

SADAKA

England & Wales · Charity number 1171075

Details

Status Registered

Legal form CIO

Registered 2017-01-11

Register [View on the Charity Commission register](#)

Contact

Address 47 Ash Road
Reading
RG30 4SG

Phone 07590 079783

Email info@sadakagives.org.uk

Website www.sadakagives.org.uk

Activities

Objects: 1) THE PREVENTION AND RELIEF OF POVERTY AND FINANCIAL HARDSHIP IN GREATER READING BY PROVIDING: FOOD, CLOTHING AND BASIC HOUSEHOLD ITEMS TO INDIVIDUALS IN NEED AND SUPPORTING OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY IN GREATER READING 2) THE PROMOTION OF EQUALITY AND DIVERSITY FOR THE PUBLIC BENEFIT BY PROMOTING ACTIVITIES TO FOSTER UNDERSTANDING BETWEEN PEOPLE FROM DIVERSE BACKGROUNDS AND IN PARTICULAR, DIFFERENT RELIGIONS. 3) THE PROMOTION OF RELIGIOUS HARMONY FOR THE BENEFIT OF THE PUBLIC BY: (A) EDUCATING THE PUBLIC IN DIFFERENT RELIGIOUS BELIEFS INCLUDING AN AWARENESS OF THEIR DISTINCTIVE FEATURES AND THEIR COMMON GROUND TO PROMOTE GOOD RELATIONS BETWEEN PERSONS OF DIFFERENT FAITHS; (B) PROMOTING KNOWLEDGE AND MUTUAL UNDERSTANDING AND RESPECT OF THE BELIEFS AND PRACTICES OF DIFFERENT RELIGIOUS FAITHS.4) TO ADVANCE ISLAM IN GREATER READING FOR THE BENEFIT OF THE PUBLIC, IN PARTICULAR BY ARRANGING VISITS TO MOSQUES BY SCHOOL CHILDREN TO ENLIGHTEN THEM ABOUT THE MUSLIM FAITH AND BY SUCH OTHER MEANS AS THE TRUSTEES MAY DETERMINE.

Activities: Sadaka provides free weekly lunches and basic items on Saturdays for those struggling financially / homeless in Reading. Come and enjoy a hot meal, and a chat, at Fairview Community Centre, 90b Great Knollys Street, RG1 7HL. Sadaka signposts service users to relevant local services for further help. Further, we begin a training programme for service users who wish to improve their quality of life.

Classification

- **How:** Other Charitable Activities
- **What:** Disability, The Prevention Or Relief Of Poverty, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- Reading

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-21	£20,944	£25,621	-	-
2024-01-21	£23,341	£23,377	-	-
2023-01-21	£31,762	£21,784	-	-
2022-01-21	£26,782	£38,523	-	-
2021-01-21	£63,372	£19,059	-	-

Trustees

Name	Role	Appointed
Youssef Alla	Chair	2020-12-03
Fatima Alla-Saouiki		2019-11-28
Shazia Fazal		2023-02-15
Thomas Williams		2023-08-09
Zobia Kalim		2020-08-09

SADAKA

England & Wales - Charity number 1171075

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **22 January 2024** Period start date

To **21 January 2025** Period end date

Charity name: **SADAKA**

Charity registration number: **1171075**

Objectives and Activities

	SORP reference	
<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>Para 1.17</p>	<p>Sadaka provides free weekly lunches and basic items for those struggling financially, including the homeless, in Reading. Sadaka provides a welcoming space to enjoy a hot meal, drinks, snacks and a chat, at Fairview Community Centre, 90b Great Knollys Street, Reading RG1 7HL. Sadaka operates every Saturday (10:00am-1:00pm). We also provide free toiletries, second-hand books, fruit / ambient food and signposting to other relevant services to our service users.</p> <p>Alongside our meal services, we also run a Wellbeing programme for our service users, launched in September 2020 (formerly known as StepUp with Sadaka). This comprises creative activities (including workshops with visiting artists) and English language teaching, with a focus on promoting mental and social wellbeing.</p> <p>Sadaka also runs an outreach project to help families with children in Reading with groceries, as children are not able to attend our service on Saturday.</p> <p><u>CHARITABLE OBJECTIVES:</u></p> <p>1) The prevention and relief of poverty and financial hardship in greater Reading by providing: food, clothing and basic household items to individuals in need and supporting other organisations working to prevent or relieve poverty in greater Reading.</p> <p>2) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds and in particular, different religions.</p> <p>3) The promotion of religious harmony for the benefit of the public by:</p> <p>(a) Educating the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths;</p> <p>(b) Promoting knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.</p> <p>4) To advance Islam in greater Reading for the benefit of the public, in particular by arranging visits to mosques by school children to enlighten them about the Muslim faith and by such other means as the Trustees may determine.</p> <p>Please Note: Sadaka contacted Charity Commission on 14 Feb 2020 to amend objective 4) to: <i>“To work towards a greater understanding of Islam by demonstrating the public good contributed by its followers, together with people of other beliefs and no beliefs”.</i> But, this request was rejected.</p>

	SORP reference	
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>In 2024, the charity supported the relief of poverty and financial hardship in Greater Reading by a weekly free, nutritional, warm meal service, provided alongside toiletries and food essentials to those struggling financially.</p> <p>We continued our service to help families in need and female victims of domestic violence (in collaboration with Berkshire Women’s Aid [BWA]).</p> <p>We also continued and developed our Wellbeing programme to meet the needs of our service users, providing creative activities and English language teaching in a supportive safe space to support our guests’ mental and social wellbeing, with signposting to other services and training courses as needed.</p> <p>Sadaka services are available to all beneficiaries without judgement or bias. The charity is privileged to have trustees, members and volunteers from a diversity of backgrounds, faiths and beliefs, and all are valued equally. Sadaka operates with an ethos whereby “everyone matters” and respect for others is central to all our actions. In 2024, Sadaka reiterated our commitment to an open, supportive and inclusive philosophy.</p> <p>Main Activities in 2024:</p> <ul style="list-style-type: none"> 1) Food service a) Saturday meal service <p>We continued with our weekly food service in 2024 to serve an average of 69 people every Saturday. We operated from the Fairview Community Centre. We provided 4300 meals (+5% from previous year). We also handed out essentials such as washing up powder, toiletries, sugar, milk, coffee, biscuits, noodles, soup and more.</p> <p>Main meals are cooked by our volunteers, who have food safety certificates or purchased by Sadaka from local restaurants (once a month). The main meal cost on average £300 when purchased from restaurants, £120 when cooked by a caterer or £100 when cooked by volunteers (with the cost of ingredients such as meat provided by Sadaka).</p> <p>In addition, our volunteers donated vegetarian dishes, fresh fruit and desserts (either home-baked or store-bought) to complete the meals.</p>

Gift bags were also given out for Eid and Christmas and chocolate eggs for Easter. We also celebrated Chinese New Year for the first time with a themed meal, snacks and decorations.

The sessions were coordinated by 5 session leaders and we managed to secure about 20 chefs from our volunteer pool, who cooked / baked for us on a regular basis. We also developed partnerships with local restaurants to provide the main meal once a month (Kobeda Palace, Yaadgaar, and others). Some restaurants donated the full meal, while others provided it at a discounted price.

b) Meals for Reading university students

In February / March we provided a total of 600 meals to struggling students at Reading University during Ramadan. This included a main meal and snacks.

This was a continuation of the initiative from its inaugural year in 2023; we plan to continue and develop it further in the future.

2) Helping families in need with groceries and women & children fleeing domestic violence

With many Reading families struggling as costs go up and incomes reduce, Sadaka has stepped in and expanded our work with families in need in several ways.

In 2024 Sadaka continued helping families in need (especially single mothers), including women and children who were fleeing domestic violence.

a) Groceries for families in need

We provided grocery shopping for 11 families. A group of volunteers shopped and delivered groceries to each family on a weekly basis, based on lists provided by the families.

Each family was allocated a budget between £30 and £60 a week for a maximum of 4 deliveries.

£2900 was spent on this project in 2024.

The families were all based in Reading and were on benefits or without resources, struggling to make ends meet.

We offered a tailored service by asking them exactly what they needed and delivered it to their doorstep. The service was highly appreciated by all the families.

We also provided clothes vouchers to families supporting a total of 45 children, and provided winter hoodies to 32 children. An additional **£1300** was spent on this. Toiletries and ambient food items were also provided.

Sadaka will continue this project for as long as families need help with the increased cost of living.

b) Emergency food packs to families in a local shelter

We continued to provide emergency food bags to new arrivals at a local refuge.

These are women who are escaping domestic violence, with or without their children. They come to the refuge with no assets and are helped to start a new life.

Over the last year, Sadaka provided 40 food bags, with some women receiving more than one food parcel in cases of delay to their welfare benefits. We also supported them through gifts and clothing vouchers for children.

3) Wellbeing programme

We continued to run Wellbeing sessions every Saturday between 10am and 11.30am at Fairview Community Centre, with the aim of supporting our service users' mental and social wellbeing.

A core feature of these sessions is the creative table, which service users can join for a variety of therapeutic activities; painting, sketching, colouring, creative writing, crochet, word search, puzzles and the like. We also provide a range of donated books which guests are welcome to take. People engage in these activities as they please and talk about what is going on in their lives, with other service users, but also with volunteers over cups of tea and coffee. Guests have told us repeatedly that this gives them a reason to get out of bed on a Saturday morning and helps reduce their isolation.

This year we continued our series of special guest art workshops for our service users by engaging a new guest artist to run them. These allowed our guests to work in a more focused way and try a wider range of artistic forms (printmaking, landscape painting, wire art etc).

An important event in 2024 for Wellbeing was the organisation of a memorial for a much-loved long-time volunteer who sadly passed away. This was held in a side room at Fairview with photos, a memorial book to sign and a space to reflect and

remember his life; it was well attended by both volunteers and service users.

Our English teaching offering has evolved from last year, when we were at a peak of demand with up to 12 students on some weeks. As the Hong Kong community in Reading has become more integrated (including gaining employment), we have found that demand for English lessons has declined; we have also not had any intake of new students. Our response to this has been to maintain the ability to deliver teaching but become more flexible in our offering, such that those students who still do attend are able to access it at an appropriate level (e.g. one-to-one conversation, reviewing their homework from other classes etc). Several of the Hong Kong cohort who first joined us as English students have gone on to become regular and committed volunteers in the meal service.

An estimated 65 people accessed these sessions last year, some of them attending almost every week. Typical attendances were around 12-15 service users on any given week.

