
Brinkburn

Charitable Incorporated Organisation



Trustees Annual Report & Financial Statements

For

Brinkburn Charitable Incorporated Organisation

A Registered Charity No: 1171117

31st March 2021

*"To Encourage and Support the Residents of
South Tyneside to Enjoy and Achieve"*

In the Heart of our Community

Annual Report

2020-21

Brinkburn CIO

Where we came from

Brinkburn's precursor until 1977 operated as a six night a week youth club at Prince Edward Road in an old school. Offering activities like weight training, judo, table tennis, boxing, and a motorcycle club. Facilities included a snooker room, coffee bar, lounge, TV lounge, gym / dance hall and 2 table tennis rooms. The membership came mainly from Cleadon Park, Harton Moor and Horsley Hill Estates.

Following a fire in 1977 Mollie and Fred Robson successfully lobbied the Headmaster allowing the club to move to the main hall of Brinkburn School with the use of the gym one night a week.

This was a temporary measure until the new Community Centre was built. Opened by the actor Bill Maynard in 1979 as Brinkburn Community Association. Brinkburn operated as a shared use facility with Brinkburn Comprehensive School which in turn became South Shields Community School until the school moved to new premises in 2011. The Community Association was run by an independent Management Committee supported by the Local Authority.

New beginnings

In 2017 the three founding Trustees, Colin Bourdieu, Jim Foreman and Penney Wilkinson established Brinkburn CIO as a Charity. They then began the process of asset transfer which would result in Brinkburn CIO achieving independence from the Local Authority and sole responsibility for all the running costs.

Today the expanded Community Centre building houses a Committee Room, a Community Hall, Activities Room, Coffee Bar, Swimming Pool, Sports Gym, Easi-line Gym, Theatre Hall and Stage, Boxing Gym, Large Kitchen, Conference Room, Training / Meeting / Multi Use Rooms, Smaller Offices and Changing Rooms. The Organisation is managed by Jean Copp an experienced Community Facilities Manager.

A bright future

Brinkburn CIO looks forward to a bright future and we will embrace the challenges ahead as we look to develop our position In the Heart of Our Community providing Public Benefit for the residents of South Tyneside and beyond.

Brinkburn plays a critical role in our community, and we are all determined to see the organisation thrive and go from strength to strength. Today our Charity is the culmination of many years of efforts, hopes and dreams of countless members, volunteers, and staff.

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Trustees annual report

2020-21

Reference and administrative details

Registered Name

Brinkburn Charitable Incorporated Organisation (CIO)

Charity No: 1171117

Company No: CE009629

Registered office

Brinkburn Community Centre
off Harton Lane
South Shields
Tyne and Wear
NE34 0PP

Directors and trustees

The Directors of the Charitable Company are its Trustees for the purposes of Charity Law.

The following Trustees and Directors held positions for the Year 2020 -2021

Colin Bourdieu
David Donohue
Cllr Jim Foreman

Gary McKay
Chris Perry - *Resigned July 2020*
Paul Smith

Angela Tiffin

Cllr Pat Hay serves as an advisor to the Strategic Management Board

Day to day management of the Charity is delegated by the Trustees to the Business Development Manager – Jean Copp

Bookkeeping Services

Margaret Gascoyne
4 Mill View Rise
Prudhoe
Northumberland
NE42 5QX

Independent examiner

Margaret Terry
MT Books
3 Dominies Close
Rowlands Gill
Tyne and Wear
NE39 1PA

Business and community banking

Barclays Bank Plc
1-3 King Street
South Shields
Tyne and Wear
NE33 1DA

Objectives

The Constitutionally defined objectives of Brinkburn CIO are to:

1. Promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
2. Establish, or secure the establishment of, the C.I.O. and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objectives.
3. Promote such other charitable purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit ('area of benefit') shall be South Tyneside.

Additionally, Brinkburn CIO has adopted the following Charitable Objectives, which have been approved by the Charity Commission.

1. To develop the capacity and skills of the members of the centre who are members of the socially disadvantaged community in such a way that they are better able to identify and help meet their needs and to participate more fully in society. This will be done by a programme of work using volunteers and staff.
2. To act as a resource for young people through to adulthood living in South Tyneside, by providing advice and assistance and organising programmes of sport, physical activity, educational and other diverse activities such as drama, arts by working with partners.
3. To develop the capacity and skills of our volunteers and encourage new volunteers, to cultivate a training programme to assist and support our volunteers. Investigate opportunities to create a pool of volunteers with partner organisations. Create a register of volunteers.
4. The promotion of community participation in healthy recreation by provision of facilities and instruction for the playing of and partaking in the sports and activities identified within the body of the business plan. This applies to all age groups as we strive to become a "Centre for Sporting Excellence".
5. Conservation of the environment. We will be looking to advance the education of the public in the conservation, protection, and improvement of the physical and natural environment.

