



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1/1/2022** Period start date To **31/12/2022** Period end date

Charity name: **IBD PASSPORT**

Charity registration number: **1171268**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Promotion of good health of people with crohns disease and ulcerative colitis (inflammatory bowel disease) who plan to travel by educating and informing sufferers of these diseases through providing information and advice.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of logistical advice and information to support good health in those with IBD who plan to travel
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have read and understand the charity commission guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	- We have continued social media presence on both Twitter and Instagram. - Reviewed website content for any updates or broken links and corrected several such. - Improving the registration process to encourage more registrations. - Updating background metatags and updating URL - Implementing background website security updates (done quarterly). - Updated donations button on the website - Maintained Google ad words grant of £10,000 using Insight marketing company - Increased charity user engagement and help with logistical support to connect patients with IBD services overseas so they can have no disruption in their care whilst travelling.

Additional information (optional)

You may choose to include further statements where relevant about:

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Bank balance as of 31/12/2022: £17,340.92
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The balance in this account is grant money remaining from The Helmsley Trust.
Amount of reserves held	Para 1.22	Reserves of £5,000 ideally to be maintained
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No Further Helmsley grant funding there fore we have approached AOIBD and various pharmaceutical companies for ongoing assistance. Plan to scale back running costs to minimum Ad words costs to prolong existing funding.

Additional information (optional)

You may choose to include further statements where relevant about:

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed for their skills and knowledge of Inflammatory bowel disease and previous experience as a trustee for other charities

Additional information (optional)

You may choose to include further statements where relevant about:

Reference and Administrative details

Charity name	IBD PASSPORT
Other name the charity uses	
Registered charity number	1171268
Charity's principal address	48 CAMBERLEY HOUSE, REDHILL ST, LONDON, NW1 4AX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Isobel mason		Whole year	
2	Dr Charles Murray		Whole year	
3	Dr Phillip Smith		Whole year	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Corporate trustees' names or the directors at the date the report was approved		
Director name		
KAY GREVESON		
Professor shomron Ben-horin		

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

KAY GREVESON

KAY GREVESON	
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Position (eg Secretary,
Chair, etc)

CHAIR

CHAIR	
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Date

12/11/2024

12/11/2024

IBD PASSPORT C.I.O.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

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IBD PASSPORT C.I.O.
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31ST DECEMBER 2023

Registered Charity number	1171268
Principal address	Flat 48 Camberley House Redhill Street London NW1 4AX
Chairman	K Greveson
Secretary	C Durcan
Treasurer	K Greveson
Charity Trustees	Dr P Smith Dr C Murray I Mason
Corporate Trustees	K Greveson Professor S Ben-Horin
Accountants	Ashworth Bailey Limited 20a Racecommon Road Barnsley S70 1BH
Bankers	Natwest 1 Hardman Blvd Manchester M3 3AQ

IBD PASSPORT C.I.O.

TRUSTEES' REPORT

FOR THE YEAR ENDED 31ST DECEMBER 2023

The trustees present their report and accounts for the year ended 31 December 2023.

Structure, governance and management

IBD Passport is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission and governed by its constitution. The affairs of the charity are managed by the charity trustees who exercise all the powers of the CIO. The trustees are appointed at the Annual General Meeting by the membership.

Membership is open to anyone who is interested in furthering the aims of the charity and who has agreed to become a member and accept the duties of a member as set out in the constitution.

The members of the CIO have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

Appointment of trustees

In accordance with the terms of the constitution there must be at least three trustees. If the number falls below this the remaining trustees can only act to call a meeting of the trustees or appoint a new trustee. The maximum number of trustees is 8. Each new trustee is given a copy of the constitution and a copy of the latest accounts on appointment.

The serving Trustees at the year end are shown on page 1.

Charitable aims and objectives

1. To promote the good health of people with Crohn's Disease and ulcerative colitis (Inflammatory Bowel Disease) who plan to travel by educating and informing sufferers of these diseases through providing information and advice.
2. The provision of logistical advice and information to support good health in those with Inflammatory Bowel Disease who plan to travel.