Sadaka regularly updates a printed list of local services which is shared with guests. This includes food services as well as other sources of support, for example housing, welfare benefits, mental health and so on. Many are referred on to other services or organisations; for example, we make regular referrals to Cowshed for those who need clothes, or to places like The Early Charity and New Directions for training and development opportunities.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	N/A
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All volunteers devote time, effort and care to the service (meal services, training programme, helping families and women & children in need...) with Members contributing a little more outside of Saturday service hours to administration, training and other efforts.</p> <p>In addition, many volunteers make regular donations to Sadaka (food, milk, gift bags...).</p> <p>All volunteers are great ambassadors to help us raise awareness and bring in more volunteers and donations.</p> <p>Sadaka has progressed in up-skilling volunteers and members to take up leadership roles during (Session Leaders) and outside service hours.</p>

Other		The charity will continue to encourage diversity and inclusion at all levels and expand its services to help as many people as possible in Reading.
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Sadaka has served about 4300 meals in 2024, winning much satisfaction from its service users for our freshly cooked hot meals and for providing a warm and welcoming environment since January 2017.</p> <p>We provide hot meals, hot drinks and snacks inside, in a friendly atmosphere. We offer a safe place to our service users to have a meal and a chat. Our chefs are all trained and have a food certificate to cook diverse and balanced meals meeting safety standards.</p> <p>We also make every effort to reach more people and adapt to help people who can't come to us, especially families with kids who struggle with food. Our dedicated volunteers go above and beyond to shop and deliver for families and build a relationship with them in case they need help in the future.</p> <p>Sadaka has become a local brand which other charities and groups are comfortable / seek to work with.</p> <p>In addition to expanding our work with families, Sadaka also evolved and expanded activities to improve the wellbeing of our service users. This has become an indispensable part of the Sadaka offer.</p>

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><u>Sadaka's Achievements:</u></p> <ol style="list-style-type: none"> 1. Sadaka's biggest achievement was that we continued to provide a hot meal service every Saturday of the year without fail. 2. We served 4300 hot meals at our Saturday meal services in 2024, our greatest number ever and a year-on-year increase of 5% (4120 were served in 2023). 3. We provided 600 meals to Reading university students during Ramadan, a year-on-year increase of 50% (400 were provided in 2023). 4. We strengthened our collaboration with organisations including Clean Conscience, Baby Bank, Berkshire Women's Aid and various supermarkets. These collaborations allowed us to reach more people in need and secure more donations and volunteers. 5. We maintained our financial stability and once more ended the year with a very healthy balance at a time when many other charities are struggling financially. 6. Sadaka's Wellbeing programme was accessed by 65 service users during the year. 7. We represented Sadaka at a greater number of events than in 2023, both public (e.g. East Reading festival) and volunteer-organised (at schools and businesses), to raise awareness and funds for our services.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fund-raising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Sadaka experienced a 10% fall in income and almost an equal rise in expenses this year. The deficit was met by the healthy reserves held by the charity. While funding efforts continued, due to capacity issues, and because of the strong financial position of the charity, funding was not pursued aggressively.</p> <p>Cash at the end of the year was lower than cash at the beginning of the year, due to this deficit.</p> <p>Fundraising activities and food and clothing expenses for families all reduced this year, mainly due to a low number of volunteers and reduced capacity.</p> <p>The competition for grants stayed tough within the charity sector nationally and all grants received by Sadaka this year were through local sources, including Reading Borough Council. Online donations continued to bring in the majority of income, and included gift aid.</p> <p>The biggest expenditure this year was on meals once again, which is Sadaka's flagship service. This included weekly meals and additional meals during the holy month of Ramadan. The reasons behind this were the increasing number of service users every week and the rising cost of food. This increase was offset by economies made in other cost centers like supplies, refreshments and Wellbeing activities.</p> <p>Storage and insurance costs went up with inflation. Steps have already been taken to reduce these by finding alternative providers.</p> <p>Thanks to restricted grants, we were able to provide additional food items on many weeks as well as the much-requested toiletries and hygiene products. This was a new cost center this year.</p> <p>Sadaka ended the financial year with a healthy amount of unrestricted reserves, providing a level of working capital that protects the continuity of our core work, supports any unexpected opportunities and covers any unforeseen expenditures. This will cover two years of operating costs at this year's levels should the need arise.</p> <p>Sadaka's stable financial position is testament to the efforts of trustees, members and volunteers, who continue to offer valuable time and food donations for our service users. This also signals robust bookkeeping and steady control over finances, at a time when many charities are struggling to stay afloat, and demand for services like ours is at an all-time high.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To provide a level of working capital that protects the continuity of our core work, supports any unexpected opportunities and covers any unforeseen expenditures. This will cover 6 months of operating costs at last year's levels should the need arise.
Amount of reserves held	Para 1.22	Sadaka maintains £16,300 free unrestricted reserves in a separate bank account.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no ongoing concerns as Sadaka enjoys a comfortable financial position and sufficient sustainability for upcoming plans and expenditures.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See constitution document for full details
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Sadaka comprises a Board of 6 Trustees, with about 60 active volunteers and 7 Members, in keeping with its CIO Model. Sadaka works with Street Support Network, which is a partnership of charities and statutory organisations working together to end rough sleeping and homelessness in Reading.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sadaka
Other name the charity uses	
Registered charity number	1171075
Charity's principal address	47 ASH ROAD TILEHURST RG30 4SG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Youssef Alla	Chair		Voted in by serving Trustees
2	Zobia Kalim	Treasurer		Voted in by serving Trustees
3	Fatima Alla-Saouiki	Operations Manager		Voted in by serving Trustees
4	Thomas Williams	Secretary		Voted in by serving Trustees
5	Joe Gibbons	-		Voted in by serving Trustees
6	Shazia Fazal	Events Lead		Voted in by serving Trustees

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

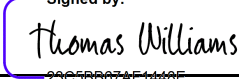

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	Signed by:  <small>23C5BB07AF1440E...</small>	DocuSigned by:  <small>4C7793B8F0AE4EE...</small>
Full name(s)	Thomas Williams	Youssef Alla
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	13 th May 2025	13 th May 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Sadaka		1171075
Receipts and payments accounts		
For the period from	22-Jan-24	To 21-Jan-25

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	6,000	-	6,000	5,230
Fundraising platforms	11,721.27	870	-	12,591	17,124
Private donations	1,999	354	-	2,353	987
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,720	7,224	-	20,944	23,341
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,720	7,224	-	20,944	23,341
A3 Payments					
Meals	6,430	1,575	-	8,005	£6,071
Storage	3,984	-	-	3,984	£3,505
Total families	2,755	196	-	2,951	£3,317
Total venue	3,078	-	-	3,078	£3,076
Families - clothing	-	1,299	-	1,299	£2,056
Supplies	1,218	-	-	1,218	£1,639
Refreshments, ambient food	391	342	-	733	£1,349
Well-being cafe	262	-	-	262	£596
Fundraising	216	-	-	216	£436
Festival gifts	28	340	-	367	£434
Insurance	562	-	-	562	£368
Accounts examination	-	-	-	-	£360
Phone	-	-	-	-	£122
Food safety	-	-	-	-	£48
Volunteer expenses	75	-	-	75	-
Toiletries	-	2,871	-	2,871	-
Sub total	18,998	6,622	-	25,621	23,377
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,998	6,622	-	25,621	23,377
Net of receipts/(payments)	- 5,278	602	-	- 4,677	- 36
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	49,900	7,802	-	57,702	57,737
Cash funds this year end	44,622	8,404	-	53,025	57,701

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Restricted	-	1,500	-
	Unrestricted	35,217	-	-
	Unrestricted in reserves	16,308	-	-
	Total cash funds	51,525	1,500	-

(agree balances with receipts and payments account(s))

Agreement Error	Agreement Error	OK
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Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Zobia Kalim	Zobia Kalim	17-May-25
	Youssef Alla	27-May-2025

SADAKA

England & Wales - Charity number 1171075

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

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Charity registration number: **1171075**

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	SORP reference	
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>In 2023, the charity supported the relief of poverty and financial hardship in Greater Reading by a weekly free, nutritional, warm meal service, provided alongside toiletries and food essentials to those struggling financially.</p> <p>We continued our service to help families in need and female victims of domestic violence (in collaboration with Berkshire Women’s Aid [BWA]).</p> <p>We also continued and developed our Wellbeing programme (formerly StepUp with Sadaka), providing creative activities and English language teaching in a supportive safe space to support our guests’ mental and social wellbeing, with signposting to other services and training courses as needed.</p> <p>Sadaka services are available to all beneficiaries without judgement or bias. The charity is privileged to have trustees, members and volunteers from a diversity of backgrounds, faiths and beliefs, and all are valued equally. Sadaka operates with an ethos whereby “everyone matters” and respect for others is central to all our actions. In 2023, Sadaka reiterated our commitment to an open, supportive and inclusive philosophy.</p> <p>Main Activities in 2023:</p> <p>1) Food service</p> <p>a) Saturday meal service</p> <p>We continued with our weekly food service in 2023 to serve an average of 67 people every Saturday. We operated from the Fairview Community Centre.</p> <p>We provided 4120 meals (+10% from previous year). We gave out essentials such as sugar, milk, coffee, washing up powder, biscuits, toiletries, noodles and soup.</p> <p>Main meals are cooked by our volunteers, who have food safety certificates or purchased by Sadaka from local restaurants (once a month). The main meal cost on average £300 when purchased from restaurants, £120 when cooked by a caterer or £80 when cooked by volunteers (with the cost of ingredients such as meat, provided by Sadaka).</p> <p>In addition, our volunteers donated vegetarian dishes, fresh fruit and desserts to complete the meals.</p>

Gift bags were also given out for Eid and Christmas and chocolate eggs for Easter. The Christmas gift bags were funded partly by Domo Systems LTD and prepared by Sadaka volunteers. We provided items to treat our service users such as deodorant and chocolates.

The sessions were coordinated by 5 session leaders and we managed to secure about 20 chefs from our volunteer pool, who cooked / baked for us on a regular basis. We also developed partnerships with local restaurants to provide the main meal once a month (Kobeda Palace, Yaadgaar, and others). Some restaurants donate the full meal and some cook it for us at a discounted price.

b) Meals for Reading university students

In March / April we provided a total of 400 meals to struggling students at Reading University during Ramadan. This included a main meal and snacks.

We are planning to continue and develop this initiative in the future.

2) **Helping families in need with groceries and women & children fleeing domestic violence**

With many Reading families struggling as costs go up and incomes reduce, Sadaka stepped in and expanded our work with families in need. We did this in several ways.

In 2023 Sadaka continued helping families in need (especially single mothers) and women & children who were fleeing domestic violence.

a) **Groceries for families in need**

We provided grocery shopping for 15 families. A group of 10 volunteers shopped and delivered groceries to each family on a weekly basis, based on lists provided by the families.

Each family was allocated a budget between £30 and £60 a week for a maximum of 4 deliveries.

£2400 was spent on this project in 2023.

The families were all based in Reading and were on benefits or without resources, struggling to make ends meet.

We offered a tailored service by asking them exactly what they needed and delivered it to their doorstep. The service was highly appreciated by all the families.

We also provided 40 clothes vouchers to families supporting a total of 80 children. An additional **£2000** was spent on this.

