

Victory Hall, Dalston Annual General Meeting

Thursday 20th April 2023 7pm

AGENDA

1. Chairman's Welcome
2. Minutes of AGM 2021
3. Chairman's report
4. Secretary's report
5. Treasurer's report
6. Fabric Report
7. Adoption of reports
8. Election of Trustees
9. AOB

Minutes of the Last AGM 9th June 2022

Chair	Mick Ryan (MR)
Note taker	Jane Clark (JAC)
Attendees	Committee: Geoff Graham (GG) Carolyn Hodgson (CH) Stewart Hudson (SH) Tony Finn (TF) Dougal Kyle (DK) Chris Scales (CS) Chis Tibbs (CT) Aileen West (AW) Members of the public: Kath Eubank, Steve McLeod, Richard Speirs, Trevor Wright
Apologies	John Atkinson (JA)

1 Chairman's Welcome

MR introduced himself welcomed everyone to the meeting and explained that it was being held slightly later in the year than usual.

2 Minutes of AGM 18/10/22



2022 papers.docx

See attached document.

The minutes were proposed as correct by CH, seconded by AW and agreed unanimously

3 Chairman's report

Contained in above document.

MR thanked the hall trustees for their hard work and enthusiasm over the year. He especially thanked JA and JAC for their work on /health and Safety during the Covid pandemic and AW for her work as lettings secretary

He also thanked the Friends of the Victory Hall led by CS for running the successful Makers Market

He noted that the phase 3 works had been delayed but started in May 2022 and would take 3 months. Bookings had been rearranged because of this and he thanked users for their tolerance

4 Secretary's Report

Contained in above document

JAC thanked committee for their patience in adjusting to the restrictions over the pandemic and for using Zoom for meetings

5 Treasurer's report

Contained in above document

Full accounts were available for members of the public to see

5 Fabric Report

Contained in above document

MR went into more detail about ongoing phase 3 works

6 Adoption of reports

It was proposed by AW, seconded by CS and agreed unanimously that the above reports be accepted

7 Election of trustees

All the Trustees had agreed to stand again.

MR noted that there are currently 11 trustees with a maximum of 16 so there were vacancies on the committee

Steve McLeod volunteered to join the committee

Proposed SH seconded CS AGREED unanimously that the existing Trustees plus Steve McLeod be elected as Trustees for 2022-23

8 AOB

JAC noted that the hall would celebrate it's centenary at the end of 2022 and the committee were open to suggestions about how to mark this occasion

Reports for March 2022- February 2023

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Chairman's Report

Another busy year for the Victory Hall with things getting back to a sort of new "normal" as we slowly emerge from the Covid pandemic. The main highlight of 2022 was the completion of Phase 3 of the hall's refurbishment programme, the Social Room is now structurally sound with a new roof and walls and we have a new efficient boiler.

We have seen a dramatic increase in bookings with a lot of new groups and organisations utilising the vastly improved facilities the hall now offers. There is a wide range of activities and community groups now using the hall including several health, wellbeing and fitness classes, community cinema, photographic club, weekly community warm space, etc. as well as the many established user groups which have used and supported the hall for many years. I would like to say a very big thank you from the committee to all our users new and old for their continued support, it is good to see the hall so busy again.

I also want to thank the hall trustees for all the time, effort and enthusiasm they give which ensures the smooth running of the hall and makes my job much easier with a special thankyou to Jane Clark, Aileen West, John Atkinson and Carolyn Hodgson for their continual support.

We have a new trustee, Janet Strong who has taken on the treasurer's role as Chris Tibbs returned to Canada.

The hall was built in 1922 and officially opened in 1923 and is now 100 years old, there have been a few changes to the original structure over the years culminating with the major refurbishment programme started in 2019 and completed in 2022. This has completely transformed the hall, bringing the facilities up to date but still retaining the much-loved original character of the building. I am confident the future of this community asset is now assured and the residents of Dalston and the surrounding area will be using the Victory Hall for many years to come.

Michael Ryan

Secretary's report

The committee met 6 times in 2021/22. All meetings took place at the hall with Zoom now a distant memory! Overall the attendance at meetings was 85% of those who were members at the time.

The committee began the year with 11 members and concluded with 12 members. Steve McLeod was welcomed to the committee in June. Chris Tibbs left us for foreign shores and Janet Strong joined us in November and replaced Chris as treasurer

There has been much discussion over the year about the 3rd phase of the refurbishment project and we are pleased to see that this is now complete.

We have overseen changes to the cleaning and caretaker arrangements over the year with a cleaning company now keeping the place spick and span. Some caretaker duties are now divided amongst the committee members with Aileen West continuing her role as Lettings Secretary.

