

**Stathern Children's Holiday Fund (CIO)
Report and Financial Statements
For the Year Ended 1st November 2022**

Charity number 1171028.

Contents	Page
Legal and Administrative Information	3
Report of the Management Committee	4
Statement of Financial Activities	6
Balance Sheet	7
Notes forming part of the financial statements	

Stathern Children's Holiday Fund (SCHF)**Report of the Management Committee for the year ended 1st November 2022**

The Management Committee presents its trustees' report and financial statements for the year ended 1st November 2022.

Reference and Administrative Information

Charity Name: **Stathern Children's Holiday Fund (SCHF)**

Charity registration number: **1171028**

Registered Office and operational address:

**7 Wayte Court
Ruddington
Nottingham
NG11 6NL**

Management Committee & Trustees

Kev Brett, Kel Brett, Danielle Deakin, Nathaniel Deakin, Jon Ruben, Susan Ruben, Melissa Carver, James Zakarian, Lucy Jordan

Chair Susan Ruben

Vice Chair Kel Brett

Treasurer Kev Brett

Hon. Secretary Jon Ruben

Bankers Lloyds Bank, Old Market Square, Nottingham, NG1 6FD

Insurers Markel International Insurance Company Ltd

Certificate Number SC2100F210YR/7/1678

Our Aims and objectives

Purposes and Aims

Our charity's purposes as set out in the objects contained in constitution are to:

to provide subsidised or free holidays for children from socially and/or economically deprived or disadvantaged areas of Nottingham and Nottinghamshire, using the facilities of Stathern Lodge (Braithwaite Gospel Trust) or similar places providing accommodation and activities for groups of children (the relief of poverty for the public benefit);

to promote the children's self confidence and cooperative skills, in accordance with Christian principles (the advancement of citizenship and the advancement of religion);

to give city children experience of the countryside and help them make effective use of their talents to become positive members of their community (the advancement of community development).

to provide training for community volunteers including safeguarding (the advancement of community development).

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Delivery of our objectives

Our main objectives for the year continued to be the provision of play-based activities for children aged 8-11 both through term time school based clubs and residential summer holidays. Following the pandemic, we were gradually able to restart our activities from January 2022.

Term time activities

We were unable to recommence activities at Rosslyn Park Primary School in Aspley due to Covid restrictions and started using the Bells Lane Community Centre next to the school, running a club after school for an hour on Thursdays. Previously we had been able to use the school hall free of charge but we have to pay the Community Centre for use of their main hall. We were unable to restart clubs at Dovecote Primary School and made enquiries to start a club after school at St Peters Junior School in Ruddington. This will hopefully start in January 2023.

We were able to run the lunchtime club at Djanogly Strelley Academy Primary School from September 2022. We had 15 children registered for Djanogly and 25 for Bells Lane and ran successful craft and games activities as well biblically based teaching on how to cooperate with others and enjoy and contribute to their community

Residential activities

All the above schools were happy for us to distribute information about the Stathern Residential holiday.

We recommenced planning for 2022 in October 2021 but as we were not able to run school clubs at that time, we had no idea what take-up would be to the holiday, how many of our previous volunteers would still be able to join us or whether we would be able to obtain funding for a full holiday. Obviously, until Spring 2022, we were not even sure if Covid would allow us to run the holiday. The Trustees decided it would be better to be cautious and rather than running three holidays for ages 8 to 18 in separate age groups, as we had done in 2019, we would plan for only one holiday for ages 8 to 16, but extend it to four days.

By spring 2022, we were oversubscribed for all age groups but we were limited by the space available at Stathern Lodge. In the end we were able to take 32 children aged 8 to 11 and another eleven between the ages of 12 and 16, who depending on ages and abilities were able to join in the activities as well as developing their leadership skills by being co-leaders of small groups of children.

The majority of the children came from the Aspley and Clifton areas of the City and the vast majority of the children's families were on universal benefit or other family assistance. Approximately, 25% of the children came from Eastern European, African or Caribbean backgrounds.

The programme commenced with a trip to Cotgrave Leisure Centre for an hour's swimming and then we took them to Stathern Lodge, a converted farmhouse in the Vale of Belvoir, with a sports hall and large field with play apparatus. The theme this year was "Madagascar" and the Lodge was decorated with characters and scenes from the films.