Sadaka is continuing this project in 2024 to help families with the increased cost of living.

b) **Emergency food packs to families in a local shelter**

We continued to provide emergency food bags to new arrivals at a local refuge.

These are women who are escaping domestic violence, with or without their children. They come to the refuge with no assets and are helped to start a new life.

Over the last year, Sadaka provided 40 food bags, some of them receiving more than one food parcel in cases of delay to their welfare benefits. We also supported them through gifts and clothing vouchers for children.

3) **Wellbeing programme (formerly StepUp with Sadaka)**

Keeping the format decided upon last year, we continued to run Wellbeing sessions every Saturday between 10am and 11.30am at Fairview Community Centre, with the aim of supporting our service users' mental and social wellbeing.

Part of these sessions is the creative table, which service users can join for a variety of therapeutic activities; painting, sketching, colouring, creative writing, crochet, word search, puzzles and the like. We also provide a range of donated books which guests are welcome to take. People engage in these activities as they please and talk about what is going on in their lives, with other service users, but also with volunteers over cups of tea and coffee. Guests have told us repeatedly that this gives them a reason to get out of bed on a Saturday morning and helps reduce their isolation.

This year we developed our creative activities further by holding special art workshops for our service users to work with guest artists, in collaboration with Museums Partnership Reading. Building on this, in September 2023 we put on our first ever art exhibition to showcase creative work (sketches, paintings, decorated objects and even crochet) produced by service users and volunteers during Wellbeing sessions. The event was attended by service users, volunteers and members of the public and received local press coverage, bringing greater awareness to the breadth of Sadaka's activities.

In parallel to our creative offering, we also delivered weekly English classes for recent arrivals in the community, including those from Eastern Europe, Hong Kong and Afghanistan. The popularity of these classes, particularly with the Reading Hong Kong community, and wide spread in English proficiency meant that we expanded our service to deliver two levels of teaching (basic and intermediate) when required. Some of our English students have reported that they feel less social isolation and greater integration with the local community as a result, with some becoming regular volunteers themselves for our meal service.

At least 65 people accessed these sessions last year, some of them attending almost every week. The maximum attendance at any one session was 16 for creative activities, and 12 for English classes.

Sadaka regularly updates a printed list of local services which is shared with guests. This includes food services as well as other sources of support, for example housing, welfare benefits, mental health and so on. Many are referred on to other services or organisations; for example, we make regular referrals to Cowshed for those who need clothes, or to places like The Early Charity and New Directions for training and development opportunities.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	N/A
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All volunteers devote time, effort and care to the service (meal services, training programme, helping families and women & children in need...) with members contributing a little more outside of Saturday service hours to administration, training and other efforts.</p> <p>In addition, many volunteers make regular donations to Sadaka (food, milk, gift bags...).</p> <p>All volunteers are great ambassadors to help us raise awareness and bring in more volunteers and donations.</p> <p>Sadaka has progressed in up-skilling volunteers and members to take up leadership roles during (Session Leaders) and outside service hours.</p>

Other		The charity will continue to encourage diversity and inclusion at all levels and expand its services to help as many people as possible in Reading.
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Sadaka has served about 4120 meals in 2023, winning much satisfaction from its service users for our freshly cooked hot meals and for providing a warm and welcoming environment since January 2017.</p> <p>We provide hot meals, hot drinks and snacks inside, in a friendly atmosphere. We offer a safe place to our service users to have a meal and a chat. Our chefs are all trained and have a food certificate to cook diverse and balanced meals meeting safety standards.</p> <p>We also make every effort to reach more people and adapt to help people who can't come to us, especially families with kids who struggle with food. Our dedicated volunteers go above and beyond to shop and deliver for families and build a relationship with them in case they need help in the future.</p> <p>Sadaka has become a local brand which other charities and groups are comfortable / seek to work with. We also have to acknowledge the fantastic help of Kaneez Bi Foundation (KBF) this last year who donated main meals.</p> <p>In addition to expanding our work with families, Sadaka also evolved and expanded activities to improve the wellbeing of our service users. This has become an indispensable part of the Sadaka offer.</p> <ul style="list-style-type: none"> •

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><u>Sadaka's Achievements:</u></p> <ol style="list-style-type: none"> 1. Sadaka's biggest achievement was that we continued to provide a hot meal service every Saturday of the year without fail. 2. We served 10% more hot meals at our Saturday meal services this year as compared to last (3769 in 2022 and 4120 in 2023). 3. We increased the number of meals provided to Reading university students by a factor of 5 (80 in 2022 and 400 in 2023). 4. We strengthened our collaboration with organisations including Kaneez Bi Foundation, One Nation, Clean Conscience, Baby Bank, Berkshire Women's Aid and various supermarkets. These collaborations allowed us to reach more people in need and secure more donations and volunteers. 5. We maintained our financial stability and once more ended the year with a very healthy balance at a time when many other charities are struggling financially. 6. Sadaka's Wellbeing programme was accessed by 65 service users during the year. 7. We put on our first art exhibition to showcase creative work produced by service users and volunteers during Wellbeing sessions, which was attended by service users, volunteers and members of the public and received local press coverage. 8. We resumed our attendance at public social events by attending the East Reading festival to raise awareness and funds for our services.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fund-raising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Sadaka had a stable year from a financial point of view. Fundraising was deliberately managed in such a way that income was almost exactly matched by expenses. It was deemed frugal to not raise funds excessively as Sadaka is sitting on healthy reserves. Being a volunteer led charity, everyone already gives a lot of time and there was no capacity to expand services beyond what was currently being delivered.</p> <p>Income dropped this year, based on the reasons explained above, falling from £31,564 last year to £23,341 this year.</p> <p>Expenses were slightly higher than last year, £23,376 as compared to £21,663. This was in line with inflation and the general rise in the cost of living.</p> <p>In terms of income, the major difference was that grants represented 63% of the total raised last year. While this year, online platforms were promoted more and contributed 73% towards income generation. This was a deliberate shift as the competition for grants continues to increase in the charity sector.</p> <p>In terms of expenses, we spent much more on meals this year; £6071 as compared to £3884 last year. This was because we witnessed a steady rise in the number of service users across the year, while the cost of food also went up at the same time.</p> <p>We reduced the number of groceries given out to our Saturday service users as time and resources went into the families project. This caused a shift in money spent on ambient food and groceries.</p> <p>One extra cost item was clothing vouchers for struggling families, against income received for this at the end of the previous year.</p> <p>Sadaka ended the financial year with almost the same amount of cash (£57,702) as we had at the start of the year (£57,737). Of this, £17,000 was set aside as free unrestricted reserves in a separate bank account to provide a level of working capital that protects the continuity of our core work, supports any unexpected opportunities and covers any unforeseen expenditures. This will cover roughly 9 months of operating costs at last year's levels should the need arise.</p> <p>Sadaka's stable financial position is testament to the efforts of trustees, members and volunteers, who continue to offer valuable time and food donations for our service users. This also signals robust bookkeeping and steady control over finances, at a time when many charities are struggling to stay afloat, and demand for services like ours is an all-time high.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To provide a level of working capital that protects the continuity of our core work, supports any unexpected opportunities and covers any unforeseen expenditures. This will cover 6 months of operating costs at last year's levels should the need arise.
Amount of reserves held	Para 1.22	Sadaka maintains £17,000 free unrestricted reserves in a separate bank account.

Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no ongoing concerns as Sadaka enjoys a comfortable financial position and sufficient sustainability for upcoming plans and expenditures.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See constitution document for full details
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Sadaka comprises a Board of 6 Trustees, with about 60 active volunteers and 6 Members, in keeping with its CIO Model. Sadaka works with Street Support Network, which is a partnership of charities and statutory organisations working together to end rough sleeping and homelessness in Reading.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sadaka
Other name the charity uses	
Registered charity number	1171075
Charity's principal address	47 ASH ROAD TILEHURST RG30 4SG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Youssef Alla	Chair		Voted in by serving Trustees
2	Zobia Kalim	Treasurer		Voted in by serving Trustees
3	Fatima Alla-Saouiki	Operations Manager		Voted in by serving Trustees
4	Thomas Williams	Secretary	04/08/2023 onwards	Voted in by serving Trustees
5	Joe Gibbons	Food Safety Lead		Voted in by serving Trustees
6	Shazia Fazal	Events Lead	14/02/2023 onwards	Voted in by serving Trustees

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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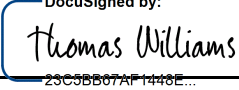
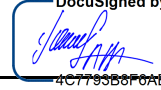
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	DocuSigned by:  <small>23C5BB07AF1448E...</small>	DocuSigned by:  <small>4C7793B8F0AE4EE...</small>
Full name(s)	Thomas Williams	Youssef Alla
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	10 th May 2024	10 th May 2024



Receipts and payments accounts

For the period from	22-Jan-23	To	21-Jan-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Corporate donations	-	-	-	-	2,200
Grants	-	5,230	-	5,230	20,036
Fundraising platforms	16,574	550	-	17,124	8,676
Individual donations	77	910	-	987	850
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,651	6,690	-	23,341	31,762
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,651	6,690	-	23,341	31,762
A3 Payments					
Meals	3,063	3,008	-	6,071	3,885
Ambient Food & Essentials	1,349	-	-	1,349	1,158
Supplies	1,639	-	-	1,639	1,256
Storage	3,505	-	-	3,505	3,515
Venue	2,054	1,022	-	3,076	2,032
Food for families	-	3,317	-	3,317	5,138
Fundraising & Marketing	436	-	-	436	476
Festival gifts	434	-	-	434	803
Insurance	368	-	-	368	708
Phone & Zoom charges	122	-	-	122	299
Volunter training & expenses	48	-	-	48	733
Service User training &	-	596	-	596	335
Miscellaneous	360	-	-	360	360
Clothes for children	-	2,056	-	2,056	1,087
	-	-	-	-	-
Sub total	13,378	9,999	-	23,377	21,785
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,378	9,999	-	23,377	21,785
Vet of receipts/(payments)	3,273	- 3,309	-	- 36	9,977
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	46,732	11,005	-	57,737	47,759
Cash funds this year end	50,005	7,696	-	57,701	57,736

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Restricted	-	7,696	-
	Unrestricted	33,005	-	-
	Unrestricted in reserves	17,000	-	-
	Total cash funds	50,005	7,696	-

(agree balances with receipts and payments account(s))

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B2 Other monetary assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B3 Investment assets


Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ZOBIA KALIN TREASURER	10/5/2024

SADAKA

England & Wales - Charity number 1171075

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **22 January 2022** Period start date

