

# **Special Needs & Parent Support (Yorkshire) CIO**

Charity number 1171244

## **Annual Report and Financial Statements for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

# **Special Needs & Parent Support (Yorkshire) CIO**

## **Annual Report and Financial Statements for the year ended 31 March 2021**

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**Prepared by West Yorkshire Community Accounting Service**

# **Special Needs & Parent Support (Yorkshire) CIO**

## **Trustees' report for the year ended 31 March 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Christopher Eatwell	Chair	
Ross McWilliams	Vice chair	
Paul Rowson	Vice chair	
Howard Pickles	Treasurer	
Nicola McVennon		
Deborah Hingerton		
Lora Bedford		
Victoria Moss		
Sunjayee Chauhan		
Sophie Moody		

**Charity number** 1171244 Registered in England and Wales

### **Registered and principal address**

17a Earlswood Avenue  
Leeds  
LS8 2AF

### **Bankers**

Barclays Bank PLC	Shawbrook Bank Limited
Leeds 2	Lutea House
Leicestershire	Warley Hill Business Park
LE87 2BB	Great Warley
	Essex
	CM13 3BE

### **Independent examiner**

Claire Welling

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 23 January 2017 governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **Special Needs & Parent Support (Yorkshire) CIO**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Objectives and activities**

#### **The charity's objects**

To help meet the needs of parents and carers of children with special needs by the provision of support and advocacy, advice and information.

To promote health and education for children with special needs and their parents and carers.

To provide educational and recreational facilities in the interests of social welfare for children with special needs and their parents and carers so that conditions of life may be improved.

#### **The charity's main activities**

Special Needs & Parent Support (Yorkshire) CIO (SNAPS) runs a Saturday support group with a range of therapeutic and other activities, specifically for children with additional needs, and provides the opportunity for the whole family to participate, including siblings, and for the parents to socialise and learn from each other. Activities include hydrotherapy, rebound therapy, music therapy, arts and crafts, boccia, music activities, soft play and football training, with other activities as needs are identified, and funding allows. In addition the charity delivers support directly to families through Family Support Workers, along with counselling sessions for parents.

#### **Public benefit statement**

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education through promoting the inclusion of families with children with special needs.

SNAPS aims to support any family with a disabled child who requires support. SNAPS supports the whole family and meets at a weekend to positively promote inclusion.

### **Achievements and performance**

The past year has been another highly challenging year, dominated by the series of lockdowns and restrictions placed on our organisation by National Government through the management of the pandemic. SNAPS has been unable to deliver face-to-face therapy, so has turned to a number of alternative methods of delivering support to the children and families who are our clients. It has been said that change is the one constant, and that is especially true for small charities in these turbulent times, where SNAPS has been even more creative. This review looks at 4 specific areas – Operations, Finances, Trustees, and the future of SNAPS.

Firstly, Operations – This has been the year of unmet needs for our families, suffering the double hit of being unable to access therapeutic support and being restricted to staying at home for much of the period. SNAPS has therefore stepped up its on-line support, through sessions from physiotherapists, and latterly regular phone, social media and email contacts from SNAPS staff and the Family Support team. In addition we have undertaken a number of initiatives, such as 'care packages' for Mother's Day, Valentines' Day, gardening and Christmas, in our attempts to maintain as high a level of regular contact with our families as possible. Many of the recipients have expressed their thanks for the positive support received. The search for a third possible site was put on hold in the circumstances, to be re-started once conditions allow. We have fully developed plans to manage our return to therapy delivery once we are permitted, and are confident that we will be able to pick up where we left off, with obvious adjustments to suit whatever additional requirements are in place at that time. We have also focussed on ensuring that our staff team, and in particular, their mental health, is supported at all times. We are pleased to have been able to maintain our support for our Staff team as well, and through furlough and other support, have not lost any of the team to resignation. We have continued to review and improve our management and policy structures, such as business and financial planning, and strategic development. We have also maintained our support for the West Yorkshire Children's Additional Needs Network, now 67 organisations strong, which SNAPS co-founded in 2016, to improve the flow of information and communication between charities and statutory bodies from education, healthcare and Local Government across the region.

