

# SWINDON COMMERCIAL CHAPLAINCY

England & Wales · Charity number 1171134

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-01-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Scc- The Pilgrim Centre  
Central Church  
Regent Circus  
Swindon  
SN1 1PX

**Phone** 07715667019

**Email** [scchaplaincy@gmail.com](mailto:scchaplaincy@gmail.com)

## Activities

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**Objects:** 1) THE ADVANCEMENT OF THE CHRISTIAN RELIGION IN SWINDON AND THE SURROUNDING AREA BY) CONTINUING TO PROVIDE AND DEVELOP INDUSTRIAL AND COMMERCIAL CHAPLAINCYB) PROVIDING ADVICE AND TRAINING TO CHURCHES AND FAITH GROUPS IN OTHER URBAN AND COUNTRY AREAS TO SET UP THEIR OWN CHAPLAINCIES2) THE RELIEF OF UNEMPLOYMENT FOR THE BENEFIT OF THE PUBLIC IN SUCH WAYS AS MAY BE THOUGH FIT, INCLUDING ASSISTANCE TO FIND EMPLOYMENT.

**Activities:** To provide a free chaplaincy service to workers in Swindon and the surrounding area.

## Classification

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- **How:** Provides Services
- **What:** Other Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- Swindon

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,126	£3,754	-	-
2024-03-31	£3,815	£1,960	-	-
2023-03-31	£3,588	£7,250	-	-
2022-03-31	£6,492	£10,702	-	-
2021-03-31	£11,141	£11,346	-	-

## Trustees

Name	Role	Appointed
<b>Adrian John German</b>	Chair	2025-05-29
Christine Anne Durant		2017-01-16
Christine German		2019-12-19
Frances Poel		2025-05-29
Jacqui Knight		2017-08-24

**SWINDON COMMERCIAL CHAPLAINCY**

England & Wales - Charity number 1171134

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# Accounts

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# **Swindon Commercial Chaplaincy**

## **Annual Report**

**1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025**

**Registered Charity 16/01/2017 CIO Number 1171134  
(Formerly CIC Number 8900536 between 2014 - 2018)**

## Table of Contents

Trustees' Annual Report .....	3
Receipts and Payments Account for the year Ending 31 <sup>st</sup> March 2025 .....	6
Statement of Assets and Liabilities as at 31 <sup>st</sup> March 2025.....	6
Notes to the Accounts.....	7
Independent Examiners Report .....	8

# Trustees' Annual Report

## **Administrative**

Current Registered and Working Address:

SCC, The Pilgrim Centre, Regent Circus, Swindon, Wiltshire SN1 1PX

Email: [scchaplaincy@gmail.com](mailto:scchaplaincy@gmail.com)

Tel: 07715 667019

Bank account: Reliance Bank Ltd., Faith House, 23-24 Lovat Lane, London. EC3R 8EB

Independent Examiner: Mr Paul Ng. [paulng59@hotmail.co.uk](mailto:paulng59@hotmail.co.uk)

Insurers: Chaplains' Public Liability Insurance provided by Work Chaplaincy Mission UK ([workchaplaincyuk.org.uk](http://workchaplaincyuk.org.uk))

## **Organisation, Management Committee, and Trustees**

We are overseen by a Management Committee: Chairman Mr Adrian John German

Other Management committee members: Mrs Christine Durant, Mrs Sheila Wright (Operations Director), Revd Jacqui Knight, Mrs Christine German (Secretary), Rev'd Moira Slack, Ms Frances Poel

Trustees:

Mrs Christine Durant, Revd Jacqui Knight, Mrs Christine German, Mr Adrian John German, Rev'd Moira Slack and Ms Frances Poel

## **Our Vision Statement**

Swindon Commercial Chaplaincy exists for the benefit of the community we serve. Our work is mostly done on a voluntary basis. We are an ecumenical partnership of chaplains, and our aim is to provide chaplaincy to those who work in Swindon, and the surrounding area.

Chaplains seek to:

- Minister to the needs of all people who work in Swindon.
- Identify, understand and share in personal and work related issues.
- Value human skills and talents and to see work as part of God's purposes and concerns.
- Reflect spiritual and ethical values offering a ministry to all people, of any faith or none.
- Chaplains do not preach. We listen without judgement and support those with whom we come into contact.
- Our time is your time.

This year we have lost one chaplain, who felt that he was called to other work. We have invited Ms Frances Poel to join the trustees. Our fundraising has brought in some funds.

### **Mrs Sheila Wright Operations Director**

I have continued to be frustrated by personal and health problems, I continue to be blessed by a retired, ordained chaplain joining my church who has agreed to support me. I am also being supported by Adrian German the chairman who is meeting me regularly for 1-1's. We are currently working on pinning down how the operational director's job has changed in the last few years and what I need to focus on. Chris and I continue with Asda. I also am visiting a local hospice at their request and have delegated to Chris the role of visiting Bible Society, again having been sought out by them. Due to SCC financial constraints Sheila has agreed to remain in her role but only receive a nominal payment each month.

### **Chaplaincy**

Revd Jacqui, Chris, Moira and now Adrian offer prayer at our meetings Chris will take over some of the secretary role but hopes to be supported in the legal requirements etc and more detailed work of the charity commission. Adrian is now chairman of the management group and has been undertaking work on the groups behalf to get us up to speed with policies and procedures that were either out of date or not in place, so that we are compliant with charity commission requirements. This will take some time to complete. Our thanks also go to Keith Tredget, who has fulfilled the role of treasurer, and Bookkeeper again this year. Due to the cost and our small turnover, we have agreed to find someone else to examine our accounts and submit them in house via Keith.

