



# Trustees' Annual Report for the period

Period start date	Period end date
From 1 April 2023	To 31 March 2024

## Section A Reference and administration details

Charity name Pillaton Village Hall CIO

Other names charity is known by

Registered charity number (if any) 1171103

Charity's principal address Pillaton Village Hall

Pillaton

Cornwall

Postcode

PL12 6QS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1.	David Dolley	Chair		
2.	Shirley Floyd	Social Events Coordinator		
3.	Sarah Bunkum			
4.	Chris Ley	Treasurer		
5.	Kirsty Mims			
6.	Matt Roser	Secretary		
7.	Susan White	Social Events Coordinator		
8.	Brian Henderson			
9.	Carole Hoskin			
10.	Peter Johnson			
11.	Robin Dwane			

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Foundation Charitable Incorporated Organisation
Trustee selection methods	Trustees must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There should be seven appointed trustees and five ex officio trustees.

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- (a) a copy of the current version of this constitution; and
- (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

All trustees give their time voluntarily and receive no remuneration or other benefits.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of Parish of Pillaton in the county of Cornwall, without distinction of political, religious or other opinions, including use for:

- (a) meetings, lectures and classes, and
- (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Activities and bookings of the Village Hall by local groups and Pilates remained strong. Private bookings for private parties, however, declined sharply.

The installation of new playground equipment partially funded by the CIO was completed.

The main public event consisted of Coronation celebrations held in and around the Village Hall. These were funded entirely by the CIO.

Sunday lunch events held in October and March were both fully booked and enjoyed by local residents.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Village Hall CIO is dependent on the voluntary efforts of its dedicated trustees, who made considerable efforts to ensure that the hall could be opened and managed safely when open for the public.

**Summary of the main achievements of the charity during the year****April to July 2023**

The installation of additional play park equipment funded by the joint committee of CIO trustees and Pillaton Parish Councillors (PFSG) was completed in early May 2023.

Treatment of all external woodwork was undertaken.

A major whole community event funded by the CIO was held to celebrate the King's coronation in May 2023, involving children's games, a hog roast and live music, attended by about 200 parishioners of all ages in the course of the afternoon and evening.

**August to December 2023**

Renewal of subscriptions for the 200 Club generated income of £2712, half of which were exclusive funds for CIO.

A Sunday Lunch was held in October 2023. This was attended and enjoyed by around 50 local residents generating £270 funds for the CIO.

The Gardening Club held their annual summer show in September and a children's pumpkin event for Halloween. Both events were extremely popular.

Following damage committed around the Village Hall, CCTV was installed and the Information Commissioner's Office notified of such.

Repair of cracked lintel above emergency exit door was undertaken.

**January to March 2024**

No applications had been received for the vacant ex officio position of Booking Secretary. With the successful implementation of the online system for hall booking with integrated invoicing, consideration was given to merging this role with that of Treasurer and amending constitution accordingly.

A St. Patrick's Day Lunch was held on 17 March 2024. This was attended and enjoyed by around 50 local residents generating £434 funds for the CIO.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

On 31 March 2024, the CIO held cash at bank of £23914.15 and cash in hand of £107.03

£699 is allotted to monthly 200 Club draw.

£23322.18 is available to the CIO.

These funds are held to meet planned and any unforeseen expenditure.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income this year has been hall hire fees, Fund raising activities and 200 Club.

The main costs incurred have been expenditure on hall maintenance, insurance premiums and utility bills.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D Dally

CK Ley

Full name(s)

DAVID DOLLEY

CHRIS LEY

Position (eg Secretary, Chair, etc)

CHAIR

TREASURER

Date

11 October 2024





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Pillaton Village Hall CIO

1171103

## Receipts and payments accounts

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For the period  
from

01 April 2023

To

31 March 2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
200 Club	2,712	-	-	2,712	3,141
PFSG Equipment project	20	-	-	20	8,186
Village News	575	-	-	575	662
Miscellaneous	38	-	-	38	162
Fund Raising	1,015	-	-	1,015	657
Hire of hall	3,064	-	-	3,064	2,998
Grants and donations	492	-	-	492	630
Playing Field rent	20	-	-	20	20
Platinum Jubilee	-	-	-	-	790
Utility refund	-	-	-	-	145
Vandalism	-	-	-	-	674
<b>Sub total (Gross income for AR)</b>	<b>7,936</b>	<b>-</b>	<b>-</b>	<b>7,936</b>	<b>18,065</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,936</b>	<b>-</b>	<b>-</b>	<b>7,936</b>	<b>18,065</b>
<b>A3 Payments</b>					
200 Club	1,400	-	-	1,400	1,620
PFSG Equipment project	3,626	-	-	3,626	14,072
Hall maintenance	3,859	-	-	3,859	1,874
Village News	285	-	-	285	246
Miscellaneous	483	-	-	483	635
Utilities	1,336	-	-	1,336	1,611
Insurance	669	-	-	669	656
Vandalism	-	-	-	-	724
Online Booking software	-	-	-	-	120
Hire of hall refunds	50	-	-	50	300
Platinum Jubilee	-	-	-	-	550
Grants and donations	-	-	-	-	20
Coronation 2023	462	-	-	462	-
CCTV	40	-	-	40	-
<b>Sub total</b>	<b>12,211</b>	<b>-</b>	<b>-</b>	<b>12,211</b>	<b>22,429</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,211</b>	<b>-</b>	<b>-</b>	<b>12,211</b>	<b>22,429</b>
<b>Net of receipts/(payments)</b>	<b>- 4,275</b>	<b>-</b>	<b>-</b>	<b>- 4,275</b>	<b>- 4,364</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>28,296</b>	<b>-</b>	<b>-</b>	<b>28,296</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>24,021</b>	<b>-</b>	<b>-</b>	<b>24,021</b>	<b>4,364</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	23,914.15	-	-
	Cash in hand	107.03	-	-
		-	-	-
	<b>Total cash funds</b>	<b>24,021</b>	-	-
	(agree balances with receipts and payments account(s))			

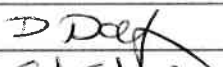
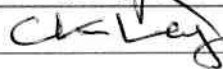
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID DOLLEY	11/10/2024
	CHRIS LEY	11/10/2024