To **21 January 2023** Period end date

Charity name: **SADAKA**

Charity registration number: **1171075**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Sadaka provides free weekly lunches and basic items for those struggling financially / homeless in Reading. Sadaka provides a place to enjoy a hot meal, drinks and a chat, at Fairview Community Centre, 90b Great Knollys Street, Reading RG1 7HL. Sadaka operates every Saturday (10:00am-1:00pm). We also provide free toiletries, secondhand books, fruit/ambient food and sign-posting to similar services.</p> <p>Sadaka also developed its training programme for its service users launched in September 2020 called StepUp with Sadaka by adding wellbeing and creative activities to it.</p> <p>Sadaka also carried on the project to help families with kids in Reading with groceries as they can't come to our service on Saturday.</p> <p><u>CHARITABLE OBJECTIVES:</u></p> <p>1) The prevention and relief of poverty and financial hardship in greater Reading by providing: food, clothing and basic household items to individuals in need and supporting other organisations working to prevent or relieve poverty in greater reading</p> <p>2) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds and in particular, different religions.</p> <p>3) The promotion of religious harmony for the benefit of the public by:</p> <p>(a) Educating the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths;</p> <p>(b) Promoting knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.</p> <p>4) To advance Islam in greater Reading for the benefit of the public, in particular by arranging visits to mosques by school children to enlighten them about the Muslim faith and by such other means as the trustees may determine.</p> <p>Please Note: Sadaka contacted Charity Commission on 14 Feb 2020 to amend objective 4) to: <i>“To work towards a greater understanding of Islam by demonstrating the public good contributed by its followers, together with people of other beliefs and no be- liefs”.</i> But, this request was rejected.</p>

	SORP reference	
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>During most of 2022, the charity supported the relief of poverty and financial hardship in Greater Reading by a weekly free, nutritional, warm meal service, provided alongside, toiletries and ambient food to those struggling financially.</p> <p>We extended our service to help families in need and also female victims of domestic violence (in collaboration with Berkshire Women’s Aid (BWA)). Sadaka also continued and developed its training programme called StepUp with Sadaka, to support service users who wish to improve their quality of life, with an opportunity to take up courses at local colleges in basic skills, job-related and employability skills.</p> <p>We also included creative and wellbeing activities for our service users.</p> <p>Sadaka services are available to all beneficiaries without judgement or bias. The charity is privileged to have trustees, members and volunteers from a diversity of faiths/beliefs and all are valued equally. Sadaka operates with an ethos whereby “everyone matters” and respect for others is central to all our actions. In 2022, Sadaka has reiterated its commitment to an open, supportive and inclusive philosophy.</p> <p>Main Activities in 2022:</p> <p>1) Food service</p> <p>a) Saturday meal service</p> <p>We continued with our weekly food service in 2022 to serve an average of 60 people every Saturday. We operated from the Fairview Community Centre.</p> <p>We provided 3769 meals (+10% from previous year) and gave out 1204 bags of ambient food (between January and May 2022). We gave out essentials such as sugar, milk, coffee, washing up powder, biscuits, toiletries, noodles and soup. From June 2022, we stopped giving out grocery bags at the Saturday service but kept providing items requested by the service users such as sugar, coffee, milk, washing up powder... on a regular basis.</p> <p>Main meals are cooked by our volunteers, who have food safety certificates or purchased by Sadaka from local restaurants (once a month). The main meal costed on average £250 when purchased from restaurants, £120 when cooked by a caterer or £60 when cooked by volunteers (with the cost of ingredients such as meat, provided by Sadaka)</p> <p>In addition, our volunteers donated vegetarian dishes, fresh fruit and desserts to complete the meals.</p>

Gift bags were also given out for Eid, Diwali, Christmas and chocolate Eggs for Easter.

The Christmas gift bags were funded by Open Text and prepared by Sadaka Volunteers. We provided items to keep our service users warm such as hot water bottles, beanies , socks and also some treats such as chocolates and sweets.

The Easter eggs were donated by Tesco for half and the other half was purchased by Sadaka.

The gift bags for Eid were partially funded by donations from our volunteers and the remaining cost was covered by Sadaka unrestricted funds.

The sessions were coordinated by 5 session leaders and we managed to secure about 20 chefs who cooked / baked for us on a regular basis. We also developed partnerships with local restaurants to provide the main meal once a month (Kobeda Palace, Yaadgaar, Rizouk, ...). Some restaurants donate the full meal and some cook it for us at a discounted price.

b) Meals for Reading university students

In April 2022 we provided a total of 80 meals to struggling students at Reading University during Ramadan. This included a main meal and snacks.

We are planning to continue and develop this initiative in the future.

2) Helping families in need with groceries and Women & kids fleeing domestic violence

With many Reading families struggling as costs go up and incomes reduce, Sadaka stepped in and expanded our work with families in need. We did this in few ways.

In 2022 Sadaka continued helping families in need (especially single mothers) and women & children who were fleeing domestic violence.

a) Groceries for families in need

We provided grocery shopping for 27 families, a total of **104** people including **70** kids. A group of 10 volunteers shopped and delivered groceries to each family on a weekly basis based on a list provided by the families.

Each family was allocated a budget between £30 and £50 a week for a maximum of 4 deliveries.

£4500 were spent on this project in 2022 including a £1500 grant from Tesco and £1300 raised with a GoFundMe campaign.

The families were all based in Reading and were on benefits, struggling to make ends meet.

We offered a tailored service by asking them what they exactly needed and delivered it to their doorstep. The service was highly appreciated by all the families.

Sadaka plans to continue this project in 2023 to help families with the increase of the cost of living.

b) Emergency food packs to families in a local shelter

We continued to provide emergency food bags to new arrivals at a local refuge.

These are women who are escaping domestic violence, with or without their children. They come to the refuge with no assets and are helped to start a new life.

Over the last year, Sadaka provided 24 food bags, some of them receiving more than one food parcel in cases of delay to their welfare benefits. We also supported them through gifts and clothing vouchers for children.

c) Clothing help for kids

We got £1000 grant from Brighter Futures for Children - Reading Borough Council to support Local Reading families with at least one child needing clothing.

We purchased Primark vouchers ((£30 each), and helped 33 kids (21 families) 9 vouchers went to BWA and the rest to local families on benefits.

d) Christmas and Eid gift bags

In 2022 we also gave out gift bags for Christmas and Eid to our service users but also to the families we support and BWA.

The Christmas bags for the families were donated by Cowshed based on requests we gathered from families. They were delivered by our team of volunteers a few days before Christmas. We supported children from 20 families through this initiative.

Eid the gift bags provided to the kids were donated by Kaneez Bi foundation and delivered by our volunteers to the families.

3) Training programme, StepUpwithSadaka

The step-up project evolved as 'wellbeing sessions' during the last year. We experimented with different formats and timings but settled with a comfortable session structure towards the end of the year, which is continuing every Saturday between 10am and 11.30am. We ran English conversation sessions for new arrivals in the community, including those from Eastern Europe, Hong Kong and Afghanistan.

We also run creative sessions, whereby service users come in for a variety of therapeutic activities; colouring, sketching, creative writing, crochet, word search, puzzles and the like. We also have books to take. People engage in these activities as they please and talk about what is going on in their lives, with other service users,

but also with volunteers over cups of tea and coffee. People tell us repeatedly that this gives them a reason to get out of bed on a Saturday morning and helps reduce their isolation.

Atleast 60 people accessed these sessions last year, some of them attending almost every week. The maximum attendance at any one session was 25 in October 2022. Sadaka regularly updates the list of local services which is shared with guests. This includes food services as well as other sources of support, for example housing, welfare benefits, mental health and so on. Many are referred on to other services or organisations; for example, we make regular referrals to Cowshed for those who need clothes, or to places like The Early Charity and New Directions for training and development opportunities.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	N/A
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All volunteers devote time, effort and care to the service (meal services, training programme, helping families and women & children in need...) with members contributing a little more outside of Saturday service hours to administration, training and other efforts.</p> <p>A large number of volunteers make regular donations to Sadaka (food, milk, gift bags...).</p> <p>All volunteers are great ambassadors to help us raise awareness and bring in more volunteers and donations.</p> <p>The Volunteer Committee's main objective is to help new volunteers navigate Sadaka's ethos, policies and the meal service, gain the required training while being supported and recognised for their efforts. The Committee chair leads overall, one member has the responsibility to provide clarity on governance matters and the other on volunteer wellbeing.</p> <p>Sadaka has progressed in up-skilling volunteers and members to take up leadership roles during (Session Leaders) and outside service hours.</p>

Other		The charity will continue to encourage diversity and inclusion at all levels and expand its services to help as many people as possible in Reading.
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Sadaka has served about 3900 meals in 2022, winning much satisfaction from its service users for our freshly cooked hot meals and for providing a warm and welcoming environment since January 2017.</p> <p>We went back to our pre-pandemic service where we provide hot meals , hot drinks and snacks inside in a friendly atmosphere. We offer a safe place to our service users to have a meal and a chat. Our chefs are all trained and have a food certificate to cook diverse and balanced meals meeting safety standards.</p> <p>We also make every effort to reach more people and adapt to help people who can't come to us, especially families with kids who struggle with food. Our dedicated volunteers go above and beyond to shop and deliver for families and build a relationship with them in case they need help in the future.</p> <p>Sadaka has become a local brand which other charities and groups are comfortable/seek to work with. We also have to acknowledge the fantastic help of Kaneez Bi Foundation (KBF) this last year who donated main meals and Eid presents for kids.</p> <p>In addition to expanding our work with families, Sadaka also evolved and expanded activities to improve the well-being of our service users. The 'well-being' element has become an indispensable part of the Sadaka offer.</p> <ul style="list-style-type: none"> •

