



ANNUAL CHARITY REPORT Year Ended 31st December 2021

Registered charity number 1171088

Purpose

The Sherbornes with Pamber Parochial Church Council (SwPPCC) is responsible for co-operating with the Rector, the Reverend Daniel Newman in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical within the ecclesiastical parish. The parish is part of the Diocese of Winchester within the Church of England. Our purpose includes building up the church within the parish, promoting the Gospel in the name of Jesus, evangelising and supporting the preaching and teaching for the spiritual development of the congregation.

The PCC is responsible for the financial affairs of the church parish and the maintenance of the churches of St Andrew's in Sherborne St John and All Saints in Monk Sherborne and also for the services that take place in Pamber Priory.

The PCC is registered as a charity with PCC members as its Trustees.

Objectives

The PCC is committed to making Jesus known and building up the church in faith and love, by enabling as many people as possible to understand the Gospel message of salvation and particularly to join the church congregation and attend services in the parish. Our services put faith into practice through biblical preaching, offering thanks and praise to God through music, prayer and the study of His Word.

When planning church activities, the PCC have considered the Commission's guidance on the public benefit for charities for the advancement of religion. In particular, we aim to help ordinary people come to and live out their faith within the church congregation through :

Learning about the Gospel and developing their knowledge and trust in Jesus
Meeting together for worship and prayer
Missionary and outreach work

To facilitate this work, it is also important for the PCC to maintain the fabric of the churches and the Parish Room attached to the Rectory.

Activities and Achievements

During 2021 many of the church activities inevitably continued to be impacted by Covid-19 restrictions.

Church Services and other regular activities

Services

We have continued live streaming of our Sunday and other services on YouTube throughout the year and these remain available to watch afterwards.

The Sherbornes With Pamber PCC
Annual Charity Report (cont)

All are welcome to attend our regular services. The Covid pandemic significantly reduced the number of people attending services in person but the church YouTube channel was watched by an average of over 30 per week over the year. The average weekly attendance at all services and all churches, counted during October, was 52 adults (68 in 2020) and 11 children (15 in 2020). There were 99 on the Church Electoral Roll. The worshipping community was 99 people of all ages. (154 in 2020).

Between September and December, different service times were trialled to enable a weekly service at Monk Sherborne / Pamber Priory. Following discussion with those attending, it was decided to revert to the pattern of 10 am services.

Leading up to Christmas, an Advent Carol service was held at Pamber Priory. At St Andrews separate candle lit carol services were held for families and then adults. A Crib Service was held at All Saints' on Christmas Eve and attracted newcomers. Services were held on Christmas Day at All Saints' and St Andrew's. There was carol singing outside at Marnel Lodge care home.

The church normally runs a full programme of men's and women's ministry events, particularly Saturday morning breakfast meetings with a Christian talk and group discussion. These resumed in October.

One to One Bible reading and smaller groups usually flourish as people meet to read the Bible and grow in faith. 65 of our congregation are members of eight home groups which are held fortnightly. Prayer underpins our work and there are regular prayer meetings. Central prayer meetings have been held by Zoom and also home groups where necessary

Ministry team

Warren Trask has been employed by the PCC as the Parish Ministry Assistant throughout the year, in a part time role until August whilst studying for an MSc. at Oakhill and full time since then. Barbara Irving is a licensed lay worker (LLW). Her focus is evangelism and discipleship amongst women, particular mothers with younger children, pastoral care, and teaching women. Steve Howe and Andy Spence have the Bishop's Commission for Mission (BCM) for Worship; they lead Sunday services and occasionally preach. Jenny Cooke and Julie Crawley have the Bishop's Commission for Mission for Pastoral Care.

Links with the wider church

The Rector and three lay members of the PCC sit on the Deanery Synod. This provides the PCC with an important link with clergy and lay representatives from Church of England churches in the Basingstoke area. The Deanery meetings cover the dMAP (Deanery Mission Action Plan) progress and finances, particularly helping individual parishes set their parish share to the Diocese for the cost of ministers and other central costs. Deanery meetings have resumed taking place in person. The latest meeting centred on the well-being and mental health aspects of communities and congregations. We continue to be updated on activities and opportunities in the diocese.

The PCC gives financial support to three organisations (Anglican Mission in England – AMiE, Church Society and Global Anglican Future Conference – GAFCON) which actively promote retaining the Bible, as God's living Word, at the heart of the Anglican Communion.

The Sherbornes With Pamber PCC
Annual Charity Report (cont)

Buildings & Grounds

Regular maintenance was carried out on the church buildings, two churchyards and the separate cemetery in Sherborne St John. The building at Pamber Priory is the responsibility of Queen's College, Oxford. The following work has been undertaken.