Aims

- To heighten the profile of Brinkburn C.I.O., to ensure greater community involvement and that it further meets the needs of all sections of our diverse local community.
- To develop the Centre to ensure its sustainability in terms of finance, governance, local community involvement. Enhance the building and site for the future of the users of the Centre.
- To deliver employment and volunteering opportunities and health improvements in line with South Tyneside council strategic priorities by becoming a “Health Listed Building” which is operated by public health.
- To extend the horizons, aspirations, potential and self-development of all members of the wider community (we can reach). Through marketing, media, education and other sources.
- To develop the Centre into a ‘Centre for Sporting Excellence’ to give the residents of South Tyneside a chance to excel in their chosen sport, with excellent facilities and tuition.

Values

- Community Focused
- Striving for Excellence
- Reaching out to all Sections of the Local Community
- Meeting Council and Community Priorities
- Financial Probity and Efficiency
- Enabling Health and Well-Being in all its dimensions
- Encouraging Self-Development, Independence and Personal Responsibility
- Stimulating, Meaningful and Mutually Beneficial Partnerships

Our Vision

“ To Encourage and Support the Residents of South Tyneside to Enjoy and Achieve ”

Activities – Please note we operated reduced/no activities in this period

Brinkburn undertakes a wide range of activities in an ongoing and ever-expanding effort to meet its objectives. We aim to provide spaces for Sports, Leisure, Educational & Social Opportunities In the Heart of Our Community.

Archery	Tuesday	7:00 pm	-	09:30 pm
	Friday	7:00 pm	-	10:00 pm
	Sunday	9:00 am	-	11:30 am
Adult Swim	Monday	9:00 am	-	10:45 am
	Monday	7:00 pm	-	8:00 pm
	Tuesday	9:15 am	-	10:45 am
	Tuesday	5:30 pm	-	6:30 pm
	Wednesday	9:15 am	-	10:45 am
	Thursday	9:15 am	-	10:45 am
	Thursday	5:00 pm	-	6:00 pm
	Friday	9:15 am	-	10:45 am
Basketball	Friday	7:00 pm	-	9:00 pm
Brinkburn Boxing Fitness	Tuesday	6:00 pm	-	9:00 pm
	Thursday	6:00 pm	-	9:00 pm
Brinkburn Ukulele Group (BUG's) <i>until July 2020</i>	Tuesday	6:30 pm	-	8:30 pm
Child Minders Playgroup	Wednesday	10:00 am	-	12:00 pm
	Friday	10:00 am	-	12:00 pm
Craft Group <i>until February 2021</i>	Monday	10:00 am	-	12:00 pm
	Wednesday	1:00 pm	-	3:00 pm
Early Risers Swim (Mixed Adults)	Saturday	8:00 am	-	9:30 am
	Sunday	8:30 am	-	10:30 am
Family Swim	Tuesday	4:30 pm	-	5:30 pm
	Friday	6:30 pm	-	7:30 pm
Jelly Girls Group	Thursday	5:00 pm	-	8:00pm
Irish Dance	Thursday	4:30 pm	-	6:30 pm
Karate	Monday	6:00 pm	-	7:00 pm
	Friday	5:00 pm	-	7:00 pm
Karate (Gakushuin North East)	Monday	5:00 pm	-	6:00pm
	Wednesday	6:00 pm	-	7:00 pm
Kung Fu (Kuei-Ling)	Monday	6:00 pm	-	7:00 pm
	Wednesday	6:00 pm	-	7:00 pm
Ladies Swim	Monday	8:00 pm	-	9:00 pm
	Wednesday	7:00 pm	-	8:00 pm
	Thursday	6:00 pm	-	7:00 pm
	Friday	7:30 pm	-	8:30 pm
Men's Swim	Wednesday	8:00 pm	-	9:00 pm
Meta-fit	Tuesday	6:00 pm	-	6:30 pm
	Friday	5:30 pm	-	6:00 pm
Mixed Abilities Girls Group	Wednesday	7:00 pm	-	9:00 pm
Nearly Famous Performing Arts Group	Thursday	6:00 pm	-	9:00 pm
South Shields Triathlon	Wednesday	5:00 pm	-	7:00 pm
Pilates	Monday	7:00 pm	-	8:00 pm

Punch Perfect Kidz <i>Until April 2020</i>	Monday	5:00 pm	-	6:00 pm
	Thursday	4:15 pm	-	5:00 pm
	Thursday	5:00 pm	-	6:00 pm
Soccer Youth Development <i>Until August 2020</i>	Saturday	10:00 am	-	11:15 am
	Tuesday	5:30 pm	-	6:30 pm
Soft Play	Mon-Fri	9:30 am	-	7:30 pm
South Tyneside Dance Workshop	Monday	5:30 pm	-	8:45 pm
	Thursday	5:30 pm	-	8:00 pm
	Sunday	10:00 am	-	1:30 pm
Table Tennis	Monday	1:00 pm	-	4:00 pm
	Wednesday	7:15 pm	-	9:15 pm
	Friday	1:00 pm	-	4:00 pm
Tuesday Ladies Group	Tuesday	7:00 pm	-	9:30 pm
Westoe Swimming Club	Tuesday	6:30 pm	-	8:00 pm