One of the reasons SCHF is able to keep our costs low is that every person involved is a volunteer including the caterers. The food is cooked in the Lodge's kitchen run by Susan, supported this year by Ruth, Caroline and Lizzie. We provide three healthy meals each day, plus evening hot drinks and cakes.

The activities consisted of a mix of craft and organised games linked with the Madagascar theme. This was interspersed with free time, when children could choose between the games room with table tennis, pool and games consoles, the field with play apparatus and sports equipment, the sports hall for games of football, basketball and badminton, the craft room or the two Bouncy Castles.

This year besides the swimming at Cotgrave Pool, our external providers Jay Linn Circus Skills ran a balloon modelling workshop, producing all sorts of animal characters from the films, and Benjamin Howard aka Kingdom Rapper involved the children in writing their own raps as well as singing some of his songs. All the under 16s and some of the adult leaders had great fun taking part in these activities. Our internal workshops continued the Jungle theme, making animal masks, clay bead necklaces, penguin puppets and animal themed biscuits and fruit kebabs.

We ran various games based on the themes in the films, for example one game involved the children hiding in the woods from some leaders dressed as zoo-keepers and police, while being helped by other leaders with animal masks.

In addition, we had Madagascar themed games and activities on the theme of co-operation. We also illustrated the theme of co-operation through teaching based on Bible stories where people had to work together. Each night we had activities in the dark eg a bonfire and campfire songs, a 'capture the flag' wide game played with toy animals and glow-sticks.

Each child was given a Stathern '22 tote bag to take home which they decorated with their own design.

Fifteen leaders slept in the lodge each night and in addition half a dozen others joined us for days, afternoons or evenings. We were all very tired by the end of the week, but our part timers played a vital role in enabling our core team to have a break. As our older teenagers mature, we are able to give them more responsibility and they have become increasingly useful members of the team. The younger children can now see themselves in this role in years to come. Once again this year, four of our adult leaders had started out ten or fifteen years ago as children attending the camp and two of them we had last seen as teenagers in 2019 were now fully fledged adults. Nonetheless our training programme has been severely disrupted by the pandemic.

Each evening we had a time together in the meeting room, with action songs and some Christian teaching designed to help the children discover more about co-operating and getting on together. Most of the children loved the loud music and disco lights.

We had introduced new safety protocols for use of play apparatus this year and this paid off, as we only had one child with an accident form to hand to her parent due to a cut when she had fallen over when running in the field.

As is now traditional, the holiday closed with a two mile walk along the Nottingham Grantham canal to the neighbouring village of Plungar and burger and chips thanks to Marco, the Landlord of the Anchor Public House in the village and the generosity of Fiona and the Plungar Lunch Club.

As usual we ask the children to write a short report on their holiday on the last day and these are some of their comments (I've 'improved' some of the spelling). The remainder of these are in the attached file named diaries.

"My favourite parts of the holiday was going swimming - Jake (aged 9)

"My favourite parts of the holiday were hanging out with our group and our leaders James, Kara, Vasharn and Ashley" "What I learnt was about team work and people"- Caillie (aged 11)

" My favourite activity was going swimming because there was a slide and we got to play volleyball" "I enjoyed free time with my friends, and playing games in the morning and dancing in the evening" - Tyler (aged 8)

" I enjoyed making new friends like Amelia and Ellie"- Bradley (aged 8)

"I enjoyed the bouncy castle and the bonfire and I learnt to communicate with everyone" - Charleigh (aged 15)

"I learned to be kind and share" - Cienna (aged 9)

"My favourite part of the holiday was learning cheer-leading with my group and group leader Aria"- Kaiella-Rose (aged 10)

"I enjoyed staying up late and learnt to take part with everyone" - Amarley (aged 10)

For some of these children, this was their only summer holiday and perhaps their only one for three years. In addition to the social, ethnic and financial circumstances mentioned above relating to majority of the families we work with, a number of the children have emotional deprivation of varying degree, with a number on the Aspergers/Autistic spectrum, as well those with ADHD and other behavioural problems, requiring support in school or sometimes exclusion. One ten year old's mother was overjoyed that her daughter had not been sent home because she had never completed a holiday club before whether residential or on a daily basis.

Our volunteers are drawn from a number of Nottingham churches as well as other members of the community. Even though we have a large number of volunteers, we do need a higher ratio of adults to children than legally required to care effectively for these youngsters. Although we would like to provide six days of holidays next year, we are planning a break between the camps to rest our leaders, but this will increase our costs.

