities	£4,466.60	£0.00	£4,466.60
Charity_Insurance	£1,493.21	£0.00	£1,493.21
Coaches	£770.00	£0.00	£770.00
DBS Check	£486.00	£0.00	£486.00
Donation	£0.00	£872.88	-£872.88
Food	£5,178.82	£0.00	£5,178.82
Fundraising	£0.00	£1,667.67	-£1,667.67
Gift Aid	£0.00	£238.37	-£238.37
Helpers food contribution	£0.00	£2,572.50	-£2,572.50
Hire equipment	£4,221.30	£0.00	£4,221.30
Site Upgrade / Maintenance	£1,234.87	£100.66	£1,134.21
Staff Training	£130.00	£0.00	£130.00
Storage rental	£1,200.00	*£1,200.00	£0.00
XERO Subscription	£381.60	£0.00	£381.60
Total	£22,037.40	£10,747.08	£11,290.32

* Correction of over payment from 2021

Wylve Valley Disabled Children's Charity

1st of January 2021 - 31st of December 2021 Financial Report

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Balance Sheet

Wylve Valley Disabled Children's Charity

As at 31 December 2022

	Account	31 Dec 2022	31 Dec 2021	31 Dec 2020	31 Dec 2019	31 Dec 2018
Current Assets						
	Cash at bank and in hand					
	Wylve Valley Disabled Children	£47,123.18	£58,413.50	£61,476.32	£53,228.92	£39,870.24
	Total Cash at bank and in hand	£47,123.18	£58,413.50	£61,476.32	£53,228.92	£39,870.24
Total Current Assets		£47,123.18	£58,413.50	£61,476.32	£53,228.92	£39,870.24
	Net Current Assets (Liabilities)	£47,123.18	£58,413.50	£61,476.32	£53,228.92	£39,870.24
	Total Assets less Current Liabilities	£47,123.18	£58,413.50	£61,476.32	£53,228.92	£39,870.24
	Net Assets	£47,123.18	£58,413.50	£61,476.32	£53,228.92	£39,870.24
Capital and Reserves						
	Current Year Earnings	-£11,290.32	-£3,062.82	£8,247.40	£13,358.68	£39,870.24
	Retained Earnings	£58,413.50	£61,476.32	£53,228.92	£39,870.24	£0.00
Total Capital and Reserves		£0.00	£0.00	£0.00	£0.00	£0.00

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Cash Basis

Account	2022	2022 % of Turnover	2021	2021 % of Turnover	2020	2020 % of Turnover	2019	2019 % of Turnover	Total	Year to date
Turnover										
100 Club In	£4,095.00	61.71%	£4,595.00	57.38%	£2,550.00	25.06%	£2,800.00	10.12%	£14,040.00	£4,095.00
Donation	£872.88	13.15%	£1,797.31	22.44%	£5,969.38	58.65%	£13,079.28	47.26%	£21,718.85	£872.88
Fundraising	£1,667.67	25.13%	£1,616.30	20.18%	£311.22	3.06%	£2,238.45	8.09%	£5,833.64	£1,667.67
Punchbowl Festival	£0.00	0.00%	£0.00	0.00%	£1,347.00	13.23%	£9,559.87	34.54%	£10,906.87	£0.00
Total Turnover	£6,635.55	100.00%	£8,008.61	100.00%	£10,177.60	100.00%	£27,677.60	100.00%	£52,499.36	£6,635.55
Cost of Sales										

