

CHARITY NUMBER: 1171044

Report of the Trustees and
Financial Statements
for the Year ended 31st July 2021
for
Queensbridge Primary Parent & Teachers Association

Queensbridge Primary Parent & Teachers Association

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For the Year ended 31st July 2021

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Queensbridge Primary Parent & Teachers Association

Legal and Administrative Information

For the Year ended 31st July 2021

Registered Charity No: 1171044

Charity Name: Queensbridge Primary Parent & Teachers Association

Address of Charity: Queensbridge Primary School
Queensbridge Road
London
E8 4ET

Trustees/Committee Members: Dana Nayak Chair
Kate Lumbers Secretary
Helen Jerrold Treasurer

The Trustees were co-opted by the Queensbridge Primary Parent & Teachers Association Committee. They will hold their position until they stand down or are requested to stand down.

Accountants: Sigma Partners
Gloucester House
Church Walk
Burgess Hill
West Sussex
RH15 9AS

Bankers: Co-operative Bank
Business Direct Plus

Queensbridge Primary Parent & Teachers Association

Report of the Trustees

For the Year ended 31st July 2021

Charitable Objectives

The Queensbridge Primary Parent & Teachers Association is a non-profit-making Charity registered in England and Wales on 9th January 2017. The Association aims to fund its charitable activities out of fundraising income.

The principal objective of the Association is to apply the fundraising income at such times as the Trustees in their absolute discretion think fit for charitable purposes only, in accordance with the agreed objectives.

The Objectives of the Association are to organise social and fundraising events for parents/carers, teachers and pupils to both strengthen the school community and to raise funds to supplement the school budget in order to improve and enrich the opportunities of all pupils within the Queensbridge Primary School community.

In particular, the Association aims to:

- Run events where people can get to know each other and enjoy themselves;
- Raise funds for resources that the school needs such as arts equipment, musical instruments and playground equipment;
- Raise funds for school trips and in-school events such as theatre and science visits;
- Engage with the local community;
- Strengthen the links between the school and families;
- Volunteer to help the school in all kinds of ways, like tidying and helping in the library and garden, helping pupils with Reading Recovery.
- Raise funds for the transformation of the playground

By following these objectives, the Association is providing a public benefit to Queensbridge Primary School and the wider community.

The Association is non-party political and non-sectarian.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Association's aims and objectives and in planning future activities.

Governance and Management of the Association

The Charity is registered with the Charity Commission and was constituted as an Association in accordance with a Constitution dated 25th March 2015.

The Members of the Association are all parents/guardians/carers of pupils attending Queensbridge Primary School, friends, teachers and all ancillary staff.

Management of the Association is vested in a Committee. The Committee consists of the Chair, Treasurer and Secretary together with other co-opted Members.

The Committee meet periodically and take collective decisions on all aspects of the Association's affairs, including the allocation of funds for charitable objectives within the school. All Members are entitled to attend any meeting of the Committee and Association.

All Trustees give of their time freely and no remuneration or personal expenses were paid in the year.

Queensbridge Primary Parent & Teachers Association

Report of the Trustees

For the Year ended 31st July 2021

Charitable Activities 2019-20

During the financial year ending 31st July 2021 the group continued to work with the school staff on a wide range of activities. Whilst raising revenue and spending are not the primary objective of the group, they are the focus of this report. A great deal of non-financial support is given by the PTA members in areas that make a real difference to the school community. Working groups come together with parents and teachers on specific areas such as the library, sustainability and gardening.

Despite the impact of Covid lock downs spanning a large proportion of the year and curtailing fund raising opportunities, the committee delivered on phase 2 of the playground project culminating in the installation of the urban play forest, some 20+ trees in the spring of 2021. The trees and the associated play equipment complete the transformation of the playground into a place for healthy happy challenging and imaginative play and is a fitting antidote to the challenges faced throughout the school year.

During the year the school community rallied to important causes such as fund raising for lap tops for homeworking children.

Achievements and Performance

Winter 2020 - The fair itself did not go ahead due to covid restrictions. £4,342 was however raised via the online auction, raffles and donations.

Cake/Ice Cream and Uniform Sales - £1,883. Cake sales are a great opportunity for year groups and interest groups to work together to generate regular income for the school and specific causes such as the kitchen, comic relief and the year 6 disco. Enthusiasm for cake abounds and they are a great way for everyone to contribute through baking or enjoying the cakes, the children never let us down! The uniform sales in particular have been a great service and great opportunity to recycle.

Your School Lottery - An excellent initiative that has seen regular income delivered for this year the school lottery has raised £1,377 in FY21, thanks to the efforts of a brilliant parent.

Grant applications paid directly to school - Engaging with the plethora of available grants and investing hours of work completing applications has been a game changer for the playground project and the school as a whole. The ability of a particular parent to research and eloquently write these proposals has delivered not only cash for execution of a significant part of the plans but the delivery of tangible outcomes such as the green wall pollution barrier to the reception playground as well as the edible playground and the bog garden. Health and happiness of children has been a direct result of this effort.