Satellite Centre for **Black Sheep Fitness Academy** - 6-week courses – see website

We have the following Swimming Courses:

- Term Time swimming courses for young children; this covers Stages 1 to 8+
- Pre-School swim lessons
- Adult Learn to swim
- 1 to 1 swimming instruction
- Crash Courses in holiday times
- National Curriculum for School Swimming

These courses must be pre-booked, and we hold registration days

University of 3rd Age

Bridge	Friday	1:30 pm	-	4:00 pm
Drama	Friday	10:00 am	-	12:00 pm
Dance 4 Fun	Monday	10:00 am	-	12:00 pm

Workers Education Association Classes

Art	Tuesday	10:00 am	-	12:00 pm
	Wednesday	1:00 pm	-	3:00 pm

We are the home of

- Boldon CA Girls FC
- Under 9's, Under 10's, Under 11's, Under 12's, Under 13's, Under 14's
- South Shields Rugby Club
- South Shields Triathlon

We also host

- Meetings for Council Departments
- Conferences
- World Trials and Nationals for Irish Dance
- Scottish Dance
- Presentations and Awards Events
- Charity Events
- Pantomimes
- Dance School Performances

Supporting charities and the third sector

Brinkburn is also pleased to have been able to offer office accommodation to likeminded charitable and not for profit organisations. The Trustees felt that these organisations purposes and values complemented Brinkburn's and are happy to provide similar accommodation to charitable, voluntary and third sector organisations at competitive rates.

A home for all

Brinkburn endeavours to accommodate all requests wherever possible, with reference to our Charitable aims and objectives. The Charity is not a commercial enterprise, nor does it represent means or opportunities for other commercial entities to seek advantage not available in the private sector.

Public benefit statement

The Trustees have paid due regard to the Charity Commission guidance on public benefit and are confident that the CIO's aims, objectives, and activities are in accordance with the guidance on public benefit.

Our activities and achievements as outlined in this report demonstrate our commitment to ensuring that the organisation's resources and activities maximise the potential benefit to our local community and others accessing our facilities.

The Trustees will continue to promote and expand our facilities and will be seeking new partners to reinvigorate our offerings and to reach out and attract both existing and new sections of our community.

Partnership working

- South Tyneside Local Authority
- The Local Police - Sergeant Rob Lloyd and our Community Support Officer Dave Ternent
- South Tyneside Homes
- British Triathlon Association– to develop current Triathlon and continue to develop Para-Triathlon
- Workers Education Association – Adult Education Classes – Art
- University of 3rd Age
- Residents Association
- Local Schools – swim lessons
- South Tyneside District Hospital – offering activities for clients who have suffered a stroke
- Adult and Social Care – providing learning and social activities for young people and adults with learning difficulties
- Age Concern – healthy and independent living for elderly
- Develop Training and Accreditation around Sport and Arts with links to local schools, community and the unemployed
- British Rugby Association
- Durham F.A.
- NHS Blood and Transplant
- Truth & Memory Community Engagement Project
- C.O.A.S.T. – Community Organisations Across South Tyneside
- STAMP – South Tyneside Academy of Musical Performance

Shaping our future - the South Tyneside strategy

Shaping our Future is South Tyneside Council's futures programme to ensure delivery of their long-term vision in the face of unprecedented financial and demographic challenges.

This strategy is the council's manifesto for the future of South Tyneside. It sets out their ambitions and the steps they will take to make South Tyneside an outstanding place to live, invest and bring up families.

The South Tyneside Vision sets out the South Tyneside Partnership's long-term ambitions for the Borough:

People

- Better education and skills
- Less People in Poverty
- Protect Children and Vulnerable Adults
- Stable and Independent Families
- Healthier People

Place

- A Regenerated South Tyneside with Increased Business and Jobs
- Better Transport
- Better Housing and Neighbourhoods
- A Clean and Green Environment
- Less Crime and Safer Communities

To achieve our overall vision, the council have agreed 10 strategic outcomes with partners under the themes 'People' and 'Place'. These are the things that the council with its partners will achieve over the next 20 years.

The themes below are the priority focus for the next five years:

- **Stable and Independent Families**
- **Healthier People**
- **A Regenerated South Tyneside with Increased Business and Jobs**
- **Better Housing and Neighbourhoods**

Brinkburn has over the past year attempted to address and will continue to address the following areas

Encouraging Children to Make a Positive Contribution

(Increasing opportunities to participate in positive activities and recognising achievement)

Improve the Health and Emotional Wellbeing of the Population

(Improving the health and wellbeing of older people)

Empowering People to Have a Greater Voice and Influence Over Local Decision Making

(Engaging people to have a greater voice and influence over the local decision-making and the delivery of local services) (Building Social Capital) (Enabling opportunities for volunteering) (Increasing the capacity of the community and the voluntary sector)

Improving the Quality of Life for All People, Including in the Most Disadvantaged Neighbourhoods

(Promoting equality and diversity and social cohesion)

Staff establishment

The Trustees would like to offer their thanks and appreciation to our staff who are essential to the delivery of our activities and running of our organisation.