We have been pleased to become involved with some new activities which are aimed at benefiting the local community such as the Community Cinema and Warm Spaces.

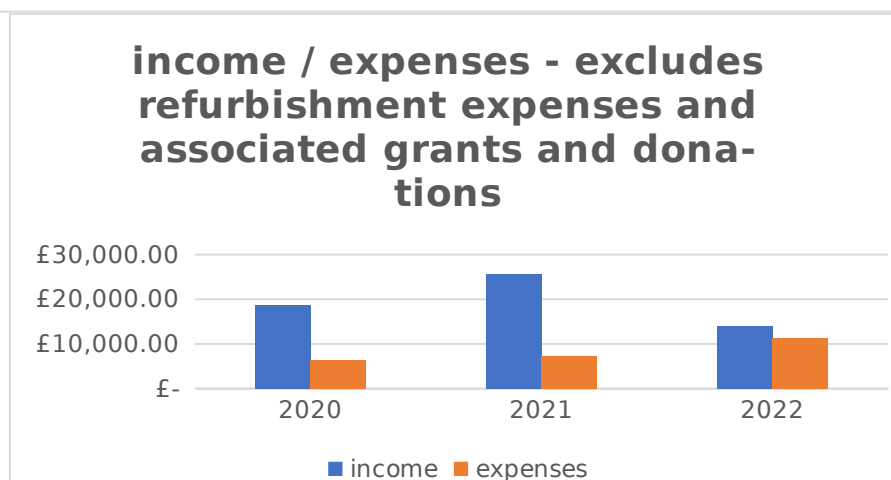
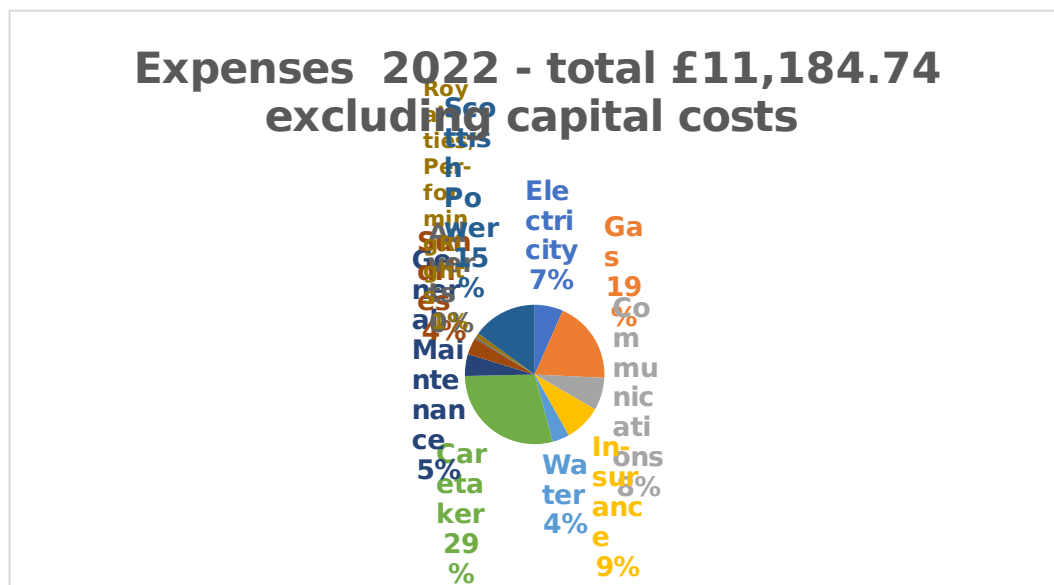
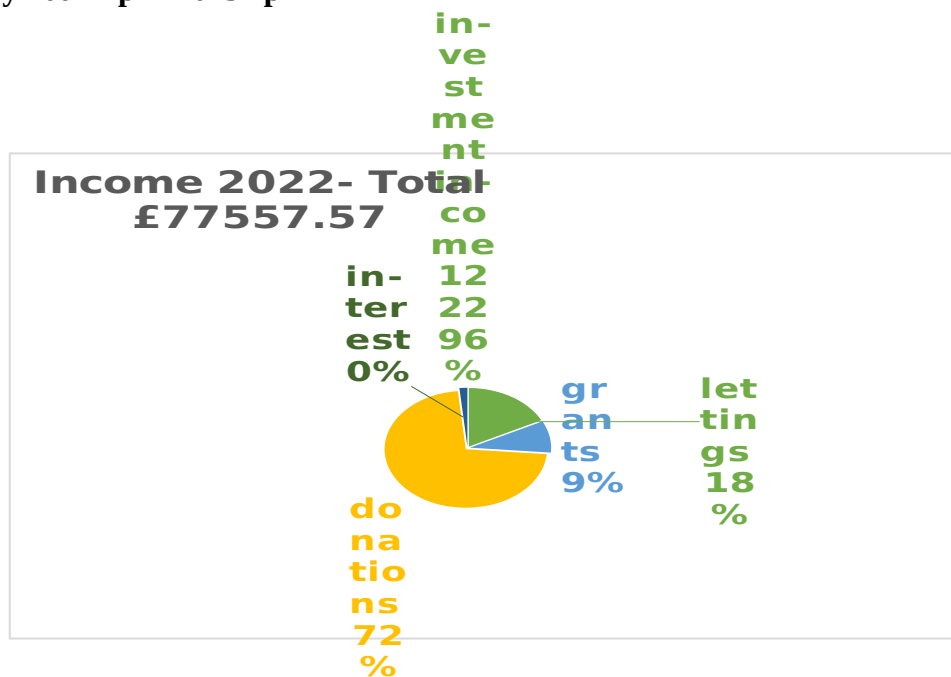
The Centenary celebrations were put back slightly to March 23 and we hope that this will be occasion to celebrate and show what the hall can now offer the village

