



Trustees' Annual Report for the period

From 01/09/2020 **Period start date** **To** 31/08/2021
Period end date

Charity name: Radio DGH Eastbourne

Charity registration number: 1171192

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. The relief of sickness, poor health and old age amongst people living in the Eastbourne area by providing a local music broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and</p> <p>2. To provide connection within the local area between family, friends and support network by enabling requests and dedications to be broadcast; and</p> <p>3. The advancement of health ad prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in the Eastbourne area.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Charity provides a radio service within Eastbourne DGH to the bedside via the in-house 'Hospedia' network and more extensively to the local and national community via the Internet. The service is on-air 24 hours a day, 7 days a week.</p> <p>The output includes news and stories of local and national interest and a range of health and wellbeing related issues of potential interest to patients, staff, relatives and potential users of the Hospital's services.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on	Para 1.18	Trustees continually ensure that, as a member of the Hospital Broadcasting Association, the Charity follows their guidelines and procedures as appropriate.

public benefit		All active members must be accepted through the Hospital's volunteer programme which provides appropriate vetting and training for volunteers within the Hospital environment.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>The Charity is operated entirely by volunteers.</p> <p>The Trustees are particularly conscious of the role of our volunteer engineers and the many hours spent in maintaining, repairing and - at times - replacing studio equipment and computers.</p> <p>The Trustees are also very grateful to those members who, as well as producing programmes, give their time to serve on the Station Committee to assist in delivering a diverse and well-received service to our listeners.</p>
Other		Fundraising is undertaken by the members who pay an annual subscription. Other funds come from sponsorship and donations.

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Continuity of the Internet Service (established in November 2017), making it possible for friends and relatives to place requests and make dedications for their loved ones. This facilitates a valued connection between those who have been admitted to the Hospital and those in the community – local and national – and is hugely appreciated.</p> <p>The Trustees and Committee continually consider the future development of the service. This includes successful volunteer recruitment and training programme, thus increasing the proportion of 'actual' hours of personal programme presenting, as opposed to pre-recorded/automated broadcasting.</p> <p>Through enthusiastic fundraising, sponsorship and donations from local companies serve to increase publicity for the service that the Charity provides.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Performed by Trustees and Committee at each AGM
Statement explaining	Para 1.22	Repair and replacement of the

the policy for holding reserves stating why they are held		equipment is time-critical so as to avoid / minimise 'down time'. Reserves are maintained in order to fund such repairs, including professional, specialist fees should the need arise.
Amount of reserves held	Para 1.22	£4622
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Member subscriptions and donations or sponsorship by local businesses
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Maintain broadcasting platforms via the in-Hospital ' Hospedia' and the Internet
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
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The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radio DGH Eastbourne
Other name the charity uses	Radio DGH
Registered charity number	1171192
Charity's principal address	Eastbourne District General Hospital Kings Drive Eastbourne East Sussex BN21 2UD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Moon	President		Radio DGH Members
2	Shaun Crowhurst	Programme Controller		Radio DGH Members
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Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

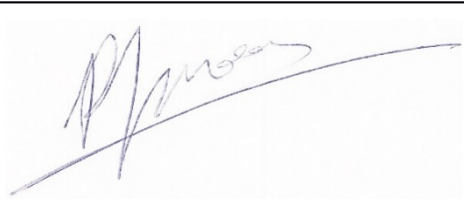
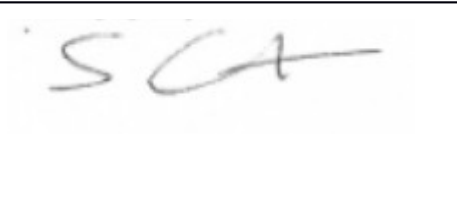
Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

Signature(s)		
Full name(s)	Philip Moon	Shaun Best Crowhurst
Position (eg Secretary, Chair, etc)	President	Programme Controller
Date	20/03/2023	20/03/2023