Business Development Manager

Jean Copp

Centre Support Workers

Dan Johnson

Andrea McGann

Jean Newman *Until December 2020*

Christine Scott

Cleaners (Hygiene Technicians)

Wendy Galloway

Jean Newman

Pool Lifeguards

Jack Daglish

Mitra Layeghi

Hannah Seagrove

Georgia Thorpe

Natasha Thorpe

Ken Ventress *Until July 2020*

Pool Plant Operator

Ken Ventress *until July 2020* / Georgia Thorpe

Site Supervisor / Caretaker

Dave Brunsden

Swimming Instructors

Ken Ventress *until July 2020*

Mitra Layeghi

Georgia Thorpe

Youth and Community Workers

Andrea McGann

Christine Scott

Our Best Wishes to Ken Ventress who emigrated to Greece in September 2020. The Trustees acknowledge and appreciate Ken's hard work and dedication over many years and assure him that he will always have a friendly welcome at Brinkburn.

We would also like to thank Jean Newman who chose to take voluntary redundancy in December 2020 for her many years of Service to Brinkburn CA and Brinkburn CIO, Jean continues in her second role.

Additionally, the Trustees are aware of the efforts and sacrifices our Staff have made during the pandemic and would like to take this opportunity to formally thank them for going above and beyond to ensure that Brinkburn is able to continue into the future.

Volunteers

The Trustees would like to take this opportunity to thank our dedicated volunteers without whom our Community Centre would be a poorer place. Their contributions however small, or large for that matter form an integral part of the activities of the Charity.

Wendy Logan

Mary Embleton

Ian Foord

David Donohue

CLlr Jim Foreman

Colin Bourdieu

Chris Perry *until July 2020*

Hayley Just

Brian Hall

Mollie Robson

Paul McSweeney

Angela Tiffin

Paul Smith

Gary McKay

CLlr Pat Hay

And all other Group and Section Leaders who give up their time to support their activities and the work of the Charity.

Structure governance and management

Brinkburn Charitable Incorporated Organisation is registered as a body corporate in England & Wales with the Charity Commission No 1171117. The Charity is managed in accordance with its governing document the Constitution, which was last updated in 2018.

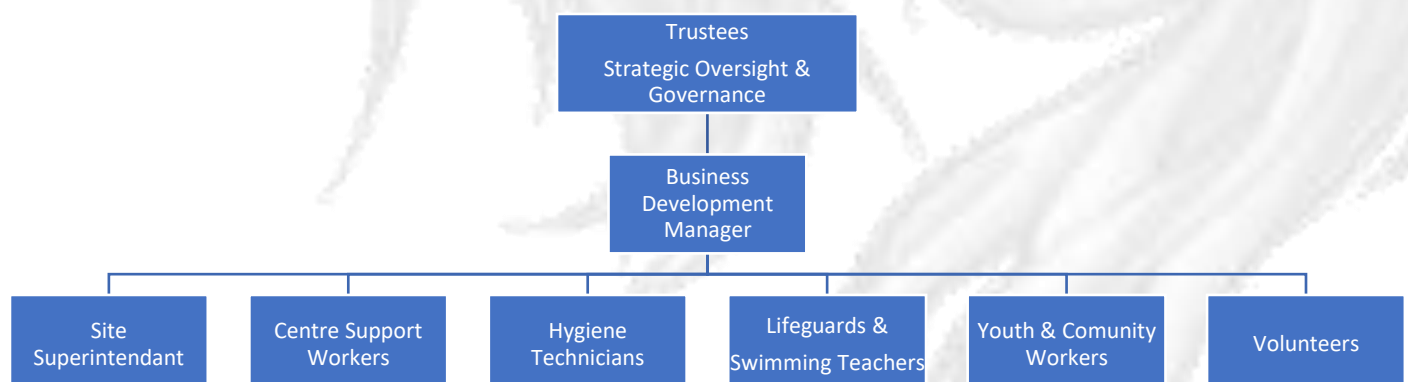
As per section 14 of the constitution the Charity Trustees manage the affairs of the Charity and for that purpose may exercise all powers of the Charity. The Trustees meet regularly in partnership with senior management and appointed advisors to address the strategic, financial, and operational needs of the organisation at the Strategic Management Committee. This Committee has the power to establish subgroups as it sees fit. The Chair, Treasurer and Business Development Manager are empowered with executive authority in case of emergency.

Trustee recruitment and appointment is in accordance with the constitution – specifically sections 14 through 24. Trustee appointments must be confirmed or reconfirmed at the next all member meeting following appointment. In accordance with Section 6 of the constitution no trustee or connected person may receive any unfair financial benefits or advantage. Additionally, during the reporting period no trustee has supplied any goods permitted under clause 6.3.

Day to day operational and personnel management is delegated by the Trustees to the Business Development Manager.

Trustees receive comprehensive documentation to outline their roles and responsibilities on appointment. Trustees give their time freely and receive no remuneration or financial benefits.

