

Trustees' Annual Report for the period						
From	Period start date			Period end date		
	01	April	2023	31	March	2024

Section A Reference and administration details

Charity name	Community Support in the Countryside (CSC)		
Other names charity is known by	Brockham Emergency Response Team (BERT)		
Registered charity number (if any)	1171175		
Charity's principal address	52 Oakdene Road, Brockham, Surrey		
Postcode	RH3 7JX		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert James Thomas		Whole year (stood down as Charmain on 25 May 2023)	N/A
2	Trevor John Anderson	Treasurer	Whole year	N/A
3	Simon Budd		Whole year	N/A
4	Isobel Fiona Heppenstall		Whole year	N/A
5	Trevor Hizzard		Whole Year	N/A
6	Craig Scott	Chairman	Whole year (appointed Chairman 25 May 2023)	N/A
7	Daved Robert Shanks		Whole year	N/A
8	Ann Went		Whole year	N/A
9	Michael Philip Went		Whole year	N/A
10	Alessandra F N Truran	Secretary	Appointed on 25 May 2023	N/A

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	N/A

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CSC is governed by a Constitution document, which was set out when the charity was incorporated on 18 January 2017.
How the charity is constituted (eg. trust, association, company)	CSC is a charitable incorporated organisation (CIO) governed by the Foundation Constitution document.
Trustee selection methods (eg. appointed by, elected by)	<p>The original trustees were appointed from the people who had historically helped BERT, were willing and able to act as trustees, and were able to give an appropriate range of knowledge and skills to cover the legal, financial, technical, operational, promotional and other needs of CSC as a charity.</p> <p>New trustees are appointed following existing trustees' approval and follow the same principle of creating a group with an appropriate knowledge and experience to run the charity effectively.</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The formal business of CSC is conducted through trustee meetings, which are usually held quarterly. Progress of agreed actions is managed through regular follow up.

In addition to the charity structure, BERT carries out operational tasks with the support of volunteer team leaders. These are typically long-standing BERT volunteers who have been committed to our activities and been willing to undertake the training necessary for the role.

CSC/BERT has adopted a set of policies, which are reviewed regularly, to cover the health and safety, safeguarding, and the protection of personal data of trustees and volunteers.

CSC/BERT regularly engages with Brockham Parish Council, Mole Valley District Council, Surrey County Council and with relevant government bodies to manage flood risks, to report incidents or concerns, and to support the local community.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of CSC, as set out in the founding document, are:

To relieve persons who are in conditions of need, hardship or distress as a result of a natural or other disaster or emergency, to promote public safety and to protect the lives and property of residents of Brockham in particular but not exclusively by:

1. Developing the capacity of residents with the aim to prevent and reduce the likelihood and consequences of local flooding, particularly from drainage ditches and surface water,
2. Recruiting and training volunteers to enable Brockham Emergency Response Team (BERT) to provide assistance and undertake preventive activities when the village of Brockham is threatened by severe weather, its consequences or other local emergency or disruption,
3. Assisting the Brockham community in setting up and organising community information and awareness raising events using BERT's expertise, volunteers and equipment for the benefit of local residents and
4. Developing technology or systems to enhance the capacity of rural communities to monitor and warn local residents of the risk of flooding from rivers, streams or significant drainage ditches.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

10 April 2023 - Church flagpole snapped: high winds caused the flagpole in the grounds of the church to snap. BERT helped the churchwarden replace and secure the flagpole.



6 May 2023 - Chromebooks for North Downs Primary School: BERT donated six Chromebook computers to North Downs Primary School on the basis of “need”. The school has a number of children attending who have been displaced due to international conflict. With the occasional language barrier, it is important that communication between the school and student as well as the school and parents is translated accurately. With students in different year groups and in different locations, there was a need for more than one Chromebook as they are occasionally used simultaneously or need to be close by for easy use. BERT was delighted to be able to support these children and to help them with their education given the circumstances they have endured.