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Charity_Insurance	£1,493.21	47.96%	£949.34	25.46%	£605.33	64.04%	£1,290.16	46.68%	£4,338.04	£1,493.21
DBS Check	£486.00	15.61%	£0.00	0.00%	£0.00	0.00%	£170.50	6.17%	£656.50	£486.00
Gambling Licences	£0.00	0.00%	£0.00	0.00%	£20.00	2.12%	£40.00	1.45%	£60.00	£0.00
Site Upgrade / Maintenance	£1,134.21	36.43%	£2,779.67	74.54%	£319.91	33.84%	£1,263.09	45.70%	£5,496.88	£1,134.21
Total Cost of Sales	£3,113.42	100.00%	£3,729.01	100.00%	£945.24	100.00%	£2,763.75	100.00%	£10,551.42	£3,113.42
Gross Profit	£3,522.13	46.92%	£4,279.60	46.56%	£9,232.36	9.29%	£24,913.85	9.99%	£41,947.94	£3,522.13
Administrative Costs										
100 Club Out	£2,475.00	14.04%	£2,700.00	36.77%	£1,525.00	82.35%	£1,275.00	8.53%	£7,975.00	£2,475.00
Activities	£4,466.60	25.34%	£1,923.22	26.19%	£11.70	0.63%	£3,944.88	26.40%	£10,346.40	£4,466.60
Coaches	£770.00	4.37%	£0.00	0.00%	£0.00	0.00%	£1,101.95	7.37%	£1,871.95	£770.00
Food	£5,178.82	29.39%	£0.00	0.00%	£0.00	0.00%	£4,111.10	27.51%	£9,289.92	£5,178.82
General Expenses	£0.00	0.00%	£120.00	-1.63%	£0.00	0.00%	£0.00	0.00%	£120.00	£0.00
Hire equipment	£4,221.30	23.95%	£0.00	0.00%	£0.00	0.00%	£4,359.54	29.17%	£8,580.84	£4,221.30
Staff Training	£130.00	0.74%	£0.00	0.00%	£0.00	0.00%	£151.20	1.01%	£281.20	£130.00
Storage rental	£0.00	0.00%	£2,400.00	32.69%	£200.00	10.80%	£0.00	0.00%	£2,600.00	£0.00
XERO Subscription	£381.60	2.17%	£439.20	5.98%	£115.20	6.22%	£0.00	0.00%	£936.00	£381.60

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Total Administrative Costs	£17,623.32	100.00%	£7,342.42	100.00%	£1,851.90	100.00%	£14,943.67	100.00%	£41,761.31	£17,623.32
Operating Profit	-£14,101.19		-£3,062.82		£7,380.46		£9,970.18		£186.63	-£14,101.19
Other Income										
DBS Payment	£0.00	0.00%	£0.00	0.00%	£0.00	0.00%	£93.50	2.76%	£93.50	£0.00
Gift Aid	£238.37	8.48%	£0.00	0.00%	£866.94	100.00%	£0.00	0.00%	£1,105.31	£238.37
Helpers food contribution	£2,572.50	91.52%	£0.00	0.00%	£0.00	0.00%	£3,295.00	97.24%	£5,867.50	£2,572.50
Total Other Income	£2,810.87	100.00%	£0.00	0.00%	£866.94	100.00%	£3,388.50	100.00%	£7,066.31	£2,810.87
Profit on Ordinary Activities	-£11,290.32		-£3,062.82		£8,247.40		£13,358.68		£7,252.94	-£11,290.32

Wylve Valley Disabled Children's Charity

1st of January 2021 - 31st of December 2021 Financial Report

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We, the trustees of the charity, are happy that these accounts are accurate and correct.

Signed:

Teresa Fox (Chair)
3 Drury Close,
Thornhill,
Cardiff,
CF14 9BJ

Signed:

Brendan Smith
Empire Bungalow,
Tilshead,
Salisbury,
Wilts.
SP3 4 RZ

Wylve Valley Disabled Children's Charity

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Signed:

John Wyeth
Old Police station,
Chitterne Road,
Codford.
BA12 0PG

Signed:

Annie Irvine
60 St Johns Road,
Warminster
BA12 9LY

Wylve Valley Disabled Children's Charity

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Signed:

Paul Butcher
19 Nash Lane
Yeovil
Somerset
BA20 2HN

Signed:

Emma Waters
Thimble cottage
6 Court Hill
Potterne
Nr Devizes
Wiltshire
SN10 5PN

Wylve Valley Disabled Children's Charity

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Signed:



Wendy Graham
Hillview,
Salisbury Road,
Shrewton
Salisbury
SP3 4EQ

