

Trustees Annual Report 2019-2020

2019/2020 was a very difficult year for the setting as a result of the Covid-19 Coronavirus Pandemic.

In March 2020, the pre-school was shut during the first 'lockdown' and staff furloughed to protect the NHS and save lives. The Covid-19 pandemic was unprecedented and had a severe impact on all aspects of education, children, staff and parents. The uncertainty and rapid spread of the virus, affected us all by increasing our anxiety levels and affecting our mental wellbeing.

In June 2020, we were able to open our doors for a limited number of children to return and we did this by prioritising those children who were due to attend mainstream education in September 2021.

All Risk Assessments and Government Guidance was followed to facilitate this and despite concerns by staff, children and parents, the return to the setting was successful.

Our aim was to ensure the children who attended had the same learning experiences and opportunities as prior to the Covid-19 pandemic. The setting was proud of how quickly the children adapted to the increased hygiene routines and limited resources. Fortunately, the weather allowed us to use our outdoor space to its full extent. The small classes, consistency of staff and the reduced number of resources had a positive impact on the children and staff. Those children who attended benefitted from smaller class numbers and were better equipped to begin their journey into mainstream school than those children who did not return.

With regard to our financial income, this was severely affected by the Coronavirus Pandemic. Whilst our Nursery Education Funding was honoured, on our projected numbers, we lost vital parental income as well as the income generated from the After-School Club, Bibles.

Covid-19 also had an impact on staff morale as it seemed that we were 'The Forgotten Sector' by the Government, falling neither in social care or education, although we provided a vital role in making life as normal as possible for those in our care.

Sarah Wallis
Manager/Trustee

Threemilestone Pre-School CIO

**Trading and Profit & Loss Account for the
Year ending to 31st August 2020**

	2020		2019	
Income	£	£	£	£
Fees from Parents	8,528.00		16,727.02	
Fees for Lunches	3,224.99		4,669.00	
Fees for Bibbles	15,043.00		21,477.00	
Funded Fees	74,992.23		80,983.72	
Polo Tops	86.00		168.50	
1:1 Funding	620.20			
Fundraising	75.74		1,107.48	
Grants	1,108.20			
JRS Grant	8,092.61			
Donations	8.00		25.00	
Photo Commision	10.78		12.29	
Staff Christmas Party	312.15			
Bank Interest	86.67		67.61	
Bank Loyalty Rewards	9.66		17.17	
Other Income	-		-	
		<u>112,198.23</u>		<u>125,254.79</u>
Expenses				
Salaries	87,237.53		98,619.05	
Catering	2,295.76		3,149.83	
Professional Fees	907.60		1,144.10	
Accountancy Services	420.00		1,040.00	
Payroll	420.00		-	
Fundraising	287.22		400.03	
Uniform	-		647.59	
Training	516.60		777.80	
Telephone/Broadband	1,008.71		921.39	
Website	163.49		-	
Utilities	1,930.10		1,695.83	
Insurance	1,325.44		1,363.07	
Office Costs	1,284.20		1,243.71	
Consumables	885.71		1,170.34	
Resources	1,130.22		2,634.68	
Repairs & Maintenance	704.36		3,648.47	
Cleaning	630.88		952.52	
Miscellaneous	697.74		1,422.68	
Staff Christmas party (net cost)	379.00		-	
Subscriptions & Professional memberships	212.60		72.60	
Bank Charges	710.17		144.51	
		<u>103,147.33</u>		<u>121,048.20</u>
Net Profit (Loss)		<u><u>9,050.90</u></u>		<u><u>4,206.59</u></u>
Balance of Barclays Current a/c at close of business 31st August 2020			£61,914.24	
Balance of Barclays Savings a/c at close of business 31st August 2020			£53,671.78	

I approve these accounts and confirm that I have made available all relevant records and information in their preparation.

Signed
MRS SARAH WALLIS



CHARITY COMMISSION
FOR ENGLAND AND WALES

Threemilestone Pre School CIO

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Receipts and payments accounts

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For the period
from

01/09/2019

To

31/08/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Grants	9,209	-	-	9,209	25
Fundraising	620	-	-	620	1,107
Pre School Fees	101,788	-	-	101,788	124,123
Other Income	581	-	-	581	-
	-	-	-	-	-
Sub total (Gross income for AR)	112,198	-	-	112,198	125,255
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	112,198	-	-	112,198	125,255
A3 Payments					
Wages, Salaries & NI	87,238	-	-	87,238	98,619
Fundraising Costs	287	-	-	287	400
Catering	2,296	-	-	2,296	3,150
Consumables	886	-	-	886	1,170
Insurance	1,325	-	-	1,325	1,363
Utilities	1,930	-	-	1,930	1,696
Training Costs	517	-	-	517	778
Telephone	1,009	-	-	1,009	921
Office Costs	1,284	-	-	1,284	3,878
Repairs and Renewals	704	-	-	704	3,649
Professional Fees	1,748	-	-	1,748	2,184
Other Expenses	3,924	-	-	3,924	3,230
Sub total	103,147	-	-	103,147	121,038
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	103,147	-	-	103,147	121,038
Net of receipts/(payments)	9,051	-	-	9,051	4,217
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	106,535	-	-	106,535	102,318
Cash funds this year end	115,586	-	-	115,586	106,535

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	61,914	-	-
	Barclays Savings Account	53,672	-	-
		-	-	-
	Total cash funds	115,586	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	