



BUCKMORE PARK SCOUT CAMPSITE

**TRUSTEE'S REPORT &
RECEIPTS & PAYMENTS ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2021

REGISTERED CHARITY NO: 1171239

**BUCKMORE PARK SCOUT CAMPSITE
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BUCKMORE PARK SCOUT CAMPSITE

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Mr P Budgen Mr K Holford Mr G Jessup Mrs M Kagan Mr P Randall Mr S Slater
Charity Registration Number	1171239
Principal Office	Buckmore Park Scout Campsite Chatham ME5 9RX
Banker	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

BUCKMORE PARK SCOUT CAMPSITE

REPORT OF THE TRUSTEES

The Trustees present their statutory report with the receipts and payments accounts of Buckmore Park Scout Campsite for the year ended 31 March 2021.

OBJECTIVES AND ACTIVITIES

Objectives

To advance in life and help young people who are members of the Medway Towns Scout District, together with members of the national and international scout and guide associations, plus other youth based groups from time to time through:

- A) the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
- B) providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

Activities

Buckmore Park Scout Campsite offers camping and activities for youth organisations in 142 acres of woodland just off the M2/A2 in Kent. It provides space for camps both large and small. A range of activities including air rifles, caving, orienteering and archery can be provided onsite with a wide range of other activities possible in the woodland.

Public Benefit

The Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the Fund's aims and objectives and in planning the Fund's future activities. In particular, the Trustees have considered how planned activities will contribute to the aims and objectives that have been set. The Trustees are satisfied that the charity continues to meet the Charity Commission's guidelines with regard to delivering public benefit.

ACHIEVEMENTS AND PERFORMANCE

The CIO has been significantly impacted by COVID 19 and for the majority of the year all camping and activities were suspended. The park was opened for some limited family camping for local scout leaders and their families.

During the reporting year the CIO has worked hard to improve the campsite in many ways including infrastructure developments and starting work to increase the range of activities on offer and planning for future building requirements.

The achievements of the charity are entirely down to the 100% volunteer service crew and management team to whom the charity trustees are incredibly grateful for their commitment to providing outdoor opportunities to the young people from the Medway Towns and beyond.

BUCKMORE PARK SCOUT CAMPSITE

REPORT OF THE TRUSTEES

COVID-19

As at the 2021 year end the UK has been in a pandemic. COVID-19 has had a significant impact on the operations and usage of the campsite for the 20-21 year into 21-22. However, the campsite has:

- Followed guidelines to make the campsite COVID-19 Secure including producing a COVID-19 Risk assessment, signage at the site and revised operating procedures - all set out on the Campsite Website.
- COVID-19 Risk Assessment Signed off by Kent County Scouts allowing face to face Scouting at the campsite.
- Track and Trace in place for both service crew and visitors.
- Operating procedures for crew.
- Campsite opened for families of Medway Towns and Gillingham leaders over the Summer Holidays - although limited take up from those outside the Service Crew.
- Campsite will be open for camping for all Scout Leaders and their families until the December 2020 - will be on the website in the next week.
- Service Crew supporting the operation of the campsite along with routine maintenance tasks with regular working session both during the week and weekends.

The trustees have continued to monitor the budgets and forecasts for the campsite during the year as well as being the recipient of COVID related government grants. The campsite has sufficient cash flow and assets to continue as a going concern for the foreseeable future.

PLANS FOR FUTURE PERIODS

The CIO has a detailed business plan which is being updated annually to direct the development of the campsite.

The focus for development at the campsite in the near future is the planning, construction and commissioning of a new toilet and shower block which has been delivered to site following the year end.

The campsite is seeking to increase the range of formal activities on offer with climbing a short to medium term aspiration.

FINANCIAL REVIEW

Financial Review of the Year

Total receipts for the year were £25,237 (2020: £38,944) of which £21,050 (2020: £Nil) related to Government Grants in relation to COVID. Total payments were £14,076 (2020: £23,264).

Cash funds carried forward were £59,949 (2020: £48,788).

Reserves Policy

It is the policy of the charity to maintain unrestricted funds to enable it to meet its charitable commitments and growth of the park for the foreseeable future. The Trustees are reviewing the level of reserves and this review is ongoing.

The level of reserves at the year-end were £59,949 (2020: £48,788).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure

Buckmore Park Scout Campsite is a foundation charitable incorporated organisation (CIO) incorporated by constitution dated 18 January 2017.

BUCKMORE PARK SCOUT CAMPSITE

REPORT OF THE TRUSTEES

Governance

Responsibility for the management of the charity is vested in the Trustees shown on page 1. The Trustees meet quarterly.

The Trustees who served during the year were as follows:

Mr P Budgen
Mr K Holford
Mr G Jessup
Mrs M Kagan
Mr P Randall
Mr S Slater

The Local Trustees (the persons appointed by the District Executive Committee of the Medway Towns Scout District to hold the freehold of Buckmore Park) after consulting the District Executive Committee through the District Commissioner shall appoint the CIO Trustees. In selecting individuals for appointment the Local Trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Each appointment is for a term of three years.

DECLARATION

This report was approved by the Trustees on 11 December 2021 and signed on their behalf by:

Steven Slater
Trustee

BUCKMORE PARK SCOUT CAMPSITE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 5 to 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

BUCKMORE PARK SCOUT CAMPSITE**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2021**

	Unrestricted funds	
	2021	2020
	£	£
Receipts from:		
Donations	100	737
Charitable activities	2,280	31,975
Other income	1,792	6,212
Government Grants	21,050	-
Investment income	15	20
	<hr/>	<hr/>
Total receipts	25,237	38,944
	<hr/>	<hr/>
Payments on:		
Raising funds	61	3,191
Charitable activities	14,015	19,329
Merchandise	-	744
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Total payments	14,076	23,264
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Net movement in funds	11,161	15,680
Cash Funds balance brought forward 01 April 2020	48,788	33,108
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Cash Fund balance carried forward 31 March 2021	59,949	48,788
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BUCKMORE PARK SCOUT CAMPSITE**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021**

				2021	2020
				£	£
Cash at bank and in hand				59,949	48,788
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The receipts and payments accounts were approved on 11 December 2021 and signed on behalf of the Board by:

Steven Slater
Trustee