



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 22 January **2020** Period start date To **21** **January**
2021 Period end date

Charity name: **SADAKA**

Charity registration number: **1171075**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Sadaka provides free weekly lunches and basic items for those struggling financially / homeless in Reading. Sadaka provides a place to enjoy a hot meal, hot/cold drinks and a chat, at Fairview Community Centre, 90b Great Knollys Street, Reading RG1 7HL. Sadaka operates every Saturday (11:30am-1:30pm). We also provide free toiletries, secondhand books and clothing; fruit/ambient food and sign-posting to similar services.</p> <p>However, since 17 March 2020, all public buildings in Reading have been closed and so, throughout the pandemic, Sadaka has had to adapt its service to a takeaway food bag service only, and in the outdoors as we do not have our own premises. Sadaka has also launched a training programme for its service users since September 2020 called StepUpwithSadaka.</p> <p>CHARITABLE OBJECTS:</p> <ol style="list-style-type: none"> 1) The prevention and relief of poverty and financial hardship in greater Reading by providing: food, clothing and basic household items to individuals in need and supporting other organisations working to prevent or relieve poverty in greater reading 2) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds and in particular, different religions. 3) The promotion of religious harmony for the benefit of the public by: <ol style="list-style-type: none"> (a) Educating the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths; (b) Promoting knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths. 4) To advance Islam in greater Reading for the benefit of the public, in particular by arranging visits to mosques by school children to enlighten them about the Muslim faith and by such other means as the trustees may determine.

	SORP reference	
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity has supported the relief of poverty and financial hardship in Greater Reading by a twice weekly free, nutritional, warm meal service, provided alongside, toiletries and ambient food to those struggling financially, including refugees who have been accommodated in Reading during the pandemic. We have extended our meal service to both Saturdays and Sundays. Sadaka has also launched an ESFA and ESF funded training programme since September 2020, called StepUpwithSadaka. It is for those service users who wish to improve their quality of life, with an opportunity to take up courses at local colleges in basic skills, job-related and employability skills.</p> <p>Having had to provide this service outdoors, Sadaka trustees and volunteers have been able to personally engage less with service users especially due to social distancing requirements. However, Sadaka has been able to directly refer beneficiaries to local existing organisations to ensure support is provided wherever it was identified.</p> <p>Reading Borough Council also supplied tons of ambient food and fresh vegetables, fruit and meat, during the first lockdown to local charities including Sadaka (worth in excess of £1k). Sadaka also continued to receive donated toiletries from Clean Conscience and distribute these along with the food bags.</p> <p>Sadaka services are available to all beneficiaries without judgement or bias. The charity is privileged to have trustees members and</p>