# **Special Needs & Parent Support (Yorkshire) CIO**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Achievements and performance**

Secondly, Finances – Although raising funds has become very difficult in a market place which has been stretched ever tighter by the tough financial and economic conditions prevailing, our fundraising team has out-performed expectations and delivered a strong result. As a result of the generosity of our many supporters and a lot of hard work from the fundraising team, SNAPS ended the current year in an excellent financial position, and stronger than ever before, which helps the charity become as sustainable as possible. It is important to mention two particular contributors – Irwin Mitchell, which continue their long term and regular support, and the Alerce Trust, our wonderfully generous benefactor. SNAPS has a good story to tell and we tell it well, and have shown that we can competently manage the steady growth required to build a successful organisation and expand the provision of service to the families of Leeds. SNAPS is an independent charity, not an agency of social services or Leeds City Council, and we take no financing from local or national government in any form. In the current economic climate, and with cuts to government grants so prevalent, our independence has been seen by our funders as a strength.

Thirdly, the Board of Trustees - We are fortunate in having a group of talented people with widely differing backgrounds and skills to be the current Board of Trustees, including hard pressed parents, to help set strategy and provide oversight of our work, and I would like to acknowledge their hard work and contribution in the last year in helping to deal with the issues facing the charity. During this difficult year, we have managed to retain the invaluable services of our 10 Trustees, which has helped to provide stability and certainty.

And lastly, the future of SNAPS – The challenges facing small charities cannot be under-estimated, but as Chair, I am confident that we will continue to develop and grow, supported by the good will and contributions of our many families, supporters and stakeholders. In the last six years, SNAPS has grown by a factor of roughly 6 times in terms of provision of services, income and reserves, which is a tremendous performance in a difficult period. The good news in this review is down to the hard work and determination of the team and the family that is SNAPS.

### **Financial review**

The net income for the year was £99,525, including net income of £76,775 on unrestricted funds and net income of £22,750 on restricted funds.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

# **Special Needs & Parent Support (Yorkshire) CIO**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £183,035.

SNAPS aims to provide a high quality service to our clients and their families, and supportive and challenging jobs for staff, paid and voluntary. In order to be able to do this, we need to have a solid financial infrastructure. Part of this is having financial reserves, which can be used in emergency situations – such as a sudden loss of funding, the urgent need to replace equipment, or, in extremis, to close the organisation and lay off the employees.

It is considered best practice to have a Reserves Policy. The ideal level of reserves is to ensure that all the financial commitments facing the organisation in case SNAPS was required to close down suddenly, can be covered - this means the salary and redundancy commitments towards our employed staff, the contractual commitments towards our specialists employed on contracts for services, and rental and other contractual agreements. SNAPS has operated in recent years on an 'asset light' basis, in that the charity rents operating space, and has few other physical assets beyond computers and play equipment. We do not utilise a rented office space, which makes a significant difference in terms of financial liabilities.

It is however prudent and in line with the Charity Commission guidelines to maintain a level of reserves to be able to cover up to 50% of the charity's operating costs. Annual operating costs for the year ending 31st March 2021 were £111,599, which suggests holding reserves of £55,800. However, the year ended 31 March 2021 was not a typical year and, due to the effects of the pandemic, meant we had to operate a reduced service resulting in reduced operating costs. In a typical year, operating costs typically run at £210,000, which in line with our reserves policy would necessitate holding reserves of £105,000 -. Corresponding reserves held at 31 March 2021 were £183,035. Additional funds are held in anticipation of further development and expansion of the core services, both to current and future operating sites.

Restricted funds fall outside the definition of reserves, but the nature and amount of such funds may impact on a charity's reserves policy. Where significant amounts are held as restricted funds the nature of the restrictions is considered as such funds may reduce the need for reserves in particular areas of the charity's work.

The Trustees are committed to working within budgets to maintain adequate levels of reserves, and will continue to review the level of reserves to ensure that it meets all possible future requirements, as identified in our Business Plan.