There have been small amounts made at fund raising events during the year and again we hope to offer a thankyou tea to celebrate and give thanks for the continued support of our Friends of SCC group.

As visiting chaplains as we have noted before it's hard to quantify the effect our visit has had. We have to trust that God goes before us. Again, as previous years we hear difficult stories of the struggles financially for small businesses to continue, particularly in Swindon town centre. The bigger stores seem to be shedding several staff but expecting remaining staff to keep all the work done, this has led to an increase in mental health issues being shared and a general despondency amongst staff. We listen, sympathise, offer prayer. We are considering taking mental health first aid course as part of ongoing training. We also have shared with us good news stories when things have gone well, either personally or for the business. A new concern that has been shared has been the cyber-attacks affecting M and S and other stores. This has led to increased customer frustration, which unfortunately is taken out on employees on the shop floor, who have no control over how the business is dealing with this, and no more knowledge of what's happening than customers themselves.

## Chaplains

**Sheila:** Operations Director - Old Town small shops, Orbital Shopping Centre, Prospect Hospice in Wroughton.

**Sally:** Prospect Hospice in Wroughton.

**Janet:** Brunel Centre.

**Jacqui:** Havelock Street and Market Street shops.

**Chris:** Orbital Shopping Centre. Bible Society

**Brenda:** Gorse Hill shops and the Open Door project.

## Goals for 2025/2026

1 Explore the recruitment of new chaplains and therefore expand the area within Swindon that we are able to cover with the chaplaincy.

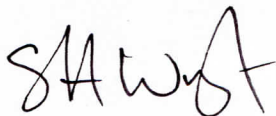
2 Continue with fundraising activities.

3 Continue to explore ways of increasing the chaplaincy profile in churches

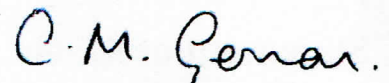
4. Continue to explore ways of increasing the chaplaincy profile to businesses.

## Signed on behalf of Swindon Commercial Chaplaincy:

Mrs Sheila Wright  
Operations Director



Mrs Chris German  
Secretary



**Date:** 21<sup>st</sup> December 2025

**Date:** 18<sup>th</sup> December 2025

## Receipts and Payments Account for the year Ending 31<sup>st</sup> March 2025

			2024-2025	2023-2024
		Note	Total (£)	Total (£)
<b>RECEIPTS</b>	Friends	3	800	640
	Churches	4	2,100	3,000
	Fund raising	5	226	175
	<b>Total Receipts</b>		<b>3,126</b>	<b>3,815</b>
<b>PAYMENTS</b>	Management Fees	6	2,600	1,400
	Accountancy Fees	7	414	414
	Insurance		60	60
	Website	8	187	173
	Thankyou Tea		25	-
	Bank Charges		102	86
	<b>Total Payments</b>		<b>3,388</b>	<b>2,132</b>
	Surplus / (Deficit)		(262)	1,683
	Brought Forward	9	4,016	2,333
	<b>Carried Forward</b>		<b>3,754</b>	<b>4,016</b>

## Statement of Assets and Liabilities as at 31<sup>st</sup> March 2025

CASH FUNDS	Bank Accounts	2024-2025	2023-2024
	Reliance Treasurers A/C	3,754	4,016
	<b>Total Bank Accounts</b>	<b>3,754</b>	<b>4,016</b>

## Notes to the Accounts

1. The accounts have been prepared under a Receipts and Payments basis which is permitted as SCC is a CIO and not a Company. Charity Commission Guidance note CC16B has been followed in producing these accounts.
2. There are no restricted funds or endowment funds, so receipts and payments have not been analysed by fund types.
3. The £800 received from Friends includes £100 from All Saints PCC as a Friends donation.
4. The £2,100 churches donations comprised £2,000 from Highworth URC and £100 from Wroughton PCC.
5. The Fundraising proceeds were from the Christmas Market and a Coffee Morning.
6. None of the trustees have been remunerated for their services to the charity. The Operations Director is paid for working for the charity.
7. The 2024-25 £414 accountancy fee relates to the 23/24 year – it was recorded as a creditor in the 23/24 accounts and was actually paid in the 24/25 year and so is recorded in the 24/25 year accounts using the Receipts and Payments basis. Similarly, the previous year £414 accountancy fee for 23/24 relates to the 22/23 year – where it was recorded as a creditor, but it was actually paid in the 23/24 year where it is now recorded using the Receipts and Payments basis.
8. SCC have ceased to maintain a website, this £187 was for the last year's website fees.
9. The Brought Forward figures match the "Cash at bank and in hand" totals from the 23/24 accounts. (The Prior year balance is £1 less than £2,334 due to rounding errors previously).
10. There are no outstanding guarantees given by SCC, where any potential liability under the guarantee is outstanding on 31<sup>st</sup> March 2025.
11. There are no debts outstanding on 31<sup>st</sup> March 2025 which is owed by SCC and which is secured by an express charge on any of the assets of the SCC.

