



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From January 2024 To December 2024

Charity name: Copsale Village Hall

Charity registration number: 1171081

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To maintain and run the village hall as a facility for the benefit of the residents of Nuthurst Parish and the surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Two events are held monthly, Bacon Butties and the Copsale Coffee Pot which are open to the public as well as other pop-up and one-off events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity runs, maintains and strives to constantly improve the facilities offered at the Village Hall. The trustees are keen to ensure the Hall is an integral part of its community. The trustees provide a well maintained hall for hirers from the community (and beyond) to use and for events that bring together residents from Nuthurst Parish and the surrounding areas. In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Para 1.38	With the exception of cleaning, and some of the gardening, all other work arranging events and day to day running of the hall is undertaken by volunteers.
Other		The community contributes to the hall by offering help at events and by the many donations of items which are useful to the

		hirers of the hall or for events held by the committee.
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Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Hall managed to host over 20 community events in 2024 and provided a welcome space for hire. Volunteers are welcomed and many find it a great way to give back to their community.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a healthy position financially. The bank account is healthy even after the contingency is set aside.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A contingency fund is set aside in case of extreme circumstances whereby the hall can not be hired or events held but expenses still have to be met. Such a situation might be a storm which damages the hall and renders it unusable until repairs or a medical lock-down such as Covid-19.
Amount of reserves held	Para 1.22	£5000 is ring-fenced by the committee
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

		The majority of the funds are raised by events held by the committee and hall
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The charity's principal sources of funds (including any fundraising)	Para 1.47	hires.
A description of the principal risks facing the charity	Para 1.46	Whilst there are plenty of people who volunteer to help, there is a lack of people coming forward to become a Trustee may be an issue in the future.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

Reference and Administrative details

Charity name	Copsale Village Hall
Other name the charity uses	Copsale Hall
Registered charity number	1171085
Charity's principal address	Copsale Hall Copsale Road Copsale Horsham West Sussex RH13 6QE

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Michele Harrison	Chairman		
David Teye	Vice Chair		
Julie Fordyce	Secretary		
Andrew Fordyce			
Gordon Cooper			
Valerie Sutlieff			
Wallis Ingram			
Jan Pieniazek			
Biff Manvel			

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	M Harrison	
Full name(s)	Michele Harrison	
Position (eg Secretary, Chair, etc)	Chairman	

Date	02.10.24
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Copsale Hall

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
Jan-24

Period end date
Dec-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	6,606	-	-	6,606	8,426
Event Income	7,556	-	-	7,556	8,309
Interest	151	-	-	151	66
Misc	420	-	-	420	2,456
Petty Cash	120	-	-	120	535
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,853	-	-	14,853	19,792
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,853	-	-	14,853	19,792
A3 Payments					
Electricity	3,432	-	-	3,432	3,432
Water	167	-	-	167	77
Cleaning	1,625	-	-	1,625	1,754
Repairs & Maintenance	749	-	-	749	1,771
Event Materials	2,137	-	-	2,137	1,585
Equipment Purchase	2,344	-	-	2,344	113
Gardening	325	-	-	325	200
Deposit Refund	916	-	-	916	537
Ground Rent	239	-	-	239	236
Insurance	941	-	-	941	914
Misc Payments	120	-	-	120	725
Web Site	145	-	-	145	145
Sub total	13,140	-	-	13,140	11,489
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,140	-	-	13,140	11,489
Net of receipts/(payments)	1,713	-	-	1,713	8,303
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,713	-	-	1,713	8,303

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	737	-	-
	Bank Accounts	15,409	-	-
		-	-	-
	Total cash funds	16,146	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Furniture		-	300
	Kitchen Appliances		-	2,500
	Crockery		-	150
	Village Hall Building		-	400,000
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	M Harrison			
		M Harrison	10.10.24	