

BEDALE COMMUNITY LIBRARY

A Charitable Incorporated Organisation (CIO)

Registered Charity Number: 1171085

**Annual Report
and
Financial Statements
for
Bedale Community Library**

for the year ended 31st March 2024

Board of Trustees:

Andrew Hallett	Chairman
Sarah Maude	Secretary
Alan Shinkfield	Treasurer
Michael Evitt	
Jennifer Barrie	

Bankers:

Barclays Bank
Skipton Building Society

Independent Examiner:

Christopher McGee



Trustees' Annual Report for the period

Period start date
From 01 04 2023 **To** 31 03 2024
 Period end date

Section A Reference and administration details

Charity name **Bedale Community Library**

Other names charity is known by

Registered charity number (if any) **1171085**

Charity's principal address **Bedale Community Library**

Bedale Hall, North End

Bedale

Postcode DL8 1 AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Hallett	Chairman		
2	Sarah Maude	Secretary		
3	Alan Shinkfield	Treasurer		
4	Michael Evitt			
5	Jennifer Barrie			
6				
7				
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10				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Banker	Barclays Bank	Leicester, LE87 2BB
Banker	Skipton B/Society	North End, Bedale DL8 1AF

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 11 January 2017
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution passed at properly convened General Meetings of the Charity.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity maintains a Policies and Procedures Handbook which details all aspects of Governance and Procedures. This Handbook is reviewed annually.

The Charity works in partnership with North Yorkshire Council Library Services which supplies expertise and support to enable the Charity to deliver a quality library service.

The Trustees maintain a Financial Risk Assessment Document which is reviewed annually.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Charity is for the public benefit, to advance the education of the residents of Bedale, the residents of North Yorkshire and other library users through the provision of a community library facility and other services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have regard to Section 17(s) Charities Act 2011 and the Charity Commission guidelines in having due regard to the public benefit through the delivery of a Library and Information Service to adults and children. This is achieved through the provision of books, audio books and DVDs which can be borrowed. There is also access through the Public Computers provided to all the online library services and the internet in addition to access to copying, printing and emailing facilities.

Support for national library initiatives such as the Summer Reading Challenge for young children has been given through the organisation of craft events and activities. Visiting author evening events have been organised for adults.

Health and Wellbeing initiatives have been supported through displays and the provision of subject related books.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is fortunate to have the support of a dedicated and enthusiastic group of volunteers from the local community to deliver both the core and additional activities, as detailed above.

In addition the Friends Group of committed volunteers have continued to fundraise throughout the year to provide further valuable additional funding for the Library.

Summary of the main achievements of the charity during the year

The Library has continued to operate normal opening hours of 20 hours each week during the last financial year.

In addition to the delivery of the required library and information services we have had great success when supporting the Summer Reading Challenge, a national initiative to encourage reading in the 4 to 11 year old age group. We have also arranged themed talks and other events for children during school holidays as well as weekly Story Time sessions for pre-school children. We have also continued to host a number of successful visits from children from local Primary Schools.

The Home Library Information Service has continued with its fortnightly deliveries of books, audio books and DVDs to the elderly and housebound. In some cases this is often the only face to face contact that some of the housebound get, other than carers.

We continue to face challenges in this difficult economic climate, particularly the unprecedented increases in our energy costs. Fortunately earlier prudent financial management has enabled us to cope with this situation in the knowledge that we have adequate cash reserves for the time being at least.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The Trustees consider that the Charity's reserves should be maintained at a level which is equivalent to a minimum of 12 months operational expenditure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In order to achieve a degree of financial stability in our first year of operation various Local Authorities, including Parish Councils and other local organisations provided initial grants and donations to support our own fund raising initiatives.

As part of our Service Level Agreement with North Yorkshire Council they are providing an annual subsidy towards our premises costs.

Other funding sources have been accessed to help fund specific projects from time to time.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A Hallett

A Shinkfield

Full name(s)

Andrew Charles Forsyth Hallett

Alan Shinkfield

Position (eg Secretary, Chair, etc)

Chairman

Trustee

Date

18 APRIL 2024

INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF BEDALE COMMUNITY LIBRARY

I report on the Accounts for the year ended 31st March 2024 which accompany this Report

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE INDEPENDENT EXAMINER:

The Trustees of Bedale Community Library (the charity) are responsible for the preparation of the Accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the Accounts under section 145 of the 2011 Act
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below

INDEPENDENT EXAMINER'S STATEMENT:

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material aspect, the requirements to keep accounting records in accordance with section 130 of the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met. Or indeed to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

CHRISTOPHER McGEE
INDEPENDENT EXAMINER
MANGOLD GARTH
LANGTHORNE
BEDALE
NORTH YORKSHIRE
DL8 1PQ

C. J. McGee

1 June 2024.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Bedale Community Library

No (if any)
1171085

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01.04.23		31.03.24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Library Services	1,821	-	-	1,821	1,647
North Yorkshire Council annual subsidy	11,838	-	-	11,838	11,189
North Yorkshire Council grants		-	-	-	25
Other grants & donations	120	-	-	120	-
Fund raising	3,040	-	-	3,040	4,024
Building Society interest	1,066	-	-	1,066	335
Sundry income		-	-	-	-
Sub total (Gross income for AR)	17,885	-	-	17,885	17,220
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,885	-	-	17,885	17,220
A3 Payments					
Rent service charges & rates	11,800	-	-	11,800	11,800
Administration costs	782	-	-	782	847
Insurances	422	-	-	422	394
Event costs	202	-	-	202	236
Energy costs	3,682	-	-	3,682	3,334
Marketing costs		-	-	-	-
Fund raising costs	150	-	-	150	120
Property management & other costs	120	-	-	120	201
Sundry payments	-	-	-	-	-
Sub total	17,158	-	-	17,158	16,932
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	17,158	-	-	17,158	16,932
Net of receipts/(payments)	727	-	-	727	288
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	43,610	-	-	43,610	43,322
Cash funds this year end	44,337	-	-	44,337	43,610

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	7,202		-
	Skipton Building Society	37,135		-
		-	-	-
	Total cash funds	44,337	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

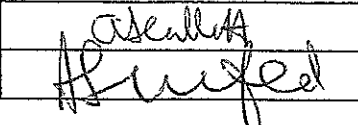
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Lap top computer	Unrestricted funds	-	-
	Signage & notice boards	Unrestricted funds	-	-
	Library furniture & fittings	Unrestricted funds	-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrew Hallett	18.4.2024
	Alan Shinkfield	18/4/24