**Signed on behalf of the trustees**

**Date**

*C.M. Genar.*

18<sup>th</sup> December 2025

# Independent Examiners Report

**Report to the trustees**

**Swindon Commercial Chaplaincy**

**On accounts for the year ended**

**31 March 2025**

**Set out on pages**

**Charity no.:**

**1171134**

**6 & 7**

I report to the charity trustees on my examination of the accounts of Swindon Commercial Chaplaincy for the year ended **31/03/2025**.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Charities Act; or
2. the accounts do not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

**Signed:**



**Date:**

16 December 2025

**Name:**

**Kwok choi Ng**

**Relevant professional qualification(s) or body (if any)**

Honorary Independent Examiner  
ACCA

**Address:**

65 Headlands Grove  
Swindon



# **Swindon Commercial Chaplaincy**

## **Annual Report**

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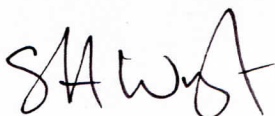
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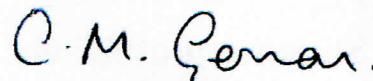
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Mrs Sheila Wright  
Operations Director



Mrs Chris German  
Secretary



**Date:** 21<sup>st</sup> December 2025

**Date:** 18<sup>th</sup> December 2025

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**Signed on behalf of the trustees**

**Date**

*C.M. Genar.*

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**Swindon Commercial Chaplaincy**

**On accounts for the year ended**

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**Date:**

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**Kwok choi Ng**

**Relevant professional qualification(s) or body (if any)**

Honorary Independent Examiner  
ACCA

**Address:**

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Swindon

**SWINDON COMMERCIAL CHAPLAINCY**

England & Wales - Charity number 1171134

---

# Accounts

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## Annual Report for 2024

### Swindon Commercial Chaplaincy

Incorporated 18 February 2014

Registered Charity 16/01/2017 Charity Number 1171134

#### Administrative

Current Registered and Working Address:

SCC, The Pilgrim Centre, Regent Circus, Swindon, Wiltshire SN1 1PX

Web Site: [www.swindoncommercialchaplaincy.com](http://www.swindoncommercialchaplaincy.com)

Email: [scchaplaincy@gmail.com](mailto:scchaplaincy@gmail.com)

Tel: 07715 667019

Bank account: Reliance Bank Ltd., Faith House, 23-24 Lovat Lane, London. EC3R 8EB

Accountant: Mr Lawrence Harrison, LHA Accountants, 7 Bath Road, Swindon, Wiltshire SN1 4AS

Chaplains' Public Liability Insurance provided by Workplace Chaplaincy Mission UK.

This report was compiled by Adrian German, Secretary.

#### Organisation, Management Committee, and Trustees

We are overseen by a Management Committee:

Chair Mr Adrian John German

Other Management committee members: Mrs Christine Durant,

Mrs Sheila Wright (Operations Director),

Revd Jacqui Knight, Mrs Christine German (Secretary), Rev'd Moira Slack

Trustees:

Mrs Christine Durant, Revd Jacqui Knight, Mrs Christine German, Mr Adrian John German, and Rev'd Moira Slack.

We are also assisted by the following:

Mrs Rosalind Cowie (Social Media),

#### Our Vision Statement

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- Reflect spiritual and ethical values offering a ministry to all people, of any faith or none.
- Chaplains do not preach. We listen without judgement and support those with whom we come into contact.
- Our time is your time.

#### 2024

Once again, we have been affected by health issues. Some chaplains are still not able to work due to personal health/age conditions. We are still struggling with ongoing difficulties particularly in the area of fund raising.

**Mrs Sheila Wright Operations Director**

I have continued to be frustrated by personal and health problems, but have been blessed by a retired, ordained chaplain joining my church who has agreed to support me. I have tried to keep my role going all be it intermittently. Chris and I continue with Asda. Due to SCC financial constraints Sheila has agreed to remain in her role, but only receive a nominal payment each month.

### **Chaplaincy**

Revd Jacqui, and Chris and now Adrian offer prayer at our meetings Chris will take over some of the secretary role, but hopes to be supported in the legal requirements etc and more detailed work of the charity commission. We thank Adrian for helping us with the handover from Marion. Brian has had to step down as chairman of the management committee, due to ill health. We thank him for all the support he has given the chaplaincy over more than 10 years. Adrian has now taken up this role. Our thanks also go to Keith Tredget, who has fulfilled the role of treasurer, and Bookkeeper.

There have been small amounts made at fund raising events, we have had a donation from the URC Church. A thank you tea was held in Early July at Christ church to celebrate and give thanks for the continued support of our Friends of SCC group.

As visiting chaplains as we have noted before it's hard to quantify the effect our visit has had. We have to trust that God goes before us. Again, as previous years we have heard difficult stories of the struggles financially for small businesses to continue, particularly in Swindon town centre. The bigger stores seem to be shedding a number of staff but expecting remaining staff to keep all the work done, this has led to an increase in mental health issues being shared and a general despondency amongst staff. We listen, sympathise, offer prayer.

### **Chaplains**

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**Clive:** Greenbridge Retail Park.

**Sally** Prospect Hospice in Wroughton.

**Janet:** Brunel Centre.

**Jacqui:** Havelock Street and Market Street shops.

**Chris:** Orbital Shopping Centre.

**Brenda :** Gorse Hill shops and the Open Door project.

### **Goals for 2024/2025**

- 1 Recruit new chaplains and expand the area within Swindon that we are able to cover with the chaplaincy.
- 2 Continue to apply for grants and donations to keep the charity in a secure financial position.
- 3 Continue with other fundraising activities.
- 4 Continue to support other areas in raising chaplaincies.

### **Signed on behalf of Swindon Commercial Chaplaincy:**

Mrs Sheila Wright  
Operations Director

Mrs Chris German  
Secretary

**Date:**

**Date:**

**SWINDON COMMERCIAL CHAPLAINCY  
DIRECTOR'S REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

## Swindon Commercial Chaplaincy Contents

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	<b>Page</b>
Company Information	1
Director's Report	2
Accountant's Report	3
Statement of Income and Retained Earnings	4
Balance Sheet	5
Notes to the Financial Statements	6
The following pages do not form part of the statutory accounts:	
Trading Profit and Loss Account	7

**Swindon Commercial Chaplaincy  
Company Information  
For The Year Ended 31 March 2024**

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<b>Director</b>	Mrs Sheila Wright
<b>Company Number</b>	CE009639
<b>Registered Office</b>	The Pilgrim Centre Central Church Regent Circus Swindon Wiltshire SN1 1PX
<b>Accountants</b>	LHA Accountancy Services Ltd 7 Bath Road Swindon SN1 4AS

**Swindon Commercial Chaplaincy  
Company No. CE009639  
Director's Report For The Year Ended 31 March 2024**

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The director presents her report and the financial statements for the year ended 31 March 2024.

