

**Stathern Children's Holiday Fund (CIO)  
Report and Financial Statements  
For the Year Ended 1st November 2021**

**Charity number 1171028.**

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**Stathern Children's Holiday Fund (SCHF)****Report of the Management Committee for the year ended 1st November 2021**

The Management Committee presents its trustees' report and financial statements for the year ended 1st November 2020.

**Reference and Administrative Information**

Charity Name: **Stathern Children's Holiday Fund (SCHF)**

Charity registration number: **1171028**

Registered Office and operational address:

**7 Wayte Court  
Ruddington  
Nottingham  
NG11 6NL**

**Management Committee & Trustees**

**Kev Brett, Kel Brett, Danielle Deakin, Nathaniel Deakin, Jon Ruben, Susan Ruben, Melissa Carver, James Zakarian, Lucy Jordan**

**Chair** Susan Ruben

**Vice Chair** Kel Brett

**Treasurer** Kev Brett

**Hon. Secretary** Jon Ruben

**Bankers** Lloyds Bank, Old Market Square, Nottingham, NG1 6FD

**Insurers** Markel International Insurance Company Ltd

Certificate Number SC2100F190YR/8/1678

## **Our Aims and objectives**

### **Purposes and Aims**

Our charity's purposes as set out in the objects contained in constitution are to:

**to provide subsidised or free holidays for children from socially and/or economically deprived or disadvantaged areas of Nottingham and Nottinghamshire, using the facilities of Stathern Lodge (Braithwaite Gospel Trust) or similar places providing accommodation and activities for groups of children** (the relief of poverty for the public benefit);

**to promote the children's self confidence and cooperative skills, in accordance with Christian principles** (the advancement of citizenship and the advancement of religion);

**to give city children experience of the countryside and help them make effective use of their talents to become positive members of their community** (the advancement of community development).

**to provide training for community volunteers including safeguarding** (the advancement of community development).

### **Ensuring our work delivers our aims**

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

**Delivery of our objectives**

Our main objectives for the year continued to be the provision of play-based activities for children aged 8-11 both through term time school based clubs and residential summer holidays. However, this year we have been unable to continue our work for the majority of the year because of the Covid 19 pandemic.

**Term time activities**

During the last year, we have been unable to run any clubs due to the restrictions imposed by the UK government. We have kept in touch with the schools and hope to relaunch the clubs after Christmas 2021

**Residential activities**

We were unable to take any children away with us to Stathern Lodge for their residential holiday this summer but we have started planning for summer 2022 and intend to send out registration forms before Christmas 2021

**Achievement of our aims**

As stated above we were unable to achieve our aims due to the lockdown and other restrictions due to the pandemic and were unable to provide any after school or residential activities between November 2020 and the end of October 2021.

Our volunteers are drawn from a number of Nottingham churches as well as other members of the community. We have had several applications to volunteer with us this year and hopefully we will be able to strengthen our team in 2022

**Financial Review**

We received some donations during this year but as we are unable to carry out any of our clubs or holidays we have not approached our funders this year. We were able to use our reserve funds to pay for essential services in 2021- 2022, the costs of which exceeded our income. We have notified our previous funders that we intend to recommence our activities in 2022 providing the Covid situation permits this. We are carrying forward our previous funding and reserves to use in 2022. Again there are no paid workers in our charity and so no additional costs.

**Principal Funding Sources**

Our main income continues to be grants from local charities and trust funds as shown in the accounts but we have not applied for funding this year. We have also received other funding - eg Amazon Smile, [EasyFundRaising.com](https://www.easyfundraising.com) and private donations.

**Reserves Policy**

We were able to carry forward most of the reserve from 2019-2020 and, with our funders permission, we have kept any donations made before February 2020 to use in 2022

**Plans for Future periods**

Our charity plans restart the activities outlined above in the forthcoming years subject to the pandemic situation and satisfactory funding arrangements.

## **Structure, Governance and Management**

### **Governing Document**

The organisation is a Charitable Incorporated Organisation registered as a charity on 9th January 2017. The charity is governed by its constitution submitted with the application for charitable status.

### **Recruitment and Appointment of Management Committee**

The charity trustees for the purposes of charity law and under the charity's constitution are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

All trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts.

### **Risk Management**

Given the nature of our charity's work, all trustees and volunteers have to be registered with the DBS and a policies are in place for risk assessment. Insurance is provided by Markel International Insurance Company Ltd, covering liability for the children and volunteers.

### **Organisational Structure**

SCHF has a Management Committee of up to 12 trustees who meet quarterly and are responsible for the strategic direction and policy of the charity. At present the Committee has nine members from a variety of professional backgrounds relevant to the work of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Honorary Secretary along with the Chair, Deputy Chair and Treasurer, ensuring delivery of the term-time school clubs and organisation of the annual children's holidays. A monthly planning meeting is held open to all volunteers. A termly planning meeting is also held for 12-18 year olds.

### **Accounting records, accounts, annual reports and returns, register maintenance**

Under our constitution, the charity trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the SCHF, within 10 months of the financial year end.