Financial controls are in place requiring board approval for expenditure more than £1000, excepting planned expenditure such and salaries and wages. Brinkburn Charitable Incorporated Organisation is not connected to or has any reportable relationships with any other charities or organisations.



Achievements and performance

Brinkburn CIO's fourth year of operations began on 1st April 2020 with our organisation closed due to the emerging coronavirus pandemic. At that point none of us knew what lay in store or indeed how much of a struggle the coming year would be. Conflicting guidance, repeated lockdowns, coupled with severe operating restrictions has made this perhaps the worst year in the history of Brinkburn.

Regrettably, we have been closed for much of the 2020/21 financial year. Brinkburn only managed to open in a very limited capacity while navigating three national lockdowns and overcoming significant challenges. The Management and Trustees have worked hard to implement robust measures to ensure that Brinkburn is able to survive these unprecedented pressures ready to reopen when safe to do so.

Our organisation has incurred significant expenses mainly due to staffing costs and pool operation and maintenance. We have been beset by antisocial behaviour, repeatedly attacked by vandalism and burglary, and sadly seen the fabric of our building deteriorate significantly causing collateral damage to recently refurbished areas.

The Board are extremely grateful for the financial support offered by the Coronavirus Job Retention Scheme and the direct grants received from the Government and Sport England, without this support Brinkburn would have been forced to close permanently. Brinkburn will continue to apply to access any sources of grant funding available and will continue to utilise the furlough scheme to offset costs where some activities have not yet returned.

Collectively the Trustees would like to present our most grateful thanks to the Emergency Services and those who on a voluntary basis have gone above and beyond to look after our Community Centre during extended periods of closure. Similarly, we express our appreciation to Jean Copp and all our Staff for their cooperation and understanding during an extremely traumatic and far from ideal year.

Brinkburn has been proud to host the NHS Blood & Transplant service for Blood Donor Sessions throughout the pandemic as our only permitted activity during lockdown. The Charity will be seeking to strengthen and expand our Partnership links with the NHS. Comprehensive systems of work and risk assessments were put in place to safely allow outdoor activities and appropriately socially distanced indoor activities to return when permitted.

The Trustees endorsed the adoption of our electronic membership systems for all member related transactions from re-opening in 2020. Staff have been trained in the use of the system and we intend to roll out more of its functions in due course.

We have secured further material donations and utilised volunteers to refurbish and improve facilities whilst closed. Cllr Pat Hay organised for Brinkburn to host an extremely effective food drive which allowed us to collate and distribute Christmas food parcels to the needy and vulnerable in our community either directly or through partner organisations.

Chris Perry resigned as a Trustee in July 2020, we would like to express our appreciation for the hard work and dedication Chris has shown to Brinkburn over many years whilst we wish him well in his future endeavours.

Financial review

The Charities financial position is outlined in the following financial statements. Based on actual incurred expenditure the Trustees have determined that Brinkburn CIO will have sufficient reserves to cover our next years running costs providing the Financial Recovery Plan remains on track.

We indicated in the previous report that in early 2020 Steven Beavers & Co. served notice to the organisation that they would no longer be able to provide Payroll and Accountancy Services from April 2020. The Board therefore engaged an experienced individual, who on a voluntary basis undertook thorough financial due diligence and the digitisation of our accounting systems on a voluntary basis.

Unfortunately, this work identified numerous problems, some serious, with the organisation's finances and uncovered that several duties had failed to be discharged. These issues were reported to all relevant authorities and rectified at significant cost to the organisation. Subsequently complaints were lodged with those responsible and suitable financial compensation received. The Board again would like to express their gratitude to Margaret Gascoyne for the work she did for the Charity to rectify these issues.

Our new accountancy system is now successfully integrated into operational practice; thankfully, this has been an easy transition with invoicing being particularly successful. At the start of the financial year there was £42,500 in old outstanding invoices to be paid, by the close of the year over £40,000 of this has been recovered.

Digitising the accounts enabled real time financial information to be available to the Management Team allowing them to discharge their duties more effectively. This information highlighted that Brinkburn was becoming unsustainable – largely because the original business plan could not be realised due to the ongoing lack of a lease, and the disrepair and deterioration of the building.

In response to this the Trustees agreed an ambitious three year £100k+ Financial Recovery Plan. Despite the difficult operating environment Year 1 called for reduction in expenditure through numerous cost improvement measures including exploring interest in voluntary redundancy. Year 2 looks to increase both revenue and efficiency. A comprehensive and in-depth review of operating costs and our pricing structure has been undertaken highlighting the need for urgent action as part of the plan for Year 2. Due to the pandemic situation this plan may evolve to have a four-year timescale instead of the initial three year one.

Part of this work will involve establishing whether users and groups fees are sufficient to cover the overheads they incur. The costs of running our Community Centre are complex and involve multiple factors. If Brinkburn wishes to remain a sustainable long-term asset for our community, our relationship with our users will have to change and become more business-like to ensure that a fair and transparent pricing framework is in place for all users across our organisation.