All Saints

The quinquennial inspection report for Monk Sherborne has just been completed and we are working through the actions with our Architect. The information sign at All Saints was replaced. We have also replaced the hatch which gives access to the boiler room.

St Andrews

The information sign at St Andrews was replaced. Significant repairs were made to roof tiles and rainwater goods were rehung and repainted.

Evangelism & Outreach

Evangelism and outreach (E&O) continue to be important mainstays of our ministry as a local parish church. We are called to reach out to our community with the message of the Gospel and to seek ways to increase the number of members of our church.

The E&O subgroup has met on Zoom and in person during the year to consider and implement initiatives to promote Evangelism and Outreach in the parish. Some of these are mentioned elsewhere and other longer-term ideas remain to be developed. Cloth bags for welcome packs have been produced. We spent some time planning for the Passion for Life 2022 mission in which churches around the country are participating, although this did not come to fruition.

A Rewilding Event took place help with online access with a villager Adam Rattray explaining changes made on his land to improve bio-diversity, a testimony from Rod Harding and a Bible thought from the Rector. A Harvest Supper and Quiz was held in the Village Hall.

Personal Evangelism

With organised events being curtailed, an emphasis on personal evangelism is seen as a primary way to reach out. To better equip the church family:

- With our Sunday Services being live streamed and recorded, we encourage our church members to share the services, or parts of them, with family, friends, neighbours etc. This new way of 'meeting' has given us new opportunities to share our fellowship with others.

Communication

We have continued to communicate with our parish in the following ways:

- Our Rector has a monthly article in the 'Villager' magazine.
- All of our services and events are advertised in the Villager.
- We have prepared and delivered Easter, Autumn and Christmas leaflets to all the houses on the 'New Estates' in our parish.
- We are active on social media, which has been effective in leading to attendance at special events.
- Our website continues to be updated, reviewed and promoted.

The Sherbornes With Pamber PCC
Annual Charity Report (cont)

Activities and Events

Where possible we have continued to provide regular activities and events:

- A Christianity Explored course was held in the autumn.
- There were online Lent Meetings in 2021 covering 'How to confess your sins', 'How to forgive others' and 'How to be free from bitterness'.
- An event as an alternative to Hallowe'en was held involving Jane Connell from The Glass Duck in Sherborne St John. This attracted a large number of families who are not regular churchgoers, and gave them the opportunity to hear the gospel.
- A weekly Bible study for the Christian mums met until late 2021, but has now stopped.
- Visits to Marnel Lodge care home have been made each month via recorded services (or in person, when restrictions allowed) which have been very well received by the staff and residents. Our aim is to help those who have faith to keep trusting Jesus and our prayer for all is that even in their latter days they may have that assurance of sins forgiven and a certain hope of eternal life.
- In 2021, some women's breakfast meetings were held virtually, but resumed in person in October.
- The men plan to 'meet' more regularly in 2022. At least one 'meeting' will be an outreach event.
- The church-run toddler group in the village resumed meeting in June, providing the opportunity to meet local children and their carers.
- Opportunities for events in the rapidly expanding new estates in our parish (Marnel Park, Merton Rise, Spiers' Meadow, Nightingale View and Sherborne Fields) were curtailed in 2021 by the effect of COVID restrictions on venue availability and gatherings.
- Carol singing at Marnel Lodge was well received.
- Members of St Andrew's have continued to lead Collective Worship in Sherborne St John Primary School, providing videos and going into school in person where possible. The Rector has also developed our relationship with the Priory School, recording several assemblies.

Mission Support in 2021

As an active partnership in the Gospel, the PCC gave over 10% of its income to Christian missions, supporting workers with the Abuja Bible College in Nigeria, SiM UK in Bolivia and the Japanese Christian Mission JCM. Home groups are linked to a mission partner and regularly pray for the needs of that mission worker and also develop a personal relationship with them through regular contacts via email.

Our church replaced support for the London City Mission (LCM) with support for Jamie Ballinger on the Samurai project for JCM.

Through Sim (UK), the church supported Jonny and Olga Anderson as mission partners who are working to spread the Gospel message in Bolivia to speakers of the Quechua language.

Through Crosslinks, we also supported Ezechi in Kagoro, Nigeria, where he runs the Abuja Bible College and his wife Florence serves as administrator. The college aims to equip local leaders to teach and preach the Word of God faithfully.

Pastoral Care and other work in the community

The Sherbornes With Pamber PCC
Annual Charity Report (cont)

A PCC subcommittee focuses support for pastoral needs within the parish and the church membership.