		<p>Main Activities in 2020: Despite a challenging year of lockdowns due to COVID-19, we expanded our meal services to another group of struggling vulnerable people, i.e. refugees in Reading. In addition, we launched a year-long ESFA and ESF funded training programme for our service users in September 2020.</p> <p><u>Meal services for sustenance:</u></p> <p>We continued with our weekly Saturday service in the outdoors, despite closure of the community centre we normally use, providing 3052 meals, and distributing 2731 bags of ambient food to those in need. We have also provided 1250 meals to refugees on Sundays, since July 2020. We served on average, 60 people every Saturday and 40-45 people every Sunday.</p> <p>Saturday service: Main meals were purchased by Sadaka from local restaurants, from March to August 2020. The main meal costs on average £200 and the ambient food costs £100, every week. In addition, our volunteers donated vegetarian meals, fresh fruit, snacks and dessert to complete the meals. From September 2020, Sadaka purchased only one meal a month, the rest made by our cooks or were covered by donations. We also provided masks, hand sanitiser and soap (donated by Clean Conscience) to our guests to keep them as safe as possible from COVID-19. Gift bags were also given out for Eid, Diwali and Christmas (donated by Open Text, including thermal flasks, moisturiser, scarves and choccies).</p>
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		<p>Service Expansion: Sadaka has expanded its service to Sundays, to feed the refugees temporarily placed in Reading hotels by the Home Office. This service was initially trialled for 6 months via a collaboration with Reading Red Kitchen (RRK) which manages the overall daily food provision for the refugees. During this trial period a small team of dedicated volunteers worked together to devise a cooking rota which included new chefs and new drivers to help stretch the limited budget by cooking the meals at home. During this period, we secured 27 new chefs and 9 delivery drivers; some of the chefs have now gone on to become our regular Saturday chefs too which is an incredible achievement.</p> <p>Collaboration: The drive to secure more active chefs and volunteers continues and the Sunday service team have recently collaborated with another charity (the Association of Asian Professionals) whom have on many occasions stepped in to help with cooking when one of our chefs was unable to cook. This relationship is of course bilateral, and we have been as helpful where there has been a gap. Our relationship with RRK too has flourished in many ways, especially with Saturday service where they have volunteered on many occasions. The collaborations are extremely important as charities rely on the generosity of time and effort of volunteers.</p> <p>Indeed Sadaka has become a local brand which other charities and groups are comfortable/seek to work with. We also have to acknowledge the fantastic help of RBC and New Beginnings this last year. The latter charity's premises has been used since late September 2020 by Sadaka, as it got colder, to provide our service and mentoring for</p>
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		<p><u>Training programme, StepUpwithSadaka</u>, to improve service users' quality of lives:</p> <p>It is a 3 stage programme, with the first stage to Build Confidence, the second stage to provide Preparation for the workplace including managing stress, building personal effectiveness and resilience and the third stage, Employability skills like interview skills. We have enrolled students on IT, Math and ESOL and English classes at New Directions, a local college. There has been a lot of interest in this ESFA and ESF funded programme. Our aim is to be able to register 12 students, with each completing a minimum 7 hours of training, before progressing to further training, apprenticeships or jobs.</p> <p>Nine volunteer mentors have been trained on Mentoring by an accredited trainer at Starting Point and are providing support to 'matched' mentees. The closure of colleges due to COVID-19 is a huge obstacle to the StepUpwithSadaka programme as the majority of our service users do not own their own computers nor have access to WiFi to carry on with online only classes. Due to the commitment and enthusiasm of our volunteer Mentors, makeshift sessions are taking place in the outdoors, under gazebos, to run IT assessments, English and ESOL classes on Saturdays (11.30-1.30pm). Fortunately, five laptops have been donated to us, to run these makeshift classes.</p> <p>Mentors will continue with this, until colleges re-open, along with maintaining good relations and providing support to their mentees throughout.</p> <p>Courses</p> <p>We have been very successful in building good relations with local course providers/colleges like New Directions and Earley Crescent Resource Centre and have identified a selection of courses to offer our service users, across the 3 programme stages.</p> <p>Unfortunately, due to the pandemic some of the soft skills and face-to-face courses, such as drawing, cookery, and art and crafts skills have been suspended but most courses are still available either remotely or after the lockdown restrictions are lifted. The most popular courses</p>
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	N/A
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All volunteers devote time, effort and care to the service (meal services, training programme) with members contributing a little more outside of Saturday service hours to administration, training and other efforts.</p> <p>The Volunteer Committee's main objective is to help new volunteers navigate Sadaka's ethos, policies and the meal service, gain the required training while being supported and recognised for their efforts. It hosted a Zoom gathering during National Volunteers Week in June 2020. The Committee chair leads overall, one member has the responsibility to provide clarity on governance matters and the other on volunteer wellbeing. Sadaka has progressed in up-skilling volunteers and members to take up leadership roles during (Session Leaders) and outside service hours.</p> <p>The latter has included members running the Members Committee meetings, voting on changes to the charity's direction including expanding its services and devising a Members Code of Conduct. A member has taken responsibility for organising training; another has begun assisting the Secretary, by taking Trustee meeting minutes and following up on actions, since September 2020.</p>

Other	<p>The charity will continue to encourage diversity and inclusion at all levels. With this in mind, a new non-BAME trustee with a service user perspective, joined the Board in December 2020.</p> <p>It will continue to build up funds, through fundraising (this was restricted to grant applications and JustGiving campaigns due to lockdown restrictions), and approaching sponsors (Sadaka registered as a member of Connect Reading in late financial year 2020, to access help from its business partners in Reading), to enable the continuation of support to those in hardship in the local community. A very generous donation by OpenText of £33,500 has allowed us to continue with our expansion in a very comfortable financial position this financial year.</p>
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Sadaka has served about 4,752 meals during its service in 2020, winning much satisfaction from its service users for our freshly cooked hot meals and for providing a warm and welcoming environment since January 2017. This has been particularly appreciated during the pandemic due to increased social isolation, stress and job losses.</p> <p>Note: The charity was nominated by OpenText for Ecclesiastical's 12 days of Giving and the Pride of Reading 2020 awards. The following sections are contributed by Trustees with operational responsibility:</p> <p><u>Meal Sessions - Fatima Alla-Saouiki</u> Growth in service users has resulted in the need for more trained volunteers to lead different areas of the Saturday meal sessions in a COVID-19 safe manner. Volunteers have generously donated snacks, homemade desserts, fruits and even water bottles which are packed along with fresh and hot main meals, in takeaway bags.</p> <ul style="list-style-type: none"> • <p><u>Business and Supplies Management - Shajna Rehan</u> Pantry Update: The pantry supply was one of the most difficult tasks to manage during the pandemic, as it was dependent on the national restrictions. We often faced quantity restrictions on our ambient food stock or the shortage of delivery slots from supermarkets. To manage the supply better in the foreseeable future we have secured a second unit at the Lok'n'Store facility, which will be used to store ambient food only, from late February 2021. The ambient food will be bulk purchased at pallet quantity in order to secure minimum 3 months supply at a time. This will cover both Saturday and Sunday services.</p> <p>We intend to re-establish our connections with local businesses this year to drive corporate donations and interest from local businesses. This will later expand to supermarket and Costco's bakery and fresh produce donations once we resume our normal services indoors.</p> <p>We will also be promoting our work through our branded merchandise which will be available to purchase via our brand new website and also</p>