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><u>Sadaka's Achievements:</u></p> <ol style="list-style-type: none"> 1. Sadaka's biggest achievement was that we provided a hot meal service every Saturday of the year without fail. 2. We increased the number of families we help from 2 families (6 people) to 27 (104 people) 3. We served 10% more hot meals this year as compared to last 4. We strengthened our collaboration with Kaneez Bi Foundation, One Nation, Clean Conscience, Cowshed, Berkshire Women's Aid... and various supermarkets. These collaborations allowed us to reach more people in need and also secure more donations and volunteers. 5. We raised considerable income during the year (increase of 18% as compared to last year) and ended the year with a very healthy balance at a time when many other charities are struggling financially. 6. We resumed our attendance to social events by attending the Reading East festival to raise awareness and funds for our services. 7. The well-being element of Sadaka was accessed by 60 service users during the year.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fund-raising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Sadaka continued to have financial stability during the last year, with income increasing and expenses going down. This reflects the efforts of trustees, members and volunteers, who continued to offer valuable time and food donations for our service users. This also signals robust bookkeeping and steady control over finances, at a time when many charities are struggling to stay afloat.</p> <p>Our income increased by 18%, from £26,781 to £31,564 year on year.</p> <p>At the same time, our expenses reduced by 44%, from £38,523 to £21,663 year on year.</p> <p>While corporate donations more than doubled, they constituted only 7% of the total income. The biggest sum increase was in grants from local authority, for food, clothing and wellbeing of our service users. This allowed us to expand our services and reach many more beneficiaries across Reading.</p> <p>The drop in expenses was partly because we did not have any paid staff last year and our wages bill went down to zero. The expenses allocated to ESFA funded project went down too as the project came to an end.</p> <p>We reduced the number of groceries given out to our Saturday service users as time and resources went into the families project. This caused a shift in money spent on ambient food and groceries.</p> <p>We also made savings on storage by combining two lockers into one. As well as massive savings on meals and purchase of supplies, reflecting strong operational management.</p> <p>Sadaka ended the financial year with a healthy balance of £50,737 between two bank accounts. After keeping aside roughly 6 months of expenses at current activity levels, we ended the year with another sum of nearly £30,000 in unrestricted funds.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To provide a level of working capital that protects the continuity of our core work, supports any unexpected opportunities and covers any unforeseen expenditures. This will cover 6 months of operating costs at last year's levels should the need arise.
Amount of reserves held	Para 1.22	Sadaka maintains £10,000 free unrestricted reserves in a separate bank account.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no ongoing concerns as Sadaka enjoys a comfortable financial position and sufficient sustainability for upcoming plans and expenditures.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See constitution document for full details
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Sadaka comprises a Board of (5) Trustees, with about 50 active volunteers and 14 members, in keeping with its CIO Model. Sadaka works with Street Support Network, which is a partnership of charities and statutory organisations working together to end rough sleeping and homelessness in Reading.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sadaka
Other name the charity uses	
Registered charity number	1171075
Charity's principal address	47, ASH ROAD TILHURST RG30 4SG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Youssef Alla	Chair		Voted in by serving Trustees
2	Zobia Kalim	Treasurer		Voted in by serving Trustees
3	Fatima Alla-Saouiki	Operations Manager		Voted in by serving Trustees and last AGM
4	Marta Kukurowska	Secretary	25/07/2021	Voted in by serving Trustees
5	Joe Gibbons	Food Safety Lead		Voted in by serving Trustees

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)		
Full name(s)	Youssef Alla	Zobia Kalim
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	10 May 2023	15 May 2023
Sadaka		Charity number 1171075
Receipts and payments accounts		
	For the period from 22-Jan-22 To 21-Jan-23	
CHARITY COMMISSION FOR ENGLAND AND WALES		
	CC16a	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Corporate donations	2,200	-	-	2,200	1,000

Grants	2,500	17,536	-	20,036	14,744
Fundraising platforms	7,223	1,453	-	8,676	8,951
Individual donations	475	374	-	849	2,086
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	12,398	19,363	-	31,762	26,781

A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	12,398	19,363	-	31,762	26,781
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A3 Payments

Meals	3,605	280	-	3,885	6,043
Ambient Food & Essentials	1,158	-	-	1,158	7,714
Supplies	1,256	-	-	1,256	1,797
Storage	3,515	-	-	3,515	4,420
Venue	1,288	744	-	2,032	2,171
Food for families	-	5,138	-	5,138	1,277
Fundraising & Marketing	476	-	-	476	497

Festival gifts	803	-	-	803	923
Insurance	708	-	-	708	495
PPE	-	-	-	-	70
Phone & Zoom charges	299	-	-	299	146
Equipment purchase & hire	-	-	-	-	1,377
Volunter training & expenses	-	733	-	733	677
Service User training & Activities	-	335	-	335	1,644
Wages & related expenses	-	-	-	-	8,870
Miscellaneous	360	-	-	360	402
Clothes for children	-	1,088	-	1,088	-
<i>Sub total</i>	13,467	8,317	-	21,784	38,523
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<i>Total payments</i>	13,467	8,317	-	21,784	38,523
<i>Net of receipts/(payments)</i>	- 1,069	11,047	-	9,978	- 11,742
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<i>Cash funds this year end</i>	- 1,069	11,047	-	9,978	- 11,742

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Restricted	-	11,005	-
	Unrestricted	29,732	-	-
	Unrestricted in reserves	17,000	-	-
	Total cash funds	46,732	11,005	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest €	Restricted funds to nearest €	Endowment funds to nearest €
B1 Cash funds	Restricted	-	11,005	-
	Unrestricted	29,732	-	-
	Unrestricted in reserves	17,000	-	-
	Total cash funds	46,732	11,005	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest €	Restricted funds to nearest €	Endowment funds to nearest €
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Zohreh Karam</i>	Zohra Karam	15/5/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Sadaka

**On accounts for the year
ended**

21st January 2023

**Charity no
(if any)**

1171075

Set out on pages

1-3

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. [

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 12/6/2023**Name:**

Sabina Reed

**Relevant professional
qualification(s) or body (if
any):**

Association of Accounting Technicians

Address:

Holy Brook Associates Ltd

Curious Lounge, 1st Floor Pinnacle Building

Tudor Road, Reading, RG1 1NH

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the right two-thirds of the page. It is intended for the user to provide details as requested in the text above.

SADAKA

England & Wales - Charity number 1171075

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **22 January 2021** Period start date

To **21 January 2022** Period end date

Charity name: **SADAKA**

Charity registration number: **1171075**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Sadaka provides free weekly lunches and basic items for those struggling financially / homeless in Reading. Sadaka provides a place to enjoy a hot meal, drinks and a chat, at Fairview Community Centre, 90b Great Knollys Street, Reading RG1 7HL. Sadaka operates every Saturday (10:30am-1:00pm). We also provide free toiletries, secondhand books, fruit/ambient food and sign-posting to similar services.</p> <p>However, since 17 March 2020 until 19 July 2021, all public buildings in Reading were closed and so, throughout the pandemic, Sadaka had to adapt its service to a takeaway food bag service. Since August 2021 Sadaka started to operate again inside. Sadaka also launched a training programme for its service users in September 2020 called StepUp with Sadaka which continued during this accounting period.</p> <p><u>CHARITABLE OBJECTIVES:</u></p> <p>1) The prevention and relief of poverty and financial hardship in greater Reading by providing: food, clothing and basic household items to individuals in need and supporting other organisations working to prevent or relieve poverty in greater reading</p> <p>2) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds and in particular, different religions.</p> <p>3) The promotion of religious harmony for the benefit of the public by:</p> <p>(a) Educating the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths;</p> <p>(b) Promoting knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.</p> <p>4) To advance Islam in greater Reading for the benefit of the public, in particular by arranging visits to mosques by school children to enlighten them about the Muslim faith and by such other means as the trustees may determine.</p> <p>Please Note: Sadaka contacted Charity Commission on 14 Feb 2020 to amend objective 4) to: <i>“To work towards a greater understanding of Islam by demonstrating the public good contributed by its followers, together with people of other beliefs and no beliefs”</i>. But, this request was rejected.</p>

	SORP reference	
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>During most of 2021, the charity supported the relief of poverty and financial hardship in Greater Reading by a twice weekly free, nutritional, warm meal service, provided alongside, toiletries and ambient food to those struggling financially, including refugees who had been accommodated in Reading during the pandemic. We extended our service to help families in need and also female victims of domestic violence (in collaboration with Berkshire Women’s Aid (BWA)). Sadaka also continued its training programme called StepUp with Sadaka, to support service users who wish to improve their quality of life, with an opportunity to take up courses at local colleges in basic skills, job-related and employability skills.</p> <p>Sadaka services are available to all beneficiaries without judgement or bias. The charity is privileged to have trustees, members and volunteers from a diversity of faiths/beliefs and all are valued equally. Sadaka operates with an ethos whereby “everyone matters” and respect for others is central to all our actions. In 2021, Sadaka has reiterated its commitment to an open, supportive and inclusive philosophy.</p> <p>Main Activities in 2021:</p> <p>1) Saturday Meal Service</p> <p>We continued with our weekly Saturday service in 2021 to serve on average of 60 people every Saturday. We operated from the Queen’s Arms Pub until July 2021 as the Fairview Community Centre was closed because of the Covid-10 pandemic. Since August 2021 we went back to operating from Fairview. We provided 3,436 meals (+12% from previous year), and distributed 2,881 (+5% from previous year) bags of ambient food to those in need. We also gave out sugar & coffee and washing up powder & liquid once a month. We also distributed UHT milk twice a month.</p> <p>Main meals were cooked by our volunteers, who have food safety certificates or purchased by Sadaka from local restaurants (once or twice a month). The main meal costed on average of £200 when purchased from restaurants and the ambient food costed £100 every week.</p> <p>In addition, our volunteers donated vegetarian meals, fresh fruit, snacks and deserts to complete the meals.</p>

We also provided masks, hand sanitizers and soap (donated by Clean Conscience) to our guests to keep them as safe as possible from COVID-19. Gift bags were also given out for Eid, Diwali and Christmas (Donated by Yateley School). The sessions were coordinated by 6 session leaders and we managed to secure 20 chefs who cooked / baked for us on a regular basis. We also developed partnerships with local restaurants to provide the main meal once or twice a month (Kobeda Palace, Yaadgaar, Rizouk, Domino's Pizza...).

2) Sunday / Tuesday Meal Service

Sadak continued its service on Sundays (until July 2021) and on Tuesdays (from August 2021 to December 2021), to feed the refugees temporarily placed in Reading hotels by the Home Office. We provided on average 40 meals either on Sunday or Tuesday.

We also provided ambient food and fresh fruits between August 2021 and December 2021.

A small team of dedicated volunteers worked together to manage a cooking rota which included new chefs and new drivers to help stretch the limited budget by cooking the meals at home.

This service was organized, until July 2021, via a collaboration with Reading Red Kitchen (RRK) which managed the overall daily food provision for the refugees. From August 2021 to December 2021, we collaborated with a local Barber Shop (Diamond Scissors) to carry on helping refugees. The shop owner accepted to do free haircuts for our service users as a part of this collaboration.

Sadaka has become a local brand which other charities and groups are comfortable/seek to work with. We also have to acknowledge the fantastic help of RBC and New Beginnings this last year. The latter charity's premises has been used since late September 2020 until end of July 2021 by Sadaka.

2021 has been a challenging year for us and our service users. But, together, we remained resilient and are stronger for it.

3) Helping families in need

In 2021 Sadaka started to help families in need (especially single mothers) and women & children who were fleeing domestic violence.

We provided grocery shopping for two single mothers with two kids. We helped the first one for 12 weeks until her Universal Credit was sorted out and the second one for two weeks.

We provided fresh meat, and a weekly shopping (£30 to £60).

Sadaka plans to reach more families in need during 2022-2023 by increasing our collaboration with other groups in Reading in order to help to identify them.

In the summer of 2021, Sadaka was contacted by a local refuge which provides temporary shelter for women and children who are fleeing domestic abuse. We were asked if we could provide emergency packs for Asian residents who come to the refuge with no money and have to wait for their universal credit to be started. Between June 2021 and Jan 2022, Sadaka provided emergency food bags for 17 women and 9 children, some of them receiving more than one food parcel in cases of delay to their welfare benefits. We also provided Eid gifts for 3 ladies and 4 children.

The refuge staff sent us this message on one occasion:

“All the residents loved the food delivery, they were so happy. Everyone whether vegetarian or not found all the items suitable for their needs. The quantities were just right for all the residents.”