Signed on behalf of the board of trustees on 15/09/2021

C.J.Eatwell

## **Special Needs & Parent Support (Yorkshire) CIO**

### **Independent examiner's report to the trustees of Special Needs & Parent Support (Yorkshire) CIO**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 7 to 14.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

24/9/2021

#### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Special Needs & Parent Support (Yorkshire) CIO**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2021**

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income from:</b>					
Grants and donations	(2)	158,985	42,799	201,784	158,137
Fundraising		8,109	-	8,109	42,952
Fee income		314	-	314	12,553
Bank interest		917	-	917	214
<b>Total income</b>		<b>168,325</b>	<b>42,799</b>	<b>211,124</b>	<b>213,856</b>
<b>Expenditure on:</b>					
Salaries, NIC and pensions	(3)	73,392	11,811	85,203	74,870
Recruitment		-	-	-	505
Travel and subsistence		135	-	135	1,835
Physiotherapists		-	2,025	2,025	16,613
Swimming instructors		-	-	-	3,780
Management and accounts		3,333	-	3,333	4,825
Counselling		-	4,125	4,125	-
Equipment and resources		807	-	807	1,809
DBS checks		301	-	301	778
Rent and room hire		683	-	683	17,117
Activities, meals and entertainment		1,523	2,088	3,611	8,705
Telephone and internet		1,979	-	1,979	1,829
IT software and consumables		964	-	964	881
Advertising and marketing		199	-	199	104
Postage and delivery		993	-	993	872
Printing and stationery		182	-	182	739
Insurance		734	-	734	607
Memberships and subscriptions		35	-	35	95
Independent examination		800	-	800	690
Training		151	-	151	540
Fundraising expense		4,392	-	4,392	12,209
Other expenditure		142	-	142	951
Depreciation		367	-	367	406
Bad debts written off		438	-	438	-
<b>Total expenditure</b>		<b>91,550</b>	<b>20,049</b>	<b>111,599</b>	<b>150,760</b>
<b>Net income / (expenditure)</b>		<b>76,775</b>	<b>22,750</b>	<b>99,525</b>	<b>63,096</b>
<b>Fund balances brought forward</b>		<b>107,236</b>	<b>1,028</b>	<b>108,264</b>	<b>45,168</b>
<b>Fund balances carried forward</b>	(4)	<b>184,011</b>	<b>23,778</b>	<b>207,789</b>	<b>108,264</b>

All incoming resources and resources expended derive from continuing activities.



# Special Needs & Parent Support (Yorkshire) CIO

## Balance sheet

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets	(5) 976	-	976	844
<b>Total fixed assets</b>	<u>976</u>	<u>-</u>	<u>976</u>	<u>844</u>
<b>Current assets</b>				
Debtors and prepayments	(6) 3,775	-	3,775	3,034
Cash at bank	182,527	23,778	206,305	107,669
<b>Total current assets</b>	<u>186,302</u>	<u>23,778</u>	<u>210,080</u>	<u>110,703</u>
<b>Current liabilities:</b>				
<b>amounts falling due within one year</b>				
Creditors and accruals	(7) 3,267	-	3,267	3,283
<b>Total current liabilities</b>	<u>3,267</u>	<u>-</u>	<u>3,267</u>	<u>3,283</u>
<b>Net current assets / (liabilities)</b>	<u>183,035</u>	<u>23,778</u>	<u>206,813</u>	<u>107,420</u>
<b>Total assets less current liabilities</b>	<u>184,011</u>	<u>23,778</u>	<u>207,789</u>	<u>108,264</u>
<b>Net assets</b>	<u>184,011</u>	<u>23,778</u>	<u>207,789</u>	<u>108,264</u>
<b>Funds</b>				
Unrestricted funds	184,011	-	184,011	107,236
Restricted funds	-	23,778	23,778	1,028
<b>Total funds</b>	<u>184,011</u>	<u>23,778</u>	<u>207,789</u>	<u>108,264</u>

The financial statements were approved by the board of trustees on 15/09/2021

C.J.Eatwell (Trustee)

# **Special Needs & Parent Support (Yorkshire) CIO**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computer equipment: over 3 years