**Directors**

The director who held office during the year were as follows:

Mrs Sheila Wright

**Statement of Director's Responsibilities**

The director is responsible for preparing the Director's Report and the financial statements in accordance with applicable law and regulations.

Company law requires the director to prepare financial statements for each financial year. Under that law the director has elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the director must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing the financial statements the director is required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. She is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The director is responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Small Company Rules**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board

-----  
Mrs Sheila Wright

Director

17/10/2024

**Swindon Commercial Chaplaincy  
Accountant's Report  
For The Year Ended 31 March 2024**

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In accordance with the engagement letter dated , and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the director in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the director the financial statements that we have been engaged to compile, to report to the director that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's director for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 March 2024 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

-----  
LHA Accountancy services ltd

17/10/2024

LHA Accountancy Services Ltd  
7 Bath Road  
Swindon  
SN1 4AS

**Swindon Commercial Chaplaincy  
Statement of Income and Retained Earnings  
For The Year Ended 31 March 2024**

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	Notes	2024 £	2023 £
<b>TURNOVER</b>		3,815	3,588
<b>GROSS PROFIT</b>		3,815	3,588
Administrative expenses		(1,960)	(7,250)
<b>OPERATING PROFIT/(LOSS) AND PROFIT/(LOSS) FOR THE FINANCIAL YEAR</b>		1,855	(3,662)
<b>RETAINED EARNINGS</b>			
As at 1 April 2023		73	3,735
As at 31 March 2024		1,928	73

The notes on page 6 form part of these financial statements.

**Swindon Commercial Chaplaincy  
Balance Sheet  
As At 31 March 2024**

		<b>2024</b>		<b>2023</b>	
<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>CURRENT ASSETS</b>					
Cash at bank and in hand		4,016		2,334	
		4,016		2,334	
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>4</b>	(414)		(587)	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			3,602		1,747
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			3,602		1,747
<b>NET ASSETS</b>			3,602		1,747
<b>CAPITAL AND RESERVES</b>					
Other reserves			1,674		1,674
Profit and Loss Account			1,928		73
<b>SHAREHOLDERS' FUNDS</b>			3,602		1,747

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The member has not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

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Mrs Sheila Wright

Director

17/10/2024

The notes on page 6 form part of these financial statements.

# Swindon Commercial Chaplaincy Notes to the Financial Statements For The Year Ended 31 March 2024

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## 1. General Information

Swindon Commercial Chaplaincy is a private company, limited by guarantee, incorporated in England & Wales, registered number CE009639. The registered office is The Pilgrim Centre, Central Church Regent Circus, Swindon, Wiltshire, SN1 1PX.

## 2. Accounting Policies

### 2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102 section 1A Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

### 2.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

#### Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

#### Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

## 3. Average Number of Employees

Average number of employees, including directors, during the year was: 1 (2023: 1)

## 4. Creditors: Amounts Falling Due Within One Year

	2024	2023
	£	£
Other creditors	414	587

**Swindon Commercial Chaplaincy  
Trading Profit and Loss Account  
For The Year Ended 31 March 2024**

---

	2024		2023	
	£	£	£	£
<b>TURNOVER</b>				
Sales		3,815		3,588
<b>GROSS PROFIT</b>		3,815		3,588
<b>Administrative Expenses</b>				
Computer software, consumables and maintenance	-		65	
Insurance	60		68	
Printing, postage and stationery	-		24	
Telecommunications	-		173	
Accountancy fees	414		444	
Management fees	1,400		6,400	
Bank charges	86		76	
		(1,960)		(7,250)
<b>OPERATING PROFIT/(LOSS) AND PROFIT/(LOSS) FOR THE FINANCIAL YEAR</b>		1,855		(3,662)

**SWINDON COMMERCIAL CHAPLAINCY**

England & Wales - Charity number 1171134

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# Accounts

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## Annual Report for 2023

### Swindon Commercial Chaplaincy

Incorporated 18 February 2014

Registered Charity 16/01/2017 Charity Number 1171134

#### Administrative

Current Registered and Working Address:

SCC, The Pilgrim Centre, Regent Circus, Swindon, Wiltshire SN1 1PX

Web Site: [www.swindoncommercialchaplaincy.com](http://www.swindoncommercialchaplaincy.com)

Email: [scchaplaincy@gmail.com](mailto:scchaplaincy@gmail.com)

Tel: 07715 667019

Bank account: Reliance Bank Ltd., Faith House, 23-24 Lovat Lane, London. EC3R 8EB

Accountant: Mr Lawrence Harrison, LHA Accountants, 7 Bath Road, Swindon, Wiltshire SN1 4AS

Chaplains' Public Liability Insurance provided by Workplace Chaplaincy Mission UK.

This report was compiled by Adrian German, Secretary.

#### Organisation, Management Committee, and Trustees

We are overseen by a Management Committee:

Chair Mr Brian Knight.

Other committee members: Mrs Mary Crichton, Mrs Christine Durant, Pastor Lucas Nape,

Mr Adrian German (Secretary), Mrs Sheila Wright (Operations Director),

Dr Susan Tredget, Mr Keith Tredget (Treasurer), Mr David Templar, Revd Jacqui Knight

Mrs Christine German, and Mrs Marion Manning

Management Committee members who are also Trustees: Mr Brian Knight, Mrs Mary Crichton

Mrs Christine Durant, Mrs Marion Manning, Mr David Templar, Revd Jacqui Knight and

Mrs Christine German.

