

TRUSTEES ANNUAL REPORT for Year Ending 31st August 2021 Scallywags Pre-School (Edgworth) Registered as a Charitable Incorporated Organisation Charity No. 1171204

Bolton Road, Edgworth, BL7 0AH

Introduction

This has been a challenging year for Scallywags working within Covid restrictions with limited opportunities for fundraising. It is the fourth complete year since Scallywags became a Charitable Incorporated Organisation (CIO). During this twelve-month period the preschool has continued to maintain its Outstanding delivery with the staff developing imaginative themes to peak the children's interests. From September 2020 to July 2021 – Scallywags managed to get through the stressful time of Covid without any outbreaks in nursery. Thanks to wonderful support of parents and the management of Hygiene procedures within Scallywags. Scallywags remains a popular choice for early years provision with 35 children on role in September 2020 and 36 on role in September 2021.

Scallywags has now completed its tenth year at Turton and Edgworth Primary School. We have continued to build on our relationship with school and strengthen the partnership, creating an excellent working relationship with the head teacher and reception teacher of the school. As part of our agreement with school, we have termly meetings that seek to develop links and make the most of the skills, resources and funding available to both organisations to further our aims. We are also required to submit a termly report to school, informing them of news and developments at Scallywags.

The CIO is a legal entity, in its own right and can hold property. The lease of the building is due for renewal in September 2022. We will continue to liaise with School to achieve another 3 year lease. The School Head Teacher and Governors support Scallywags remaining on site at Turton and Edgworth Primary School. The final decisions are made by the diocese.

Financial Overview

This is the report for the fourth full financial period for Scallywags Pre-school (Edgworth) CIO from 1st September 2020 to the 31st August 2021.

Total gross income for the period was £91,668 (previous year 105,352) with payments made of £117,758 and cash funds at the end of the year of £55,585.

The accountant reported a concern with the relationship between fees and wages. When consumables and catering costs are included there is a gross loss of £5,547, which is not sustainable. A financial plan has been put in place to reduce costs and raise more funds.

Fundraising and Community Links

It has been a difficult year for fundraising due to the restrictions imposed by covid but in September 2021 an excellent Halloween event was held raising much needed funds for outdoor equipment. With new committee members set to join following the AGM with a focus on fundraising it is hoped that there will be many more events in the coming year. 2022 will hopefully also see the return of a much loved community fundraising event, the mini-mighty. There have also been attempts to look at applying for grants that may help fund vital equipment.

Staff Issues

Sallywags' greatest asset is its staff and we continue to maintain the 8 qualified staff, 1 apprentice and a cleaner. Sadly Liz and Pauline left Sallywags at the end of the Summer 2021 Term. Liz has gone on to train as a teacher and Pauline left due to ill health. At October half-term Debbie also retired from Sallywags after 10 years of service. These staff will be greatly missed as they have contributed greatly to our outstanding status. We have recruited one new member of staff; Sarah Birtwistle. We have one member of staff on maternity leave who will return in January 2022. Our apprentice started in September 2021 and will remain with us until January 2023, funding towards her wages has been provided. The Deputy Manager, Linda, reduced her hours and Zoe has been appointed as the new deputy in her absence. The staff continue to be an excellent team supporting each other for example providing cover for each other when they attend essential Covid tests. All members of staff have continued to develop their experience through relevant training courses and events and we would like to thank them for their continued hard work. Courses include Paediatric 1st Aid, 1st Aid at Work & Defibrillation training, communication and language and phonics.

As part of their professional development the manager and deputy manager (Susan Langley and Linda) attend Blackburn with Darwen Early Years Network meetings 3 times a year. These meetings are always valuable and keeps the Nursery up to date with other childcare providers in this area, and changes within the sector.

The voluntary management committee have also worked hard this year under difficult circumstances and with uncertainties due to Covid. Claire, Rachel, Sarah will be stepping down this year. Susan would like to personally thank you all for your amazing support over the last few years. You will all be greatly missed by Susan, the staff and the committee. We look forward to welcoming new members onto the committee. Among their number are some highly skilled and organised individuals, and we look forward to seeing what their input will bring. Sallywags Pre-school can certainly pride itself on continuing to provide excellent quality, but also affordable pre-school education within Edgworth. Our long-term targets include continuing to implement covid safe procedures, building strong partnerships with parents, challenging our British values and Diversity and raising money for much needed outdoor equipment and planting projects.

Statement of Trustees' Responsibilities

The constitution specifies the roles and responsibilities of the Trustees, and new trustees will find a copy in their packs. As part of the CIO process, Scallywags adopted a new constitution - the Pre-School Learning Alliance Model CIO Constitution for Childcare Providers 2013. As of the AGM, Scallywags will have 9 trustees, 2 of whom are parents of children currently attending the setting (the constitution provides that ideally at least 2/3 trustees should be parents of children currently attending the setting). We would like to thank all committee members for their hard work over the last year.

