



Trustees' Annual Report for the period

From 01/09/2021 **Period start date** **To** 31/08/2022 **Period end date**

Charity name: Radio DGH Eastbourne

Charity registration number: 1171192

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. The relief of sickness, poor health and old age amongst people living in the Eastbourne area by providing a local music broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and</p> <p>2. To provide connection within the local area between family, friends and support network by enabling requests and dedications to be broadcast; and</p> <p>3. The advancement of health ad prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in the Eastbourne area.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Charity provides a radio service within Eastbourne DGH to the bedside via the in-house 'Hospedia' network and more extensively to the local and national community via the Internet. The service is on-air 24 hours a day, 7 days a week. The output includes news and stories of local and national interest and a range of health and wellbeing related issues of potential interest to patients, staff, relatives and potential users of the Hospital's services.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Trustees continually ensure that, as a member of the Hospital Broadcasting Association, the Charity follows their guidelines and procedures as appropriate. All active members must be accepted through the Hospital's volunteer programme which provides appropriate vetting and training for volunteers within the Hospital environment.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>The Charity is operated entirely by volunteers.</p> <p>The Trustees are particularly conscious of the role of our volunteer engineers and the many hours spent in maintaining, repairing and – at times – replacing studio equipment and computers.</p> <p>The Trustees are also very grateful to those members who, as well as producing programmes, give their time to serve on the Station Committee to assist in delivering a diverse and well-received service to our listeners.</p>
Other		<p>Fundraising is undertaken by the members who pay an annual subscription. Other funds come from sponsorship and donations.</p>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Continuity of the Internet Service (established in November 2017), making it possible for friends and relatives to place requests and make dedications for their loved ones. This facilitates a valued connection between those who have been admitted to the Hospital and those in the community – local and national – and is hugely appreciated.</p> <p>The Trustees and Committee continually consider the future development of the service. This includes successful volunteer recruitment and training programme, thus increasing the proportion of 'actual' hours of personal programme presenting, as opposed to pre-recorded/automated broadcasting.</p> <p>Through enthusiastic fundraising, sponsorship and donations from local companies serve to increase publicity for the service that the Charity provides.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Performed by Trustees and Committee at each AGM
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Repair and replacement of the equipment is time-critical so as to avoid / minimise 'down time'. Reserves are maintained in order to fund such repairs, including professional, specialist fees should the need arise.
Amount of reserves held	Para 1.22	£4065
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Member subscriptions and donations or sponsorship by local businesses
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Maintain broadcasting platforms via the in-Hospital ' Hospedia' and the Internet
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radio DGH Eastbourne
Other name the charity uses	Radio DGH
Registered charity number	1171192
Charity's principal address	Eastbourne District General Hospital Kings Drive Eastbourne East Sussex BN21 2UD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Moon	President		Radio DGH Members
2	Shaun Crowhurst	Programme Controller		Radio DGH Members
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure


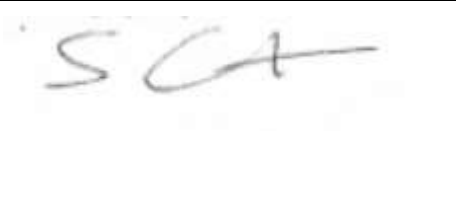
Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

Signature(s)		
Full name(s)	Philip Moon	Shaun Best Crowhurst
Position (eg Secretary, Chair, etc)	President	Programme Controller
Date	20/03/2023	20/03/2023

Sept 2021 to August 2022

Member Subscriptions 2021	Oct onwds	Annual	Oct onwds	640.00
Eclipse (Broadband Support)	Sept onwds	Monthly	Mly	188.72
PRS for Music (12months Online Music Licence)	November	Annual	Nov-21	175.20
Friends' Annual Donation	December	Annual	Dec-21	500.00
PPL 1/1-31/12 (Licence for less than 5000 tracks)	January	Annual	Jan-22	33.00
PPL 1/1-31/12 (Licence Hardwire)	January	Annual	Jan-22	147.00
PPL 1/1-31/12 (Licence Linear Webcast Band 1)	January	Annual	Jan-22	157.00
PPL 1/1-31/12 (vat on the above total £337)	January	Annual	Jan-22	67.40
HBA Membership (Hospital Broadcasting)	March	Annual	Mar-22	50.00
Access Insurance (Public Liability)	April	Annual	Apr-22	523.32
EEBP (Donation towards Early Years Radio)	May	Annual	May-22	75.00
BFJ Engraving (Trophy/Shield Award)	June	Annual	Jun-22	20.00
AGM Refreshments	June	Annual	Jun-22	62.30
IRN Ltd (Independent Radio News)	July	Annual	Jul-22	436.36

Total 1 Sept 2021 to 31 Aug 2022	1935.30	1140.00
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Sept 2021 to August 2022

Impress Publishing (Christmas Cards to Sell)	Sep-21	130.68
Christmas Card Sales (Cash)	Oct-21	65.00
Donation M Funnell	Oct-21	70.00
Christmas Card Sales (Transfer)	Oct-21	6.00
Recycle for Charity (BCMY Ltd)	Oct-21	7.25
Christmas Card Sales and Coaster Sales	Nov-21	30.00
Christmas Card Sales	Nov-21	20.00
Credit/Debit Card Reader	Nov-21	34.80
SumUp Receipts 2.18+6.88+1.97	Nov-21	11.03
Amazon Europe	Dec-21	11.90
Christmas Card Sales	Dec-21	44.00
Christmas Card Sales	Dec-21	45.00
Recycle for Charity (BCMY Ltd)	Jan-22	3.25
Coins Collected from Donation Boxes	Jan-22	32.93
The Langham Hotel (re John Newton)	Feb-22	200.00
Amazon Europe	Feb-22	13.69
Recycle for Charity (BCMY Ltd)	Apr-22	5.00
Amazon Europe	May-22	15.73
Cash Sales Phone Bags	Jun-22	10.00
Independent Heating and Cooling	Jul-22	238.06

Total 1 Sept 2021 to 31 Aug 2022	403.54	590.78
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Bank Accounts	
Lloyds 28/7/2022	1229.67
Lloyds 09/08/2022	2000.37
NW 31/08/2022	334.33
NW 31/08/2022	500.53
Total	4064.90

Both	Received by BACs and Cheques to 9 May 2022
NW	Direct Debit Sept to 30 Aug (monthly £15.31) Raising to £16.56 from May
NW	Paid by Debbie 3/11/21 Reimbursed Debbie 3/11/21 NatWest
Lloyds	
NW	
NW	
NW	
NW	
NW	Hospital Broadcasting Associations
Lloyds	Paid by BACs
NW	Paid by BACs
Lloyds	Cheque payment to Pam to reimburse her for BFJ
Lloyds	Cheque Payment to John to reimburse him for refreshments bought
NW	

NW	Cards to Sell agreed by Committee
Lloyds	Cash collected by Pam
Lloyds	In addition to subs
NW	D Bishop purchased cards
NW	Ink Cartridges etc.
Lloyds	Cards 20 Coasters 10
Lloyds	Cards
NW	Reimburse John Newton
NW	Pam's Sales in DGH Reception (2.18+6.88+1.97)
NW	
Lloyds	Cards
Lloyds	Cards
NW	Ink Cartridges etc.
Lloyds	Coins
NW	Donation
NW	
NW	
NW	
Lloyds	Pams Sales
Lloyds	Invoice 34564