We are also assisted by the following:

Mrs Rosalind Cowie (Social Media), Mrs Mary Day (Friends of SCC Admin) until August 2021.

#### Our Vision Statement

Swindon Commercial Chaplaincy exists for the benefit of the community we serve. Our work is mostly done on a voluntary basis. We are an ecumenical partnership of chaplains and our aim is to provide chaplaincy to those who work in Swindon, and the surrounding area.

Chaplains seek to:

- Minister to the needs of all people who work in Swindon.
- Identify, understand and share in personal and work related issues.
- Value human skills and talents and to see work as part of God's purposes and concerns.
- Reflect spiritual and ethical values offering a ministry to all people, of any faith or none.
- Chaplains do not preach. We listen without judgement and support those with whom we come into contact.
- Our time is your time.

#### 2023

Despite covid restrictions now having been lifted we are still affected by the consequences of this time.

Some chaplains are still not able to start due to personal health/age conditions. Also the financial and social consequences of that time are still emerging and effecting us, particularly in the area of fund raising.

## **Mrs Sheila Wright Operations Director**

I have had a frustrating year of personal and health problems. This led to requesting some time off sick. I have tried to keep my role going all be it intermittently. Chris and I continue with Asda. Sadly the gateway furniture store has closed, due to mainly financial difficulties. The forging connections group has not moved forward. Anna the lady largely responsible for leading forging connections project has been seriously ill. Due to financial constraints Sheila has agreed to remain in her role, but only receive a nominal payment each month.

## **Chaplaincy**

Numbers of chaplains has decreased this year. Revd Jacqui, and Chris and now Adrian continue to offer prayer at our meetings Marion felt that her time as secretary had come to an end, and Chris's husband Adrian agreed to hold this role in the short term at least. Our treasurer Julie Pobjoy has also retired on health grounds and this role has kindly be taken up by Keith Tredget

There have been small amounts made at fund raising events, we have had a donation from the URC Church. As a visiting chaplain as we have noted before its hard to quantify the effect your visit has had. We have to trust that God goes before us. I think more than ever before this year we have heard difficult stories of the struggles financially for small businesses to continue, particularly in Swindon town centre. The bigger stores seem to be shedding a number of staff but expecting remaining staff to keep all the work done, this has led to an increase in mental health issues being shared and a general despondency amongst staff. We listen, sympathise, offer prayer.

## **Chaplains**

**Sheila:** Old Town small shops, Orbital Shopping Centre, prospect Hospice in Wroughton, Gateway Furniture Project,(now closed)+ Operations Director.

**Clive:** Greenbridge Retail Park.

**Sally** Brunel Centre. and prospect Hospice for the latter part of the period.

**Janet:** Old Town Co-op, newsagent Newport Street, and Brunel Centre.

**Jacqui:** Havelock Street and Market Street shops.

**Chris:** Orbital Shopping Centre.

**Brenda Y:** Gorse Hill shops and the Open Door project.

## **Goals for 2023/2024**

- 1 Recruit new chaplains and expand the area within Swindon that we are able to cover with the chaplaincy.
- 2 Continue to apply for grants and donations to keep the charity in a secure financial position.
- 3 Continue with other fundraising activities.
- 4 Continue to support other areas in raising chaplaincies.

## **Signed on behalf of Swindon Commercial Chaplaincy:**

Mrs Sheila Wright  
Director

Mr Adrian J. German  
Secretary

Operations

**Date:**

**Date:**

**SWINDON COMMERCIAL CHAPLAINCY  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**SWINDON COMMERCIAL CHAPLAINCY  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
CONTENTS**

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	<b>Page</b>
Company information	3
Director's report	4
Accountants' report	5
Statement of income and retained earnings	6
Statement of financial position	7
Notes to the accounts	8
Detailed profit and loss account	9

**SWINDON COMMERCIAL CHAPLAINCY  
COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

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<b>Director</b>	Sheila Wright
<b>Company Number</b>	ce009639 (England and Wales)
<b>Registered Office</b>	The Pilgrim Centre Central Church Regent Circus Swindon Wiltshire SN1 1PX
<b>Accountants</b>	LHA Accountancy Services 7 Bath Road Old Town Swindon Wiltshire SN1 4AS

**SWINDON COMMERCIAL CHAPLAINCY**  
**(COMPANY NO: CE009639 ENGLAND AND WALES)**  
**DIRECTOR'S REPORT**

---

The director presents her report and accounts for the year ended 31 March 2023.

**Principal activity**

Counselling support to the business community in SWINDON

**Directors**

Sheila Wright held office during the whole of the period.

**Statement of directors' responsibilities**

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

.....  
Sheila Wright  
Director

Approved by the board on: 26 July 2023

# ACCOUNTANTS' REPORT ON THE PREPARATION OF THE UNAUDITED STATUTORY STATEMENTS OF SWINDON COMMERCIAL CHAPLAINCY (THE COMPANY) FOR THE YEAR ENDED 31 MARCH 2023

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In order to assist you as the sole director to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of the company for the year ended 31 March 2023 which comprises of the profit and loss account, the balance sheet, and explanatory notes from the company's accounting records and from information and explanations which you have provided us with.

As a member firm of the Institute of Financial Accountants (IFA), we are subject to its ethical and other professional requirements which are detailed at <https://ifa.org.uk/about-us/acting-in-the-public-interest/memberregulations>.

