

Jack's Journey

Charitable Incorporated Organisation

Registered Charity No: 1171182

1 Went Meadows Close, Dearham, Maryport, Cumbria, CA15 7HN

Trustees' Annual Report

for the period

1st April 2020- 31st March 2021

www.jacksjourney.org.uk



Jack's Journey CIO

Charitable Incorporated Organisation No: 1171182

Supporting Families Through Childhood Cancer

Trustees' and professional advisors for the year ending 31
March 2021

Trustees	Mr Andrew Gibson Mrs Carol Reid Miss Jessica Southwell Mr John Glyn Coward Mr Kenneth Hodgson Mrs Samantha Louise Gibson
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Charity Registered Number	1171182
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Registered Office	1 Went Meadows Close Dearham Maryport Cumbria CA15 7HN
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Independent Examiner*	Simon Lewis 30 Riddlesdown Avenue, Purley, CR8 1JG
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Bankers	Lloyds Banking Group 21-23 Murray Rd, Workington Cumbria CA14 2AD
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* Although accounts were independently reviewed, since income is below the required threshold, no report has been produced to support this reporting periods report or accounts submission

Trustees' Report for the year ending 31 March 2021

The Trustees present the annual report and receipts, and payments accounts for Jack's Journey, a Charitable Incorporated Organisation (CIO), for the year ended 31 March 2021.

Structure, governance and management

Constitution

The charity is registered as a Charitable Incorporated Organisation, was incorporated on 19th January 2017 and is registered charity number 1171182.

The principal objects of the charity are:

- To support children with cancer, and families of those children, within Cumbria by way of financial support.
- To ease the treatment of childhood cancer through support in hospital
- To provide holiday accommodation to provide relief for these families

There have been no changes to these objects during the reporting period.

Management

The management of the charity is the responsibility of the currently presiding trustees.

Principles adopted for the induction and training of trustees

New trustees are appointed by the presiding trustees who aim to achieve a mix of professional skills on the board that will benefit the charity. Each new trustee undergoes a brief induction that includes the charity's objects, financial standing and aims. There has been no changes to the trustees, or the process of inducting/training trustees, during the reporting period.

Organisational structure and decision making

The trustees collectively are responsible for directing the affairs of the charity ensuring that it is solvent, well ran and delivering the charitable outcomes for which it was set up, ensuring compliance with charity law and all other applicable legislation and regulations. The trustees also determine the strategy and key objectives and vote on major policy decisions affecting the charity which they monitor through regular meetings.

The charity employs no permanent staff and relies on volunteers to support the trustees in the operation of the charity, whether in day-to-day operation or specific to individual events.

Public benefit

In accordance with S17 of the Charities Act 2011, the trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and when planning the future activities. The trustees

assess how new activities planned will contribute to the overall aims and objectives they have set and periodically review existing activities to ensure ongoing public benefit.

Objectives and Activities

Policies and objects

The trustees' primary purpose is to ensure the provision and maintenance of financial support to Cumbrian families who have experienced a childhood cancer diagnosis, to reduce the significant financial burden treatment brings.

A further function, although no less significant, it is the trustee's purpose to provide respite accommodation for families to rest and recuperate during, or shortly after, treatment. The facility is also to be made available to recently bereaved families as a means of time to reflect and mourn.

Furthermore, it is the trustees' responsibility to grow the charity, in both outside awareness and financial capability to develop new ways to support these families.

Strategies and Activities for achieving objectives

Strategy and activities to allow the charity to achieve the previously set out objectives have developed during previous reporting periods, and developed to build on learning from experience. The charity continues to be well supported by the local community with a small, continuous income from engaging this community.

The impact of COVID-19 cannot be underestimated on the charity's ability to provide its charitable objects, but also to bring in necessary funds to continue supporting families throughout the region. Our own fundraising events, such as the Annual Winter Ball as well as larger fundraising events such as the Great North Run were delayed, reorganised or cancelled, reducing the opportunity to raise funds by conventional means. The impact on the lives of volunteers and trustees prevented the flexibility of the charity to maximise any opportunities that arose. These challenges meant that the charity had to be particularly aware of maximising the opportunities that did arise, to raise funds or provide support and achieve our objects.

To this end, this financial year, 54 families enjoyed a 3-4 day stay between lockdowns and restrictions. Cancellations were, on the whole, able to be rescheduled, but only through the hard work and constant effort of the team. This is more than any previous year of Jack's Journey operation in the first full year of having 2 holiday homes, which given the restrictions gives a great base for future years.