Jane Clark

Treasurer's Report

There was no formal treasurer's report available as Janet Strong was no longer able to carry on in this role

The full audited accounts will be available if required but the attached charts show a breakdown of the figures in an easier format.



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Hall improvements have continued throughout 2022 with the completion of Phase 3 of the refurbishment programme. The Social Room is now structurally sound with the rear wall and north gable being rebuilt and a new roof structure. A new boiler, radiators and control system have been installed and together with much improved levels of insulation we have already seen a reduction in the energy costs of heating the hall.

This final phase of refurbishment would not have been possible without several grants being obtained and the trustees are very grateful for the financial assistance received from:

National Lottery Community Fund

Cumbria Waste Management Environmental Trust

Joyce Wilkinson Trust

Bernard Sunley Foundation

Cumbria Grassroots

Carlisle Parish Council Association

Although the major structural works are now completed we are continually striving to improve facilities for users and have replaced the old stacking chairs and tables used in the rear rooms, fitted bench cushions in the main hall, improved the entrance lighting and provided 6 armchairs for use in the front small meeting room.

Michael Ryan

Independent examiner's report to the trustees of the Dalston Victory Hall

I report to the trustees on my examination of the accounts of the Dalston Victory Hall for the year ended 31st December 2022.

Responsibilities and basis of the report

As the trustees of the Dalston Victory Hall, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

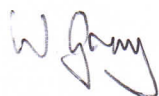
I report in respect of my examination of the Dalston Victory Hall's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination and can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the Dalston Victory Hall as required by section 130 of the Act; or
- 2 The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination of which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



William Gray

5 Riverside, Dalston, Carlisle, CA5 7QG

11 August, 2023

Dalston Victory Hall						
Balance Sheet as at 31st December 2022 (after inspection)						
	Note	2022		2021		
Fixed Assets						
Improvements to Property						
Improvements 2017		1970.79		1970.79		
Improvements 2018		10225.84		10225.84		
Refurbishment Phase 1 2019		312631.84		312631.84		
Additions 2020		29915.75		29915.75		
Refurbishment Phase 2 2021		2253.30		2253.30		
Refurbishment Phase 3 2022		83306.63		0.00		
Total Fixed Assets		440304.15		356997.52		
Investments						
Endowment Fund	1	38370.36		40000.00		
Deposit Accounts	2	505.53		500.32		
Total Investments Funds		38875.89		40500.32		
Current Assets						
Cash at Bank						
Unrestricted Funds		70344.25		28826.18		
Debtors		1515.25		1139.80		
Input VAT		1196.45		0.00		
Total Current Assets		73055.95		29965.98		
Current Liabilities						
Creditors		288.00				
Output VAT		939.38		136.88		
Total Current Liabilities		1227.38		136.88		
Net Current Assets		71828.58		29829.10		
Total Assets		551008.62		427326.94		
Investment Fund						
As of 1st January 2022				427326.94		
Total Investment Fund				427326.94		

