



Trustees' Annual Report for the period

Period start date		Period end date		
From	1	April	2020	To 31 March 2021

Section A Reference and administration details

Charity name **Omnimusic**

Other names charity is known by

Registered charity number (if any) **1171097**

Charity's principal address **23 High Street**

Stockport

Postcode

SK1 1EG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anne Bournier	Treasurer		
2	Adrian Hooper	Chair		
3	Mark Ludlam			
4	Kieran MacMahon	Secretary	1/4/2019 to 13/8/2019	
5	Pete Thomas			
6	Leon Patel		3/12/2020 to present	
7	Mark Rowland		15/3/2021 to present	
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17				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Paul Cowham	Green Fish Resource Centre, 46-50 Oldham Street, Manchester M4 1LE

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

A Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

During the year we have further refined our Surplus, Reserves and Safeguarding policies.

To consolidate the governance of the charity we appointed two further Trustees for the charity. One is a very experienced CEO of a Community Music organisation which is also an Arts Council NPO. The other new Trustee is an established music producer having first hand experience of technology used for accessing the computer music production environment.

The recruitment process for a Programme Manager was restarted and a subsequent appointment made in July 2020, initially on a 2 day/week permanent contract.

Due to Covid, Communication for Trustee meetings moved fully on-line via Zoom which has actually proved easier to manage than arranging physical meetings.

A major step forward in terms of charity development has been working with a charity and business development consultant. The advice and guidance gained has immediately paid dividends both in devising a fundraising strategy for the charity and in completing applications for funding opportunities, many of which have been successful.

In response to the Covid pandemic, the charity has developed appropriate risk assessment procedures in consultation with Disability Stockport to maximise the safe working in our venue whenever it has deemed necessary to engage with face to face activities. As the people we work with are extremely vulnerable we had already ceased physical workshops before the official lockdown, and moved towards a fully virtual delivery model.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Objects of the CIO are:

1) The relief of children, young people and adults who have physical or learning disabilities, or both, in particular through:

- i) the application of specialist technology that enables them to create, play and perform music;
- ii) the development of new and emerging technologies in order to increase the opportunities for disabled people to make and enjoy music

2) the advancement of the education of such people in musical and technological skills.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The bulk of Omnimusic's work has been to use technology to provide opportunities for young people and adults with disabilities to create and play music. This has been through working with the charities Disability Stockport, Pure Innovations and Supportability

The Trustees of Omnimusic have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant-making;
- policy programme related investment;
- contribution made by volunteers.

The period covered by this Annual Report has been made especially challenging due to the Covid pandemic. Because OmniMusic works with particularly vulnerable people, we had stopped our face to face workshops before the official lockdown. Work was then initially directed at carrying out research and development into the most effective ways into delivery our programme of work remotely. We evolved an optimum method which entailed a hybrid type of approach which enabled us to have participants join workshops remotely from their homes, day centres and residential centres. There have been definite positives to the pandemic. For example we can now, in theory, involve participants remotely from hospital beds - we began a dialogue with Christies Hospital which may lead to patients there being able to join our physical workshops once they re-start.

Summary of the main achievements of the charity during the year

- Funding received for new Programme Manager role and subsequent appointment made in July 2020
- Programme Manager in post on PAYE contract; registration of OmniMusic with Stockport Cultural Leaders network meetings
- Social media feeds created and regular posting begins
- Funding received from The National Lottery Project Grants to deliver a remote music making project in order to reach participants isolating due to Covid
- Secured private donation to deliver 'OmniMusic Meets' networking project to film on-line meetings with other practitioners working in OmniMusic's field both in the UK and beyond. Videos filmed, edited and uploaded onto the website.
- Leon Patel and Mark Rowland joins trustees; Research and Development project developed to test using telephone balance units for using land lines in remote music making - joint project with broadcast audio company Sonnifex; Safeguarding policy reviewed; Covid H&S policy reviewed; First 'OmniMusic Meets' video released
- Further networking focusing on partners including The Christies, Headway, More Music, ARC, OHMI, The Writing Squad, MMU, SKUG Centre, Stockport Metropolitan Borough Council and Pure Innovations
- Engaged fundraising consultant, Tom Northey (Con Brio), to help with funding applications and start developing the charity's business plan.
- Several funding bids completed including Arts Council England (partnership formed with the Shaw Centre in North Manchester) and Manchester City Council Covid Delivery Fund (both successful).
- Reach Out remote music making sessions with Disability Stockport and Supportability begin – participants set up with music tech and equipment in their own homes or Disability Stockport's physical base.
- Initial recruiting and training of 3 new tutors begins.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity has a policy to hold 3 months of running costs as reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Independent Examiner's Report

TO THE TRUSTEES OF OMNIMUSIC

I report on the accounts for the charity for the year ended 31st March 2021 which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Cowham FCA DChA
Green Fish Resource Centre
46 - 50 Oldham St
Manchester M4 1LE

Omnimusic

Year ending 31 March 2021

Receipts and Payments Accounts

	2021			2020		
	Unrestrict ed funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
Receipts	£	£	£	£	£	£
Donations	16,969	-	16,969	30,120	-	30,120
Grant - TNL Community Fund	-	9,920	9,920	-	-	-
Grant - Stockport MBC SLF	-	-	-	-	9,450	9,450
Grant - Awards for All	-	-	-	-	7,500	7,500
Total receipts	16,969	9,920	26,889	30,120	16,950	47,070
Payments						
Accountancy	270	-	270	450	-	450
Equipment	365	1,270	1,635	1,236	-	1,236
IT costs	96	-	96	131	-	131
Other admin costs	2,207	-	2,207	-	-	-
Other project costs	-	67	67	516	-	516
Phone/internet	-	15	15			
Premises costs	5,000	-	5,000	625	-	625
Printing postage and stationary	-	-	-	60	-	60
Subcontract staff	15,502	7,352	22,854	21,309	16,542	37,851
Total payments	23,440	8,704	32,144	24,327	16,542	40,869
Net of receipts/(payments)	(6,471)	1,216	(5,255)	5,793	408	6,201
Cash funds last year end	33,356	3,291	36,647	27,563	2,883	30,446
Cash funds this year end	26,885	4,507	31,392	33,356	3,291	36,647

Omnimusic

Year ending 31 March 2021

Statement of assets and liabilities at the end of the year

		2021			2020		
	Notes	Unrestricte d funds £	Restricted funds £	Total funds £	<i>Unrestricted funds £</i>	<i>Restricted funds £</i>	<i>Total funds £</i>
Cash funds	1	26,885	4,507	31,392	33,356	3,291	36,647
Liabilities							
relating to before 31 March							
2021		900	-	900	450	-	450
		25,985	4,507	30,492	32,906	3,291	36,197

Signed on behalf of the trustees:

Name

Signed

Date
