

Jack's Journey

Charitable Incorporated Organisation

Registered Charity No: 1171182

1 Went Meadows Close, Dearham, Maryport, Cumbria, CA15 7HN

Trustees' Annual Report

for the period

1st April 2024 - 31st March 2025

www.jacksjourney.org.uk



Jack's Journey CIO

Charitable Incorporated Organisation No: 1171182

Supporting Families Through Childhood Cancer

Trustees' and professional advisors for the year ending
31st March 2025

| | |
|----------|---|
| Trustees | Mr Andrew Gibson Mrs Carol Reid Miss Jessica Southwell Mr John Glyn Coward Mr Kenneth Hodgson Mrs Samantha Louise Gibson |
|----------|---|

| | |
|---------------------------|---------|
| Charity Registered Number | 1171182 |
|---------------------------|---------|

| | |
|-------------------|--|
| Registered Office | 1 Went Meadows Close Dearham Maryport Cumbria CA15 7HN |
|-------------------|--|

| | |
|----------------------|---|
| Independent Examiner | Simon Lewis 30 Riddlesdown Avenue, Purley, CR8 1JG |
|----------------------|---|

| | |
|---------|---|
| Bankers | Lloyds Banking Group 21-23 Murray Rd, Workington Cumbria CA14 2AD |
|---------|---|

Trustees' Report for the year ending 31 March 2024

The Trustees present the annual report and receipts, and payments accounts for Jack's Journey, a Charitable Incorporated Organisation (CIO), for the year ended 31 March 2025.

Structure, governance and management

Constitution

The charity is registered as a Charitable Incorporated Organisation, was incorporated on 19th January 2017 and is registered charity number 1171182.

The principal objects of the charity are:

- To support children with cancer, and families of those children, within Cumbria by way of financial support.
- To ease the treatment of childhood cancer through support in hospital
- To provide holiday accommodation to provide relief for these families

There have been no changes to these objects during the reporting period. The constitution has been reviewed and remains relevant to the charity's mission. The trustees have ensured compliance with legal and regulatory requirements throughout the financial year.

Management

The management of the charity is the responsibility of the currently presiding trustees. The Board of Trustees is responsible for the overall governance and strategic direction of Jack's Journey CIO. The trustees have worked collaboratively with the charity's volunteers, providing oversight and guidance to ensure effective operation and adherence to the charity's objectives.

Principles adopted for the induction and training of trustees

New trustees are appointed by the presiding trustees who aim to achieve a mix of professional skills on the board that will benefit the charity. Each new trustee undergoes a brief induction that includes the charity's objects, financial standing and aims. There has been no changes to the trustees, or the process of inducting/training trustees, during the reporting period.

Organisational structure and decision making

The trustees collectively are responsible for directing the affairs of the charity ensuring that it is solvent, well ran and delivering the charitable outcomes for which it was set up, ensuring compliance with charity law and all other applicable legislation and regulations. The trustees also determine the strategy and key objectives and vote on major policy decisions affecting the charity which they monitor through regular meetings.

The charity employs no permanent staff and relies on volunteers to support the trustees in the operation of the charity, whether in day-to-day operation or specific to individual events.

Public benefit

In accordance with S17 of the Charities Act 2011, the trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and when planning the future activities. The trustees assess how new activities planned will contribute to the overall aims and objectives they have set and periodically review existing activities to ensure ongoing public benefit.

Objectives and Activities

Policies and objects

The trustees' primary purpose remains the provision of financial support to Cumbrian families affected by childhood cancer, helping to reduce the significant financial burden associated with treatment.

A further key purpose is the provision of respite accommodation, enabling families to rest and recuperate during or shortly after treatment. The facilities are also available to recently bereaved families seeking space to reflect.

The trustees continue to prioritise growth in awareness, reach, and financial capability to expand the support offered.

Strategies and Activities for achieving objectives

Strategy and activities to allow the charity to achieve the previously set out objectives have developed during previous reporting period, and build on learning from experience. The charity continues to be well supported by the local community with a small, continuous income from engaging this community. Sports and community clubs provide an incredible link which has proved to be the primary source of income, and the visibility provided by these fund raising incentives has enabled further relationships, leading to growing community engagement.

This financial year, 86 families booked a 3-4 day stay, greater than 60% utilisation of available booking slots. Cancellations were, on the whole, able to be rescheduled, but only through the hard work and constant effort of the team.

All activities are planned and undertaken to help generate additional income beyond that of voluntary income to provide for front line operations and all essential support functions to achieve the primary purpose.

The trustess continue to monitor the performance and alignment to charitable objectives through informal satisfaction surveys, which has been supported in previous years by quantitative measurements. Satisfaction is high, with many families referring others to Jack's Journey for support.

Fundraising activities/Income generation

The charity experienced a strong year of fundraising, supported by:

- Being selected as **Sellafield Ltd's Charity of the Year**, providing significant visibility and financial support.
- Recognition by **Smiles & Hope**, who identified Jack's Journey as a worthy recipient of funding.
- Continued community-driven fundraising through events, clubs, and local organisations.

- Ongoing voluntary donations from families using the holiday homes, many of whom chose not to reclaim their deposits in appreciation of the facilities.

