



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st April 2024** Period start date To **31st March 2025** Period end date

Charity name: Bradford Refugee Forum

Charity registration number: 1171078

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support Refugees and Asylum Seekers, and promote equality and diversity in Bradford
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	BRF have run a befriending scheme to provide support for refugees and asylum seekers, especially those who are new to Bradford. BRF have also arranged events and activities to aid and benefit refugees and asylum seekers.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The BRF trustees can confirm that they are conscious of the need to make decisions to ensure the best public benefit possible, in line with guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>BRF have run The Welcome Project, a befriending scheme to provide support for refugees and asylum seekers, especially those who are new to Bradford. BRF have also arranged events and activities to aid and benefit refugees and asylum seekers.</p> <p>BRF has partnered with other providers, volunteers and supporters to run weekly wellbeing and welcome chat sessions.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	BRF's income for this period exceeds expenditure by a £6,790. Trustees have streamlined all of the running procedures to ensure the charity is on a strong financial footing.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves may be held for the following reasons:</p> <p>(a) to provide funds to facilitate the continued operation of the organisation in the event of a shortage of current funding at any given time;</p> <p>(b) to provide funds for unanticipated opportunities; and/or</p> <p>(c) to provide cover against unforeseen risks</p> <p>Although it may not be possible to achieve it, the trustees have set a target for reserves as 3 months expenditure for core costs. At the time of writing that amounts to approximately £2500.</p>
Amount of reserves held	Para 1.22	£ 6,790 reserves
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bradford Refugee Forum
Other name the charity uses	BRF
Registered charity number	1171078

Charity's principal address	Refugee Action 6 Mornington Villas Bradford BD8 7HB
-----------------------------	--

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carl White	Chair		
2	Micheal Faulkner	Treasurer		
3	Wellington Moyo	Secretary		
4	Alex Chipatiko			
5	Ghazwan Al Saedi			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--



CHARITY COMMISSION
FOR ENGLAND AND WALES

1194778

Receipts and payments accounts

CC16a

For the period from	01.04.24	To	31.03.25
------------------------	----------	----	----------

Section A Receipts and payments

	Unrestricte d funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Starting balance	6,907	-	-	6,907	-
Personal donations (Gift Aided)	1,180	-	-	1,180	-
Personal donations (not Gift Aided)	-	-	-	-	-
Donations from Organisations	-	-	-	-	-
Grant from Bradford CVS	-	5,920	-	5,920	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	8,087	5,920	-	14,007	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,087	5,920	-	14,007	-
A3 Payments					
Co-ordinator Salary and Pension	5,819	-	-	5,819	-
Previous year's grant funded activities	-	1,278	-	1,278	-
Payment - Martin Johnson	60	-	-	60	-
Bank charges	60	-	-	60	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	5,939	1,278	-	7,217	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,939	1,278	-	7,217	-
Net of receipts/(payments)	2,148	4,642	-	6,790	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	2,148	4,642	-	6,790	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CVS grant Feb 25		5,920	-
	General Funds	870	-	-
		-	-	-
	Total cash funds	870	5,920	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details			
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
				-
				-
				-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	

NOTES:

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Michael Faulkner	Michael Faulkner	27/01/2026
Wellington Moyo	Wellington Moyo	27/01/2026