13 July 2023 - Coffin Path Brockham. A tree down blocking access to the village for walkers and residents of Nutwood Avenue was removed by a BERT volunteer.



17 September 2023 – village ditch clearance: BERT held a successful working party. The objectives were met, it was well attended (including new volunteers), and the overall feedback was very positive.



Team briefing



Chairman's Craig Scott's briefing



Ditch clearing at Tweed Lane



Tweed Lane ditch before and after



Pavilion Ditch, Middle Street



Middle Street to Warrenne Road and on to Middle Street allotments



Oakdene Road – pause for refreshments



Vegetation cleared at the ditch in Oakdene Road



Ditches cleared by volunteers



Ditches cleared by volunteers



Ditches cleared by volunteers



A good turnout!

Public message to volunteers post-event:

A HUGE thank you to all the residents who turned up to help BERT with the annual ditch clear on Sunday morning.

The team were not only enthusiastic but very sociable so it was a very happy work party. A lot was done in just over two hours to help reduce the risk of flooding this coming winter. The ditches are now very sparkly.

A note that more biscuits (particularly chocolate bourbons) will be supplied next year.

~The BERT Trustees

23 September 2023 - Covid and flu vaccination clinics at Brockwood Medical Practice started its autumn Covid and Flu vaccination clinics with the assistance of BERT volunteers to marshal patients through the surgery's one-way system. A total of seven volunteers gave their time on the day with one volunteer doing the full six-hour clinic. The clinics are expected to run until late October.

30 September 2023 - BERT volunteers again assisted **Brockwood Medical Practice** as they continue to roll out the autumn Covid and Flu vaccination clinics. A total of nine volunteers gave their time on the day with the clinic running from 9am until 3pm.

4 October 2023 - Craig Scott, Chairman of BERT, was invited by the **Kent Environment Agency** to speak at their Flood Forum and address their volunteer Flood Wardens. Craig gave a summary of BERT's history, development, how we are structured, funded, organised and how we engage and maintain the interest of our volunteers. The response from the Flood Wardens was very positive with many expressing an interest to replicate what BERT has achieved. The Environment Agency were very thankful to BERT for giving up our time to prepare and deliver the talk and have asked if we would be available to attend a face-to-face Flood Resilience event that they are hosting.

7 October 2023 - Brockwood Medical Practice held a **Covid and flu vaccination clinic** at Brockham Surgery. A total of nine BERT volunteers helped marshalling the patients through the one-way system to ensure the efficient movement of patients for the five vaccinating nurses to administer the jabs.

14 October 2023 - a total of six BERT volunteers assisted the covid and flu vaccination clinic at Brockham Surgery. The clinic ran from 9am until 1pm. Craig Scott (BERT Chairman) is also Chairman of the Brockwood Medical Practice Patient Participation Group (PPG). He received the following feedback from patients:

"Attended Brockham for Cov/Flu yesterday morning. Arrived early in case parking might be difficult - it wasn't. Volunteers were great. Three nurses on duty. Everyone was cheery and friendly. I was done and dusted before my allotted time. All involved should be commended yet again."

"I totally agree with you and they all deserve much praise. I live in Kenward Court overlooking the surgery car park and there have been queues of patients over the last few weekends all arriving for their COVID and Flu jabs and everything has run impeccably."

21 October 2023 - A total of five BERT volunteers assisted Brockham Medical Practice with their Covid & flu vaccination clinic on Saturday, 21st October from 9am-12pm. The clinic went very smoothly as usual, and the volunteer team received a gift of chocolate as a thank you from the surgery. It is anticipated that there will be one final clinic in early November, but this remains to be confirmed.

25 October 2023 - BERT volunteer Bob Thomas cleared the drainage ditch by the Smithers, Wheelers Lane, of bonfire debris left which could block the culvert following heavy rain.