We were delighted that in spite of the hiatus due to Covid, our volunteer team was enhanced by four over 18s and four under 18s who had previously come to Stathern as children and were now capable leaders.

The tote bag has a simple bible message on it for the children to see every day they use it. As usual, we will be directing children from our clubs and holidays to local churches in Aspley and Strelley.

We will continue to work closely with the same schools in Clifton and Aspley and with local churches in Aspley and Strelley Nottingham, as well as being supported by St Peter's Church in Ruddington.

Achievement of our aims

Our leaders had a greater challenge than usual this year because very few of the children were known to us through attendance at school clubs or previous summer holidays but we feel we succeeded in our multiple aims for the children:

- to enable children from a deprived urban environment gain experience of the countryside, its fauna and flora and way of life;
- to build closer bonds between team leaders and children. Normally, the children only normally see the leaders for a couple of hours a week;
- to enable the children to gain new friendships and strengthen their existing peer relationships in a safe environment;
- to encourage team building, self-reliance, and cooperation and develop children's character, independence and confidence in their abilities;
- to develop new skills both in the participants and the volunteers
- to develop team leadership skills in the volunteers, particularly training the 12 - 18 year olds to become the leaders of the future; (This is a key part of our programme.)
- to give the children a holiday and their parents/carers a much needed break during the long summer holidays;
- to have FUN - not just for the children but also for the volunteers and leaders.
- to spread the Good News of Jesus' love to the children in our community.

Financial Review

We were able to use our reserve funds to pay for essential services in 2021- 2022, the costs of which exceeded our income. We carried forward our previous funding and reserves to use in 2022 and we were gratified to find that our principal funders were able to help us again in 2022. We ended the year in surplus which will be carried forward to 2023.

Principal Funding Sources

Our main income continues to be grants from local charities and trust funds as shown in the accounts. We have also received other funding - eg Amazon Smile, [EasyFundRaising.com](https://www.easymundraising.com) and private donations.

Reserves Policy

We were able to carry forward most of the reserve from 2021, and after funding and costs we had a slight increase in our reserves to carry forward to 2023

Plans for Future periods

We were over subscribed this year and had to turn away many under and over 11s. Next year we be running two holidays each of three days once again for under 11s and incorporating some over 11s into the holiday. We will continue to run the after school club at Bells Lane Community Centre, the lunch time club at Djanogly Strelley Academy and start the new club at St Peters School in January 2023.

Structure, Governance and Management

Governing Document

The organisation is a Charitable Incorporated Organisation registered as a charity on 9th January 2017. The charity is governed by its constitution submitted with the application for charitable status.

Recruitment and Appointment of Management Committee

The charity trustees for the purposes of charity law and under the charity's constitution are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

All trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts.

Risk Management

Given the nature of our charity's work, all trustees and volunteers have to be registered with the DBS and a policies are in place for risk assessment. Insurance is provided by Market International Insurance Company Ltd, covering liability for the children and volunteers.

Organisational Structure

SCHF has a Management Committee of up to 12 trustees who meet quarterly and are responsible for the strategic direction and policy of the charity. At present the Committee has nine members from a variety of professional backgrounds relevant to the work of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Honorary Secretary along with the Chair, Deputy Chair and Treasurer, ensuring delivery of the term-time school clubs and organisation of the annual children's holidays. A monthly planning meeting is held open to all volunteers. A termly planning meeting is also held for 12-18 year olds.

Accounting records, accounts, annual reports and returns, register maintenance

Under our constitution, the charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the SCHF, within 10 months of the financial year end.

Stathern Children's Holiday Fund (SCHF) Statement of Financial Activities
(including Income & Expenditure Account) for the year ended 1st November 2022

SCHF Income/Expenses Summary and Balance at 1/11/2022 _1

INCOME		Note 5, Note 6, Note 8
GRANTS & DONATIONS		
FUNDER	AMOUNT	
Dame Agnes Mellers	£2000.00	
Gordon Memorial	£0.00	
Saved to Serve (Honeycomb Trust)	£0.00	
JN Derbyshire	£3,000.00	
Roseberry	£900.00	
TE CLARKE	£1,500.00	
St Peters	£0.00	
Jon and Susan Ruben Cash	£1,150.70	
Danielle & Nathaniel Deakin 30/10/21 - 01/11/22	£300.00	
Amazon Smile Easy Fund Raising	£26.75	
Gift Aid	£0.00	
Total Income from Funding 2021/22	£8,877.45	
TOTAL AVAILABLE INCOME 2021/22		
Total Income from Funding 2021/22		£8,877.45
Bank Balance carried forward from 2020/21		£4664.81
Total income 2021/22		£13,542.26

