

TRUSTEES ANNUAL REPORT for Year Ending 31st August 2022 Scallywags Pre-School (Edgworth) Registered as a Charitable Incorporated Organisation Charity No. 1171204

Bolton Road, Edgworth, BL7 0AH

Introduction

In the last 12 months there has been a steady stream of children joining scallywags and there have been fewer Covid related disruptions, with just 2 days of closure in January due to Covid related staffing issues. Scallywags have continued to maintain the Covid cleaning standards and continue with the procedures of meeting and greeting parents at the gate each morning. Scallywags remains a popular choice for early years provision in the local area and although there are fewer children on role in total there are more children attending scallywags full-time. There were 36 children on role in September 2021 and there are 33 children on role in September 22.

Scallywags has now completed its eleventh year at Turton and Edgworth Primary School. We have continued to build on our relationship with school and strengthen the partnership, creating an excellent working relationship with the head teacher and reception teacher of the school. As part of our agreement with school, we have termly meetings that seek to develop links and make the most of the skills, resources and funding available to both organisations to further our aims. We are also required to submit a termly report to school, informing them of news and developments at Scallywags.

The CIO is a legal entity, in its own right and can hold property. A new 3 year lease was signed September 2022. An increase in rent and services was negotiated as part of the new lease agreement. The School Head Teacher and Governors support Scallywags remaining on site at Turton and Edgworth Primary School. The final decisions are made by the diocese.

Financial Overview

This is the report for the fourth full financial period for Scallywags Pre-school (Edgworth) CIO from 1st September 2021 to the 31st August 2022..

Total gross income for the period was £113029 (previous year 91,668) with payments made of £114471 and cash funds at the end of the year of £54143. Scallywags have increased their fees three times over the last 12month in order to try and keep abreast of inflation.

Fundraising and Community Links

It has been an improved year for fundraising with many more events being made possible and an excellent group of trustees joining the committee with a fundraising focus. The committee continue to support our Bedtime Story events to raise money for the nursery and there was an excellent Christmas raffle organised by committee members. Additionally, after 3 years of being unable to run it due to Covid restrictions, our wonderful Mini Mighty returned – running races – which helped to raise much needed funds towards enhancements for activities. Scallywags continues to research grants that they may be able to access and there are plans in place for several future fundraising activities.

Staff Issues

Scallywags' greatest asset is its staff and we continue to maintain the 6 qualified staff, 1 apprentice, 1 student and a cleaner. Sadly Carol and Nicola left Scallywags at the end of the Summer 2022 Term to start new adventures. These staff will be greatly missed as they have contributed greatly to our outstanding status. In September 2021 we took on an apprentice for 18 months and we have offered her a post starting January 2023 and a student began in September 2022 who will be completing her Level 2 qualification whilst working for Scallywags, covering the reduction in staff that have moved on to new posts. Pip returned early from her maternity leave in January 2022. Zoe has been a deputy manager for a year now and is doing a wonderful job supporting Susan and Linda, and has also been training in Special Educational Needs. All members of staff have continued to develop their experience through relevant training courses and events and we would like to thank them for their continued hard work. Courses include Paediatric 1st Aid, 1st Aid at Work & Defibrillation training, communication and language and phonics.

As part of their professional development the manager and deputy managers (Susan Langley, Linda and Zoe) attend Blackburn with Darwen Early Years Network meetings 3 times a year. These meetings are always valuable and keeps the Nursery up to date with other childcare providers in this area, and changes within the sector.

The voluntary management committee have also worked hard this year with a more successful fundraising year due to the lifted Covid restrictions and reduction in Covid related disruptions. Catherine Jones, Kate and Catherine Redwood (Secretary) will step down this year and Michelle Scott left us with a move to Australia in September. Susan (manager) would like to personally say a very big thank-you for all their support over the last 3-5 years especially over the very difficult time through the Covid period which was extremely stressful for all and a very big thankyou to all committee members who continue to support Scallywags by being part of our outstanding team. We look forward to welcoming new members onto the committee. Among their number are some highly skilled and organised individuals, and we look forward to seeing what their input will bring. Scallywags Pre-school can certainly pride itself on continuing to provide excellent quality, but also affordable pre-school education within Edgworth. Our long-term targets include continuing to build strong

partnerships with parents, challenging our British values and Diversity and raising money for much needed outdoor equipment.