This report is made solely to you as the sole director of the company, in accordance with the terms of our letter of engagement dated . Our work has been undertaken solely to prepare for your approval the financial statements of the company, and state those matters that we have agreed to state to you, in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and you as the sole director for our work or for this report.

It is your duty to ensure that the company has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and financial performance of the company. You consider that the company is exempt from the statutory audit requirement for the year ended 31 March 2023.

We have not been instructed to carry out any assurance service on the financial statements of the company. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

LHA Accountancy Services  
Financial Accountants

7 Bath Road  
Old Town  
Swindon  
Wiltshire  
SN1 4AS

26 July 2023

**SWINDON COMMERCIAL CHAPLAINCY**  
**STATEMENT OF INCOME AND RETAINED EARNINGS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	3,588	6,492
Administrative expenses	(7,250)	(10,702)
<b>Operating loss</b>	(3,662)	(4,210)
<b>Loss on ordinary activities before taxation</b>	(3,662)	(4,210)
Tax on loss on ordinary activities	-	-
<b>Loss for the financial year</b>	(3,662)	(4,210)
Retained earnings at the start of the year	3,735	7,945
Loss for the financial year	(3,662)	(4,210)
Dividends	-	-
Retained earnings at the end of the year	73	3,735

**SWINDON COMMERCIAL CHAPLAINCY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 MARCH 2023**

	Notes	2023 £	2022 £
<b>Current assets</b>			
Cash at bank and in hand		2,334	5,936
<b>Creditors: amounts falling due within one year</b>	4	(587)	(527)
<b>Net current assets</b>		1,747	5,409
<b>Net assets</b>		1,747	5,409
<b>Capital and reserves</b>			
Capital contribution reserve		1,674	1,674
Profit and loss account		73	3,735
<b>Shareholders' funds</b>		1,747	5,409

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board and authorised for issue on 26 July 2023 and were signed on its behalf by

Sheila Wright  
 Director

Company Registration No. ce009639

**SWINDON COMMERCIAL CHAPLAINCY  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**1 Statutory information**

Swindon Commercial Chaplaincy is a private company, limited by shares, registered in England and Wales, registration number ce009639. The registered office is The Pilgrim Centre, Central Church Regent Circus, Swindon, Wiltshire, SN1 1PX.

**2 Compliance with accounting standards**

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

**3 Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

***Presentation currency***

The accounts are presented in £ sterling.

**4 Creditors: amounts falling due within one year**

<b>2023</b>	<b>2022</b>
<b>£</b>	<b>£</b>

Accruals

587	527
-----	-----

527
-----

**5 Average number of employees**

During the year the average number of employees was 2 (2022: 2).

**SWINDON COMMERCIAL CHAPLAINCY  
DETAILED PROFIT AND LOSS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

This schedule does not form part of the statutory accounts.

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>		
Sales	3,588	6,492
<b>Administrative expenses</b>		
Internet	173	144
Postage	24	29
Bank charges	76	73
Insurance	68	72
Software	65	-
Accountancy fees	444	384
Management fees	6,400	10,000
	7,250	10,702
<b>Operating loss</b>	(3,662)	(4,210)
<b>Loss on ordinary activities before taxation</b>	(3,662)	(4,210)

**SWINDON COMMERCIAL CHAPLAINCY**

England & Wales - Charity number 1171134

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# Accounts

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## **Annual Report for the Year Ending 31 March 2021**

### **Swindon Commercial Chaplaincy**

**Incorporated 18 February 2014**

**Registered Charity 16/01/2017 Charity Number 1171134**

#### **Administrative**

Current Registered and Working Address:

SCC, The Pilgrim Centre, Regent Circus, Swindon, Wiltshire SN1 1PX

Web Site: [www.swindoncommercialchaplaincy.com](http://www.swindoncommercialchaplaincy.com)

Email: [scchaplaincy@gmail.com](mailto:scchaplaincy@gmail.com)

Tel: 07715 667019

Bank account: Reliance Bank Ltd., Faith House, 23-24 Lovat Lane, London. EC3R 8EB

Accountant: Mr Lawrence Harrison, LHA Accountants, 7 Bath Road, Swindon, Wiltshire SN1 4AS

Chaplains' Public Liability Insurance provided by Workplace Chaplaincy Mission UK.

This report was compiled by Marion Manning, Secretary.

#### **Organisation, Management Committee, and Trustees**

We are overseen by a Management Committee:

Chair Mr Brian Knight.

Other committee members: Mrs Mary Crichton, Mrs Christine Durant, Pastor Lucas Nape,

Mrs Marion Manning (Secretary), Mrs Sheila Wright (Operations Director),

Dr Susan Tredget, Mrs Julie Pobjoy (Treasurer), Mr David Templar, Revd Jacqui Knight and

Mrs Christine German.

Management Committee members who are also Trustees: Mr Brian Knight, Mrs Mary Crichton,

Mrs Christine Durant, Mrs Marion Manning, Mr David Templar, Revd Jacqui Knight and

Mrs Christine German.

We are also assisted by the following:

Mrs Rosalind Cowie (Social Media), Mrs Mary Day (Friends of SCC Admin).

#### **Our Vision Statement**

Swindon Commercial Chaplaincy exists for the benefit of the community we serve. Our work is mostly done on a voluntary basis. We are an ecumenical partnership of chaplains and our aim is to provide Chaplaincy to those who work in Swindon, and the surrounding area.

Chaplains seek to:

- Minister to the needs of all people who work in Swindon.
- Identify, understand and share in personal and work related issues.
- Value human skills and talents and to see work as part of God's purposes and concerns.

- Reflect spiritual and ethical values offering a ministry to all people, of any faith or none.
- Chaplains do not preach. We listen without judgement and support those with whom we come into contact.
- Our time is your time.