Payroll and accounts services are now provided in house through our digital cloud-based systems. Operating payroll has proved difficult with the furlough scheme complicating matters significantly. The Trustees have sourced and engaged a new Independent Examiner and another external source of support for financial and payroll operations, which we believe will serve the organisation well as we move forward.

Brinkburn has reported income of £27,704 and expenditure of £162,411 during 2020/21 resulting in an operating loss of £162,411, offset by grants and government support of £136,281 – resulting in an overall loss of £26,130 for the Coronavirus pandemic year.

Although these figures appear poor, they represent a laudable achievement during the global pandemic. The next financial year will see if the robust measures implemented by the Trustees and the Financial Recovery Plan begin to perform as anticipated. The Trustees and Management recognise that there is significant work yet to be done, and difficult times to come but believe that careful management and oversight will bring about the results needed to ensure sustainability.

Plans for the future

The Trustees are pleased to report that there has been considerable interest in our facilities from new users, realising this interest will be key to achieving our future ambitions. Visitors continue to be impressed by our ethos and atmosphere and the standard of our refurbished facilities; negotiations are currently underway with several potential new clients.

Ongoing Social Distancing restrictions may slow down our plans for the coming months with no return to normal practice realistically expected until 2022. There may be long term changes to our user base and operational model as the legacy impact of the pandemic is realised.

Implementation of the delayed marketing plan for 2020/21 will be in the next financial year as social distancing restrictions are eased. Initially focused on Facebook we will seek to promote our Brinkburn Aquatics offering of swimming lessons and public swimming. There will also be a drive to market our office and meetings spaces to as wide an audience as possible as the Board anticipate an increased demand for these facilities.

Similarly, our delayed Members Forum will be launched as soon as safe and practical to provide a new and vibrant interface with our members ensuring that their voices are heard in our Charity. This will likely be introduced when social distancing measures are relaxed, and the Board feel safe to proceed.

Brinkburn will seek to organise and run high-profile community events to both raise the Charities profile and highlight the excellent work in our community. Further action will be taken to increase and develop our volunteer core and take steps to recognise and reward the work they do on behalf of us all. Funding options will be explored to support activity on a sustainable ongoing basis.

Maintaining and improving our public areas will be the focus of our refurbishment works for 2021/22. Additionally, the feasibility of seeking grant funding through various routes to invest in renewable energy provision for heat and power will be explored in the medium term to reduce the direct running costs of lighting, heating, and especially pool plant systems. We have reached out to South Tyneside Council to seek resolution over outstanding works and accruals, which after extended delays, we hope to see progressed in the next financial period.

Management and Trustees will continue to analyse monthly financial reports and monitor progress against our Financial Recovery Plan. We are determined to address the financial issues previously raised and will conduct quarterly reviews to ensure that business targets are being met. The implementation of our new pricing structure for hire and storage will ensure equity and transparency for all users and contribute to ensuring that Brinkburn will be a strong and sustainable organisation. To this end the Trustees wrote to all section and activity leaders informing them of a relaunch and fresh start from 1st April 2021.

We anticipate that the next financial year will be difficult, with restrictions remaining in place for some time to come despite the national roadmap to reopening. Some of our users may not return for some

time or even at all and some may find our new pricing systems incompatible with their needs. Brinkburn as ever will adapt and survive to operate and thrive in the changing environment around us. We will offer good wishes to those who choose to leave us and a warm welcome to those who join us.

Your Trustees will endeavour to meet any challenges as they arise as we work to ensure Brinkburn will remain a sustainable and viable resource firmly embedded In the Heart of Our Community.

Trustee's statement

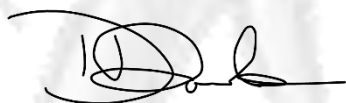
The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the charity, and of incoming resources and the application of those resources to enable able them to ensure that the Annual Report and Financial Statements comply with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Financial Statements comply with the requirements of the Charities Act 2011, the Constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees, who are also the Directors of the Charity for the purposes of the Companies Act 2006, hereby present their Annual Report and the following Financial Statements of Brinkburn Charitable Incorporated Organisation for the period ended 31st March 2021.

Signed on behalf of the board of Trustees



David Donohue

Trustee

Brinkburn Charitable Incorporated Organisation

31st March 2021



Financial statements

2020-21

Independent examiners report

I report to the trustees on my examination of the accounts of the Brinkburn CIO (The Trust) for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. Independent examiner's statement I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

Commentary

It appears that a number of very positive new measures have been introduced, along with a business strategy for the next few years even though the Covid situation forced extended closure. My comments for the 2020 year appear to have been fully embraced.

To forward plan using Xero, coupled with a realistic financial approach will be of great benefit to the organisation. I also note the realism that the demography for usage of Brinkburn is likely to change.

Despite the awful Covid situation, the income from the HMRC Furlough Scheme coupled with the South Tyneside Grants and the associated rates holiday has seriously mitigated the trading loss for the 2021 year. Nevertheless, the Capital and Reserves are now very low, and you are fully aware of the challenges the next twelve months are likely to provide.