1 and 2 November 2023 - BERT monitored river levels during **storm Ciaran** and published update messages to residents. For example:

Message issued to residents on 2 November, 8.45 am

Water Levels Moderate and Rising

- *The footpath bridge at the Bowls Club is impassable under a foot or so of water.*
- *A25 near the Shell garage in Buckland is temporarily closed due a tree that went down during this morning's wind storm.*
- *Flooding is reported on A25 near the Black Horse and going into Reigate.*
- *Brockham bridge is open although surface water is slowing cars as river levels continue to rise.*
- *The same is reported for Flanchford bridge near Leigh.*
- *Wonham Lane in Betchworth is passable by high clearance vehicles only.*
- *Please avoid travel if possible, proceed with care, allow plenty of time for your journey, and slow down on rural roads with increased traffic due to diversions.*
- *High winds between 40 and 50 miles per hour are still forecast from 11 am this morning.*

If there is a threat to life, call 999 first. Otherwise, please share with us any weather-related concerns or observations you may have. If you see new or worsening flooding or wind damage, please let us know the location and severity, along with a photo if possible.

If you have a weather-related emergency, call 01302 GO BERT (that's 01302 462378).

~BERT Trustees

BERT volunteers were in action on 1 and 2 November deploying sandbags, monitoring river levels and placing flood signs where needed.



BERT volunteers helped prevent flooding



BERT volunteers cleared the grills and culverts at Wheelers Lane.



BERT has been reporting the blocked drains at Brockham Row for over five years and requesting action from Surrey County Council



BERT monitoring cameras in action



BERT volunteers helped monitor River Mole levels



**Message issued to residents on 2 November, 3:15 pm:
River Levels Are High and Rising**

- The footpath bridge at the Bowls Club is totally impassable.
- Brockham bridge is still open, with flood water lapping at the edges. River levels are at 3.5 meters (as compared to 4.15 meters when the bridge was closed by flooding in February of 2020). Eventual closure is still predicted as river levels are rising at pace.
- Old School Lane at the Coach Road is under deep water with drivers resigned to the arduous task of turning back. Standing water is also blocking the road south of the nearby run of cottages.
- A25 is flooded and slow moving just west of Reigate where Surrey County Council is operating stop/go signs.
- Betchworth bridge and Wonham Lane have been closed by Police (where the high footpath remains open).
- Flanchford bridge is currently passable for some, but seemingly not for much longer.
- Light rain and the high winds of Storm Ciaran (which have not lived up to their billing so far) are forecast to continue until mid-evening.
- As we begin to lose the daylight, please avoid travel if possible, proceed with care, allow plenty of time for your journey, and slow down on rural roads with increased traffic due to diversions.

If there is a threat to life, call 999 first. Otherwise, please share with us any weather-related concerns or observations you may have. If you see new or worsening flooding or wind damage, please let us know the location and severity, along with a photo if possible.

If you have a weather-related emergency, call 01302 GO BERT (that's 01302 462378).

~BERT Trustees

3 November 2023 - BERT continued to monitored river levels, flood spots and continued sending messages to residents.



Coffin path

Message issued to residents on 3 November, 7:33 am

- *The footpath bridge at the Bowls Club is still under water but improving.*
- *Betchworth bridge and Wonham Lane remain closed.*
- *Old School Lane at the Coach Road is now passable for high-clearance vehicles.*
- *Brockham bridge is open again after a brief closure last night.*
- *A25 is open and clear of downed trees.*
- *Flanchford bridge is open.*
- *The winds of Storm Ciaran have gone. River levels are falling, and today is forecast to be dry and bright throughout.*

3 November 2023 - The BERT chairman issued a 'thank you' note to the trustees and volunteers that were in action during **storm Ciaran**:

"I wanted to say a big thank you and well done for what we achieved yesterday. An indicator of a high performing team is individuals getting on and doing what needs to be done without being asked. Trev – you were a one-man BERT machine shifting and delivering sandbags. Simon and others feeding information to Daved to communicate worked very well and was obviously appreciated by residents who are all eagerly information seeking (Daved – I know how busy you are with your work so thank you for taking the time to prepare and send BERT emails). One limitation we have is that we are volunteers with jobs and/or other commitments which makes yesterday's workday response particularly good. We're not out of the woods yet with rain forecast tomorrow falling on wet ground combined with high river levels but more of us should be available to help if needed."