## **Covid 19**

Along with many others, we locked down our office and requested that our chaplains stop visiting at the end of March 2020. The chaplains obtained telephone numbers and email addresses where they could. They then continued to keep in touch with their people as much as possible. We also put messages on our website and social media pages to reach out to people if they needed to speak to someone. Some of our chaplains were able to start visiting again when we came out of lockdown. This was after everyone had done a risk assessment of their area. Some were not able to start due to personal health/age conditions, or their shops were too small to allow sufficient social distancing. Sheila and Marion continued to work from home, but were able to get back into the office more from October 2020, apart from the second lockdown in November 2020, and the third in January 2021.

## **Mrs Sheila Wright Operations Director**

Mrs Sheila Wright is now established as our Operations Director. She has personal chaplaincies at inSwindon BIDS Co., The Brunel Centre offices, Thamesdown Buses, the shops in Old Town, plus assisting a chaplain at the Orbital Park.

### **(Extract from an article written by Sheila for Christ Church magazine.)** I

am sure I do not have to tell any of you how challenging the past eight months have been. Many of you have been separated from loved ones and friends. We have been witness to tragedy and survival. We have also witnessed humanity at its best. The love shown towards each other helping and supporting without question at this difficult time has been truly inspirational. We pray this wonderful outpouring of love remains in the hearts of all our Lord's children. As with so many charities, we are struggling in the current climate. The retail sector has suffered greatly during this pandemic, and before. The High Street has lost Debenhams, Sainsbury's, Laura Ashley, Mothercare and more. Many are on the brink of closure. We hold them in our prayers. During lockdown it has not been possible for the Chaplains to visit their shops. However, they are staying in contact the very best they can, via email and telephone. They are also sending cards to their shops to reassure them we are still here for them.

Myself, Marion, and our chaplain Chris attend monthly zoom meetings with WCM UK (Workplace Chaplaincy Mission UK) headed by Rev Dick Johnson Development Officer. We have been exploring issues through different groups:

**Theology:** Looking at our theological response to the experience of these past months, considering reflections that others have to offer.

**Adapting:** Considering ways of doing Chaplaincy in a more virtual world. What we can do to maintain relationships with people and organisations from the private and public sector.

**Training:** How we can maintain training without face to face contact with Chaplains.

I am sure these discussions will be helpful as we go into the future.

## **Chaplaincy**

Numbers of chaplains remain stable. It always seems to be that when a new chaplain comes on board another moves away or has to retire. Charles and Madelaine continue to offer regular and emergency prayer for the whole of SCC

and those whom we visit. Revd Jacqui, and Chris continue to offer prayer at our meetings. This is being coupled with a short time of bible study when we are able to meet together. We have been having regular 'Chaplains Chat' meetings over zoom which usually end with a short time of prayer. There are always more openings for chaplains if we can find the people to fill them. If you know of anyone who is interested, please let us know. We continue to advertise for more chaplains in the local churches.

### **Chaplaincy Now**

Currently we have nine regular visiting chaplains. This is where they visit:

**Sheila:** Thamesdown Transport, Brunel Centre Office, inSwindon BIDS Company, Old Town small shops, Orbital Shopping Centre + Operations Director.

**Clive:** Greenbridge Retail Park.

**Sally and Maggie:** Brunel Centre.

**Janet:** Old Town Co-op, newsagent Newport Street, and Brunel Centre.

**Jacqui:** Havelock Street and Market Street shops.

**Chris:** Orbital Shopping Centre.

**Brenda Y:** Gorse Hill shops.

**Brenda T:** Primark.

We have calculated that the chaplaincy has provided 80 hours per week of voluntary work on behalf of the town of Swindon. This totals to 4160 hours per annum. We have the support of all of the businesses where we visit, as we are on their premises by their permission. We have also been recommended by Swindon Churches Together (SCT). We have the support of many churches across Swindon through prayer and financial giving.

### **Fundraising and Supporters**

The Friends of SCC scheme continues to be a resounding success. The donation amounts remain the same at a minimum fee of £10 per annum for individuals. The amount for churches, businesses, and other organisations is a minimum of £100 per annum. We are also very grateful to Emmanuel URC, Haydon Wick for continuing to include us on their tithing scheme for the current allocated five years. We receive quarterly payments from them under this scheme which is very helpful. The Methodist District grant ended, but they were able to pay one more year of £5000 with our new application, which we received in September. We are very grateful for this extra amount. Sheila and Dave are in the process of looking for further funding. This is not an easy task in the current financial climate. We are very grateful also that Highworth URC is continuing to support us with £2000 each year, following the initial three years that was originally agreed. As a charity, we now also receive an amount of money each year from HMRC in payment of our Gift Aid claim. Our thanks to our individual supporters who have completed a Gift Aid form with us. We also received £333.00 from Waitrose Swindon under their in-store green token scheme. We continue to be exceedingly grateful for all of our financial support. We could not carry on without you. Please see our accounts ending at 31 March 2021 for a schedule of monies received.

### **Other Fundraising Activities.**

All physical activities have ceased this year due to Covid. We donated the left over sweets that we normally use for prizes to Swindon Women's Aid, for the children for Christmas.

### **Other items**

The local chaplaincies conference had to be cancelled. Hopefully, it may happen next year. It is hoped it will bring together all chaplaincies in Swindon and the

surrounding areas, e.g. hospital, college, other retail chaplaincies from nearby towns, etc.

**BBC Wiltshire Radio** Sheila continues to have a slot reviewing the Sunday papers on Jonathan Fido's Sunday show. This is a good way of continuing to raise the profile of the Chaplaincy across the town and surrounding area. During these slots, she regularly gives out the chaplaincy telephone number for anyone to ring if they just need someone to talk to in these difficult times.