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

# **Special Needs & Parent Support (Yorkshire) CIO**

## **Notes to the accounts continued**

### **for the year ended 31 March 2021**

#### **1 Accounting policies continued**

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

# Special Needs & Parent Support (Yorkshire) CIO

## Notes to the accounts continued

for the year ended 31 March 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Alerce Trust	50,000	-	50,000	50,000
Aviva Corporate funding	1,805	-	1,805	-
The National Lottery Community Fund	-	9,992	9,992	-
Barnard Kenneth Hufton Charity	1,000	-	1,000	-
Edith Murphy Foundation	5,000	-	5,000	10,000
Garfield Weston Foundation	10,000	-	10,000	10,000
Gay & Peter Hartley's Hillards Charitable Trust	1,000	-	1,000	-
HMRC Coronavirus Job Retention Scheme	-	11,811	11,811	-
Irving Memorial Trust	1,500	-	1,500	-
Irwin Mitchell	34,100	-	34,100	4,000
Jimbo's Fund	-	13,366	13,366	-
Michael Watson Charitable Trust	2,000	-	2,000	-
Open Doors Foundation	5,000	-	5,000	-
Pierrepoint Trust	10,000	-	10,000	15,000
Sanctuary Bathrooms	1,000	-	1,000	-
ShareGift	2,500	-	2,500	-
Sir George Martin Trust	2,000	-	2,000	-
St James Palace Foundation	-	5,000	5,000	5,000
The Charles & Elsie Sykes Trust	2,500	-	2,500	-
The David Family Foundation	2,000	-	2,000	-
The Graham and Diane Smith Charitable Trust	1,000	-	1,000	-
The Hadley Trust	5,000	-	5,000	-
The John R Murray Charitable Trust	3,000	-	3,000	-
The Linden Charitable Trust	1,000	-	1,000	-
The Metis Trust	1,000	-	1,000	-
The Sir Cliff Richard Charitable Trust	1,000	-	1,000	-
The Sir Hugh and Lady Bell Trust	1,000	-	1,000	-
The True Colours Trust	-	1,320	1,320	-
WW Spooner Charitable Trust	1,000	-	1,000	1,000
Angela Gallagher Trust	-	-	-	1,500
Card Factory	-	-	-	1,000
Casey Trust	-	-	-	1,000
Grant Foundation	-	-	-	1,500
Headingley Orphanage Foundation	-	-	-	450
John Ackroyd Charitable Trust	-	-	-	1,000
K Rouse	-	-	-	20,000
Leeds Building Society	-	-	-	1,000
Masonic Charitable Foundation	-	-	-	3,000
MCF - Masonic Charitable Trust	-	-	-	3,000
Pat Newman Memorial Trust	-	-	-	1,000
Sir George Martin Trust	-	-	-	2,000
Sydney Black Charitable Trust	-	-	-	1,000
Tula Trust	-	-	-	1,000
Vickers Trust	-	-	-	3,000
Wades Charity	-	-	-	2,000
Yorkshire Building Society	-	-	-	1,000
Other grants and donations	13,580	1,310	14,890	18,687
	<u>158,985</u>	<u>42,799</u>	<u>201,784</u>	<u>158,137</u>

# Special Needs & Parent Support (Yorkshire) CIO

## Notes to the accounts continued

### for the year ended 31 March 2021

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	90,548	74,073
Social security costs	(3,334)	2,530
Employment allowance	(3,089)	(2,530)
Pensions	1,078	797
	<u>85,203</u>	<u>74,870</u>

The average number employees during the year was 21 all part-time or sessional workers (2020: 21). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	1,078	711
Amount of any contributions outstanding at the year end	314	86

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Leeds Building Society	475	-	-	-	475
Wades Charity	78	-	78	-	-
Yorkshire Building Society	475	-	-	-	475
Seedlings Trust	-	810	810	-	-
St James Palace Foundation	-	5,000	5,000	-	-
True Colours	-	1,320	1,320	-	-
Jimbo's	-	13,366	530	-	12,836
Headingley Orphanage	-	500	500	-	-
Community Fund	-	9,992	-	-	9,992
HMRC CJRS	-	11,811	11,811	-	-
	<u>1,028</u>	<u>42,799</u>	<u>20,049</u>	<u>-</u>	<u>23,778</u>

Fund name	Purpose of restriction
Leeds Building Society	To purchase football equipment.
Wades Charity	Towards the costs of equipment and music and dance lessons.
Yorkshire Building Society	Towards costs of football equipment and kit.
Seedlings Trust	For activity packs.
St James Palace Foundation	For remote physiotherapy services.
True Colours	Towards online activity sessions for disabled children and their families including music therapy, yoga and dance.
Jimbo's	To fund two physiotherapists.
Headingley Orphanage	For online activities e.g. yoga, music therapy etc.
Community Fund	For the family support project.
HMRC CJRS	Coronavirus Job Retention Scheme. Towards furloughed staff costs.