Church members assist with local secular activities with the aim of meeting people and sharing the Gospel with them (e.g. elderly coffee morning). Members of our congregation also support the Basingstoke Food Bank and we donated our Harvest Collection, together with regular donations throughout the year.

Members of the congregation volunteer with Christian-based charities seeking to serve our Lord and Saviour in a variety of ministries amongst those in need, including Prison Fellowship, Cedar Tree Counselling and Money Lifeline. Within the parish, where Covid restrictions permitted, a team of helpers visited Marnel Lodge care home each month to hold a short service.

The provision on Pastoral Care in the parish has been delivered on the ground through the Home Groups.

Youth & Children

During Covid restrictions

Some online sessions for both groups were run on Zoom.

Post relaxation of Covid restrictions

Since September, a brief talk in Sunday Services for the children is followed by separate activities for the children with Bible education for a combined group of Explorers 5-10 and Pioneers 10-14 with a typical attendance of 6 in total.

No Holiday Club was held in July 2021 due to Covid restrictions.

Stewardship & Giving

Giving to the PCC is organised through a number of tax-efficient methods such as standing orders, pink envelopes and white envelope donations using Gift Aid where tax can be reclaimed, and schemes where donations are received with tax credited such as Give As You Earn schemes and Stewardship Services. Tax is also reclaimed for cash donations in the church donations boxes using the Gift Aid Small Donations Scheme.

Of the total donations (excluding Gift Day), 76% (2020 81%) were regular donations. A total of 44 parishioners made regular donations to the PCC during 2021 (2020 46).

Around 99% of PCC income from parishioners was tax efficient. The PCC reclaims tax on Gift Aided donations, including small donations through GASDS, at a rate amounting to 25% of donations, and in 2021 a total of £20,222 (2020 £18,377) was repaid in this way. This is significantly higher than the previous year since it includes repayments on Gift Days in 2020 and July 2021. This includes tax reclaimed on small cash donations (e.g. cash placed in donation boxes) where no Gift Aid Declaration is signed. Although holding a Gift Day is a successful way of raising funds to cover the shortfall in the PCC budget, the longer-term aim is to achieve our budgeted level of income by regular committed giving.

Our study material for our regular Home Group meetings in the second term of 2021 was based on the 'Generosity Project'.

The Sherbornes With Pamber PCC Annual Charity Report (cont)

Employees

The PCC employed a Parish Ministry Assistant (PMA) Warren Trask (part time whilst studying at Oak Hill) and a part time administrative assistant Wendy Howe. Wendy retired in December and Sam Reeves has taken on the role. The PCC's costs of employing the PMA, including pension costs were met from gifts granted by the Sherbornes with Pamber Parish Trust, which is an independent registered charity 1090000. In addition to preaching and leading services, Warren is leading the teaching for children on Sundays and two home groups.

Volunteers

The PCC would like to thank all the volunteers who work so hard to make our church the lively and vibrant community that it is. Particular thanks are due for all that they do to the churchwardens Tim Aslet and Lynda Harding who took over from Peter Marrison who stood down after 17 years service. Thanks also to Nick Harding for looking after the church finances and accounts and to all the other members of the PCC for their valuable contribution to our ministry. The PCC is also grateful to everyone who contributes on various rotas for the band, welcoming, reading, audio visual, cleaning, flower arranging and leading youth and children's work.

Structure, Governance & Management

The Church Representation Rules set out how the PCC members are appointed. The membership of the SwP PCC consists of the incumbent (our Rector), the churchwardens and other lay members.

The 2021 Annual Parochial Church Meeting (APCM) was held by Zoom on April 25th when new PCC members were elected by the members of the congregation who are on the Electoral Roll. All members of the church are encouraged to register on the Electoral Roll and can stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCC are to be spent.

There were 6 regular PCC meetings in 2021 with an average attendance of 93%. Other than in November, these were via Zoom. Given its wide responsibilities, the PCC has a number of subcommittees dealing with particular aspects of its work. These include a standing committee and subcommittees for Finance, Buildings & Grounds, Mission, Outreach, Youth & Children and Pastoral Care. These subcommittees report back to the full PCC on their deliberations and any important decisions.

A further special meeting of the PCC in September was chaired by the rural dean Richard Harlow to discuss concerns within the church. Following this a group of six PCC members met several times with the Rector to discuss issues of concern. Consultation took place with the congregation about whether children should be admitted to communion and it was decided not to progress further.