**Goals for 2021/2022**

- 1 Recruit new chaplains and expand the area within Swindon that we are able to cover with the chaplaincy.
- 2 Continue to apply for grants and donations to keep the charity in a secure financial position.
- 3 Continue with other fundraising activities.
- 4 Continue to support other areas in raising chaplaincies.
- 5 Start a Monthly Business 'After Work' Club.
- 6 Continue to organise the local Retail Chaplaincies Conference

**Signed on behalf of Swindon Commercial Chaplaincy:**

Mrs Sheila Wright  
Operations Director

Mrs Marion Manning  
Secretary

**Date: 30.11.2021**

**Date:30.11.2021**

**SWINDON COMMERCIAL CHAPLAINCY  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**SWINDON COMMERCIAL CHAPLAINCY  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
CONTENTS**

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	<b>Page</b>
Company information	3
Director's report	4
Accountants' report	5
Statement of income and retained earnings	6
Statement of financial position	7
Notes to the accounts	8
Detailed profit and loss account	9

**SWINDON COMMERCIAL CHAPLAINCY  
COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2021**

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<b>Director</b>	Sheila Wright
<b>Company Number</b>	ce009639 (England and Wales)
<b>Registered Office</b>	The Pilgrim Centre Central Church Regent Circus Swindon Wiltshire SN1 1PX
<b>Accountants</b>	LHA Accountancy Services 7 Bath Road Old Town Swindon Wiltshire SN1 4AS

**SWINDON COMMERCIAL CHAPLAINCY**  
**(COMPANY NO: CE009639 ENGLAND AND WALES)**  
**DIRECTOR'S REPORT**

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The director presents her report and accounts for the year ended 31 March 2021.

**Principal activity**

Counselling support to the business community in SWINDON

**Directors**

Sheila Wright held office during the whole of the period.

**Statement of directors' responsibilities**

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

.....  
Sheila Wright  
Director

Approved by the board on: 30 November 2021

# SWINDON COMMERCIAL CHAPLAINCY ACCOUNTANTS' REPORT

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## **Accountants' report to the director of Swindon Commercial Chaplaincy on the preparation of the unaudited statutory accounts for the year ended 31 March 2021**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Swindon Commercial Chaplaincy for the year ended 31 March 2021 as set out on pages 6 - 8 from the company's accounting records and from information and explanations you have given us.

This report is made solely to the Board of Directors of Swindon Commercial Chaplaincy, as a body, in accordance with the terms of our engagement. Our work has been undertaken solely to prepare for your approval the accounts of Swindon Commercial Chaplaincy and state those matters that we have agreed to state to them, as a body, in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Swindon Commercial Chaplaincy and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Swindon Commercial Chaplaincy has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and loss of Swindon Commercial Chaplaincy. You consider that Swindon Commercial Chaplaincy is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Swindon Commercial Chaplaincy. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

LHA Accountancy Services

7 Bath Road  
Old Town  
Swindon  
Wiltshire  
SN1 4AS

30 November 2021

**SWINDON COMMERCIAL CHAPLAINCY**  
**STATEMENT OF INCOME AND RETAINED EARNINGS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	11,141	15,155
Administrative expenses	(11,346)	(14,450)
<b>Operating (loss)/profit</b>	(205)	705
<b>(Loss)/profit on ordinary activities before taxation</b>	(205)	705
Tax on (loss)/profit on ordinary activities	-	-
<b>(Loss)/profit for the financial year</b>	(205)	705
Retained earnings at the start of the year	8,150	7,445
(Loss)/profit for the financial year	(205)	705
Dividends	-	-
Retained earnings at the end of the year	7,945	8,150

**SWINDON COMMERCIAL CHAPLAINCY**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 MARCH 2021**

	Notes	2021 £	2020 £
<b>Current assets</b>			
Debtors	4	-	138
Cash at bank and in hand		10,015	10,454
		10,015	10,592
<b>Creditors: amounts falling due within one year</b>	5	(396)	(768)
<b>Net current assets</b>		9,619	9,824
<b>Net assets</b>		9,619	9,824
<b>Capital and reserves</b>			
Capital contribution reserve		1,674	1,674
Profit and loss account		7,945	8,150
<b>Shareholders' funds</b>		9,619	9,824

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board and authorised for issue on 30 November 2021 and were signed on its behalf by

Sheila Wright  
 Director

Company Registration No. ce009639

**SWINDON COMMERCIAL CHAPLAINCY  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

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**1 Statutory information**

Swindon Commercial Chaplaincy is a private company, limited by shares, registered in England and Wales, registration number ce009639. The registered office is The Pilgrim Centre, Central Church Regent Circus, Swindon, Wiltshire, SN1 1PX.

**2 Compliance with accounting standards**

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

**3 Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

***Presentation currency***

The accounts are presented in £ sterling.

**4 Debtors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accrued income and prepayments	-	138

**5 Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accruals	396	768

**6 Average number of employees**

During the year the average number of employees was 2 (2020: 2).

**SWINDON COMMERCIAL CHAPLAINCY  
DETAILED PROFIT AND LOSS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

This schedule does not form part of the statutory accounts.

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>		
Sales	11,141	15,155
<b>Administrative expenses</b>		
Travel and subsistence	-	18
Rent	82	326
Internet	324	301
Postage	23	70
Subscriptions	75	-
Bank charges	8	9
Insurance	150	163
Sundry expenses	-	179
Accountancy fees	384	384
Management fees	10,300	13,000
	11,346	14,450
<b>Operating (loss)/profit</b>	(205)	705
<b>(Loss)/profit on ordinary activities before taxation</b>	(205)	705