



Trustees' Annual Report for the period

From 1st April 2023 To 31st March 2024

Charity name: Doddinghurst Road Church

Charity registration number: 1171227

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. The advancement of the Christian faith in accordance with our Basis of Faith, primarily but not exclusively within Brentwood and the surrounding neighbourhood.</p> <p>2. Such other charitable purposes as shall, in the opinion of the members of the church in General Meetings and the Trustees, put into practice the teaching of the Lord Jesus Christ in accordance with our Basis of Faith.</p> <p>3. Provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time in accordance with the provisions of the church rules.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Regular worship services, Bible teaching, and preaching have supported the congregation and wider community in exploring and growing in the Christian faith. Midweek gatherings such as the Wednesday Menu (Bible study, prayer and worship), Monday Prayer Meetings and Women's Breakfasts have provided opportunities for prayer, discipleship and fellowship. Messy Church has enabled families to engage in accessible worship, and monthly services at Winifred Dell Care Home have offered spiritual care to elderly residents.</p> <p>Community support and practical service: The Brentwood Foodbank has provided emergency food and support to individuals and families in crisis, while volunteers have offered advocacy and pastoral care to those facing homelessness, poverty, addiction, immigration challenges and mental health difficulties. The MenShed project has given men from diverse backgrounds a safe space to meet, reducing loneliness and encouraging wellbeing. Tots Aloud has continued to support parents, carers and young children, providing safe play and community connection.</p> <p>Children and youth work: The DRCC Youth project has engaged over 13,000 young people through school-based work, outreach and church drop-ins. This has created safe environments for young people to develop</p>

		<p>supportive relationships and explore values rooted in Biblical teaching.</p> <p>Fellowship and pastoral care: The church has provided opportunities for fellowship and community building through activities such as Afternoon Teas, Barn Dances, trips and shared meals, which have strengthened unity and mutual support within the church family and extended hospitality to the wider community.</p> <p>All of these activities have been undertaken consistently with the church's Basis of Faith and doctrinal distinctives. They demonstrate the public benefit delivered through the advancement of the Christian faith and the practical outworking of that faith in service to the community of Brentwood and its surrounding area.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We can confirm.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We have utilised 5 governmental grants totalling £43,490. These were used to salaries for Foodbank and Youthwork Projects to meet the above objectives. Grants are utilised but did not provide the main income.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers both from inside the church membership and outside remain integral to both the Foodbank (approx. 45 volunteers) and DRCC Youth projects (approx. 10). It is impractical to quantify the number of hours given.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year the charity has advanced the Christian faith through regular worship services, Bible teaching, prayer meetings, and fellowship events, including Messy Church and monthly services at Winifred Dell Care Home. These activities have enabled people of all ages to engage with and grow in their faith, while also providing comfort and pastoral care to those in need.</p> <p>The charity has also met significant community needs through practical support. The Foodbank experienced its busiest year to date, providing food and assistance to individuals and families in crisis. Youth and children's work has continued to expand, with over 13,000 engagements recorded, offering safe spaces, mentoring, and informal education rooted in Christian values. Tots Aloud has served families with young children twice weekly, while projects such as MenShed and women's breakfasts have reduced isolation and strengthened community ties. Collectively these activities have improved wellbeing, supported vulnerable people, and contributed to stronger community cohesion in Brentwood and the surrounding area.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The Met Goals set in previous report are as follows.</p> <ol style="list-style-type: none"> 1.To increase the outreach within the church community itself finding new ways to care for one another and the vulnerable in our own Church community. <p><i>Many unique community events were hosted throughout the year providing new opportunities for care</i></p> <ol style="list-style-type: none"> 2. To continue growing the youth outreach team, strengthening and solidifying this ongoing work.
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		<p><i>Steps were taken to begin employing additional staff in the coming year</i></p> <p>3. To better equip, develop and delegate roles within the various ministries of Doddinghurst Road Community Church.</p> <p><i>The Be Encouraged send outs were successfully handed over to a new coordinator.</i></p> <p><i>Tots Aloud continued to run with volunteer teams.</i></p> <p><i>Worship, Foodbank, and fellowship activities all saw committed teams sustaining the work.</i></p> <p><i>We note the ongoing needs for more volunteers (e.g., in Messy Church and youth/family ministries), there is clear evidence of equipping and delegation already taking place.</i></p> <p><i>Admin support was also employed for the BF project.</i></p>
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Church operates a Foodbank and whilst being one charitable operation the Foodbank is considered for the review as a separate financial entity. The Church operates within a tight budget but has a small surplus to carry forward each year. The Foodbank operates via designated funds and currently has a substantial surplus.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Church Currently no policy on reserves. But is seeking to develop a policy based on 3 months operating costs. The Foodbank Reserve funds are held should we need to pay for a commercial premises to replace the depot current provided by the Local Authority free of charge
Amount of reserves held	Para 1.22	Church - £17,241 Foodbank - £86,043
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution and Church Handbook
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>In accordance with the Constitution a trustee must be a natural person over the age of 16 years and affirm the Basis of Faith and Ethical Statements as set out in the Church Handbook.</p> <p>Charity trustees shall be persons appointed to the office of Pastor and Elder in accordance with the Church Handbook. Should the number of those holding the office of Pastor or Elder be less than three, then the persons appointed to the offices of Secretary and Treasurer in accordance with the Church Handbook shall also be charity trustees. The charity trustees may also appoint additional charity trustees from the Church Council or membership or from outside the church, provided such appointee has first been nominated by the members of the Church Council in accordance with the Church Council's ordinary procedures. If the appointee is from outside the church they must affirm their acceptance of the Basis of Faith and Ethical Statements or acknowledge that their contribution will not go against such values.</p> <p>No one is entitled to act as a charity trustee unless he or she has acknowledged his or her acceptance of the office of charity trustee.</p> <p>At least one of the trustees of the Church must be 18 years of age or over.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Doddinghurst Road Church
Other name the charity uses	N/A
Registered charity number	1171227
Charity's principal address	56-60, Doddinghurst Road, Brentwood, Essex, CM15 9HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Graham	Chairperson	N/A	Doddinghurst Road Church CIO Trustees
2	Paul Day	Treasurer	N/A	Doddinghurst Road Church CIO Trustees
3	Kenneth Betts	Secretary	N/A	Doddinghurst Road Church CIO Trustees
4	Malcolm Bigg			Doddinghurst Road Church CIO Trustees
5	Jem Trehern			Doddinghurst Road Church CIO Trustees
6	Kingsley Dent	Elder		Doddinghurst Road Church CIO Trustees
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PETER ALEXANDER GRAHAM	KENNETH DOUGLAS BETTS
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Doddington Road Church

