



## Annual Report on the work of the Red Kite Family Centre 2023-2024

### Brief historical context

Following the decision of Oxfordshire County Council to cut funding to the majority of its locally-based Children's Centres and to concentrate its statutory services in a few [regional hubs](#), it was decided to establish a local community run charity to continue the work of our local Children's Centre. [The Red Kite Family Centre \(RKFC\)](#) charity was set up in January 2017, trustees were appointed, and the centre opened with its new leader and staff team in place in April 2017. Since then it has been operating very successfully and this report highlights its main achievements and the value it brings to all families with young children in our area.

### Trustees (as at end March 2024)

Katie English (co-Chair)  
Amy Spicer (co-Chair)  
Charlotte Curry (Secretary)  
Rosie Pearce (co-Treasurer)  
Sarah Bradford (co-Treasurer)  
John Hulett

Post year end note - Katie Lee English has stepped down in her role as co-chair in October 2024. John Hulett has stepped in to fill this role whilst replacement is sought. We also welcomed two new trustees - Will Clere and Fiona Joines in July 2024.

### Staff Team

The RKFC employs a small team of staff, all on permanent, part-time contracts. As at January 2025, we have six employees.

### The provision offered by RKFC

There are two main bases for our activities, the main site in Southern Road, Thame and the satellite location in at Chinnor Library, Chinnor. Through these bases RKFC offers a full programme of universal (open to all parents of under 5s) and targeted activities each week and our sites are also used regularly by NHS midwives, health visitors and speech and language therapists. These partnerships with health professionals mean that we can provide a 'one-stop shop' of advice, support and activities for all parents with pre-school children from birth to 4yrs old. Our staff continue to work closely with Oxfordshire Early Help support team and Children's Services and our sites are often hired by social services for contact and other case review meetings.

## Statement from the Chairs

The year to 31 March 2024 offered more certainty to staff and service users alike. Following the uncertain period of financial strain in the previous year, the centre was able to focus more on future development and staff and trustees worked in collaboration to review the vision and strategy of the work at The Red Kite Family Centre.

The team and trustees have continued to build partnerships and relationships within the local community to strengthen funding stream opportunities. We were nominated to join the local business network 'Opendoorz' which has offered broader perspectives and learning for community engagement and brought new funding opportunities and voluntary support to the centre.

Katie English, our co-chair stepped down shortly after the financial year end and we have sought to recruit additional trustees to broaden our areas of expertise in human resources, early years and finance. This in turn has strengthened the governance delivered by the board.

We continue to seek new funding to secure our services for 24/25. We work extremely hard to maximise our efficiency to ensure that every pound we receive delivers maximum value to our community. The funding landscape has become trickier to navigate and the trustees intend to employ a professional grant writer to help us achieve a more sustainable future financially.

We hold in admiration the determination and creativity of the staff team during past periods of adversity. We are very much indebted to them for the success of the charity and its impactful work in the local community, particularly among the many parents and their 0-4yr olds who attended the wide range of activities the centre offered and continues to offer.

### Financial Summary

*This year saw our financial position secured, due to two donations from the Joyce Chapman Trust, totalling £51,000. An increase in contributions from the community was also received in response to last year's financial situation. While we are confident we have enough funds to secure the services to at least 2025/26, larger grants will be needed in the future to sustain and grow the charity. See Statement from the Chairs for actions being taken.*

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Amy Spicer and John Hulett, Joint Chairs of the Board of Trustees.

## **Independent examiner's report to the trustees of The Red Kite Family Centre**

I report to the trustees on my examination of the accounts of The Red Kite Family Centre (The Trust) for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Claire Lasko

Relevant professional qualification or membership of professional bodies (if any): ACA (ICAEW)

Address: 63 Old Shoreham Road, Hove, BN37BE

Date: 30/1/25

# Statement of Assets and Liabilities

Red Kite Family Centre

As at 31 March 2024

31 MAR 2024

## Current Assets

Cash at bank and in hand	
Red Kite Family Centre	10,630.02
Red Kite Family Centre Reserve	44,455.10
Redwood 35 day notice account - savings	50,000.00
Total Cash at bank and in hand	105,085.12
Accounts Receivable	838.00
Total Current Assets	105,923.12

## Creditors: amounts falling due within one year

PAYE Payable	381.32
Pensions Payable	114.61
Total Creditors: amounts falling due within one year	495.93

Net Current Assets (Liabilities) 105,427.19

Total Assets less Current Liabilities 105,427.19

Net Assets 105,427.19

## Capital and Reserves

Current Year Earnings	56,063.88
Opening balances	91,496.27
Retained Earnings	(42,132.96)
Total Capital and Reserves	105,427.19

# Profit and Loss

Red Kite Family Centre

For the year ended 31 March 2024

2024

## Turnover

CENTRE FUNDRAISING	5,800.57
COMMUNITY FUNDRAISING	14,353.19
COMPANY DONATIONS	14,458.50
FRIENDS OF RED KITE	18,368.63
GRANTS	84,986.64
INDIVIDUAL DONATIONS	4,907.02
Interest Income	358.10
ROOM HIRE	5,370.70
Total Turnover	148,603.35

Gross Profit 148,603.35

## Administrative Costs

ACCOUNTANCY	975.42
ASSOCIATED GRANT COSTS	979.08
CENTRE CONSUMABLES	204.47
CENTRE COSTS - inc Play equipment	538.75
CLEANING COSTS & MATERIALS	3,881.89
COMMUNITY & ADULT LEARNING COSTS	1,158.60
CONSULTING	57.00
DBS CHECKS	53.20
EVENTS COSTS	2,231.24
Health & Safety	72.51
Insurance	347.42
IT SERVICES	2,234.73
MAINTENANCE CONTRACTS	2,052.80
Pensions Costs	964.25
PREMISES COSTS - Grounds Maintenance & Repairs	1,443.83
Printing & Stationery	1,459.41
Rent	144.00
Salaries	71,572.73
Session Resources	741.36
STAFF TRAINING	109.60
SUBSCRIPTIONS	592.76
TELEPHONE	993.11
UTILITIES - ELECTRICITY	5,022.51
UTILITIES - GAS	73.68
WASTE COLLECTION	742.36
Total Administrative Costs	98,646.71

Operating Profit 49,956.64

	2024
<b>Other Income</b>	
AMY SPICER CONSULTING WORK	(550.00)
COMMUNITY & ADULT LEARNING	3,747.41
HMRC - GIFT AID	2,909.83
Total Other Income	6,107.24
<b>Profit on Ordinary Activities Before Taxation</b>	<b>56,063.88</b>
<b>Profit after Taxation</b>	<b>56,063.88</b>