Activities undertaken for the public benefit

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

IBD PASSPORT C.I.O.
TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023

Achievements and performance during the year

Activities and achievements in the current year have included:

- We have continued social media presence on both Twitter and Instagram.
- Reviewed website content for any updates or broken links and corrected several such.
- Improving the registration process to encourage more registrations.
- Updating background metatags and updating URL
- Implementing background website security updates (done quarterly).
- Updated donations button on the website
- Maintained Google ad words grant of £10,000 using Insight Marketing Company
- Increased charity user engagement and help with logistical support to connect patients with IBD services overseas so they can have no disruption in their care whilst travelling.

IBD PASSPORT C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2023

The Charity's policy on reserves

This is unchanged and we remain committed to setting aside funds that will enable us to meet any contractual obligations and provide us with three months running costs.

Related Parties

There are no related parties.

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements each year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregular activities.

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed..... 14th February 2025

K Greveson, Corporate Trustee

Independent Examiners report on the unaudited accounts of

IBD PASSPORT C.I.O.

I report on the accounts for the year ended 31st December 2023 set out on pages 6 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

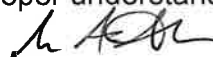
Basis of independent examiners report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below. My work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so my procedures consisted of comparing the accounts with the accounting records kept by the club, and making such limited enquiries of the officers of the club as I considered necessary for the purposes of this report. These procedures provide the only assurance expressed in our opinion.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Martin Ashworth FCCA
Ashworth Bailey Limited
Chartered Certified Accountants
20a Racecommon Road
Barnsley S70 1BH

17th February 2025

IBD PASSPORT C.I.O.**Receipts and Payments Account****Year ended 31st December 2023**

	Notes	Unrestricted Funds	Restricted Funds	Total 2023	2022
Receipt					
Donations		114	-	114	-
Grants received	4	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total receipts		<u>114</u>	<u>-</u>	<u>114</u>	<u>-</u>
 Payments					
Advertising and marketing		-	7,260	7,260	16,758
Website and updates		-	2,185	2,185	458
Computer software		-	482	458	458
Independent examiner fee		-	960	960	960
Professional fees		-	-	-	13,843
Corporate Trustee fees		-	-	-	9,375
Secretary fees		<u>-</u>	<u>-</u>	<u>-</u>	<u>4,200</u>
Total payments		<u>-</u>	<u>10,887</u>	<u>10,887</u>	<u>46,052</u>
Surplus/(deficit)		114	(10,887)	(10,773)	(46,052)
Total funds brought forward		<u>-</u>	<u>17,341</u>	<u>17,341</u>	<u>63,393</u>
 Total funds carried forward		<u>-</u>	<u>6,568</u>	<u>6,568</u>	<u>17,341</u>

IBD PASSPORT C.I.O.

Statement of assets and liabilities

31 st December 2023	Notes	2023	2022
Monetary assets			
Current account		<u>6,568</u>	<u>17,341</u>
Assets retained for the charity's own use	4		
Liabilities at the year end			
Independent examiner fee		<u>480</u>	<u>1,920</u>

Approved by the Trustees on 14th February 2025 and signed on its behalf.

.....

- K Greveson

Corporate Trustee

The notes on page 8 form part of these financial statements

IBD PASSPORT C.I.O.

Notes to the financial statements

Year ended 31st December 2023

1. Accounting policies

1.1 Basis of preparation

The financial statements have been prepared on a Receipts and Payments basis which summarises the movement of cash in and out of the organisation. This format is available to non-company charities with gross annual income of £250,000 or less.

1.2 Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the Trust in furtherance of the objectives of the charity. Unrestricted funds may arise from grants and donations of a general nature, fees or goods and services provided and payments for service contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they are given. Any balance outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

2. Trustee payments, benefits and expenses

Payments were made to Corporate Trustees during the year of NIL (2022 – £9,375.50).

3. Restricted Funds

	Balance bfwd	Incoming resources	Resources expended	Funds transfer	Balance cfwd
Helmsley Trust	15,453	-	10,887	-	4,566
Janssen Pharmaceuticals	<u>1,888</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,888</u>
	<u>17,341</u>	<u>-</u>	<u>10,887</u>	<u>-</u>	<u>6,454</u>

4. Assets retained for the charity's own use

There are no assets for the charity's own use.