



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	January	2020		31	December	2020

Section A Reference and administration details

Charity name Lancaster Judges' Lodgings Museum Trust

Other names charity is known by

Registered charity number (if any) 1171209

Charity's principal address c/o Keeper's Cottage

Burton in Kendal

Carnforth

Postcode LA6 1NL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Liz Feather			
2	Sue Widden			
3	Mandy Whitehouse			
4	Catherine Fatkin			
5	Roger Jump			
6	Garth Lindrup			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Continuing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The support and promotion of the Judges' Lodgings Museum in Lancaster for the benefit of the public

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The museum would normally have re-opened in March 2020 for the March-October season but this was prevented by the lockdown and other COVID measures. Nevertheless, the museum re-opened in September for two months, the only museum in Lancaster to re-open in 2020. This enabled it to acquire valuable experience operating under COVID safeguards, including the introduction of a one-way system, visits by appointment only, the screening of the ticket desk and face-mask and sanitisation controls. The work on the installation of the internal glass porch was also completed early in the year and was a significant part of the overall adjustment required to the management of visitors.

Despite the lockdowns, the trustees continued to meet online with representatives of the County Council on the museum's joint planning group. Much of these discussions centred on what would be required in order to re-open post-lockdown. Other discussions focused on matters concerning the collections including in particular the Gillow Gallery and matters of wider import such as the city's response to the Black Lives Matter movement.

Additional details of objectives and activities (Optional information)

The Trust is the representative body for the Friends of Lancaster Judges' Lodgings and it is largely through the Friends that volunteers work in the museum in a variety of capacities such as room stewards, gardeners, cleaners etc. But for these volunteers the museum would not have been able to manage the limited re-opening in September/October 2020.

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D	Achievements and performance
<p>Summary of the main achievements of the charity during the year</p>	<p>Re-opening in 2020 after lockdown, the only museum in Lancaster to do so. Surviving.</p>

Brief statement of the charity's policy on reserves

The Trust has not been operational long enough to have built up any reserves and so it does not need to formulate a policy on reserves just yet.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Garth Lindrup	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	6 October 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Lancaster Judges' Lodgings Museum Trust

No (if any)
1171209

Receipts and payments accounts

For the period from	Period start date 1/1/2020	To	Period end date 12/31/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	3,540	-	-	3,540
Repayment of loans (Friends)	1,874	-	-	1,874
Sales of cards and prints	129	-	-	129
	-	-	-	-
Gift aid	148	-	-	148
Givey	15	-	-	15
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	5,706	-	-	5,706
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	5,706	-	-	5,706
A3 Payments				
Ibex for Friends website	774	-	-	774
LCC for painting conservation	3,250	-	-	3,250
Printing cards and prints	264	-	-	264
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	4,288	-	-	4,288
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	4,288	-	-	4,288
Net of receipts/(payments)	1,418	-	-	1,418
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	28,157	-	-	28,157
Cash funds this year end	29,575	-	-	29,575

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	29,575	-
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Garth Lindrup

CC16a



Last year
to the nearest £

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**Endowment
funds**
to nearest £

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OK

**Endowment
funds**
to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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**When due
(optional)**

Date of
approval