		showcased at local stall exhibits.
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	Para 1.20 cont'd	<p><u>Website/IT - Youssef Alla</u></p> <p>A new website was designed by a volunteer with professional website design experience together with our digitally savvy trustee, Youssef. It was realised that the website needed to be updated to better promote Sadaka's services and to gain new volunteers and donors.</p> <p>An initial version of the front-page and layout was shared with Trustees and members for feedback in the final quarter of the 2020 financial year. The website is expected to be launched at the 2021 AGM on 21 March 2021. It will be linked to Sadaka's social media and publish content from volunteers and about events and campaigns. An e-commerce option is also being considered in the next phase to promote and sell Sadaka merchandise to raise funds.</p>
		<p><u>Training update - Sofia Asghar/Joe Gibbons</u></p> <p>The last Induction training conducted face-to-face was in January 2020. Due to the pandemic, f2f training could no longer be held safely. On 18 Sept 2020, Neelam Ahmed (Safeguarding Lead) delivered an online Safeguarding Training course to thirteen attendees made up of members and volunteers. It covered Safeguarding Principles and the Mental Capacity Act 2005 (MCA). She explained how Safeguarding Responsibility was everyone's responsibility in Sadaka and the escalation process, should we suspect any safeguarding issue. The Training was interactive and much discussion took place.</p> <p><u>Training</u></p> <p>-Food Safety course - Sadaka has 35 cooks volunteering their service. 7 volunteers completed in 2020. Courses will be allocated to those who need to re-take the course, which lapses after 3 years.</p> <p>-Safeguarding/Professional Boundaries - conducted for Mentors on the training programme, by the Safeguarding Lead.</p> <p>As provision of the adapted meal service, risk reduction and governance are the priority during the pandemic, several new volunteers have joined, with guidance from senior volunteers, but without having gone through a formal f2f induction. Going forward we intend to remedy this working closely with the Volunteer committee. The Volunteer committee will identify individuals who need induction training and a trustee will be nominated to provide the training.</p>

		<p>Sadaka's Achievements:</p> <ol style="list-style-type: none"> 1. Expansion of services- <ul style="list-style-type: none"> - to a new disadvantaged group in Reading; refugees, since July 2020 - Launched a training programme for service users called StepUpwithSadaka (funded by ESFA and ESF) to improve their quality of life 2. Sadaka's first (e-) newsletter was conceived, developed and launched (with the help of Reading University undergraduates) to promote Sadaka's work and raise awareness of the plight of those in need in the community 2. Conference paper, 'Resilience and Health under COVID-19' - Chair, Sunila Lobo and a Sadaka member, Sabine Mayeux, presented a paper at the virtual 2nd UK conference on Food and Poverty, ENUF2020 (23-24 June 2020). It is based on Sadaka's experience and the importance of charity resilience, especially when those most vulnerable need us the most 3. Fundraised to nearly triple 2019 income, enabling Sadaka to expand its services to more of those in need 4. New collaborations with RRK & APB enabled feeding of 120 people in need, every week - nearly 250% vs 2019 numbers 5. Employees hired, for the first time - Sadaka hired an Administrator and a Project Coordinator to reduce the growing administrative burden, which freed up Trustee & Member time for service to the community 6. Diversified our Board of Trustees - to reflect our community and service users, aligned with our ethos 7. Corporate partner mega donation- OpenText rewarded what they recognised as Sadaka's commitment to those in need, with a £33,500 donation (https://www.inyourarea.co.uk/news/reading-based-charity-boosted-by-donation-as-part-of-1m-usd-donation-to-fight-global-food-insecurity/
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The year 2020-2021 saw Sadaka's financial position improve greatly with income increasing from £23,842 last year to £63,372 this year. While fundraising income went down considerably, it was more than compensated by increase in Covid related grant funding from organisations like MCKS Charitable Foundation, Crisis UK, Charities Aid Foundation (CAF), Berkshire Community Foundation and supermarket charitable foundations. The biggest driver was a large corporate donation from OpenText, who also contributed generous Christmas gifts for our service users worth just over £1400.</p> <p>While expenses increased at a similar rate (from £7,205 to £19,059), largely due to the reduction of donations in kind during the pandemic, the year ended with a healthy balance of £59,500 in total.</p> <p>In addition to reserves and restricted funds, 65% of this comprised of unrestricted funds. In line with our Financial Controls policy, trustees have agreed to designate a portion of this to the continuation of the training project beyond its funded by date of August 2021 and securing a lease for premises in the next few months.</p> <p>The trustees also plan to increase the reserves as explained below.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Sadaka maintains free unrestricted reserves to provide a level of working capital that protects the continuity of our core work, supports any unexpected opportunities and covers any unforeseen expenditures.
Amount of reserves held	Para 1.22	Sadaka currently holds £8,000 in Reserves. Trustees have agreed to increase this to £10,000, which will cover 3 months of operating costs should the need arise.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity	Para 1.23	There are no ongoing concerns as Sadaka enjoys a comfortable financial position and sufficient sustainability for upcoming plans and expenditures.