3 November 2023 - BERT members assisted the bonfire committee by mounting guard to prevent early lighting of the fire. It was a late night in poor weather.

15 November 2023 - During a routine litter pick by BERT volunteer two cones were removed from a drainage ditch in **Wheelers Lane**.



12 December 2023 - Following heavy rain the drainage at **Brockham Row** again failed even though this has been a BERT hotspot since 2015 with numerous reports to authorities. A BERT volunteer visited the area and spoke with residents who were made aware of the sandbag store at Strood Green. SCC Highways emergency was contacted by BERT to place signs showing half the road was closed a particular danger in the dark. This they agreed to do. BERT also placed several warning signs.



Message issued to residents on 13 November, 8:40 am via the community email:

Water Levels Have Peaked and are Falling.

- *Brockham's Borough Bridge is completely clear of water.*
- *The footpath from the Grumpy Mole is impassable at both footbridges near the Bowls Club.*
- *Betchworth Bridge and nearby Wonham Lane are flooded.*
- *Old School Lane is passable for most, although shallow water is across the road.*
- *As advertised, Wellhouse Lane remains closed at or near the entrance to Harding's Coaches for SES Water works.*

13 December 2023 - BERT volunteers monitored river rising levels cleared to grills in the drainage ditches by the church and on the Green increasing the flow of water.



13 December 2023 - Flood signs recovered by volunteers from Strood Green, Brockham Row.



16 December 2023 - BERT issued a message to residents via the community email and gave them guidance on how to prepare for floods:

You may not be aware that Mole Valley District Council makes sandbags available on a help yourself basis (subject to availability) at their Curtis Road Depot in Dorking (they do not deliver). And the best time for you to take advantage of this resource is BEFORE the next flood.

They also have a variety of resources and contact numbers for you to report flooding concerns here:

- [Mole Valley District Council Flooding Page](#)
- [Surrey County Council Flooding Page](#)

During an emergency, BERT will always do whatever we can to help, but the long-term solution usually lies with Surrey County Council. For residents who experience persistent flooding risk we strongly encourage you to stock up on sandbags and report your flood risk to Surrey County Council every time it occurs. Effective action by the Council is far more likely if residents have consistently reported the problem. This can be done by phone, email or online at the link above.

BERT Trustees

31 December 2023 - Following a period of heavy rain the grills by the church and on The Green were congested mostly by leaves and twigs with limited litter. BERT volunteers cleared both grills.



Chairman Craig Scott leading from the "front"

2 January 2024 - Brockham volunteers managed surface flooding in Middle Street, Strood Green, from dawn. BERT notify SCC of flooded road surface at Brockham Row – again. Ref 2835846



2 January 2024 - BERT remote monitoring of Oakdene identified this potential blockage of the main drainage ditch. Local volunteers attended immediately and removed what was potentially a serious constriction of flow.



2 January 2024 - BERT cameras monitoring rivet levels: Bowls Club



2 January 2024 - Coffin Path close to Brockham village. BERT sent a notification to residents about this.



3 January 2023 - at 7am a BERT checked “hot spots” and reported all bridges open though there is water on some of the roads. Coffin Path remained closed. Bridge update posted to via email and social media.

4 January 2024 - Storm Henk: Following more heavy rain, water ran off the water-logged fields and started to threaten two houses in Wheelers Lane. A call for help was received and within 15 minutes a team of volunteers were in attendance. One of the householders had a small pump deployed with a number of sandbags. BERT obtained and deployed more sandbags and a larger pump. A great deal of brush work was involved keeping the water away from the house.



Later in the evening following issues in Middle Street near Brockham Row, the team attended the medical practice in Tanner's Meadow where surface water was flooding onto the car park giving concern for the building. Sandbags were deployed stopping water accessing the car park from where the water gradually reduced.