In my humble opinion Brinkburn is now being run as a business. I wish you all the best of luck.

Signed: **Margaret Terry**

Name: **Margaret Terry**

Regulated by the International Association of Bookkeepers

Address: 3 Dominies Close, Rowlands Gill, NE39 1PA.

Date: **16th May 2021**

Statement of financial activities

Brinkburn Charitable Incorporated Organisation
For the year ended 31 March 2021

Statement of financial activities under FRS 102 SORP

	Endowment funds	Unrestricted funds	Restricted funds	2021 total	2020 total
Income and endowments					
Donations and legacies	0	79	0	79	0
Income from Charitable Activities	0	27,031	643	27,674	155,990
Other trading activities	0	0	0	0	0
Income from investments	0	31	0	31	134
Income from grants	0	0	136,202	136,202	8,000
Total income and endowments	0	27,141	136,845	163,986	164,124
Expenditure					
Expenditure on raising funds	0	78	0	78	0
Expenditure on charitable activities	0	181,650	156	181,806	246,613
Other expenditure	0	8,232	0	8,232	0
Total expenditure	0	189,960	156	190,116	246,613
Net income / (expenditure) before gains and losses on investments	0	-162,850	136,689	-26,161	-82,489
Net gains / (losses) on investments	0	31	0	31	0
Net income / (expenditure) for the year	0	-162,819	136,689	-26,130	-82,489
Net gains / (losses) on the revaluation of fixed assets	0	0	0	0	0
Net movement in funds	0	-162,819	136,689	-26,130	-82,460
Reconciliation of funds					
Total funds brought forward	0	54,193	644	54,837	101,345
Total funds carried forward	0	-108,626	137,333	28,707	18,885

Income and expenditure

Brinkburn Charitable Incorporated Organisation
For the year ended 31 March 2021

Account	2021	2020
Turnover		
Coffee Bar & Canteen Income	453.50	12,495.58
General Admissions	406.40	14,822.90
Interest Income	31.49	134.29
Lettings	14,148.70	43,996.30
Membership Fees	2,291.00	3,787.20
Misc. Income	68.40	68.80
Sales	14.00	283.90
School Swimming	2,310.00	12,473.00
Section Funds	145.00	3,047.96
Swimming Admissions	5,771.50	23,403.50
Swimming Lessons	1,587.26	34,561.02
Vending Income	477.05	11,650.11
Unrecoverable sales invoices - BAD DEBT	0.00	(4,600.00)
Total Turnover	27,704.30	156,124.56
Cost of Sales		
Cost of Goods Sold	356.05	11,518.78
Direct Expenses	8,939.30	16,259.69
Pool Salaries	3,900.02	27,851.46
Employers National Insurance	4,855.48	6,154.16
Pensions Costs	1,284.02	3,723.80
Staff Training	0.00	290.00
Voluntary Redundancy cost	8,231.68	0.00
Trustee & Volunteer Training	25.00	0.00
Salaries & Wages	93,665.12	102,192.89
Total Cost of Sales	121,256.67	167,990.78
Gross Surplus (Loss)	(93,552.37)	(11,866.22)

Account	2021	2020
Administrative Costs		
Advertising & Marketing	78.00	0.00
Audit & Accountancy fees	875.00	240.00
Bank Fees	1,005.35	2,326.81
Cleaning	905.94	2,319.78
General Expenses	107.00	262.98
Insurance	1,746.55	1,698.02
Interest Paid	(1.22)	7.37
IT Software and Consumables	664.15	0.00
Light, Power, Heating	50,000.00	50,000.00
Minibus costs	4,739.50	0.00
Motor Vehicle Expenses	55.98	4,486.88
Operating Lease Payments	625.20	625.20
Postage, Freight & Courier	24.22	0.00
Printing & Stationery	679.58	748.40
Rates	50.15	4,233.85
Repairs & Maintenance	5,557.82	8,986.59
Subscriptions	334.00	0.00
Telephone & Internet	857.69	840.00
Trade Refuse	553.87	1,846.80
Total Administrative Costs	68,858.78	78,622.68
Operating Surplus (Loss)	(162,411.15)	(90,488.90)
Other Income		
Donations/Historical Adjustment	0.00	5,000.00
Football Foundation	5,500.00	0.00
Other Revenue	57,996.00	0.00
Sport England	6,000.00	0.00
Member Donations	79.00	0.00
HMRC Furlough Receipts	62,706.05	0.00
HMRC Employers NIC Allowance	4,000.00	3,000.00
Total Other Income	136,281.05	8,000.00
Surplus (Loss) on Ordinary Activities Before Taxation	(26,130.10)	(82,488.90)
Surplus (Loss) after Taxation	(26,130.10)	(82,488.90)