All activities are planned and undertaken to help generate additional income beyond that of voluntary income to provide for front line operations and all essential support functions to achieve the primary purpose.

Fundraising activities/Income generation

Since traditional revenue streams have ceased or significantly slowed during the pandemic, income has been much slower than previously generated by fundraising events.

The most reliable form of income has been through the generous donations from families using the facilities we offer. Although this is most definitely non-mandatory, a continuous stream of monetary donations is received following trips to both holiday home sites. This supports the general comments and thanks that the value of the breaks is significantly more than the cost to the charity.

Although fundraising events have been difficult, one standout event deserves special mention. 9 year old Tova McNally gained a strong social media following in the run up to her fundraising event, when she decided to chop off her long golden locks in support of Jack's Journey, her hair going on to support the works of The Little Princess trust. The funds raised were a huge portion of the annual income, and were very gratefully received.

In addition to the gifted holiday home, the closure of Hope for Holly meant that funds raised during their operations were transferred to continue support the running of the HollyDay Home.

Grant Making

Grant-making applications are supported by CLIC Sargent social workers at their point of contact with Cumbrian families receiving treatment at the Royal Victoria Infirmary (RVI), Newcastle.

Grants are categorised two-fold. On diagnosis, an initial non-means tested grant is made to as many families as permissible. Further, emergency grants can be applied for and their award is based on discussion between trustees and social workers.

During FY '20-'21, 9 grants have been made on diagnosis, with no additional emergency grants being made. This number of grants is consistent with previous years, and bolster the decision to improve the value of grants given (raised from £150 to £300 in FY '19-'20)

Financial performance

Charity income is down to below 50% of previous years, due to global pandemic, impact on events, and slowing down of charity operations to bring in funds. This which was understood, managed and compensated for in charity operations. As a result, charity spending was curbed to 46% of previous years. Decisions in previous operating years to hold a comfortable contingency were verified, and allowed the charity to continue providing support, although the growth of the charity into other areas of support and fundraising has undoubtedly been stemmed.

There is no reason to doubt trustees' management of finances or grant-making policies given the challenges that all sectors have faced this reporting period.

Reserves policy

It is the intention of the trustees to hold a minimum of 6 months caravan running costs (for both the Lowther and Ribby Hall sites) in reserve to allow the continued provision should funds slow, enabling time to recover. In addition, funds to fulfil one grant application every month for that time are to be held.

Plans for the future

The stability of the charity to deliver the charitable objects is proven, with typically low operating costs returning high cost:value performance. Measuring the value, and delivering greater levels of support to families across the regions is important to ensure the direction of travel continues to meet the needs of families.

The continued financial performance and growth, in terms of both awareness and families supported, of the charity will be monitored closely and determine prospects of the charity.

This report is approved by the trustees, as of 31 January 2022 and signed on their behalf by:

Mr Andrew Gibson, Chair

Mrs Samantha Gibson, Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Jacks Journey

1171182

Receipts and payments accounts

For the period from	4/1/2020	To	3/31/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	14,818	-	-	14,818
Fundraising	7,934	-	-	7,934
Interest Received	5	-	-	5
		-	-	-
		-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	22,757	-	-	22,757
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	22,757	-	-	22,757
A3 Payments				
Charitable Activities	12,509	-	-	12,509
Cost of fundraising	400	-	-	400
Printing, postage, stationery and computer supplies	302	-	-	302
Insurance		-	-	-
Advertising		-	-	-
		-	-	-
	-	-	-	-
	-	-	-	-
Sub total	13,211	-	-	13,211
A4 Asset and investment purchases, (see table)				
		-	-	-
				-
				-
	-	-	-	-
Sub total	-	-	-	-
Total payments	13,211	-	-	13,211
Net of receipts/(payments)	9,546	-	-	9,546
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	31,850	-	-	31,850
Cash funds this year end	41,396	-	-	41,396

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash at bank	41,396	-
		-	-
		-	-
	Total cash funds	41,396	-
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets			-
			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use			-
	Caravan Lowther Holiday Home		-
	Ribby Hall Holiday home		-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities			-
	Ribby Hall Site Fees		-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name
		Samantha Gibson
		Andrew Gibson

CC16a



Last year

to the nearest £

22,161
24,029
1
-
-
-
-
-
46,191

-
-

46,191

13,091
11,424
152
182
-
-
-
-
24,849

24,849

21,342
-
10,508
31,850



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

22,760
15,925
-
-
-
-
-

**When due
(optional)**

Date of
approval