continuing as a going concern		
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Attrition of volunteers, members and Trustees as life circumstances and priorities change. COVID-19 has added to the loss of volunteers due to health concerns. Some may return to becoming active once risks reduce.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See constitution document for full details
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustee training is undertaken by Reading Voluntary Action.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Sadaka comprises a Board of (6) Trustees, with about 40 active volunteers and 12 members, in keeping with its CIO Model.</p> <p>Sadaka works with Street Support Network, which is a partnership of charities and statutory organisations working together to end rough sleeping and homelessness in Reading.</p>
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sadaka
Other name the charity uses	
Registered charity number	1171075
Charity's principal address	46 EASTERN AVENUE READING RG1 5RY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sunila Lobo	Chair		Voted in at last AGM
2	Zobia Kalim	Treasurer	From 9 August 2020	Voted in by serving Trustees
3	Fatima Alla-Saouiki	Operations Manager		Voted in by serving Trustees and last AGM
4	Shajna Rehan Rashid	Business & Supplies Manager		Voted in at last AGM
5	Youssef Alla	Secretary	From 3 December 2020	Voted in by serving Trustees
6	Joe Gibbons	Food Safety Lead	From 12 December 2020	Voted in by serving Trustees

Two Trustees, Abid Khalid and Wahid Issa (Secretary), have resigned due to personal circumstances. Three new Trustees have been co-opted in 2020; Zobia Kalim as Treasurer, Youssef Alla has taken on the role of Secretary, while Joe Gibbons brings the service user perspective to the Board.

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)



Zobia Kalim

Full name(s)

Sunila Lobo

Zobia Kalim

**Position (eg
Secretary, Chair,
etc)**

Chair

Treasurer

Date

4 March 2021

4 March 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Sadaka

Charity number
1171075

Receipts and payments accounts

CC16a

For the period from	22-Jan-20	To	21-Jan-21
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Corporate donations	33383.00	500	-	33,883	3,236
Grants	5,203	18,549	-	23,752	13,643
Fundraising platforms (Btdonate/justgiving)	3,005	593	-	3,598	1,902
Individual donations	957	1,182	-	2,139	3,095
Event Fundraising	-	-	-	-	1,967
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	42,548	20,824	-	63,372	23,842
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	42,548	20,824	-	63,372	23,842
A3 Payments					
Meals	-	5,608	-	5,608	-
Ambient Food	1,146	2,800	-	3,946	-
Supplies	511	900	-	1,411	-
Storage	1,824	-	-	1,824	-
Venue	332	581	-	913	-
Wages & related expenses	-	1,847	-	1,847	-
Fundraising & Marketing	553	-	-	553	-
Festival gifts	773	226	-	999	-
Insurance	211	-	-	211	-
PPE	-	424	-	424	-
Phone charges	-	36	-	36	-
Equipment	-	219	-	219	-
Volunteer training & expenses	140	430	-	570	-
Miscellaneous	208	290	-	498	-
	-	-	-	-	-
Sub total	5,698	13,361	-	19,059	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,698	13,361	-	19,059	7,205
Net of receipts/(payments)	36,850	7,463	-	44,313	16,637
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,757	430	-	15,187	-
Cash funds this year end	51,607	7,893	-	59,500	16,637

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Restricted	-	13,310	-
	Unrestricted	38,190	-	-
	Unrestricted placed in reserves	8,000	-	-
	Total cash funds	46,190	13,310	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
	Office equipment including laptops, printer, projector, phone & accessories		-	-
	Other items of use like urn, folding tables & chairs, gazebos, thermometer, banner, pots & pans, crockery etc.		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Youssef Alla

YOUSSEF ALLA

21/3/2021

April 20, 2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Sadaka

On accounts for the year
ended

21st January 2021

Charity no
(if any)

1171075

Set out on pages

1-2

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 28/02/2021

Name:

Rachel Eden

Relevant professional qualification(s) or body (if any):	ACMA (Chartered Institute of Management Accountants)
Address:	Holy Brook Associates, Spaces, 9 Greyfriars Road
	Reading
	Berks, RG1 1 NU

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.