We are continuing with this work in 2022-2023.

4) Training programme, StepUpwithSadaka

In 2020, Sadaka embarked on a new training project, called ‘StepUp with Sadaka’, funded by the European Social Fund and Education & Skills Funding Agency (ESF/ESFA). It offered training and development opportunities as well as one to one mentoring to service users who wished to increase their self-confidence, impart new skills and ultimately pave the way to further education, volunteering and/or employment.

		<p>The project completed the first full year of its operation. Despite the obstacles caused by the pandemic, 15 students graduated and along with 12 mentors, they were awarded certificates and trophies at a joyful graduation event held on 24th July 2021. It was great to see how far the students had come over a very short period of time and that too during a pandemic. As one participant said; "I have been wanting to do this for a long time. All this creativity was dead inside me and is now coming alive. I am so grateful for the opportunity. I feel so empowered!"</p> <p>The participants attended a wide variety of courses, ranging from workshops on subjects like Stress Management, Interview Skills and CV writing to longer courses in English, Maths, IT and vocational skills like Sewing. The project also offered a monthly book club which was very popular. They were supported throughout by volunteer mentors who guided them on their journey, based on their skills and interests.</p> <p>Due to the success of the project, we sourced further funding to continue the work. Some mentors left but new ones were recruited to ensure the service continues. We are currently having StepUp sessions every Saturday providing a crafts table, books for discussion, basic English language sessions with volunteers and a list of local courses along with help and support to book places on them based of interest and aspirations. There are also further exciting plans to develop the project and we hope to report on these in the next annual report.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All volunteers devote time, effort and care to the service (meal services, training programme, helping families and women & children in need...) with members contributing a little more outside of Saturday service hours to administration, training and other efforts. A large number of volunteers make regular donations to Sadaka (food, milk, gift bags...).</p> <p>One of our volunteers launched a Baking project to raise funds for Sadaka (Sofia's Sourdough Bread for Sadaka).</p> <p>Another volunteer built a great relationship with another Group (Kaneez Bi Foundation) in Maidenhead. They are now helping us by cooking and volunteering on a regular basis. They also make donations of ambient food.</p> <p>All volunteers are great ambassadors to help us raise awareness and bring in more volunteers and donations.</p> <p>The Volunteer Committee's main objective is to help new volunteers navigate Sadaka's ethos, policies and the meal service, gain the required training while being supported and recognised for their efforts. The Committee chair leads overall, one member has the responsibility to provide clarity on governance matters and the other on volunteer wellbeing (Sadaka held a Volunteer's event in Sep 2021 to thank them for their commitment and contribution).</p> <p>Sadaka has progressed in up-skilling volunteers and members to take up leadership roles during (Session Leaders) and outside service hours.</p>

Other		The charity will continue to encourage diversity and inclusion at all levels and expand its services to help as many people as possible in Reading.
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Sadaka has served about 5000 meals during its service in 2021, winning much satisfaction from its service users for our freshly cooked hot meals and for providing a warm and welcoming environment since January 2017. This has been particularly appreciated during the pandemic due to increased social isolation, stress and job losses.</p> <p>The following sections are contributed by Trustees with operational responsibility:</p> <p><u>Meal Sessions & Business and Supplies Management - Fatima Alla-Saouiki</u> Growth in service user numbers has resulted in the need for more trained volunteers to lead different areas of the Saturday meal sessions in a COVID-19 safe manner. Volunteers have generously donated snacks, homemade desserts, fruits and even water bottles which are packed along with fresh and hot main meals, in takeaway bags.</p> <p>The pantry supply was one of the most difficult tasks to manage during the pandemic, as it was dependent on the national restrictions. We often faced quantity restrictions on our ambient food stock or the shortage of delivery slots from supermarkets. To manage the supply better in the foreseeable future we have secured a second unit at the Lok'n'Store facility, which has been used to store ambient food only, from late February 2021.</p> <p><u>Website/IT - Youssef Alla</u> A new website was designed by a volunteer with professional website design experience together with our digitally savvy trustee, Youssef. It was realised that the website needed to be updated to better promote Sadaka's services and to gain new volunteers and donors.</p> <p>The website was launched at the 2021 AGM on 21 March 2021. It will be linked to Sadaka's social media and publish content from volunteers and about events and campaigns. An e-commerce option is also being considered in the next phase to promote and sell Sadaka merchandise to raise funds.</p> <p><u>Training – Fatima Alla-Saouiki</u> -Food Safety course - Sadaka has 22 cooks volunteering their service. A majority already have their food safety certificate and the new joiners have been enrolled. Courses will be allocated to those who need to re-take the course, which lapses after 3 years. Having trained cooks allow us to offer a great diversity of meals and make sure that our food meets the safety standards.</p>

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><u>Sadaka's Achievements:</u></p> <ol style="list-style-type: none"> 1. Sadaka's biggest achievement was that we provided a hot meal service every Saturday of the year without fail, despite the limitations posed by the pandemic. This meant that our volunteers served from the streets many a times, and completed a lot of preparation at their individual homes. 2. We served 16% more hot meals this year as compared to last (5000 meals instead of 4302 meals the previous year) 3. We expanded our services and provided food bags to families in need and women fleeing domestic violence. 4. We entered new collaborations with Kaneez Bi Foundation (Maidenhead), Diamond Cares (Reading), Freely Fruity (Wokingham) and One Nation. We continued with our previous partners 'Clean Conscience' and various super-markets. These collaborations allowed us to reach more people in need and also secure more donations and volunteers. 5. 15 participants graduated from our training programme with a number of courses, out of which 3 service users found stable jobs. We also secured new funding to continue the training programme. 6. We diversified our Board of Trustees and our 'Group of members' - to reflect our community and service users, aligned with our ethos. 7. We expanded our already strong volunteer base by recruiting more volunteers. Two trustees stepped down during the year, including our Chair, but we managed to have a very successful year despite). 8. We raised considerable income during the year and ended the year with a very healthy balance at a time when many other charities are struggling financially.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fund-raising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Last year, YE Jan 2021, Sadaka reported an extraordinary income of £63,372. This was largely due to a corporate donation of £33,382.83 from Open Text along with many successes in Covid related grant funding.</p> <p>Sadaka's income during the year 2021-2022 went back to pre Covid level and amounted to £26,782. This was indeed a healthy income at a time when many charities encountered financial difficulties as they recovered from repeated lockdowns.</p> <p>The biggest contributors were restricted funds from ESFA/ESF for the training project StepUp with Sadaka, restricted funds from Reading Borough Council and income through the Justgiving platform.</p> <p>While our income less than halved, our expenses doubled from £19,059 to £38,524. The biggest cost was staffing, something which we don't intend to have during the current year. The next big one was ambient food, which we continued to buy in bulk to get discounts in the absence of supermarket donations. And storage, as we needed to get a second unit to store the supplies.</p> <p>In addition to funds kept as reserves (mentioned below), Sadaka ended the financial year with a healthy balance of £37,759.06 in the current account, more than 90% of which was unrestricted.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Sadaka maintains free unrestricted reserves to provide a level of working capital that protects the continuity of our core work, supports any unexpected opportunities and covers any unforeseen expenditures.
Amount of reserves held	Para 1.22	As mentioned in last year's report, we transferred £2000 to our reserves, to get it to a comfortable level of £10,000. This will cover 3 months of operating costs at last year's levels should the need arise.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no ongoing concerns as Sadaka enjoys a comfortable financial position and sufficient sustainability for upcoming plans and expenditures.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fund-raising)	Para 1.47	Sadaka earned its income through a number of sources:																
		<table border="1"> <tr> <td>Just giving</td> <td>£8,889.85</td> </tr> <tr> <td>Individual donations</td> <td>2086.45</td> </tr> <tr> <td>ESFA/ESF – restricted for training project</td> <td>8630.4</td> </tr> <tr> <td>Reading Borough Council – restricted for training project</td> <td>4114</td> </tr> <tr> <td>Reading BC – restricted for meal service</td> <td>1000</td> </tr> <tr> <td>John Lewis</td> <td>500</td> </tr> <tr> <td>ASDA</td> <td>500</td> </tr> <tr> <td>John Sykes Foundation</td> <td>1,000.00</td> </tr> </table>	Just giving	£8,889.85	Individual donations	2086.45	ESFA/ESF – restricted for training project	8630.4	Reading Borough Council – restricted for training project	4114	Reading BC – restricted for meal service	1000	John Lewis	500	ASDA	500	John Sykes Foundation	1,000.00
		Just giving	£8,889.85															
		Individual donations	2086.45															
		ESFA/ESF – restricted for training project	8630.4															
		Reading Borough Council – restricted for training project	4114															
		Reading BC – restricted for meal service	1000															
		John Lewis	500															
		ASDA	500															
John Sykes Foundation	1,000.00																	
Investment policy and objectives including any social investment policy adopted	Para 1.46																	
A description of the principal risks facing the charity	Para 1.46	Attrition of volunteers, members and Trustees as life circumstances and priorities change. The difficulty to secure our own venue and the risk of returning to operating from the streets if the council building shuts again.																
Other																		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See constitution document for full details
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Sadaka comprises a Board of (5) Trustees, with about 40 active volunteers and 15 members, in keeping with its CIO Model. Sadaka works with Street Support Network, which is a partnership of charities and statutory organisations working together to end rough sleeping and homelessness in Reading.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sadaka
Other name the charity uses	
Registered charity number	1171075
Charity's principal address	20 CAVERSHAM PLACE – RICHFIELD AVENUE READING RG1 8BY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Youssef Alla	Chair		Voted in by serving Trustees
2	Zobia Kalim	Treasurer		Voted in by serving Trustees
3	Fatima Alla-Saouiki	Operations Manager		Voted in by serving Trustees and last AGM
4	Marta Kukurowska	Secretary	25/07/2021	Voted in by serving Trustees
5	Joe Gibbons	Food Safety Lead		Voted in by serving Trustees

Two Trustees, Shajna Rehan Rashid and Sunila Lobo (Chair), have resigned due to personal circumstances. One new Trustee has been co-opted in 2021; Marta Kukurowska as Secretary.