Statement of Trustees' Responsibilities

The constitution specifies the roles and responsibilities of the Trustees, and new trustees will find a copy in their packs. As part of the CIO process, Scallywags adopted a new constitution - the Pre-School Learning Alliance Model CIO Constitution for Childcare Providers 2013. As of the AGM, Scallywags will have 6 trustees, 3 of whom are parents of children currently attending the setting (the constitution provides that ideally at least 2/3 trustees should be parents of children currently attending the setting). We would like to thank all committee members for their hard work over the last year.

Five years ago, we appointed our manager, Susan Langley, as a trustee, and this appointment of a paid staff member as a trustee was approved by the Charities Commission. Susan fulfils the role of OFSTED Nominated Person. With her extensive training in childcare and the EYFS, the committee and management team feel that she is best placed to continue with this role.

Signed at the Annual General Meeting - 17th November 2022

Trustees: November 2021 - November 2022

Patricia Raseta (Chair)
Catherine Redwood (Secretary)
Sheila Latham (Treasurer)
Susan Langley
Kate Longworth
Catherine Jones
Michelle Scott
Leah Farnworth
Suzanne Nugent

Trustees being elected or re-elected at the AGM

Patricia Raseta (Chair) (unanimous)
Leah Farnworth (Secretary) (unanimous)
Sheila Latham (Treasurer) (unanimous)
Susan Langley (unanimous)
Suzanne Nugent (unanimous)
Claire Watson (unanimous)
Deanna Yewdale (unanimous)
Ashley Hill (unanimous)
Tessa Eagle (unanimous)

Attached: Cash Flow Statements September 2021-August 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Sallywags Pre-school

No (if any)
1171204

Receipts and payments accounts

CC16a

For the period from	Period start 01/09/2021	To	Period end date 31/08/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	35,100	-	-	35,100	26,183
Fee Deposits	803	-	-	803	927
Fundraising	712	-	-	712	422
Nursery Education Funding	71,931	-	-	71,931	63,532
Sundry	4,343	-	-	4,343	215
Fee Vouchers	-	-	-	-	140
Donations	140	-	-	140	250
	-	-	-	-	-
Sub total (Gross income for AR)	113,029	-	-	113,029	91,669
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	113,029	-	-	113,029	91,669
A3 Payments					
Wages	86,964	-	-	86,964	89,675
Rents and Rates	1,100	-	-	1,100	7,005
Premises Costs	7,544	-	-	7,544	5,274
Catering Costs	3,137	-	-	3,137	3,206
Consumables	3,122	-	-	3,122	2,301
Equipment	777	-	-	777	496
Office Cost	9,688	-	-	9,688	8,974
Sundry Expenses	1,226	-	-	1,226	179
Fundraising	213	-	-	213	-
Fee Deposit Return	700	-	-	700	649
Sub total	114,471	-	-	114,471	117,758
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	114,471	-	-	114,471	117,758
Net of receipts/(payments)	- 1,442	-	-	- 1,442	- 26,089
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	55,585	-	-	55,585	55,585
Cash funds this year end	54,143	-	-	54,143	81,674

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	RBS Bank Account	53,118	-	-
	Petty Cash	232	-	-
	Equals Card	792	-	-
	Total cash funds	54,142	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Sallywags Pre-school

On accounts for the year
ended

31st August 2022

Charity
no (if
any)

1171204

Set out on pages

1 to 2 (Receipts and Payments Account form CC16a)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


Responsibilities and basis of
report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 16/11/2022

Name: Joshua Barclay

Relevant professional
qualification(s) or body (if
any):

Address: 8 Waltham Avenue
Wigan
WN6 7RU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief
details of any items
that the examiner
wishes to disclose.

NONE



CHARITY COMMISSION
FOR ENGLAND AND WALES

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Sallywags Pre-school

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		-	-	-
		-	-	-
		-	-	-
		-	-	-
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			-	-
			-	-
			-	-
			-	-
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			-	-
			-	-
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report
on the accounts

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Signed: 

Date: 16/11/2022

Name: Joshua Barclay

Relevant professional
qualification(s) or body (if
any):

Address: 8 Waltham Avenue
Wigan
WN6 7RU

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details of any items
that the examiner
wishes to disclose.

NONE