Middle Street/Tanners Meadow



Concern was not just water in the Surgery but the houses backing onto the car park were under threat.

Old School Lane



Borough Bridge early morning

River Levels High and Rising Following Surface Flooding Yesterday

- *The water level at Kinnersley Manor (upstream) has peaked. The water level at Brockham Bridge will continue to rise for several hours.*
- *Brockham Bridge is passable for some at the moment but slow going due to water flowing across the entrance and vehicles turning around. Closure is anticipated within an hour or two.*
- *Foot traffic at the Green end of Brockham Bridge is already hazardous for little ones, and may soon be impassable for all.*
- *Betchworth Bridge is impassable.*
- *NEW: Kiln Lane is flooded and impassable for some vehicles approaching Old Reigate Road.*
- *Old School Lane is impassable at the Coach Road.*
- *Bowls Club is flooded and the footpath nearby is shoulder height in spots.*
- *Middle Street, Brockham Row, and the Brockwood Surgery are all clear after remarkable surface flooding early last night.*
- *Thanks to all the volunteers who were out yesterday evening, placing warning signs, sandbags, and water pumps where needed.*



Road sign bridge closed placed by volunteers.



Bin washed away by Borough Bridge spilling contents.



Grill on The Green cleared

Message from the BERT Chairman to all volunteers: *A very good response but some lessons also learnt. Many thanks to the BERT Team Leaders who got stuck in and those who were information sharing – it all added up to impressive action. Brockwood Surgery have contacted Craig to say a huge thank you for what you did last night protecting their building. Efforts of the team massively appreciated. Earlier in the day the occupants of the premises in Wheelers Lane were very thankful for the timely support, all the hard work and loan of pumps.*

6 January 2023 - BERT update to residents at 7:30 am via the community email:

River levels have fallen throughout the day and are now back in the normal range. Brockham, Betchworth and Flanchford bridges are all open and clear of flooding. Old School Lane, Kiln Lane, and Middle Street are also clear. The footpath from the Grumpy Mole to the Bowls Club should be clear by now, if perhaps still a bit soggy. BERT volunteers have been busy for the two days of Storm Henk's arrival and departure:

6 January 2024 - BERT volunteers collected deployed road closed and diversion signs and cones.

8 January 2024 - BERT Chairman issues a Thank You note to all volunteers:

- ◇ *Zue says, "Thank you to all Bert volunteers who worked to protect us during the storm."*
- ◇ *Nicki says, "Thank you so much BERT for your wonderful work and also for putting a sign up as far as Leigh and Brockhamhurst Road saying Brockham Bridge flooded helped us all immensely."*
- ◇ *Natasha and Stephen : We would like to sincerely thank the Bert team for coming to our rescue on Thursday night. It was not only a huge physical help but also reassuring that you were on hand in the crisis with the right equipment and knowledge .Please can you send Bert's bank details so we can make a donation of gratitude.*
- ◇ *Note of thanks received from Karen chair of Parish Council.*
- ◇ *Brockwood Surgery have contacted "Thank you for your messages yesterday and also a massive THANK YOU to BERT for helping out with the flood/excessive rainwater yesterday, it's been the topic of much conversation today.*

22 January 2024 - BERT update to residents via the community email - Storm Isha

- ◇ *Limited Damage Locally*
- ◇ *All bridges are open.*
- ◇ *Some in Wheelers Lane are without power, but the school is NOT affected and staff have indicated Brockham school will be OPEN.*
- ◇ *We have no report for Leigh School.*
- ◇ *The Spar has lights on, as do various homes around the Green, so there seems to be little impact there.*
- ◇ *We've had reports of power outages in Oakdene Road, Oakdene Close, Nutwood Avenue, parts of Wheelers Lane, and Middle Green.*
- ◇ *For those without power at home, estimates by UK Power vary, but most reports we have received say power should be back on between noon and 1.00 pm.*
- ◇ *There is a lot of debris on the roads and trees/branches are down in various locations, so DELAY TRAVEL where possible and be careful on the roads.*
- ◇ *Rain showers are forecast to end by 9 am, and we've seen the worst of the winds as local estimates see wind gusts only as high as 36 mph throughout the day.*
- ◇ *POWERGEN provided hot drinks and food from a vehicle parked in the pavilion car park.*

January 2024: BERT members have been active in reporting fly tipping to the south of the village. These items can obstruct the main drainage ditches. MVDC are excellent in the response to this problem.