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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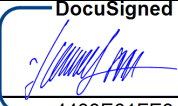

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	DocuSigned by:  4433E61FE34E48E...	DocuSigned by:  BBD140949E4C448...
Full name(s)	Youssef Alla	Zobia Kalim
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	22 April 2022	22 April 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Sadaka

Charity number
1171075

Receipts and payments accounts

CC16a

For the period from	22-Jan-21	To	21-Jan-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Corporate donations	1,000	-	-	1,000	33,883
Grants	1,000	13,744	-	14,744	23,752
Fundraising platforms (Btdonate/justgiving)	8,951	-	-	8,951	3,598
Individual donations	1,030	1,056	-	2,086	2,139
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	11,981	14,801	-	26,782	63,372
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,981	14,801	-	26,782	63,372
A3 Payments					
Meals	4,675	1,367	-	6,043	5,608
Ambient Food & Essentials	7,174	540	-	7,714	3,946
Supplies	1,797	-	-	1,797	1,411
Storage	4,420	-	-	4,420	1,824
Venue	951	1,220	-	2,171	913
Wages & related expenses	-	8,870	-	8,870	1,847
Fundraising & Marketing	497	-	-	497	553
Festival gifts	773	150	-	923	999
Insurance	495	-	-	495	211
PPE	70	-	-	70	424
Phone charges	-	146	-	146	36
Equipment purchase & hire	-	1,377	-	1,377	219
Volunter training & expenses	575	102	-	677	570
Service User training & Activities	-	2,146	-	1,644	-
Families - groceries	1,277	-	-	1,277	-
Miscellaneous	360	42	-	402	498
Sub total	23,064	15,960	-	38,523	19,059
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,064	15,960	-	38,523	19,059
Net of receipts/(payments)	- 11,083	- 1,159	-	- 11,741	44,313
A5 Transfers between funds	-	-	-	2,000	-
A6 Cash funds last year end	-	-	-	51,500	-
Cash funds this year end	- 11,083	- 1,159	-	37,759	44,313

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Restricted	-	3,351	-
	Unrestricted	34,408	-	-
	Unrestricted placed in reserves	10,000	-	-
	Total cash funds	44,408	3,351	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

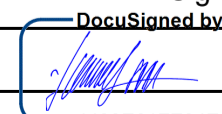
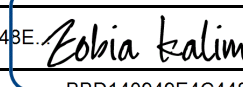
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Office equipment including laptops, printer, projector, phone & accessories		-	-
	Other items of use like urn, folding tables & chairs, gazebos, thermometer, banner, pots & pans, crockery etc.		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
 DocuSigned by: 4433E61FE34E48E...	youssef alla	5/30/2022
 DocuSigned by: BBD140949E4C448...	zobia kalim	5/30/2022



Section A

Independent Examiner's Report

Report to the trustees/ members of

Sadaka

On accounts for the year ended

21st January 2022

Charity no (if any)

1171075

Set out on pages

1-2

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's
statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 11/05/2022

Name: Rachel Eden

Relevant professional qualification(s) or body (if any): ACMA (Chartered Institute of Management Accountants)

Address: Holy Brook Associates, Curious Lounge, Pinnacle Building Tudor Road
Reading
Berks, RG1 1 NH

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

[Empty rectangular box for disclosure details]

SADAKA

England & Wales - Charity number 1171075

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 22 January **2020** Period start date To **21 January**
2021 Period end date

Charity name: **SADAKA**

Charity registration number: **1171075**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Sadaka provides free weekly lunches and basic items for those struggling financially / homeless in Reading. Sadaka provides a place to enjoy a hot meal, hot/cold drinks and a chat, at Fairview Community Centre, 90b Great Knollys Street, Reading RG1 7HL. Sadaka operates every Saturday (11:30am-1:30pm). We also provide free toiletries, secondhand books and clothing; fruit/ambient food and sign-posting to similar services.</p> <p>However, since 17 March 2020, all public buildings in Reading have been closed and so, throughout the pandemic, Sadaka has had to adapt its service to a takeaway food bag service only, and in the outdoors as we do not have our own premises. Sadaka has also launched a training programme for its service users since September 2020 called StepUpwithSadaka.</p> <p>CHARITABLE OBJECTS:</p> <ol style="list-style-type: none"> 1) The prevention and relief of poverty and financial hardship in greater Reading by providing: food, clothing and basic household items to individuals in need and supporting other organisations working to prevent or relieve poverty in greater reading 2) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds and in particular, different religions. 3) The promotion of religious harmony for the benefit of the public by: <ol style="list-style-type: none"> (a) Educating the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths; (b) Promoting knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths. 4) To advance Islam in greater Reading for the benefit of the public, in particular by arranging visits to mosques by school children to enlighten them about the Muslim faith and by such other means as the trustees may determine.

	SORP reference	
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>The charity has supported the relief of poverty and financial hardship in Greater Reading by a twice weekly free, nutritional, warm meal service, provided alongside, toiletries and ambient food to those struggling financially, including refugees who have been accommodated in Reading during the pandemic. We have extended our meal service to both Saturdays and Sundays. Sadaka has also launched an ESFA and ESF funded training programme since September 2020, called StepUpwithSadaka It is for those service users who wish to improve their quality of life, with an opportunity to take up courses at local colleges in basic skills, job-related and employability skills.</p> <p>Having had to provide this service outdoors, Sadaka trustees and volunteers have been able to personally engage less with service users especially due to social distancing requirements. However, Sadaka has been able to directly refer beneficiaries to local existing organisations to ensure support is provided wherever it was identified.</p> <p>Reading Borough Council also supplied tons of ambient food and fresh vegetables, fruit and meat, during the first lockdown to local charities including Sadaka (worth in excess of £1k). Sadaka also continued to receive donated toiletries from Clean Conscience and distribute these along with the food bags.</p> <p>Sadaka services are available to all beneficiaries without judgement or bias. The charity is privileged to have trustees members and</p>

	<p>Main Activities in 2020: Despite a challenging year of lockdowns due to COVID-19, we expanded our meal services to another group of struggling vulnerable people, i.e. refugees in Reading. In addition, we launched a year-long ESFA and ESF funded training programme for our service users in September 2020.</p> <p><u>Meal services for sustenance:</u></p> <p>We continued with our weekly Saturday service in the outdoors, despite closure of the community centre we normally use, providing 3052 meals, and distributing 2731 bags of ambient food to those in need. We have also provided 1250 meals to refugees on Sundays, since July 2020. We served on average, 60 people every Saturday and 40-45 people every Sunday.</p> <p>Saturday service: Main meals were purchased by Sadaka from local restaurants, from March to August 2020. The main meal costs on average £200 and the ambient food costs £100, every week. In addition, our volunteers donated vegetarian meals, fresh fruit, snacks and dessert to complete the meals. From September 2020, Sadaka purchased only one meal a month, the rest made by our cooks or were covered by donations. We also provided masks, hand sanitiser and soap (donated by Clean Conscience) to our guests to keep them as safe as possible from COVID-19. Gift bags were also given out for Eid, Diwali and Christmas (donated by Open Text, including thermal flasks, moisturiser, scarves and choccies).</p>
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	<p>Service Expansion: Sadaka has expanded its service to Sundays, to feed the refugees temporarily placed in Reading hotels by the Home Office. This service was initially trialled for 6 months via a collaboration with Reading Red Kitchen (RRK) which manages the overall daily food provision for the refugees. During this trial period a small team of dedicated volunteers worked together to devise a cooking rota which included new chefs and new drivers to help stretch the limited budget by cooking the meals at home. During this period, we secured 27 new chefs and 9 delivery drivers; some of the chefs have now gone on to become our regular Saturday chefs too which is an incredible achievement.</p> <p>Collaboration: The drive to secure more active chefs and volunteers continues and the Sunday service team have recently collaborated with another charity (the Association of Asian Professionals) whom have on many occasions stepped in to help with cooking when one of our chefs was unable to cook. This relationship is of course bilateral, and we have been as helpful where there has been a gap. Our relationship with RRK too has flourished in many ways, especially with Saturday service where they have volunteered on many occasions. The collaborations are extremely important as charities rely on the generosity of time and effort of volunteers.</p> <p>Indeed Sadaka has become a local brand which other charities and groups are comfortable/seek to work with. We also have to acknowledge the fantastic help of RBC and New Beginnings this last year. The latter charity's premises has been used since late September 2020 by Sadaka, as it got colder, to provide our service and mentoring for</p>
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	<p><u>Training programme, StepUpwithSadaka</u>, to improve service users' quality of lives:</p> <p>It is a 3 stage programme, with the first stage to Build Confidence, the second stage to provide Preparation for the workplace including managing stress, building personal effectiveness and resilience and the third stage, Employability skills like interview skills. We have enrolled students on IT, Math and ESOL and English classes at New Directions, a local college. There has been a lot of interest in this ESFA and ESF funded programme. Our aim is to be able to register 12 students, with each completing a minimum 7 hours of training, before progressing to further training, apprenticeships or jobs.</p> <p>Nine volunteer mentors have been trained on Mentoring by an accredited trainer at Starting Point and are providing support to 'matched' mentees. The closure of colleges due to COVID-19 is a huge obstacle to the StepUpwithSadaka programme as the majority of our service users do not own their own computers nor have access to WiFi to carry on with online only classes. Due to the commitment and enthusiasm of our volunteer Mentors, makeshift sessions are taking place in the outdoors, under gazebos, to run IT assessments, English and ESOL classes on Saturdays (11.30-1.30pm). Fortunately, five laptops have been donated to us, to run these makeshift classes.</p> <p>Mentors will continue with this, until colleges re-open, along with maintaining good relations and providing support to their mentees throughout.</p> <p>Courses</p> <p>We have been very successful in building good relations with local course providers/colleges like New Directions and Earley Crescent Resource Centre and have identified a selection of courses to offer our service users, across the 3 programme stages.</p> <p>Unfortunately, due to the pandemic some of the soft skills and face-to-face courses, such as drawing, cookery, and art and crafts skills have been suspended but most courses are still available either remotely or after the lockdown restrictions are lifted. The most popular courses</p>
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	N/A
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All volunteers devote time, effort and care to the service (meal services, training programme) with members contributing a little more outside of Saturday service hours to administration, training and other efforts.</p> <p>The Volunteer Committee's main objective is to help new volunteers navigate Sadaka's ethos, policies and the meal service, gain the required training while being supported and recognised for their efforts. It hosted a Zoom gathering during National Volunteers Week in June 2020. The Committee chair leads overall, one member has the responsibility to provide clarity on governance matters and the other on volunteer wellbeing. Sadaka has progressed in up-skilling volunteers and members to take up leadership roles during (Session Leaders) and outside service hours.</p> <p>The latter has included members running the Members Committee meetings, voting on changes to the charity's direction including expanding its services and devising a Members Code of Conduct. A member has taken responsibility for organising training; another has begun assisting the Secretary, by taking Trustee meeting minutes and following up on actions, since September 2020.</p>

