



Trustees' Annual Report for the period

Period start date			Period end date				
From	1st	January	2021	To	31st	December	2021

Section A Reference and administration details

Charity name **Leigh Folk Arts Association CIO**

Other names charity is known by **Leigh Folk Festival**

Registered charity number (if any) **1171298**

Charity's principal address **20 Ceylon Road**

Westcliff-on-Sea

Essex

Postcode

SS0 7HP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Harding	Chairman		
2	Keith Baxter	Secretary		
4	Simon Gentry			
5	Paul Collier	Artistic Director		
6	John Batch	Treasurer		
7	Michael Davison			
9	Nick Dart			
10	Sarah-Jane Holmes			
11	Elliott Waters		Appointed Feb 2021	Members at AGM
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	New Trustees are appointed at the Annual General Meeting of the Association by way of a vote of members present at that meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Meetings of the trustee body separate from the festival organising committee were held during the year to evaluate activity in the time of COVID and when to again focus on the charitable objectives of the association.

The trustees assess the risks the festival faces and how to eliminate, mitigate or transfer the risks faced.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Trustees are empowered to hold the Association's funds in trust for any purpose, which is charitable in accordance with the law of England and Wales, for the benefit of any individuals or group of people, or corporate bodies with the specific aims of organising and running the annual Leigh Folk Festival, and to preserve and advance the public education in the appreciation of traditional and contemporary folk music

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Association has been running the Leigh Folk Festival for over 25 years. However due to Covid the Festival was again cancelled in 2021. As an alternative the Garden Gatherings was organised on behalf of LFA in September 2021 in Leigh Library Gardens .

During the period the Garden Gatherings:

- Benefited society by provided much needed entertainment just after lock-down
- Provided artists the opportunity to perform, reach an audience and receive payment.
- Raised Funds for Leigh Folk Arts.
- Included a community event on the Sunday
- Maintained a lasting legacy on You Tube
- Additional Organisational, Life and IT skills were undoubtedly learnt or enhanced for those involved.

The Trustees thank Elliott Waters, and Mike Bromfield for organising this event.

The Trustees are satisfied with the financial position of the Charity and envisage no changes in the foreseeable future. The Association has received grants, Sponsorship and donations during the period and disbursed these by way of operating expenses. The Association also raised funds during the period through the sale of merchandise and concert tickets.

The trustees have had regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant-making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During 2021 the Charity achieved:

- Successfully arranging The Garden Gatherings;
- Sought funding for and investigated using music to reduce social isolation and improve quality of life for older citizens. This has been put on hold given COVID.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees endeavour to maintain adequate resources to provide finance for the Folk Festival to take place. The money at the end of the year under review (£26,023) is shown on the Receipt and Payments accounts and, is considered adequate for the Associations activities in 2022 allowing for fund-raising activities which will take place during the year 2022.

Funds for ongoing activities are held with the Association's bankers in a current account and within our Pay Pal account.

The charities reserves are held in a deposit account, and the trustees were able to maintain the amount held in reserves at £6,930. These reserves are held rather than being immediately expended for our charitable aims,

- to protect against the potential for drops in future income, for example because of poor weather over the festival weekend and other contingencies; and
- to allow us the financial headroom to consider other charitable activities and be more ambitious with our fund-raising.

While good progress has been made with strengthening the financial position and reserves of the charity, our short and medium term objectives are to increase reserves to cover the annual expenditure of the charity.

Our reserves can be spent on any of our charitable aims.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fund-raising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charities principal sources of funding in a normal year are grants, donations, street collections, sale of merchandise, sale of concert tickets and payments from concessionaires and advertisers.

The committee have actively managed costs, this helped mitigate increases in operating costs identified. Systems have been implemented by the Trustees to minimise any future risk to assets.

The Treasurer regularly monitors the financial position of the Charity.

This has identified the need to continue fund-raising effort to protect the Trust's assets and future. To enact this, a fund-raising committee seeks to widen the sources of funding and seeks funds locally and nationally.

Recently we have made our back catalogue available on streaming services, encouraged sponsored events and instigated new channels for fund-raising, a 50/50 club and text to donate.

It is the trustees' opinion that continued discipline with expenditure and increased fund-raising effort can enable the Association to continue its activities in furtherance of its charitable aims and to grow.


Section F Other optional information

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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Batch	
Position	Treasurer	
Date	18/02/22	




Receipts and payments accounts

For the period from	1/1/21	To	31/12/21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	7,500	-	-	7,500	-
Sponsorship	2,150	-	-	2,150	-
Donations	3,169	-	-	3,169	6,625.00
Merchandise sales	2,174	-	-	2,174	2,386.00
Other Income	49	-	-	49	3,636.00
Concert tickets	12,480	-	-	12,480	-
Concessions	3,530	-	-	3,530	-
50/50 club income	1,109	-	-	1,109	-
Concert Pre- sales	-	-	-	-	1,277.00
Sub total (Gross income for AR)	32,161	-	-	32,161	13,924
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,161	-	-	32,161	13,924
A3 Payments					
Performers	8,877	-	-	8,877	425
Security	2,998	-	-	2,998	-
Equipment Hire/Professional Services	6,575	-	-	6,575	950
Insurance	1,669	-	-	1,669	1,320
Licences	415	-	-	415	60
Promotional	1,376	-	-	1,376	872
Cost of sales	572	-	-	572	1,034
Other Income costs	3	-	-	3	684
General expenses	3,329	-	-	3,329	554
Storage	2,160	-	-	2,160	-
Waste Clearance	300	-	-	300	-
Concession costs	700	-	-	700	-
Volunteer catering and costs	634	-	-	634	-
Concert cancellations	-	-	-	-	550
Donations	200	-	-	200	5176
50/50 club prizes	211	-	-	211	-
Sub total	30,019	-	-	30,019	11,625
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	30,019	-	-	30,019	11,625
Net of receipts/(payments)	2,142	-	-	2,142	2,299
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,881	-	-	23,881	21,582
Cash funds this year end	26,023	-	-	26,023	23,881

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	12,824	-	-
	Reserves	6,930	-	-
	Cash	-	-	-
	Paypal	6,269	-	-
	Total cash funds	26,023	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	None	-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	None	-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Equipment for Folk festival	Unrestricted funds	-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	None			
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		John Batch – Treasurer	18/02/22	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Leigh Folk Arts Association CIO

On accounts for the year
ended

31/12/2021

Charity no
(if any)

1171298

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

09/09/2022

Name:

Dr. Derek John Oliver

Relevant professional
qualification(s) or body
(if any):

PhD, DBA, MSc, CISA, CISM, CITP

Address:

Ravenswood, 148 Essex Way

South Benfleet,

Essex, SS7 1LN

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.