



Trustees' Annual Report for the period

Period start date		Period end date	
From	To	From	To
1 January 2022	31 December 2022		

Section A

Reference and administration details

Charity name	Hartford Civic Society
Registered charity number	1171256
Charity's principal address	c/o Honorary Secretary, 'White House', 23 Walnut Lane, Hartford, Northwich
Postcode	CW8 1QN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 David Barr	Treasurer		Elected by Membership
2 Brian Evans			Elected by Membership
3 Margaret Gent			Elected by Membership
4 Rita Hollens			Elected by Membership
5 Jo Milton			Elected by Membership
6 Patricia Parkes			Elected by Membership
7 Michael Pinchien			Elected by Membership
8 Michael Sterry		From 17 January 2022	Elected by Membership
9 John Swaffield	Secretary		Elected by Membership
10 John Szostek	Chair		Elected by Membership
11 Geoffrey Wilde			Elected by Membership

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Charitable Incorporated Organisation (CIO)
Trustee selection methods	Elected by Members at the AGM, interim appointed by Trustees/Members.

Section C

Objectives and activities

In the Parish of Hartford:

- to promote high standards of planning and architecture,
- to educate the public in the geography, history, natural history and architecture of the area,
- to secure the preservation, protection, development and improvement of the environment and sites of features of historic or public interest in the area,
- to provide recreational facilities and/or events for the public and
- to procure the maintenance, improvement or provision of public amenities.

Summary of the objects of the charity set out in its governing document

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February 2023

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We recently defined our Vision as: "To be valued by all Hartford's residents as the organisation which is improving Hartford as a place to live, whilst respecting its heritage." Nearly everything we do is for public benefit and not limited to our Members. The charity's trustees had regard to the Commission's public benefit guidance when choosing its projects. In 2022 we provided and are maintaining a defibrillator in the centre of the village. Summer and Autumn floral displays, organised twelve well supported litter picks and lent our equipment to others, led eight local walks, organised a coach trip to visit the National Memorial Arboretum and Lichfield Cathedral, ran a competition "The art of Hartford", which attracted quality entries in both junior and adult age categories and we produced a Hartford calendar with the winning entries. We don't make grants, but where appropriate we support projects managed by others, viz. the Pavilion Project and a picnic bench on the Green Field, and Christmas lights on Chester Road, all managed by the Parish Council. We helped organise the Christmas Fayre and are facilitating the planting of an arboretum in the privately-owned Royalty Wood, in which we organised a summer evening guided walk for Members.

Section D

Achievements and performance

Summary of the main achievements of the charity during the period.

The list of projects above is evidence of our continued achievements. Twenty-five households became new Members in 2022. Retention of Members is high. We know from feedback that our Members value what we do for the benefit of Hartford. We continue to register comments on planning applications, consistent with our Objects, whenever appropriate.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have funds well in excess of our £5,000 reserves policy minimum, thanks to the large legacy, which we are now spending wisely, consistent with our charitable aims.

Further financial review details (Optional information)

You may choose to include:

- the charity's principal sources of funds
- Subscriptions, donations and surplus from the lottery were the biggest contributors to our net income, in that order. We aim to break even on our coach trips and our calendars, both organised to promote ourselves or to encourage community engagement in what we do.

Section G

Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Anthony Szostek	David Christopher Barr
Position	Chair	Treasurer

Date 13th March 2023

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February 2023

HARTFORD CIVIC SOCIETY

Charity Commission Registered Number 1171256

Receipts and Payments Statement for Year ending 31 December 2022

Income	Note	Current Year £	Previous Year £
Subscriptions	2	2,327	2,196
Legacy		0	30,568
Donations		470	1,031
Gift Aid Refund	3	650	480
Interest		57	6
Lottery Income	5	1,416	1,414
Sale of Calendars	5	526	410
Sale of Coach Trips	5	1,410	0
Sale of Equipment		0	40
Agency Receipts	7	1,993	
Overpayments		7	21

Expenditure

Communications Cost		135	62
Meeting Expenses		401	0
Insurance		99	99
Charitable Expenditure	4	13,813	1,809
Lottery Prizes & costs	5	740	740
Cost of Calendars	5	586	437
Cost of Coach Trips	5	1,170	0
Agency Payments	7	493	0

-Deficit/Surplus for Year

Balance Sheet as at 31st December 2022

Net Worth		
At 1 January 2022	74,863	41,844
-Deficit/Surplus for Year	-8,581	33,019
Creditor (agency)	-1,500	0
At 31 December 2022	64,782	74,863

Made up of:

Barclays Bank - 10 Day Notice Account	63,251	68,194
Community Account	3,031	6,669
Creditor (Agency)	-1,500	0
	64,782	74,863

David Barrs C&A

Hon. Treasurer, 19 January 2023

HARTFORD CIVIC SOCIETY

Charity Commission registered number 1171256

Receipts and Payments Account for the Year ended 31st December 2022
Notes to the Accounts

- 1 Accounts: These Accounts are prepared on the Receipts and Payment basis allowed for small charities.
- 2 Membership: Subscriptions of £2,327 represent 423 Adult and 17 Junior members in 256 households. Previous period: £2,196, representing 402 Adult and 9 Junior members in 243 households.
- 3 Gift Aid: As a CIO we now have recent declarations from 70% of our membership. Our 2022 claim to HMRC included a large donation received in 2021.

4 Charitable Expenditure

	2022 £	2021 £
Upkeep of plants & bulb plantings	418	525
Football Pavilion	10,000	0
Litter Picking Equipment	159	0
Competition Prizes etc	243	153
Trifold Leaflets	0	173
Oak trees in Royalty Wood	0	300
Memorial Bench	0	658
Defibrillator	1,804	0
Picnic Bench	625	0
Christmas Lights	564	0

5 Lottery, Calendar and Coach Trip

	Current Year - 2022		2021
	Cost £	Sales £	Surplus /-Loss £
Lottery	740	1,416	676
Calendar	586	526	-60
Coach Trips	1,170	1,410	240
	2,496	3,352	856

The Coach Trip surplus shown in this table does not take account of a deposit of £165 paid in 2019. The real surplus is £75. The deficit shown for Calendars excludes late receipts in the current year and we expect the final result to be at least breakeven.

6 Voluntary Time

Activities have resumed to a more normal level and we estimate some 700 hours of effort was given by trustees and members valued at £7,000. (2021, 650 hours worth £6,500).

7 Agency and Liabilities

On two occasions, the Society was asked to act as paying agents, with no discretion. The first was to collect stall fees for the Christmas Fayre, totalling £493 on behalf of the organisers, then distribute them to five designated local charities including ourselves. The second was to hold £1,500 being the surplus from the wind-up of the Beech Road Tennis Club and to pay it out to fund an Arboretum in Royalty Wood. This sum is still outstanding and is shown as a Liability in the Statement of Net Worth.