Other	<p>The charity will continue to encourage diversity and inclusion at all levels. With this in mind, a new non-BAME trustee with a service user perspective, joined the Board in December 2020.</p> <p>It will continue to build up funds, through fundraising (this was restricted to grant applications and JustGiving campaigns due to lockdown restrictions), and approaching sponsors (Sadaka registered as a member of Connect Reading in late financial year 2020, to access help from its business partners in Reading), to enable the continuation of support to those in hardship in the local community. A very generous donation by OpenText of £33,500 has allowed us to continue with our expansion in a very comfortable financial position this financial year.</p>
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Sadaka has served about 4,752 meals during its service in 2020, winning much satisfaction from its service users for our freshly cooked hot meals and for providing a warm and welcoming environment since January 2017. This has been particularly appreciated during the pandemic due to increased social isolation, stress and job losses.</p> <p>Note: The charity was nominated by OpenText for Ecclesiastical's 12 days of Giving and the Pride of Reading 2020 awards. The following sections are contributed by Trustees with operational responsibility:</p> <p><u>Meal Sessions - Fatima Alla-Saouiki</u> Growth in service users has resulted in the need for more trained volunteers to lead different areas of the Saturday meal sessions in a COVID-19 safe manner. Volunteers have generously donated snacks, homemade desserts, fruits and even water bottles which are packed along with fresh and hot main meals, in takeaway bags.</p> <ul style="list-style-type: none"> • <p><u>Business and Supplies Management - Shajna Rehan</u> Pantry Update: The pantry supply was one of the most difficult tasks to manage during the pandemic, as it was dependent on the national restrictions. We often faced quantity restrictions on our ambient food stock or the shortage of delivery slots from supermarkets. To manage the supply better in the foreseeable future we have secured a second unit at the Lok'n'Store facility, which will be used to store ambient food only, from late February 2021. The ambient food will be bulk purchased at pallet quantity in order to secure minimum 3 months supply at a time. This will cover both Saturday and Sunday services.</p> <p>We intend to re-establish our connections with local businesses this year to drive corporate donations and interest from local businesses. This will later expand to supermarket and Costco's bakery and fresh produce donations once we resume our normal services indoors.</p> <p>We will also be promoting our work through our branded merchandise which will be available to purchase via our brand new website and also</p>

		showcased at local stall exhibits.
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	<p>Para 1.20 cont'd</p>	<p><u>Website/IT - Youssef Alla</u> A new website was designed by a volunteer with professional website design experience together with our digitally savvy trustee, Youssef. It was realised that the website needed to be updated to better promote Sadaka’s services and to gain new volunteers and donors.</p> <p>An initial version of the front-page and layout was shared with Trustees and members for feedback in the final quarter of the 2020 financial year. The website is expected to be launched at the 2021 AGM on 21 March 2021. It will be linked to Sadaka’s social media and publish content from volunteers and about events and campaigns. An e-commerce option is also being considered in the next phase to promote and sell Sadaka merchandise to raise funds.</p>
		<p><u>Training update - Sofia Asghar/Joe Gibbons</u> The last Induction training conducted face-to-face was in January 2020. Due to the pandemic, f2f training could no longer be held safely. On 18 Sept 2020, Neelam Ahmed (Safeguarding Lead) delivered an online Safeguarding Training course to thirteen attendees made up of members and volunteers. It covered Safeguarding Principles and the Mental Capacity Act 2005 (MCA). She explained how Safeguarding Responsibility was everyone’s responsibility in Sadaka and the escalation process, should we suspect any safeguarding issue. The Training was interactive and much discussion took place.</p> <p><u>Training</u> -Food Safety course - Sadaka has 35 cooks volunteering their service. 7 volunteers completed in 2020. Courses will be allocated to those who need to re-take the course, which lapses after 3 years. -Safeguarding/Professional Boundaries - conducted for Mentors on the training programme, by the Safeguarding Lead. As provision of the adapted meal service, risk reduction and governance are the priority during the pandemic, several new volunteers have joined, with guidance from senior volunteers, but without having gone through a formal f2f induction. Going forward we intend to remedy this working closely with the Volunteer committee. The Volunteer committee will identify individuals who need induction training and a trustee will be nominated to provide the training.</p>

Sadaka's Achievements:

1. Expansion of services-
 - to a new disadvantaged group in Reading; refugees, since July 2020
 - Launched a training programme for service users called StepUpwithSadaka (funded by ESFA and ESF) to improve their quality of life
2. Sadaka's first (e-) newsletter was conceived, developed and launched (with the help of Reading University undergraduates) to promote Sadaka's work and raise awareness of the plight of those in need in the community
2. Conference paper, 'Resilience and Health under COVID-19' - Chair, Sunila Lobo and a Sadaka member, Sabine Mayeux, presented a paper at the virtual 2nd UK conference on Food and Poverty, ENUF2020 (23-24 June 2020). It is based on Sadaka's experience and the importance of charity resilience, especially when those most vulnerable need us the most
3. Fundraised to nearly triple 2019 income, enabling Sadaka to expand its services to more of those in need
4. New collaborations with RRK & APB enabled feeding of 120 people in need, every week - nearly 250% vs 2019 numbers
5. Employees hired, for the first time - Sadaka hired an Administrator and a Project Coordinator to reduce the growing administrative burden, which freed up Trustee & Member time for service to the community
6. Diversified our Board of Trustees - to reflect our community and service users, aligned with our ethos
7. Corporate partner mega donation- OpenText rewarded what they recognised as Sadaka's commitment to those in need, with a £33,500 donation
[\(https://www.inyourarea.co.uk/news/reading-based-charity-boosted-by-donation-as-part-of-1m-usd-donation-to-fight-global-food-insecurity/](https://www.inyourarea.co.uk/news/reading-based-charity-boosted-by-donation-as-part-of-1m-usd-donation-to-fight-global-food-insecurity/)

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>The year 2020-2021 saw Sadaka's financial position improve greatly with income increasing from £23,842 last year to £63,372 this year. While fundraising income went down considerably, it was more than compensated by increase in Covid related grant funding from organisations like MCKS Charitable Foundation, Crisis UK, Charities Aid Foundation (CAF), Berkshire Community Foundation and supermarket charitable foundations. The biggest driver was a large corporate donation from OpenText, who also contributed generous Christmas gifts for our service users worth just over £1400.</p> <p>While expenses increased at a similar rate (from £7,205 to £19, 059), largely due to the reduction of donations in kind during the pandemic, the year ended with a healthy balance of £59,500 in total.</p> <p>In addition to reserves and restricted funds, 65% of this comprised of unrestricted funds. In line with our Financial Controls policy, trustees have agreed to designate a portion of this to the continuation of the training project beyond its funded by date of August 2021 and securing a lease for premises in the next few months.</p> <p>The trustees also plan to increase the reserves as explained below.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>Sadaka maintains free unrestricted reserves to provide a level of working capital that protects the continuity of our core work, supports any unexpected opportunities and covers any unforeseen expenditures.</p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p>Sadaka currently holds £8,000 in Reserves. Trustees have agreed to increase this to £10,000, which will cover 3 months of operating costs should the need arise.</p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	<p>N/A</p>
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p>N/A</p>
<p>Explanation of any uncertainties about the charity</p>	<p>Para 1.23</p>	<p>There are no ongoing concerns as Sadaka enjoys a comfortable financial position and sufficient sustainability for upcoming plans and expenditures.</p>

continuing as a going concern		
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Attrition of volunteers, members and Trustees as life circumstances and priorities change. COVID-19 has added to the loss of volunteers due to health concerns. Some may return to becoming active once risks reduce.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See constitution document for full details
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustee training is undertaken by Reading Voluntary Action.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Sadaka comprises a Board of (6) Trustees, with about 40 active volunteers and 12 members, in keeping with its CIO Model. Sadaka works with Street Support Network, which is a partnership of charities and statutory organisations working together to end rough sleeping and homelessness in Reading.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sadaka
Other name the charity uses	
Registered charity number	1171075
Charity's principal address	46 EASTERN AVENUE READING RG1 5RY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sunila Lobo	Chair		Voted in at last AGM
2	Zobia Kalim	Treasurer	From 9 August 2020	Voted in by serving Trustees
3	Fatima Alla-Saouiki	Operations Manager		Voted in by serving Trustees and last AGM
4	Shajna Rehan Rashid	Business & Supplies Manager		Voted in at last AGM
5	Youssef Alla	Secretary	From 3 December 2020	Voted in by serving Trustees
6	Joe Gibbons	Food Safety Lead	From 12 December 2020	Voted in by serving Trustees

Two Trustees, Abid Khalid and Wahid Issa (Secretary), have resigned due to personal circumstances. Three new Trustees have been co-opted in 2020; Zobia Kalim as Treasurer, Youssef Alla has taken on the role of Secretary, while Joe Gibbons brings the service user perspective to the Board.

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)		Zobia Kalim
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Full name(s)	Sunila Lobo	Zobia Kalim
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Position (eg Secretary, Chair, etc)	Chair	Treasurer
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Date	4 March 2021	4 March 2021
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Sadaka

Charity number
1171075

Receipts and payments accounts

CC16a

For the period from	22-Jan-20	To	21-Jan-21
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Corporate donations	33383.00	500	-	33,883	3,236
Grants	5,203	18,549	-	23,752	13,643
Fundraising platforms (Btdonate/justgiving)	3,005	593	-	3,598	1,902
Individual donations	957	1,182	-	2,139	3,095
Event Fundraising	-	-	-	-	1,967
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	42,548	20,824	-	63,372	23,842
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	42,548	20,824	-	63,372	23,842
A3 Payments					
Meals	-	5,608	-	5,608	-
Ambient Food	1,146	2,800	-	3,946	-
Supplies	511	900	-	1,411	-
Storage	1,824	-	-	1,824	-
Venue	332	581	-	913	-
Wages & related expenses	-	1,847	-	1,847	-
Fundraising & Marketing	553	-	-	553	-
Festival gifts	773	226	-	999	-
Insurance	211	-	-	211	-
PPE	-	424	-	424	-
Phone charges	-	36	-	36	-
Equipment	-	219	-	219	-
Volunter training & expenses	140	430	-	570	-
Miscellaneous	208	290	-	498	-
	-	-	-	-	-
Sub total	5,698	13,361	-	19,059	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,698	13,361	-	19,059	7,205
Net of receipts/(payments)	36,850	7,463	-	44,313	16,637
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,757	430	-	15,187	-
Cash funds this year end	51,607	7,893	-	59,500	16,637



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Restricted	-	13,310	-
	Unrestricted	38,190	-	-
	Unrestricted placed in reserves	8,000	-	-
	Total cash funds	46,190	13,310	-

(agree balances with receipts and payments account(s))

Agreement Error Unrestricted funds to nearest £	Agreement Error Restricted funds to nearest £	OK Endowment funds to nearest £
-	-	-

Categories	Details	Agreement Error Unrestricted funds to nearest £	Agreement Error Restricted funds to nearest £	OK Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Office equipment including laptops, printer, projector, phone & accessories		-	-
	Other items of use like urn, folding tables & chairs, gazebos, thermometer, banner, pots & pans, crockery etc.		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ZOBIA KACIM	21/3/2021
DocuSigned by: 	Youssef Alla	April 20, 2021



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Sadaka

**On accounts for the year
ended**

21st January 2021

**Charity no
(if any)**

1171075

Set out on pages

1-2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Rachet Eden

Date:

28/02/2021

Name:

Rachel Eden

Relevant professional qualification(s) or body (if any):

ACMA (Chartered Institute of Management Accountants)

Address:

Holy Brook Associates, Spaces, 9 Greyfriars Road

Reading

Berks, RG1 1 NU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.