# Special Needs & Parent Support (Yorkshire) CIO

## Notes to the accounts continued

### for the year ended 31 March 2021

#### 5 Tangible assets

##### Cost

At 1 April 2020

Additions

At 31 March 2021

Computer  
equipment

£

1,665

499

2,164

Total

£

1,665

499

2,164

##### Depreciation

At 1 April 2020

Charge for year

At 31 March 2021

821

367

1,188

821

367

1,188

##### Net book value

At 31 March 2021

976

976

At 31 March 2020

844

844

#### 6 Debtors and prepayments

Debtors

Prepayments

2021

£

1,650

2,125

3,775

2020

£

1,650

1,384

3,034

#### 7 Creditors and accruals

Creditors

Accruals

2021

£

2,113

1,154

3,267

2020

£

2,339

944

3,283

#### 8 Related party transactions

##### **Trustee expenses**

No trustee received any expenses during this year or the previous year.

##### **Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

##### **Remuneration and benefits received by key management personnel**

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received by the Chief Officer were £25,299 (previous year: £22,025).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

## Special Needs & Parent Support (Yorkshire) CIO

### Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income</b>						
Grants and donations	158,985	147,187	42,799	10,950	201,784	158,137
Fundraising	8,109	38,919	-	4,033	8,109	42,952
Fee income	314	12,553	-	-	314	12,553
Bank interest	917	214	-	-	917	214
<b>Total income</b>	<b>168,325</b>	<b>198,873</b>	<b>42,799</b>	<b>14,983</b>	<b>211,124</b>	<b>213,856</b>
<b>Expenditure</b>						
Salaries, NIC and pensions	73,392	73,038	11,811	1,832	85,203	74,870
Recruitment	-	505	-	-	-	505
Travel and subsistence	135	1,835	-	-	135	1,835
Physiotherapists	-	1,780	2,025	14,833	2,025	16,613
Swimming instructors	-	3,780	-	-	-	3,780
Management and accounts	3,333	4,825	-	-	3,333	4,825
Counselling	-	-	4,125	-	4,125	-
Equipment and resources	807	269	-	1,540	807	1,809
DBS checks	301	778	-	-	301	778
Rent and room hire	683	15,117	-	2,000	683	17,117
Activities, meals and entertainment	1,523	2,290	2,088	6,415	3,611	8,705
Telephone and internet	1,979	1,829	-	-	1,979	1,829
IT software and consumables	964	881	-	-	964	881
Advertising and marketing	199	104	-	-	199	104
Postage and delivery	993	872	-	-	993	872
Printing and stationery	182	739	-	-	182	739
Insurance	734	607	-	-	734	607
Memberships and subscriptions	35	95	-	-	35	95
Independent examination	800	690	-	-	800	690
Training	151	540	-	-	151	540
Fundraising expense	4,392	12,209	-	-	4,392	12,209
Other expenditure	142	951	-	-	142	951
Depreciation	367	406	-	-	367	406
Bad debts written off	438	-	-	-	438	-
<b>Total expenditure</b>	<b>91,550</b>	<b>124,140</b>	<b>20,049</b>	<b>26,620</b>	<b>111,599</b>	<b>150,760</b>
<b>Net income / (expenditure)</b>	<b>76,775</b>	<b>74,733</b>	<b>22,750</b>	<b>(11,637)</b>	<b>99,525</b>	<b>63,096</b>
<b>Fund balances brought forward</b>	<b>107,236</b>	<b>32,503</b>	<b>1,028</b>	<b>12,665</b>	<b>108,264</b>	<b>45,168</b>
<b>Fund balances carried forward</b>	<b>184,011</b>	<b>107,236</b>	<b>23,778</b>	<b>1,028</b>	<b>207,789</b>	<b>108,264</b>