**Stathern Children's Holiday Fund (SCHF) Statement of Financial Activities**  
**(including Income & Expenditure Account) for the year ended 1st November 2021**

**SCHF Income/Expenses Summary and Balance at 1/11/2021\_1**

<b>INCOME</b>		Note 5, Note 6, Note 8
<b>GRANTS &amp; DONATIONS</b>		
<b>FUNDER</b>	<b>AMOUNT</b>	
Dame Agnes Mellers	£0.00	
Gordon Memorial	£0.00	
Saved to Serve (Honeycomb Trust)	£0.00	
JN Derbyshire	£0.00	
Roseberry	£0.00	
TE CLARKE	£0.00	
St Peters	£0.00	
Jon and Susan Ruben Cash	£0.00	
Danielle & Nathaniel Deakin 30/10/20 - 01/11/21	£300.00	
Amazon Smile Easy Fund Raising	£61.30	
Gift Aid	£0.00	
<b>Total Income from Funding 2020/21</b>	<b>£361.30</b>	
<b>TOTAL AVAILABLE INCOME 2020/21</b>		
Total Income from Funding 2020/21		£361.30
Bank Balance carried forward from 2019/20		£4799.23
<b>Total income 2020/21</b>		<b>£5,160.53</b>

**SCHF Income/Expenses Summary and Balance at 1/11/2021\_2**

<b>EXPENSES</b>	Note 2, Note 4, Note 9		
	<b>DEPARTMENT</b>	<b>SUPPLIER</b>	<b>PAYMENTS</b>
	<b>CATERING, CLEANING &amp; FIRST AID</b>	<b>ASDA &amp; VARIOUS</b>	<b>£0.00</b>
	<b>CRAFT &amp; ACTIVITIES</b>	<b>eBay &amp; County Supplies</b>	<b>£0.00</b>
	<b>GAMES &amp; EQUIPMENT</b>	<b>eBay &amp; Morrisons</b>	<b>£0.00</b>
	<b>EXTERNAL SUPPLIERS</b>	<b>Bingham LC Swimming Pool Sam's Bouncy Castles</b>	<b>£0.00</b>
	<b>STATIONERY &amp; POSTAGE</b>	<b>eBay &amp; County Supplies</b>	<b>£0.00</b>
	<b>TRANSPORT &amp; VEHICLE HIRE</b>	<b>Sharpes/Kev's Vans</b>	<b>£0.00</b>
	<b>GIFT/TUCK SHOP &amp; PRIZES</b>	<b>Hyperama, Christian Crafts, eBay</b>	<b>£0.00</b>
	<b>ACCOMMODATION,, UTILITIES</b>	<b>Braithwaite GT, Access Insurance, CCPAS,</b>	<b>£495.72</b>
<b>TOTAL EXPENSES 2020/21</b>			<b>£495.72</b>

**Stathern Children's Holiday Fund (SCHF) Statement of Financial Activities  
(including Income & Expenditure Account) for the year ended 1st November 2021**

**SCHF Income/Expenses Summary and Balance at 1/11/2021\_3**

<b>CASHFLOW 2020/21</b>			
2020/21 funding Income	£361.30		
Available income 2020/21	£361.30		
Income		£361.30	
Total Expenses		£495.72	
Cashflow balance 2020/21		-£134.42	

**SCHF Income/Expenses Summary and Balance at 1/11/2021\_4**

<b>EXPENDITURE 2020/21 SUMMARY</b>		<b>BALANCE AVAILABLE 1/11/21</b>	
		Cash-flow balance 2020/21	-£134.42
Total income 2020/21	£5,160.53	Bank Balance carried forward from 2019/20	£4,799.23
Bank Balance 31/10/21	£4664.81	Cash in hand 1/11/21	£50.00
<b>Expenditure 2019/20</b>	<b>£495.72</b>	<b>Balance carried forward to 2020/21</b>	<b>£4,714.81</b>

**Stathern Children's Holiday Fund (SCHF) Statement of Financial Activities**  
**(including Income & Expenditure Account) for the year ended 1st November 2020**

## Assets

Currents Assets		
Bank Balance 31/10/21	£4664.81	
Fixed Assets	£0.00	Note 3
Stock	£0.00	Note 3
Debtors	£0.00	Note 5
Cash in Hand	£50.00	
<b>Total Assets</b>	<b>£4714.81</b>	

## Liabilities

Current Liabilities		
Creditors	£0.00	Note 1
Debtors	£0.00	
<b>Total Liabilities</b>	<b>£0.00</b>	

## Net Assets

Total Assets	£4714.81	
Total Liabilities	£0.00	Note 1
<b>Net Assets</b>		<b>£4714.81</b>

**Stathern Children's Holiday Fund (SCHF) Statement of Financial Activities**  
**(including Income & Expenditure Account) for the year ended 1st November 2020**

**Notes forming part of the Financial Statements for the year ended 1st November 2020**

**1 Creditors**

No outstanding creditors

**2 All expenses are in regard to the provision of materials for and costs of running the holidays.**

**3 There are no fixed assets**

**4 There are no salaries or wages for Trustees or staff**

**5 There are no debtors**

**6 There are no restricted or designated funds**

**7. Accounting Policies**

The principal accounting policies are summarised below.

The accounting policies have been applied consistently throughout the year.

**(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005.

**(b) Fund accounting**

**Unrestricted** funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

**Designated funds, if available, are unrestricted funds earmarked by the Trustees for particular purposes.**

**Restricted** funds, if available, are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**(c) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy.

The following policies are applied to particular categories of income:

**Voluntary income** is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.

**Grants, where entitlement is not conditional on the delivery of a specific performance** by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

**Donated services** and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

**Investment income** is included when receivable.

**Incoming resources from grants, where related to performance and specific deliverables**, are accounted for as the charity earns the right to consideration by its performance.

**(d) Resources expended**

**Expenditure** is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

**(e) Governance costs** include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of SCHF on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

**8. Donations** are listed under income and are all unrestricted and without designation.

**9. Total Resources Expended**

are shown in the expenditure table and are directly related to the costs of running the holidays

**10. Taxation**

As a charity, SCHF is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.