



Trustees' Annual Report for the period

Period start date			
01	April	2020	
From		To	
		31	March 2021

Section A

Reference and administration details

Charity name

Collis Parents School Fund

Other names charity is known by

Registered charity number (if any) 1171107

Charity's principal address

Collis Primary School

Fairfax Road

Teddington

Postcode

TW11 9BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Arthur Bridgewater	Chair		Collis Parents School Fund trustees.
2	John Jenner			Collis Parents School Fund trustees.
3	Josephine Abigail Felixa Grieve			Collis Parents School Fund trustees.
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Collis Parents School Fund Trust Deed, dated 5 th January 2017
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	There must be at least 3 trustees. Apart from the first trustees, every trustee must be appointed for a term of 2 years by a resolution of the trustees passed at a special meeting called under Clause 15 of the Trust Deed.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

Summary of the objects of the charity set out in its governing document

The objects of the charity are:

To advance the education of the pupils of Collis Primary School by providing funds to:

- a) Maintain sports facilities and improve recreational facilities;
- b) Establish new buildings, maintain and/or make improvements to existing buildings and enrich the school environment and;
- c) Provide items and services in furtherance of said object as trustees see fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The activities of the Collis Parents School Fund are undertaken for the public benefit and to further its charitable objects. However, during the period activities were paused due to the COVID 19 pandemic.

Voluntary donations of £27,302 were granted to the Fund in the period. These funds have been retained to support activities in future periods.

The trustees have reviewed the guidance on public benefit issued by the Charity Commission and have taken this guidance into account when planning activities during the period.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D	Achievements and performance
<p>Summary of the main achievements of the charity during the year</p>	<p>The Collis Parents School Fund supports the advancement of the education of all pupils at Collis Primary School through the provision of a full range of classroom learning resources that are essential to school life in a large and successful school.</p> <p>Activities of the Fund during the period were paused due to the COVID 19 pandemic. Voluntary donations granted to the Fund in the period have been retained to support activities in future periods.</p>

Section E

Financial review

Brief statement of the charity's policy on reserves

The Collis Parents School Fund has a Reserve Policy of £5,000.

Any surplus funds at the year-end will be carried forward and spent in the following year to further its charitable objects.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

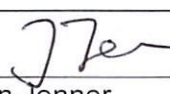
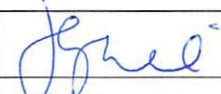
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Josephine Grieve

John Jenner

Position (eg Secretary, Chair, etc)

Trustee

Trustee

Date

25/1/22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Collis Parents School Fund

1171107

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2020

To

Period end date
31/03/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Voluntary donations and Gift Aid	27,302	-	-	27,302	21,390
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27,302	-	-	27,302	21,390
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,302	-	-	27,302	21,390
A3 Payments					
Donation paid to Collis Primary School - maintenance of school swimming pool	-	-	-	-	-
Donation paid to Collis Primary School - classroom resources	0	-	-	0	36,868
Donation paid to Collis Primary School - on-line classroom resources	-	-	-	-	-
Donation paid to Collis Primary School - Building Improvements	-	-	-	-	465
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	0	-	-	0	37,333
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	0	-	-	0	37,333
Net of receipts/(payments)	27,302	-	-	27,302	- 15,943
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,858	-	-	5,858	-
Cash funds this year end	33,160	-	-	33,160	- 15,943

Section B Statement of assets and liabilities at the end of the period

Categories	Collis Parents School Fund	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	33,160	-	-
	Cash	-	-	-
		-	-	-
	Total cash funds	33,160	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

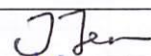
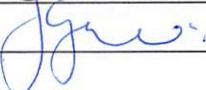
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	HMRC Gift Aid Claim due	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	n/a		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	n/a		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	n/a		-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Jenner	25/1/22
	Josephine Grieve	25/1/22

COLLIS PARENTS SCHOOL FUND

Independent Examiner's report to the trustees of the Collis Parents School Fund

I report to the trustees on my examination of the accounts of the Collis Parents School Fund for the period ended 31st March 2021

Responsibilities and basis of report

As the charity trustees of the Collis Parents School Fund (the Fund) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Fund's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: HAZEL KING

Relevant professional qualification or membership of professional bodies (if any): ACA, ICEAW

Address: 45 ATRARA ROAD, TROODINGTON, TW11 9PA

Date: 19/01/2022