Risks and Insurance

The Sherbornes With Pamber PCC
Annual Charity Report (cont)

The main risks for the PCC are the two historic church buildings that it is responsible for. Insurance policies are held covering the two churches, the parish room and employer's and public liability. The PCC has adopted a number of policies on how activities should be conducted including Health & Safety and Safeguarding for young people and vulnerable adults. 39 (2020 : 44) church members have enhanced Disclosure and Barring Service certificates.

Health and safety checks, risks and associated procedures have been implemented to control risks and avoid insurance liabilities. These are monitored by the church Health & Safety officer who sits on the Building and Grounds subgroup.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Financial Review

Financial Review

The receipts and payments account for the year shows a gain of £1,386 (2020 : deficit of £ 13,451). There was a surplus of £2,442 on the General Fund, a deficit of £1,239 on the Building Fund (designated) and a surplus £183 on the Restricted Funds.

General Fund (unrestricted) and Building Fund (designated) - excluding restricted funds shown below

Income to General and Building Funds

Planned giving of £49,936 was 5.7% down from 2020. Collections and other one off giving totalled £26,769 up by 33.9% from 2020. Included was the successful Gift Day, necessary to balance giving and regular expenditure. £10,795 was raised (2020 : £11,765). A gift aid claim for £4,567 will be received in 2022 in respect of donations received in the last quarter of 2022.

The total unrestricted giving to the PCC, including gift aid, of £96,923 made up 96% of the total receipts of £100,523. Of the total giving, 65% (2020 - 73%) was planned and regular, 35% (2020 - 27%) is made up of one off donations and less than 1% (2020 - <1%) are from collections. The PCC continues to encourage the parishioners to support more regular giving which it feels should cover the normal day to day expenditure and would also help with future planning.

The amount of PCC giving using gift aid was £ 71,228 (2020 - £73,751), including Gift Day. Fees, rents received and bookstall income amounted to £3,541 and bank interest was £60.

Payments from General and Building Funds

Common Mission Fund. During the year £53,368 (2020 : £59,712) in total was paid monthly by direct debit to the Diocese. This was lower than 2020 as the Diocese reduced it reflecting Covid-19.

Mission Donations. £11,161 was mostly paid to our regular mission partners – Japanese Christian Mission (replacing London City Mission), Crosslinks and SIM (UK) with small donations were also made to Church Society, GAFCON and AMiE. Mission donations were 11% of our unrestricted income.

Building Fund. This year £11,239 was spent at St Andrews on significant repairs to roof tiles and rainwater goods and the Quinquennial Inspection at All Saints.

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Annual Charity Report (cont)

Restricted Funds activity included the following:

The Toddlers group had a shortfall of £392 during the year. Income was £345 and expenses £737.

The Christmas collections raised £326 including Gift aid in aid of Prison Fellowship, Cedar Tree Counselling and Money Lifeline, and all of this was paid out in 2021.

There was £50 spent from the Summer Camp Fund.

A donation of £625 including gift aid was received into All Saints Building Fund. The roof is in need of substantial repairs flagged again in the 2021 Quinquennial Inspection, but the source of funding and timescale for such repairs is as yet unknown.

The remaining funds of £1,425 from All Saints Bell Restoration Project concluded in previous years will be restricted to the remaining funds will be restricted to improvement or restoration work at All Saints, excluding repairs to the building.

Details of the employee costs funded by the Parish Trust are shown in the notes to the accounts.

Reserves Policy

It is PCC policy to maintain sufficient funds to be able to deal with building costs that may arise, bearing in mind that we have two listed churches in our care, and to provide working capital. £25,000 of unrestricted funds was agreed to be appropriate.

At 31 December 2021, the cash funds of £46,934 were represented by reserves in the General Fund of £20,497, in the designated Building Fund of £20,453, in a restricted fund for summer camps of £89, the All Saints Building Fund of £4,375, the All Saints Bell Restoration Project Fund of £1,415 and the Toddler Fund of £106.

The Sherbornes With Pamber PCC
Annual Charity Report (cont)

Administrative Information

The PCC is registered with the Charities Commission as a charity in its own right with registered charity number 1171088. The PCC is a body corporate with powers and duties are laid down in PCC Powers Measure 1956 and the Church Representation Rules 2006.