Charity balance sheets

Brinkburn Charitable Incorporated Organisation
As at 31 March 2021

Account	31 Mar 2021	31 Mar 2020
Fixed Assets		
Tangible Assets		
Arts for Wellbeing Donation	2,685.00	0.00
Computer Equipment	418.99	418.99
Donated Office Furniture and General Contents	5,000.00	5,000.00
Donated Technogym & MMA Mannequins	1,500.00	1,500.00
Freemasons Donation	3,399.00	3,399.00
Inherited Ancillary Sports & Fitness Equip	12,500.00	12,500.00
Inherited Commercial Kitchen & Associated SS Equip/Furnishings.	15,000.00	15,000.00
Inherited External Fixtures	7,500.00	7,500.00
Inherited General Contents & Equip	12,000.00	12,000.00
Inherited Minibus	7,500.00	7,500.00
Inherited Technogym & Cardio Equip	37,500.00	37,500.00
Inherited Theatre Hall Related Equip	18,000.00	18,000.00
Office Equipment	469.68	214.88
Plant and Machinery	10,377.64	425.93
Relationship Project Donation	2,200.00	2,200.00
Walker Central Boys Club Donation	1,050.00	1,050.00
Total Tangible Assets	137,100.31	124,208.80
Total Fixed Assets	137,100.31	124,208.80
Current Assets		
Cash at bank and in hand		
Brinkburn Aquatics	967.24	403.12
Brinkburn CA Business	20,291.35	20,640.76
Brinkburn CA Current	4,906.40	4,922.02
Brinkburn CIO	120,142.36	75,378.97
Total Cash at bank and in hand	146,307.35	101,344.87
Accounts Receivable	3,456.50	42,333.63
Total Current Assets	149,763.85	143,678.50
Creditors: amounts falling due within one year		
Accounts Payable	739.68	5,344.94
Accruals	248,391.30	198,687.48
Cash Transactions	137.65	137.65
Historical Adjustment	6,615.80	6,615.80
Member Funds - ring fenced	1,131.15	644.92
NIC Payable	0.02	0.00
PAYE Payable	0.02	1,618.92
Pensions Payable	(189.46)	0.00
Rounding	0.05	0.00
Wages Payable - Payroll	1,330.46	0.00
Total Creditors: amounts falling due within one year	258,156.67	213,049.71

Account	31 Mar 2021	31 Mar 2020
Net Current Assets (Liabilities)	(108,392.82)	(69,371.21)
Total Assets less Current Liabilities	28,707.49	54,837.59
Net Assets	28,707.49	54,837.59
Capital and Reserves		
Current Year Earnings	(26,130.10)	(82,488.90)
Reserves - Brinkburn CIO Surplus./ Deficit Bal	54,837.59	137,326.49
Total Capital and Reserves	28,707.49	54,837.59

Statement of cash flows

Brinkburn Charitable Incorporated Organisation
For the year ended 31 March 2021

Account	2021	2020
Operating Activities		
Receipts from customers	66,422.86	138,639.84
Payments to suppliers and employees	(194,039.37)	(247,907.77)
Cash receipts from other operating activities	136,271.05	8,000.00
Net Cash Flows from Operating Activities	8,654.54	(101,267.93)
Investing Activities		
Payment for property, plant and equipment	(12,891.51)	(5,296.93)
Other cash items from investing activities	0.00	5,075.71
Net Cash Flows from Investing Activities	(12,891.51)	(221.22)
Financing Activities		
Other cash items from financing activities	49,199.45	56,407.35
Net Cash Flows from Financing Activities	49,199.45	56,407.35
Net Cash Flows	44,962.48	(45,081.80)
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	101,207.22	146,289.02
Net change in cash for period	44,962.48	(45,081.80)
Cash and cash equivalents at end of period	146,169.70	101,207.22

Notes to the accounts

Accounting policies

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) – Charities SORP (FRS102) (effective 1st January 2019) – The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Restricted funds are available for use subject to the restrictions imposed by the donor at the time of exchange of monies or through terms of appeal.

Income

Recognition of income – Income is included in the Statement of Financial Activities (SOFA) when it is deemed probable that charity will receive it.

Expenditure

Expenditure is recognised on an accrual's basis. Expenditure on raising funds relate to the costs incurred in attracting donations and fundraising activities. Expenditure on charitable activities relate to the costs incurred in the delivery of activities to further its objects, including governance costs.

Taxation

The charity is exempt from Corporation Tax on its charitable activities.

Volunteer help

The value of any voluntary help/assistance received is not included within the accounts.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the organisation pays fixed contributions into a separate entity. Once the contributions have been paid the organisation has no further payments obligations. The contributions are recognised as expenses when they fall due. The assets of the plan are held separately from the company in independently administered funds.

Trustee remuneration, benefits and expenses

None to note.

Related party transactions

None to note.

Staff remuneration

No employees received employer benefits above £60,000 in the reporting period.

Key management personnel

The aggregate amount of employee benefits received by key management personnel (i.e., trustees and senior management) for planning, directing, and controlling the activities of the charity is £33,000.

Any member may physically examine this report by appointment at the centre's reception.

Electronic copies are provided to members free of charge via email at info@brinkburncio.co.uk

Additional hard copies are available on request for £3.00.

A copy of this report will be uploaded to and stored publicly on the Charity Commission website.