Five litre of vegetable oil drum and double mattress

9 February 2024: BERT update to residents via the community email - **Continuous rain for previous 24 hours.**

Closures May Be Short-Lived

- *Little rain is forecast for the rest of today.*
- *The water level at Kinnersley Manor (upstream) has peaked and begun to fall. The water level at Brockham Bridge appears to have levelled off and should begin to fall soon.*
- *Brockham Bridge is open and clear of water at the entrances.*
- *Betchworth Bridge is closed.*
- *Wonham Lane is closed.*
- *Flanchford Bridge was recently expected to close.*
- *Old School Lane is closed at the Coach Road.*
- *Pebble Hill remains closed for gas leak repairs.*
- *Two-way traffic signals on A25 at Buckland have been removed!*
- *The footpath between the Bowls Club and Grumpy Mole is impassable with water crossing the path at a volume high enough to be hazardous for little ones.*
- *Volunteer cleared grill on The Green.*



Path to Betchworth not available for the school run!
Sunrise 9 February



Old School Lane closed to most traffic.



Mole burst its banks but contained – Old School Lane

9 February 2024 7 am : update to residents via Facebook from a trustee:

All Bridges and Roads are open including Pebble Hill.

Betchworth Bridge - Open

Brockham Bridge - Open

Leigh/Flanchford - Open

Pebble Hill, Betchworth - Open

Wonham, Betchworth - Unknown atm.

Old School Lane - Open

Footpath behind Grumpy Mole, Brockham. Still Closed.

Caution- The Rivers are still in a flood state and very powerful. Do not let Dogs or Children swim/play in the water.

Wonham/ Betchworth is Open.

20 February 2024 - BERT update to residents via the community email - following a protracted period of rain.

0630. All vehicle bridges and local roads are reportedly clear of flooding.

However, the footpath between the Bowls Club and the Grumpy Mole is flooded, with enough water flowing across the path to create a serious hazard for little ones and those of us who are less steady on our feet.

At 0930 the main drainage ditch through Wellhouse Lane, Oakdene Road, Middle Street and on past the pavilion was flowing fast and freely.

28 February 2024 - Chairman update via the community email:



Drains Maintenance at Brockham Row

BERT are very pleased to share that the drains at Brockham Row have been fixed by the Highways department of Surrey County Council (SCC).

What was thought to be a collapsed drain was found to be blocked solid with debris. This was apparent during Storm Henk on the 4th January when the water that backed up threatened residences in Brockham Row, flowed down Tanners Meadow from Middle Steet and across the surgery car park, threatening the surgery as well as houses nearby.

We've had no reports of any problems today or yesterday, so that's one test passed with flying colours. The next heavy downpour should mean better drainage in this area of our village and our understanding is that the fix should be effective.

Reporting Problems to the Council

BERT first reported the issue a long time ago, and we have consistently publicised the need to report it in our weather updates. We encouraged the Brockham Row residents to report it to the SCC (they already had) as well as the surgery. Several of the BERT Trustees also reported the issue. We don't know if those efforts prioritised the work or not, but we do know the greater the volume of reports the more likely that action will be taken.

Thank you to everyone who reported this incident, and thanks to SCC for actioning the fix – it should relieve a lot of flooding anxiety for those in the area and will help BERT's volunteers focus on other areas of need when the next risk of flooding event occurs.