Stathern Children's Holiday Fund (SCHF) Statement of Financial Activities
(including Income & Expenditure Account) for the year ended 1st November 2022

SCHF Income/Expenses Summary and Balance at 1/11/2022_2

EXPENSES	Note 2, Note 4, Note 9		
	DEPARTMENT	SUPPLIER	PAYMENTS
	CATERING, CLEANING & FIRST AID	ASDA & VARIOUS	£1003.53
	CRAFT & ACTIVITIES	eBay & Amazon	£174.31
	GAMES & EQUIPMENT	eBay & Morrisons	£313.00
	EXTERNAL SUPPLIERS	Cotgrave LC Swimming Pool Sam's Bouncy Castles	£1401.20
	STATIONERY & POSTAGE	eBay & County Supplies	£138.32
	TRANSPORT & VEHICLE HIRE	Sharpes/Kev's Vans	£1167.30
	GIFT/TUCK SHOP & PRIZES	Hyperama, Christian Crafts, eBay	£261.20
	ACCOMMODATION,, UTILITIES	Braithwaite GT, Access Insurance, Bells Lane, CCPAS,	£4219.12
TOTAL EXPENSES 2021/22			£8677.98

Stathern Children's Holiday Fund (SCHF) Statement of Financial Activities
(including Income & Expenditure Account) for the year ended 1st November 2022

SCHF Income/Expenses Summary and Balance at 1/11/2022_3

CASHFLOW 2021/22				
2021/22 funding Income	£8,877.45			
Available income 2021/22	£8,877.45			
Income		£8877.45		
Total Expenses			£8677.98	
Cashflow balance 2021/22		£199.47		

SCHF Income/Expenses Summary and Balance at 1/11/2022_4

EXPENDITURE 2020/2 SUMMARY		BALANCE AVAILABLE 1/11/22	
		Cash-flow balance 2021/22	£199.47
Total income 2021/22	£13,542.26	Bank Balance carried forward from 2020/21	£4,664.81
Bank Balance 31/10/22	£5364.28	Cash in hand 1/11/2022	£50.00
Expenditure 2021/22	£8,177.98	Balance carried forward to 2022/23	£4,914.28

SCHF Income/Expenses Summary and Balance at 1/11/2022_5

Currents Assets	
Bank Balance 31/10/22	£5364.28
Cash in Hand	£50.00
Total Assets	£5414.28

Stathern Children's Holiday Fund (SCHF) Statement of Financial Activities
(including Income & Expenditure Account) for the year ended 1st November 2022

Assets at 01/11/22

Currents Assets		
Bank Balance 31/10/22	£5364.28	
Fixed Assets	£0.00	Note 3
Stock	£0.00	Note 3
Debtors	£0.00	Note 5
Cash in Hand	£50.00	
Total Assets	£5414.28	

Liabilities at 01/11/22

Current Liabilities		
Creditors	£0.00	Note 1
Jon and Susan Ruben Cash repayment due	£500.00	
Debtors	£0.00	
Total Liabilities	£500.00	

Net Assets at 01/11/22

Total Assets	£5414.28	
Total Liabilities	£500.00	Note 1
Net Assets		£4914.28

Notes forming part of the Financial Statements for the year ended 1st November 2020

1 Creditors

£500 is owed to Jon and Susan Ruben for repayment of equipment purchases.

2 All expenses are in regard to the provision of materials for and costs of running the holidays.

3 There are no fixed assets

4 There are no salaries or wages for Trustees or staff

5 There are no debtors

6 There are no restricted or designated funds

7. Accounting Policies

The principal accounting policies are summarised below.

The accounting policies have been applied consistently throughout the year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds, if available, are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds, if available, are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income is included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

(e) Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of SCHF on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

8. Donations are listed under income and are all unrestricted and without designation.

9. Total Resources Expended

are shown in the expenditure table and are directly related to the costs of running the holidays

10. Taxation

As a charity, SCHF is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.