DALSTON VICTORY HALL					
STATEMENT OF INCOME AND EXPENDITURE (after inspection)					
FOR THE PERIOD 1ST JANUARY TO 31st DECEMBER 2022					
		2022		2021	
INCOME (ex vat)					
	Hall Lettings	13629.00		6099.42	
TOTAL INCOME		13629.00		6099.42	
EXPENDITURES (ex vat)					
	Electricity	738.70		1172.95	
	Gas	2145.32		1339.71	
	Communications	843.92		627.44	
	Insurance	956.55		1001.71	
	Water	439.55		442.38	
	Caretaker	3225.30		1460.00	
	General Maintenance	565.04		1316.62	
	Sundries	434.67		1887.20	
	Adverts	50.00		0.00	
	Royalties/Performing Rights	110.00		0.00	
	Scottish Power	1675.69		0.00	
TOTAL EXPENDITURES		11184.74		9248.01	
EXCESS OF INCOME OVER EXPENDITURE		2444.26		-3148.59	
INCOME - EXCEPTIONAL (see note 2)					
	Grants	67696.00		18569.21	
	Donations	55905.16		1332.26	
		123601.16		19901.47	
EXPENDITURES - EXCEPTIONALS (see note 1)					
	Capital Expenditure	83306.63		2312.30	
		83306.63		2312.30	
INVESTMENTS					
	Transfer to Rathbones	0.00		-40000.00	
	Investment Income Received	1222.96		827.81	
		1222.96		-39172.19	
INTEREST					
	Interest - 30 Day Deposit Acc.	4.61		7.26	
		4.61		7.26	
NET RECEIPTS/PAYMENTS		43966.36		-24724.35	
TAXES					
	VAT Refund	14775.69			
	VAT Payment	-552.47			
		14223.22			

Notes		Capital Invoices				
1	Jan-22	AMP Electricians	1910.40			
	Jan-22	Abacus Stage Curtains	3464.50			
	Feb-22	Ashton Design architect Phase 3 services	398.25			
	Feb-22	J Atkinson dispensers & boxes	58.91			
	Mar-22	Bingham Yates Engineers Phase 3 services	102.00			
	Mar-22	EZI Blinds	232.00			
	Jun-22	Bingham Yates Engineers Phase 3services	360.00			
	Jul-22	McKnight Builders Phase 3 work	36498.00			
	Jul-22	Carlisle City Council building regs Phase 3	425.00			
	Sep-22	Ashton Design architect Phase 3 services	523.25			
	Sep-22	McKnight Builders Phase 3 work	34310.40			
	Oct-22	Barriers Direct Bike Racks	425.24			
	Nov-22	B O'Hara main hall bench cushions	929.28			
	Nov-22	McKnight Builders Phase 3 work	1772.00			
	Nov-22	J Atkinson Notice Board	107.00			
	Dec-22	Trent Furniture new chairs	1790.40			
		Total	83306.63			
2		Grants for Phase 3 refurbishment				
	Jan-22	CPCA for Stage improvements	870.00			
	Mar-22	City of Carlisle	2667.00			
	Mar-22	Cumbria Community Foundation Phase 3	1559.00			
	Jul-22	Bernard Sunley Foundation Phase 3	5000.00			
	Jul-22	National Lottery Community Fund Phase 3	36498.00			
	Oct-22	Cumbria Community Foundation Phase 3	7000.00			
	Oct-22	National Lottery Community Fund Phase 3	3502.00			
	Dec-22	Cumbria Waste Management Phase 3	10000.00			
		Total	67096.00			
		Donations rec'd				
	Jan-22	Friends of Victory Hall	223.50			
	Feb-22	Amazon Eu	6.25			
	Apr-22	Friends of Victory Hall	726.50			
	May-22	Amazon Eu	5.00			
	May-22	Cheal Live Music	50.00			
	May-22	Friends of Victory Hall	94.00			
	Jun-22	Bequest	53518.79			
		Friends of Victory Hall	175.00			
		Balance of Bequest	1090.60			
	Sep-22	Give As You Live	15.52			
		Total	55909.16			
	Notes to the accounts :					
		Basis of accounting				
		The financial statements have been prepared in accordance with the Charities Act 2011 and the Charities SORP ('Accounting and Reporting by Charities : Statement of Reccomended Practice') using the Receipts and Payments basis and recognising known liabilities.				
		Accounting routines				
		Accounts are prepared at the end of each month showing the year to date receipts and payments processed through the current account - the balance for each account under 'cash funds' is the statement or passbook balance at the date the accounts are prepared. Month end liabilities are listed each month end.				
		Invoices for lettings are issued monthly and cheques/cash received is paid in to our bank each week.				
		Reminders are issued to hirers for invoices not paid within 30 days of invoice date.				
		Related party transactions				
		The only payments made to trustees relate to the re-imbursement of expenses wholly and necessarily incurred for the benefit of the charity. There are no transactions with parties closely connected to the charity or its trustees.				
		Approved by the Trustees on 12/09/2023 (somewhat later in year due to several trustee personnel changes) and signed on their behalf by :				
		Carolyn Hodgson (Chairman)				
		Michael Ryan (Treasurer)				

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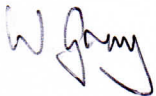
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