1171227

Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Offerings/Donations	12,870	76,903	-	89,773	58,738
Gift Aid Donations	44,463	37,365	-	81,828	66,313
Church Users	9,092	-	-	9,092	9,298
Gift Aid Reclaim 2022-23	18,269	-	-	18,269	9,230
Grants	43,490	-	-	43,490	-
Other Church Income	695	-	-	695	8,566
Bank Interest	613	3,053	-	3,666	854
Cash in Hand	184	-	-	184	30,932
	-	-	-	-	-
Sub total (Gross income for AR)	129,676	117,321	-	246,997	183,931
A2 Asset and investment sales,					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	129,676	117,321	-	246,997	183,931
A3 Payments					
Purchases	3,989	66,931	-	70,920	5,100
Direct Expenses	10,207	638	-	10,845	9,044
Overheads	20,015	6,543	-	26,558	10,521
Staffing	59,513	-	-	59,513	39,996
Additional activities	18,695	115	-	18,810	810
Mission General	-	5,082	-	5,082	8,358
Mission India & Kenya	-	1,586	-	1,586	1,880
Mission ACTS	-	2,872	-	2,872	1,121
	-	-	-	-	-
Sub total	112,419	83,767	-	196,186	76,830
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	112,419	83,767	-	196,186	76,830
Net of receipts/(payments)	17,257	33,554	-	50,811	107,101
A5 Transfers between funds	-	728	-	-	-
A6 Cash funds last year end	22,386	168,922	-	191,308	-
Cash funds this year end	38,915	203,204	-	242,119	107,101

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	No 1 Acc. & Reserve A/C + C.I.H	38,915	-	-
	Missionary A/C	-	3,804	-
	Foodbank Acc, Foodbank Reserve Acc & Kingdom Bank Reserve Acc. + C.I.H	-	199,400	-
	Total cash funds	38,915	203,204	-
	(agree balances with receipts and payments account(s))			



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Peter Graham	05/01/2025
	Kenneth Betts	05/01/2025

Re: Doddinghurst Road Church CIO – Charity No: 1171227

Independent Examiners Report on April 2023 – March 2024 Finance Report

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: J Minihane

Qualification/Experience: 15 years Church Auditor

Address: 21 Broomwood Gardens
Pilgrims Hatch
Brentwood
Essex. CM15 9LH

Date: 07 / 09 / 25