Opportunities remain to explore income generation through letting unused holiday home capacity to paying guests, while ensuring charitable objectives remain prioritised.

Grant Making

Grant-making applications are supported by Young Lives V Cancer at their point of contact with Cumbrian families receiving treatment at both the Royal Victoria Infirmary (RVI), Newcastle and Royal Manchester Childrens Hospital (RMCH), Manchester

Grants are categorised two-fold. On diagnosis, an initial non-means tested grant is made to as many families as permissible. Further, emergency grants can be applied for and their award is based on discussion between trustees and social workers.

During FY '24-'25, 3 grant applications were received and 100% were granted, with no additional emergency grants being made. This number of grants is consistent with previous years but lower than the charity plans to grant during the year.

Financial performance

The charity maintained strong financial performance, supported by increased fundraising visibility and community engagement. The upgrade of the older holiday home represented a significant capital investment, aligned with long-term strategic aims. Reserves continued to rebuild appropriately, ensuring stability and future planning capacity. Fundraising activities again demonstrated excellent return on investment.

Income considerably outstripped every previous years of operation and enabled plans to proceed without financial strain on other areas of charity operations.

There is no reason to doubt trustees' management of finances or grant-making policies given the challenges that all sectors have faced this reporting period. Costs of fundraising generated greater than 20x return and reinforced the decisions to invest in these fundraising areas.

Reserves policy

It is the intention of the trustees to hold a minimum of 6 months caravan running costs (for both the Lowther and Ribby Hall sites) in reserve to allow the continued provision should funds slow, enabling time to recover. In addition, funds to fulfil one grant application every month for that time are to be held. These significant operating costs are paid in advance, benefit from cost reduction due to early payment and removing risk of being unable to deliver charitable objectives due to lack of fundraising.

Plans for the future

The stability of the charity to deliver the charitable objects is proven, with typically low operating costs returning high cost: value performance. Measuring the value, and delivering greater levels of support to families across the regions is important to ensure the direction of travel continues to meet the needs of families.

It is the ambition of the charity to learn from those we support, how we can more greatly deliver in varied ways support to those families. The success of the customer satisfaction survey this year in both collecting and learning from the data was a great tool in this learning, and the charity will continue with this theme.

The continued financial performance and growth, in terms of both awareness and families supported, of the charity will be monitored closely and determine prospects of the charity.

This report is approved by the trustees, as of 31 January 2025 and signed on their behalf by:

Mr Andrew Gibson, Chair

Mrs Samantha Gibson, Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Jacks Journey

1171182

Receipts and payments accounts

CC16a

For the period
from

4/1/2024

To

3/31/2025

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Donations | 21,773 | 25,903 | - | 47,676 | 18,424 |
| Fundraising | 12,303 | - | - | 12,303 | 9,750 |
| Interest Received | 1,117 | - | - | 1,117 | 155 |
| | | - | - | - | |
| | | - | - | - | |
| | - | - | - | - | |
| | - | - | - | - | |
| | - | - | - | - | |
| Sub total (Gross income for AR) | 35,193 | 25,903 | - | 61,096 | 28,329 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | |
| | - | - | - | - | |
| Sub total | - | - | - | - | - |
| Total receipts | 35,193 | 25,903 | - | 61,096 | 28,329 |
| A3 Payments | | | | | |
| Charitable Activities | 25,791 | - | - | 25,791 | 21,916 |
| Cost of fundraising | 2,974 | - | - | 2,974 | 1,150 |
| Printing, postage, stationery and computer supplies | 113 | - | - | 113 | 278 |
| Insurance | 879 | - | - | 879 | 628 |
| Advertising | - | - | - | - | |
| Refundable deposit liabilities | 2,600 | - | - | 2,600 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 32,357 | - | - | 32,357 | 23,972 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Ribby Hall Holiday Home purchase | 52,597 | 25,903 | - | 78,500 | |
| | | | | - | |
| | | | | - | |
| | - | - | - | - | |
| Sub total | 52,597 | 25,903 | - | 78,500 | |
| Total payments | 84,954 | 25,903 | - | 110,857 | 23,972 |
| Net of receipts/(payments) | - 49,761 | - | - | - 49,761 | 4,358 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 56,430 | - | - | 56,430 | 52,072 |
| Cash funds this year end | 6,669 | - | - | 6,669 | 56,430 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash at bank | 6,669 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 6,669 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | to nearest £ | to nearest £ | to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Caravan Lowther Holiday Home | | - | |
| | Ribby Hall Holiday home | | | |
| | | | | |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | Refundable deposits received (Maximum) | Unrestricted | 1,550 | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | Samantha Gibson | 1/31/2026 | |
| | | Andrew Gibson | 1/31/2026 | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Jack's Journey

On accounts for the year
ended

31 March 2025

Charity no
(if any)

1171182

Set out on pages

Pages 1 and 2 of the receipts and payments accounts and pages 1 to 6 of the trustees' annual report

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2025**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Simon Lewis

Date: 31 January 2026

Name:

Simon Lewis

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

30 Riddlesdown Avenue, Purley, CR8 1JG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.