29 March 2024 – report from a Trustee of a **fencing panel in the main drainage ditch** by the pavilion. Trevor Hizzard attended straight away and was able to lasso the fencing and remove it from the waterway, Excellent task undertaken speedily.



Additional details of objectives and activities (Optional information)

Upon a review the objectives, the trustees concluded that CSC no longer supports item 5, on the development of technology to prevent and assist in the detection of rural crime and decided to remove this from its original objectives. The focus remains on supporting residents of Brockham as a response to natural disasters or emergencies.

Robert (Bob) Thomas stood down as Chairman on 25 May 2023. Bob is one of the original BERT founders and his dedication to BERT dates back to before CSC become a registered charity. Over the past ten years Bob has led several working parties, emergency response calls and engagements with government bodies. In addition, during the pandemic, Bob was instrumental in setting up various initiatives including Food Aid, which provided food and essential products to dozens of local families in need, and the 'fogging' machine, an industrial sanitiser which helped local business and communities operate safely. Bob continues to support BERT as a trustee, so we continue to be grateful for his support and expertise.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

As listed in Section C – *Objectives and activities* of this report.

Section E Financial review

Brief statement of the charity's policy on reserves

Trustees continue to consider the optimal 'save/spend' approach to remain aligned with the objectives of CSC as detailed in its constitution.

Details of any funds materially in deficit

None to report

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any

The principal sources of funds are donations made by local residents and supporters.

During the period April 23 to March 24 there were no grants received from government or local authority funded organisations.

Detailed information on receipts and payments is available in the Annual Accounts (CC16a).

ethical investment policy adopted.

Section F

Other optional information

Further to your [requirement](#), we declare that there were no serious incidents to report.

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	Craig Scott	
Full name(s)	Craig Scott	4 June 2024
Position (eg Secretary, Chair, etc)	Chairman	



Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	2,317	-	-	2,317	2,881
Gift aid reclaimed	230	-	-	230	124
Brockham Jubilee Celebrations- donations	-	-	-	-	10,772
Jubilee Teas receipts	-	-	-	-	858
Other fund raising	-	-	-	-	-
Bank deposit interest	331	-	-	331	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,878	-	-	2,878	14,635
A2 Asset and investment sales, (see table).					
Sale surplus equipment	500	-	-	500	-
	-	-	-	-	-
Sub total	500	-	-	500	-
Total receipts	3,378	-	-	3,378	14,635
A3 Payments					
Insurance	1,001	-	-	1,001	924
General maintenance, fuel etc	318	-	-	318	295
Credit / Debit card fees	32	-	-	32	24
Coronavirus support	332	-	-	332	733
Donation website admin fees	216	-	-	216	216
Bank charges	32	-	-	32	32
IT costs	408	-	-	408	160
Brockham Warm Hub support costs	-	-	-	-	360
School IT support for Ukraine refugee children	-	-	-	-	526
Brockham Jubilee Celebrations -costs	-	-	-	-	10,772
Jubilee teas, DEC Ukraine donation	-	-	-	-	858
Sub total	2,339	-	-	2,339	14,900
A4 Asset and investment purchases, (see table)					
Tools	960	-	-	960	-
Protective Clothing	87	-	-	87	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,047	-	-	1,047	-
Total payments	3,386	-	-	3,386	14,900
Net of receipts/(payments)	(8)	-	-	(8)	(265)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,455	-	-	32,455	32,720
Cash funds this year end	32,447	-	-	32,447	32,455

Section B Statement of assets and liabilities at the end of the period

Categories		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	32,447	-	-
	Petty Cash	-	-	-
		-	-	-
	Total cash funds	32,447	-	-
	(agree balances with receipts and payments account(s))			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Storage equipment	Unrestricted	-	-
	Drain scanning equipment	Unrestricted	-	-
	Pumps and generators	Unrestricted	-	-
	Tools	Unrestricted	-	-
	Safety equipment	Unrestricted	-	-
	Other equipment	Unrestricted	-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Liz Gatt	4/6/24