Four years ago, we appointed our manager, Susan Langley, as a trustee, and this appointment of a paid staff member as a trustee was approved by the Charities Commission. Susan fulfils the role of OFSTED Nominated Person. With her extensive training in childcare and the EYFS, the committee and management team feel that she is best placed to continue with this role.

Signed at the Annual General Meeting - 11th November 2021

Trustees: November 2020 - November 2021

Patricia Raseta (Chair)
Catherine Redwood (Secretary)
Sheila Latham (Treasurer)
Susan Langley
Rachel Cleary
Claire Waddington
Kate Longworth
Catherine Jones
Michelle Scott
Sarah Shaw

Trustees being elected or re-elected at the AGM

Patricia Raseta (Chair)
Catherine Redwood (Secretary)
Sheila Latham (Treasurer)
Susan Langley
Catherine Jones
Michelle Scott
Kate Longworth
Suzanne Nugent
Leah Farnworth

Attached: Cash Flow Statements September 2020-August 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Sallywags Pre-school

No (if any)
1171204

Receipts and payments accounts

CC16a

For the period from	Period start 01/09/2020	To	Period end date 31/08/2021
------------------------	----------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	26,183	-	-	26,183	14,353
Fee Deposits	927	-	-	927	306
Fundraising	422	-	-	422	628
Nursery Education Funding	63,532	-	-	63,532	88,458
Sundry	215	-	-	215	221
Fee Vouchers	140	-	-	140	1,110
Donations	250	-	-	250	275
	-	-	-	-	-
Sub total (Gross income for AR)	91,668	-	-	91,668	105,352
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	91,668	-	-	91,668	105,352
A3 Payments					
Wages	89,675	-	-	89,675	71,268
Rents and Rates	7,005	-	-	7,005	6,410
Premises Costs	5,274	-	-	5,274	4,343
Catering Costs	3,206	-	-	3,206	1,490
Consumables	2,301	-	-	2,301	679
Equipment	496	-	-	496	4,125
Office Cost	8,974	-	-	8,974	4,231
Sundry Expenses	179	-	-	179	2,448
Fundraising	-	-	-	-	-
Fee Deposit Return	649	-	-	649	1,099
	-	-	-	-	-
Sub total	117,758	-	-	117,758	96,094
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	117,758	-	-	117,758	96,094
Net of receipts/(payments)	- 26,090	-	-	- 26,090	9,258
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	81,674	-	-	81,674	81,674
Cash funds this year end	55,585	-	-	55,585	81,674

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	RBS Bank Account	55,537	-	-
	Petty Cash	48	-	-
		-	-	-
	Total cash funds	55,585	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Scallywags Pre-school

On accounts for the year
ended

31st August 2021

Charity
no (if
any)

1171204

Set out on pages

1 to 2 (Receipts and Payments Account form CC16a)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis
of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21/10/2021

Name:

Jennifer Cain

Relevant professional
qualification(s) or body (if
any):

ACMA

Address:

375 Tonge Moor Road

Bolton

BL2 2JR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief
details of any items
that the examiner
wishes to disclose.

NONE



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Sallywags Pre-school

No (if any)
1171204

Receipts and payments accounts

CC16a

For the period from	Period start 01/09/2020	To	Period end date 31/08/2021
------------------------	----------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	26,183	-	-	26,183	14,353
Fee Deposits	927	-	-	927	306
Fundraising	422	-	-	422	628
Nursery Education Funding	63,532	-	-	63,532	88,458
Sundry	215	-	-	215	221
Fee Vouchers	140	-	-	140	1,110
Donations	250	-	-	250	275
	-	-	-	-	-
Sub total (Gross income for AR)	91,668	-	-	91,668	105,352
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	91,668	-	-	91,668	105,352
A3 Payments					
Wages	89,675	-	-	89,675	71,268
Rents and Rates	7,005	-	-	7,005	6,410
Premises Costs	5,274	-	-	5,274	4,343
Catering Costs	3,206	-	-	3,206	1,490
Consumables	2,301	-	-	2,301	679
Equipment	496	-	-	496	4,125
Office Cost	8,974	-	-	8,974	4,231
Sundry Expenses	179	-	-	179	2,448
Fundraising	-	-	-	-	-
Fee Deposit Return	649	-	-	649	1,099
	-	-	-	-	-
Sub total	117,758	-	-	117,758	96,094
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	117,758	-	-	117,758	96,094
Net of receipts/(payments)	- 26,090	-	-	- 26,090	9,258
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	81,674	-	-	81,674	81,674
Cash funds this year end	55,585	-	-	55,585	81,674

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	RBS Bank Account	55,537	-	-
	Petty Cash	48	-	-
		-	-	-
	Total cash funds	55,585	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Scallywags Pre-school

On accounts for the year
ended

31st August 2021

Charity
no (if
any)

1171204

Set out on pages

1 to 2 (Receipts and Payments Account form CC16a)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis
of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21/10/2021

Name:

Jennifer Cain

Relevant professional
qualification(s) or body (if
any):

ACMA

Address:

375 Tonge Moor Road

Bolton

BL2 2JR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief
details of any items
that the examiner
wishes to disclose.

NONE