REGULAR

Highlighted = Reconciled

Green = Contra entry

Descriptio	Date Due	Freq	Date Paid/ Received	Expense	Income	NW or Lloyds	Notes
Member Subscriptions	2020 Estimate				500.00		Estimated as no figure
Friends' Ar	December	Annual	Dec-20		500.00	Lloyds	
Eclipse (Br	Monthly	Monthly	Mly	183.72		NW	Direct Debit (monthly £
BFJ Engra	November	Annual	Jan-21	25.00		Lloyds	Paid by Pam 5/11/20.
Ramgfx Ltr	February	Annual	Feb-21	252.00		NW	Paid by David Feb 21.
PPL (Hosp	February	Annual	Feb-21	205.20		NW	Debited
PPL (Linea	February	Annual	Mar-21	110.70		NW	Including on-off credit
HBA Memt	March	Annual	Mar-21	50.00		NW	Hospital Broadcasting
Access Ins	April	Annual	Apr-21	523.32		Lloyds	Paid by BACs (cheape
IRN Ltd (In	July	Annual	Jul-21	390.65		NW	Direct Debit (annual)
ESXHLTH	July	Annual	Jul-21	24.00		NW	Tea/Coffee Invoice agi
EEBP (Dor	August	Annual	Aug-21	75.00		Lloyds	Paid by BACs
ILikeMusic	August	Infrequent	Aug-21	66.00		Lloyds	Paid by Debbie Aug 21
Total to 31 Aug 2021				1905.59	1000.00		

IRREGULAR

Descriptio	Date Due	Freq	Date Paid/ Received	Expense	Income	NW or Lloyds	Notes
Loose Change Collected			Nov-20		18.45	NW	Collection bottle in Stu
Donation R Barnicoat			Sep-20		5.00	NW	In addition to subs
Donation M Funnell			Sep-20		10.00	NW	In addition to subs
Cost of Renewing Air Conditioners			Dec-20	4000.00			Amount yet to be confi
Friends' Donation to pay for new A			Dec-20		4000.00		
Sale of Gazebo			Dec-20		50.00	Lloyds	
Sale of CDs			Dec-20		12.00	Lloyds	
Sale of CDs			Jan-21		24.00	Lloyds	
Brewers' Sponsorship Donation			Jan-21		500.00	Lloyds	
SSL Certificate			Jan-21	60.50		NW	Paid by David 23/11/20
New Noticeboard			Jan-21	36.64		NW	Paid by David 3/1/21. I
Clear Acrylic Sneezeboard 70x90c			Jan-21	223.92		NW	Paid by David 21/12/20
Recycle for Charity (BCMY Ltd)			Jan-21		2.25	NW	Ink Cartridges etc.
Smile Amazon			Feb-21		7.83	NW	
Leaving Gifts for Zoe			Feb-21	23.40		NW	Paid by Debbie (Sainsl
Recycle for Charity (BCMY Ltd)			Apr-21		7.75	NW	
Smile Amazon			May-21		19.54	NW	
Easy Fundraising Quarter 1 2			May-21		26.04	NW	
Eastbourne Electrical			May-21	560.74		Lloyds	Satellite Dish, Tuner U
Bourne Free Magazine Advertising			Jul-21	100.00		NW	Volunteer Week Adver
Clearwell Mobility			Jul-21		250.00	NW	Sponsorship / Advertis
Donations			Jul-21		125.00	Lloyds	Mrs Lovell £100, Mick
Mick			Aug-21		50.00	Lloyds	Purchase SatNav from
PayPal Giving			Aug-21		103.75	Lloyds	PayPal Giving Fund
Smile Amazon			Aug-21		19.90	NW	
Total to 31 Aug 2021				5005.20	5231.51		

Balances

Lloyds	13/08/2021	1136.42
Lloyds	09/08/2021	2000.08
NW	31/08/2021	485.64

NW	31/08/2021	1000.09
		4622.23 Total

Filed with Hard Copy Bank Statements

the Friends' paid in full for Air Conditioners

Reimbursed Pam 23/12/20 Lloyds
Reimbursed David 20/2/21 NatWest

er than Attend which was £798 in 2020)

I. Reimbursed Debbie 13/8/21 Lloyds

J. Reimbursed David 19/1/21 NatWest
Reimbursed David 19/1/21 NatWest
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