PCC Correspondence Address : PCC Secretary, 8 Arnewood Avenue, Tadley, RG26 3UW

Website : <https://swp.churchbuilder.org.uk>

Regular donations to the PCC are organised via the Stewardship Secretary Lynda Harding

PCC members at 31st December 2021 were :

Incumbent & Chairman : Daniel Newman

Deputy Chairman : Nick Elphick

Churchwardens : Tim Aslet & Lynda Harding

Treasurer : Nick Harding

Secretary : Myfanwy Huggett

Licensed Lay Worker: Barbara Irving

Deanery Synod representative : Nick Elphick and Pippa Aslet

Other elected PCC members : Caroline Elphick, Rod Harding, Val Hayter, Julie Crawley, Keith Bunker, Anthony Huggett, and Bret Rohloff.

Approved by the PCC and signed on their behalf by the PCC Chairman, Reverend Daniel Newman

Signed : D. Newman

Date : 10/4/22

The Sherbornes With Pamber PCC
Annual Charity Report (cont)

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2021 £	Total 2020 £
<u>Receipts and Payments Account</u>					
RECEIPTS					
<i>Voluntary Receipts</i>					
Planned giving	49936	0	0	49936	52938
Collections	305	0	0	305	439
Gift Day and other giving	26464	0	0	26464	19903
Income tax recovered	20218	0	253	20471	18377
Donations - ASBF	0	0	500	500	500
Donations - Other	0	0	511	511	1742
Grant from Parish Trust	0	0	15613	15613	12769
Grants for building repairs	0	0	0	0	5663
<i>Receipts from activities for generating funds</i>					0
Bookstall	93	0	0	93	88
Rent received	100	0	0	100	100
Toddler fees	0	0	345	345	161
Fees	3348	0	0	3348	3244
Other	0	0	0	0	0
<i>Receipts from investments</i>					0
Bank and CBF deposit interest	60	0	0	60	105
					0
Total receipts	100523	0	17222	117746	116030
PAYMENTS					
<i>Church Activities</i>					
Overseas and home missions	11161	0	639	11800	11604
Diocesan parish share	53368	0	0	53368	59712
Church running expenses	5537	0	0	5537	6342
Building maintenance	5715	11239	0	16954	26485
Clergy expenses	6639	0	15613	22252	17686
Cost of services	5102	0	0	5102	5328
	0	0	0	0	0
Youth work and outreach	560	0	787	1347	2323
Total payments	88082	11239	17039	116360	129481
Excess of Receipts over Payments	12442	-11239	183	1386	-13451
Transfer between funds	-10000	10000	0	0	0
	2442	-1239	183	1386	-13451
Bank Accounts at 1 January	18055	21692	5801	45548	58999
Bank Accounts at 31 December	20497	20453	5984	46934	45548

The Sherbornes With Pamber PCC
Annual Charity Report (cont)

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2021 £	Total 2020 £
<u>Statement of Assets and Liabilities</u>					
<u>Cash Funds</u>					
CAF Bank	8469	10453	4524	23447	24061
Lloyds	11669	0	0	11669	9949
WDBF Loan	0	10000	0	10000	10000
All Saints Bell Fund	0	0	1425	1425	1425
Cash	358	0	35	393	114
	<u>20497</u>	<u>20453</u>	<u>5984</u>	<u>46934</u>	<u>45548</u>
<u>Other Monetary assets</u>					
Income tax recoverable	4567	0	0	4567	6065
VAT recoverable	1757	0	0	1757	260
	<u>6324</u>	<u>0</u>	<u>0</u>	<u>6324</u>	<u>6326</u>
<u>Liabilities</u>					
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Note to the Accounts (Employees and Pensions)

During the year the Sherbornes with Pamber PCC employed two members of staff. Only one wanted to be included in a workplace pension scheme and we pay the related employers and the employees pension contributions to Aviva where the employee has a personal pension plan. The PCC has made the necessary declaration of compliance to the Pensions Regulator. The PCC apply periodically for a grant from the Sherbornes with Pamber Parish Trust (charity number 109000) to cover the costs of this employee and all applications to 31st December 2021 have been paid. The grant received and the employee cost, are shown under restricted funds.

Approved by the PCC and signed on their behalf by the by the PCC Chairman the Reverend D Newman and Mr N Harding (PCC Treasurer)

Signed : *N Harding*

Date : *9/4/2022*

Signed : *D. Newman*

Date : *10/4/22*

Independent Examiner's Report to the Trustees of the Sherbornes with Pamber Parochial Church Council

I report on the accounts of the PCC for the year ended 31st December 2021 and Financial Review, which are set out on pages 7 to 11.

Respective responsibilities of the Trustees and the Examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general Directions given by the commission under section 145 (5) (b) of the 2011 Act

Basis of the independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention :

- 1) which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed by :



Chaweevan Williams

Verdant Accountants Limited

167 Clarence Avenue, New Malden, Surrey KT3 3TX

Date : 14/4/2022