Direct payments through Golden Giving - GG is a donation platform facilitating charitable giving and the easy administration of gift aid. Payments from the school and wider community through this system for various projects including technology for home working and the playground project totalled £21,462.

Queensbridge Primary Parent & Teachers Association

Report of the Trustees

For the Year ended 31st July 2021

Review of Transactions and Financial Position

The attached Statement of Financial Activities shows the results for the year. Total Income from fundraising was £29,727 with total expenditure of £58,665 (primarily being costs for the delivery of phase two of the playground). These result in a net deficit of £28,938 for the year, but brought forward surpluses bring the balance of surpluses carried forward to £42,122.

The Balance Sheet shows the financial position of the Association as at 31 July of £42,122 funds carried forward.

The Association has no investments other than cash at the bank. The Association budgets to donate all profits to Queensbridge Primary School, the funds held in reserve are modest and are required for funding the events that we run. The Trustees have therefore considered it prudent that funds should be retained as cash and held in a bank account.

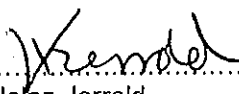
Sufficient reserves are retained to cover the Association's regular expenditure for the next year and contribute towards the specific objects outlined for the next academic year.

The Association does not hold any other material assets.

Commitments of the Association

In addition to the total expenditure for this financial year, the Association made a commitment of Association Funds of a minimum of £2,400 from this year's annual budget to be spent in the forthcoming financial year on school funding requests. This amount was ring fenced for the annual PGL year 6 trip (for the current and previous year) which the PTA has committed to contribute to annually

On Behalf of the Trustees:



Helen Jerrold
Treasurer

Date: 23/4/22

Queensbridge Primary Parent & Teachers Association

Statement of the Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The Trustees are required to prepare financial statements for each financial year in accordance with United Kingdom General Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the Association and of its incoming resources and application of resources of the Association for that period. In preparing these financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the Association will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Association and enable them to ensure that the financial statements comply with applicable law, regulations of the trust deed. They are also responsible for safeguarding the assets of the Association (if any) and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Queensbridge Primary Parent & Teachers Association

Independent Examiner's Report to the Queensbridge Primary Parent & Teachers Association

We report on the financial statements of the charity for the year ended 31st July 2021, which are set out on pages 7 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is our responsibility to examine the financial statements under section 145 of the Act and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145 (b) of the Act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

The independent examiner is qualified to act as a fellow of the ACCA.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners and under s145 of the Charities Act 2011. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to our attention:

which gives us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act 2011;
- for the accounts to match the accounting records;
- to prepare the accounts in accordance with the Charities SORP (FRS 102); and
- to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Charities Act 2011

have not been met;

to which, in our opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Sigma Partners
Chartered Certified Accountants and
Registered Auditors
Gloucester House
Church Walk
Burgess Hill
West Sussex
RH15 9AS

Date: 23/4/22.....

Queensbridge Primary Parent & Teachers Association

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st July 2021

Includes Summary Income and Expenditure Account

	Note	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£
Incoming Resources					
Income from charitable activities	3	29,527		29,527	37,637
Income from other trading activities	4	200		200	260
Gift Aid received		0		0	3,268
Total Incoming Resources		<u>29,727</u>	<u>0</u>	<u>29,727</u>	<u>41,045</u>
Resources Expended					
Expenditure on raising funds	5	0		0	2,369
Charitable expenditure	6	58,542		58,542	47,967
Management and administration	7	123		123	122
Total Resources Expended		<u>58,665</u>	<u>0</u>	<u>58,665</u>	<u>50,448</u>
Net movement in funds for the year		-28,938	0	-28,938	9,403
Total Funds brought forward		71,060	0	71,060	80,463
Total Funds carried forward		<u>42,122</u>	<u>0</u>	<u>42,122</u>	<u>71,060</u>

There were no recognised gains or losses for 2021 or 2020 other than those included in the Statement of Financial Activities.

Queensbridge Primary Parent & Teachers Association

BALANCE SHEET

As at 31 July 2021

	Note	Unrestricted Funds £	Restricted Funds	Total 2021 £	Total 2020 £
Current Assets					
Cash at bank - current account		42,122		42,122	67,560
Debtors		<u>0</u>		<u>0</u>	<u>3,500</u>
		42,122	0	42,122	71,060
Net Current Assets		<u>42,122</u>	<u>0</u>	<u>42,122</u>	<u>71,060</u>
Total Net Assets		<u>42,122</u>	<u>0</u>	<u>42,122</u>	<u>71,060</u>
Funds	9	<u>42,122</u>	<u>0</u>	<u>42,122</u>	<u>71,060</u>

Approved by the Trustees on

and signed on their behalf.



 Mrs H Jerrold - Trustee