



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|---------|------|----|-----------------|----------|------|
| | 01 | January | 2018 | | 01 | December | 2018 |

Section A Reference and administration details

Charity name

Wyllye Valley Disabled Children's Charity

Other names charity is known by

Registered charity number (if any)

1171356

Charity's principal address

3 Drury Close

Thornhill

Cardiff

Postcode CF14 9BJ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-----------------|-----------------------------------|--|
| 1 | John Wyeth | | | First charity trustee |
| 2 | Teresa Fox | Chair | | First Charity Trustee |
| 3 | Anne Irvine | Secretary | | First Charity Trustee |
| 4 | Paul Butcher | Treasurer | | Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees. |
| 5 | Brendan Smith | | | Trustee appointed by a resolution passed at a properly convened meeting of the charity trustees |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Foundation Model Constitution |
| How the charity is constituted (eg. trust, association, company) | CIO Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | Appointed by a resolution passed at a properly convened meeting of the charity trustees |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- J policies and procedures adopted for the induction and training of trustees;
- J the charity's organisational structure and any wider network with which the charity works;
- J relationship with any related parties;
- J trustees' consideration of major risks and the system and procedures to manage them.

Delegation by charity trustees

The charity trustees delegate organisation of our annual camp to a camp committee, consisting of 11 members including 3 trustees. The committee is empowered with all necessary decision making and budgetary authority required for this organisation. This includes capital expenditure where required.

Decision making requires a minimum quorum of the committee.

The trustees are kept informed by the inclusion of 3 trustees on the camp organisation committee and feedback at the Trustee AGM and bi-annual meetings.

Delegation is in accordance with governance set out in the charity constitution document.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our object relates to the relief of disabled, ill or disadvantaged children by assisting in the provision of facilities for riding and other activities, in particular, but not exclusively by providing an annual riding camp to benefit their health and well-being. Reflecting the long history and roots of the charity, focus continues primarily on disabled children and disadvantages arising from their physical challenges in particular”.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Regard has been taken of the guidance on public benefit issued by the Charity Commission when exercising any powers and duties.

Delivery of our primary objective of the charity focuses around the organisation of an annual riding and activity camp.

The 2018 Camp successfully took place with the maximum number of 18 holiday’ children attending. All feedback from the children and their families confirmed that the week was well received, providing enjoyment and challenges and building confidence. Feedback included an appreciation of the respite benefit to families and in particular, the gained ability to focus on other siblings. The contribution this brings to the family harmony is considered to dovetail cohesively into our main objectives. For those children coming from a less robust family background, the individual attention given by the child’s dedicated team in particular, is a specific benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

-) policy on grant making;
-) policy programme related investment;
-) contribution made by volunteers.

Volunteers are at the core of our annual camp; without them the camp could not take place.

The camp takes place in a rural setting with water and electricity provided via pipes and cables by the farmer on whose land the camp takes place. Given the basic nature of the facilities and the riding activity a core team of 2 or 3 helpers stays with the child for the duration of the week.

In addition, there is a team of dedicated cooks who provide 3 very appreciated and well received meals a day for the full camp. The cooks cater for any individual dietary requirements for the children and a vegetarian alternative for helpers. The cooks team also cater for those allergies and intolerances such as lactose and gluten. (Need required to be confirmed prior to camp)

In addition to being a part of a child's team, helpers may have other responsibilities such as the provision of music and singsongs, activity organisation and more formal duties such as fire marshal. All are eligible for overnight duty.

There is also a dedicated team of 3 or 4 horse instructors plus overall camp managers.

Volunteers also contribute significantly to fundraising, ranging from organising specific events and contributing to the 100 Club.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The central achievement was the successful provision of our main summer activity camp.

2018 was our second year in our new location which has proved to be a great move for us. (2017 saw us move to a new location as our 'home' of the previous 45 years was unavailable following a change of tenant). The owners of the new location are significant supporters of the charity and go to great lengths to ensure we have what we need at the new location.

The camp, was held in what started out with two very wet days but developed into a very hot week. The success of the camp is as ever attributed to the hard-working efforts of our volunteers and the active support of the landowners.

All objectives were met with the maximum number of 18 holiday children attending and with all activities proceeding as planned and feedback being positive.

Our Health and Well Being Manual completed its annual review and update in a timely fashion and risk and safeguarding procedures were complied with.

On going fundraising and contributions continued in a positive manner continuing the Charity finances in a positive fashion.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has always tried to keep reserves in hand to ensure at least 1 of our annual camps can be held without prior fundraising. On average a camp will cost approximately £17,000 and to date the charity has over £51,000 in our account with no pending outgoing payments. This leaves us in the healthy position of being able to fund the next three camps through to 2022.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- J the charity's principal sources of funds (including any fundraising);
- J how expenditure has supported the key objectives of the charity;
- J investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding comes from donations and fundraising events, parents and carers of the holiday children attending our camps are not charged and volunteers helping at our events are asked to contribute towards the cost of their catering for the week.

Fundraising is achieved in many forms; volunteers will often take part in sponsored events and the charity sometimes benefits from donation / charitable duty fund matching schemes setup by some of our volunteer's employers. In addition volunteers organise and hold an annual weekend music festival with all profit being donated to the charity.

All expenditure is to support the goals of the charity; the relief of disabled, ill or disadvantaged children by assisting in the provision of facilities for riding and other activities. Costs are split between rental equipment (marques, tables and chairs etc), retained equipment (specialist horse riding equipment, mattresses, tents, catering equipment, lighting and electrical equipment etc) and consumables (food, toileting etc).

Whilst our financial balance is solid and provides a cushion of 3 years future camps without further income, focus continues on strong ongoing fund raising.

With 2019 being the 50th anniversary of the first Camp, with 2020 being the mathematical 50th anniversary of the founding of the original charity, focus continues to be on putting in place robust succession planning. This is already firmly underway with a strong camp organisation committee and established successors in the roles of camp leader and the catering team and with an experienced and knowledgeable child protection officer.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

| | |
|-----------------|--|
| | |
| Teresa Joan Fox | |

Position (eg Secretary, Chair, etc)

Chair

Date

Wylve Valley Disabled Children's Charity

1st of January 2020 - 31st of December 2020 Financial Report

www.WylveValleyCamp.Org info@WylveValleyCamp.Org



Unaudited Financial Report for the Year Ended 21 December 2020

**Prepared by Paul Butcher (Honorary Treasurer)
on behalf of the board of Trustees**

www.WyllyeValleyCamp.Org info@WyllyeValleyCamp.Org



From 1 January 2020 to 31 December 2020

| Account | Debit | Credit | Net Movement | |
|------------------------------------|-------------------|-------------------|--------------|--|
| 100 Club In (999_1) | £0.00 | £2,550.00 | -£2,550.00 | |
| 100 Club Out (999_2) | £1,525.00 | £0.00 | £1,525.00 | |
| Activities (999_10) | £11.70 | £0.00 | £11.70 | |
| Charity_Insurance (999_11) | £605.33 | £0.00 | £605.33 | |
| Donation (999_4) | £0.00 | £5,969.38 | -£5,969.38 | |
| Fundraising (999_7) | £0.00 | £311.22 | -£311.22 | |
| Gambling Licences (999_15) | £20.00 | £0.00 | £20.00 | |
| Gift Aid (999_3) | £0.00 | £866.94 | -£866.94 | |
| Punchbowl Festival (999-16) | £0.00 | £1,347.00 | -£1,347.00 | |
| Site Upgrade / Maintenance (999_8) | £319.91 | £0.00 | £319.91 | |
| Storage rental (999_16) | £200.00 | £0.00 | £200.00 | |
| Wylze Valley Disabled Chil#001 | £1,913.60 | £873.75 | £1,039.85 | |
| Wylze Valley Disabled Children | £9,130.94 | £1,923.39 | £7,207.55 | |
| XERO Subscription (999_17) | £115.20 | £0.00 | £115.20 | |
| Total | £13,841.68 | £13,841.68 | £0.00 | |
| | | | | |

Wylve Valley Disabled Children's Charity

1st of January 2020 - 31st of December 2020 Financial Report

www.WylveValleyCamp.Org info@WylveValleyCamp.Org



| | | | | |
|---|--|--------------------|--------------------|--------------------|
| | | | | |
| Balance Sheet | | | | |
| Wylve Valley Disabled Children's Charity | | | | |
| As at 31 December 2020 | | | | |
| | | | | |
| | Account | 31 Dec 2020 | 31 Dec 2019 | 31 Dec 2018 |
| | | | | |
| Current Assets | | | | |
| | Cash at bank and in hand | | | |
| | Wylve Valley Disabled Children's Charity | 61,476.32 | 53,228.92 | 39,847.76 |
| | Total Cash at bank and in hand | 61,476.32 | 53,228.92 | 39,847.76 |
| Total Current Assets | | 61,476.32 | 53,228.92 | 39,847.76 |
| | | | | |
| | Net Current Assets (Liabilities) | 61,476.32 | 54,729.58 | 41,169.700 |
| | | | | |
| | Total Assets less Current Liabilities | 61,476.32 | 54,729.58 | 41,169.700 |
| | | | | |
| | Net Assets | 61,476.32 | 54,729.58 | 41,169.700 |
| | | | | |
| Capital and Reserves | | | | |
| | Current Year Earnings | 8,247.40 | 14,859.34 | 24,102.00 |
| | Retained Earnings | 53,228.92 | 39,870.24 | 34,971.76 |
| Total Capital and Reserves | | 61,476.32 | 54,729.58 | 59073.76 |
| | | | | |
| Profit and Loss | | | | |
| Wylve Valley Disabled Children's Charity | | | | |

Wyllye Valley Disabled Children's Charity

1st of January 2020 - 31st of December 2020 Financial Report

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| For the year ended 31 December 2020 | | | | |
|-------------------------------------|-----------|--------------------|-----------|-----------|
| Account | 2020 | 2020 % of Turnover | 2019 | 2018 |
| Turnover | | | | |
| 100 Club In | 2,550.00 | 25.06% | 2,800.00 | 3,070 |
| Donation | 5,969.38 | 58.65% | 13,079.28 | 8,426 |
| Fundraising | 311.22 | 3.06% | 2,238.45 | 8,993 |
| Punchbowl Festival | 1,347.00 | 13.23% | 9,559.87 | 0 |
| Total Turnover | 10,177.60 | 100.00% | 27,677.60 | 20,489 |
| Cost of Sales | | | | |
| Charity_Insurance | 605.33 | 5.95% | 1,290.16 | 886.00 |
| DBS Check | 0.00 | 0.00% | 170.50 | 372.00 |
| Gambling Licences | 20.00 | 0.20% | 40.00 | 64.00 |
| Site Upgrade / Maintenance | 319.91 | 3.14% | 1,263.09 | 0 |
| Total Cost of Sales | 945.24 | 9.29% | 2,763.75 | 0 |
| Gross Profit | 9,232.36 | 90.71% | 24,913.85 | 20,489.00 |
| Administrative Costs | | | | |
| 100 Club Out | 1,525.00 | 14.98% | 1,275.00 | 1,675.00 |
| Activities | 11.70 | 0.11% | 3,944.88 | 5,775.00 |
| Coaches | 0.00 | 0.00% | 1,101.95 | 990.00 |
| Food | 0.00 | 0.00% | 4,111.10 | 6,080 |
| Hire equipment | 0.00 | 0.00% | 4,359.54 | 4,334 |
| Staff Training | 0.00 | 0.00% | 151.20 | 372 |
| Storage rental | 200.00 | 1.97% | 0.00 | 0.00 |
| XERO Subscription | 115.20 | 1.13% | 0.00 | 0.00 |
| Total Administrative Costs | 1,851.90 | 18.20% | 14,943.67 | 19,226.00 |
| Operating Profit | 7,380.46 | 72.52% | 9,970.18 | 1,263.00 |

Wylve Valley Disabled Children's Charity

1st of January 2020 - 31st of December 2020 Financial Report

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| | | | | |
|--|-----------------|---------------|------------------|-----------------|
| | | | | |
| Other Income | | | | |
| DBS Payment | 0.00 | 0.00% | 93.50 | 0.00 |
| Gift Aid | 866.94 | 8.52% | 0.00 | 0.00 |
| Helpers food contribution | 0.00 | 0.00% | 3,295.00 | 3,613.00 |
| Total Other Income | 866.94 | 8.52% | 3,388.50 | 3,613.00 |
| | | | | |
| Profit on Ordinary Activities Before Taxation | 8,247.40 | 81.03% | 13,358.68 | 4,876.00 |
| | | | | |
| Profit after Taxation | 8,247.40 | 81.03% | 13,358.68 | 4,876.00 |

Wyllye Valley Disabled Children's Charity

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I have examined the above accounts in conjunction with the supporting accounting records for the purpose of establishing whether there are material matters of concern which need to be brought to the attention of the charity commission and the trustees of the charity.

After due consideration I have concluded that there are no such concerns.

Signed:

David W Peters
Independent Examiner
2 Dairy Cottages
Chitterne Road
Codford St Mary
Warminster
Wiltshire
BA12 OPG

We, the trustees of the charity, are happy that these accounts are accurate and correct.

Signed:

Teresa Fox (Chair)
3 Drury Close,
Thornhill,
Cardiff,
CF14 9BJ

Wylve Valley Disabled Children's Charity

1st of January 2020 - 31st of December 2020 Financial Report

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Signed:

Brendan Smith
Empire Bungalow,
Tilshead,
Salisbury,
Wilts.
SP3 4 RZ

Signed:

John Wyeth
Old Police station,
Chitterne Road,
Codford.
BA12 0PG

Signed:

Annie Irvine
60 St Johns Road,
Warminster
BA12 9LY

Wylve Valley Disabled Children's Charity

1st of January 2020 - 31st of December 2020 Financial Report

www.WylveValleyCamp.Org info@WylveValleyCamp.Org



Signed:

Paul Butcher
19 Nash Lane
Yeovil
Somerset
BA20 2HN

Signed:

Emma Waters
Thimble cottage
6 Court Hill
Potterne
Nr Devizes
Wiltshire
SN10 5PN

Signed:

Wendy Graham
Hillview,
Salisbury Road,
Shrewton
Salisbury
SP3 4EQ